

VIVEKANANDA COLLEGE
(UNIVERSITY OF DELHI)
VIVEK VIHAR, DELHI – 110 095

Ref. No. VC/2010/

September 10, 2010

The Principal

Dear Sir/Madam,

The University of Delhi has introduced the post of System and Network Administrator vide its letter no. DC/2010/683 dated 22nd June, 2010 on contractual basis for the period of 6 months in the College.

There is vacancy for the above said post in our College. Interested candidates should apply with their full Bio-Data in response to the given requirement by 28th September, 2010.

A copy of the said notice and required qualifications regarding appointment of the said post is enclosed herewith. You are requested to give this as wide publicity as possible.

With regards,

Yours sincerely,

(Dr. Renu Sahni)
Offg. Principal

VIVEKANANDA COLLEGE
(UNIVERSITY OF DELHI)
VIVEK VIHAR, DELHI – 110 095

NOTICE

Applications are invited for the post of System and Network Administrator on contractual basis for a period for six months on the following terms and conditions.

Essential Qualification and Experience

MCA/B.E./B.Tech/M.Sc. (Informatics) or equivalent in Computer Science or related discipline. At least one Year of System and Network Administrator experience in an organization of general domain system administration with user accounts management, network administration, security administration, and web-server and database administration.

Desirable Qualification

Microsoft MCSA, Cisco, CCNA, CISSP and/or any other equivalent certifications.

Duties:

Primary duties will include installation and maintenance of servers, desktops, security devices and other network components in a medium sized Windows Active Directory based domain, ensuring that the whole network works efficiently without any threat of viruses, security breaches or any other interruption to the network. Other duties may include developing scripts, system related project management, supervision of junior computer staff, backups of system and other important data, and should be able to provide technical support for all computer related activities of the College.

Remuneration:

Rs. 35,000-40,000 per month (consolidated), depending upon qualifications and experience.

The application form available in the College office or can be downloaded from the college website: www.vivekanandacollege.edu.in complete in all respect along with attested copies of certificates should reach the undersigned by 28th Sept. 2010.

Offg. Principal

Application form for the post of System and Network Administrator

NAME :

FATHER'S NAME :

ADDRESS :

DATE OF BIRTH :

CATEGORY (SC/ST/OBC) :

**EDUCATIONAL
QUALIFICATIONS** :

EXPERIENCE :

(Name and Signature of the Candidate)