



VIVEKANANDA COLLEGE
(NAAC Accredited Grade 'A+')
University of Delhi



CERTIFICATE COURSE IN GERMAN LANGUAGE 2025-2026

The College offers part-time Certificate Course in German language. The college seeks to provide skill knowledge to its students that will enhance their employability. This course is run as per the official guidelines of the University of Delhi and is affiliated to the Department of Germanic and Romance Studies, University of Delhi. At the end of the course, examinations will be conducted as per the University of Delhi schedule. Only successful students shall receive their certification documents from the college office – as and when issued by the University of Delhi.

Eligibility Criteria-

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognised as equivalent thereto with an aggregate of at least 45% marks are eligible to apply.

Admission will be made strictly on first come first served basis.

Tentative Class Timings-

Tuesday and Thursday : 3:30 p.m. - 5:30 p.m.

Saturday: 10 a.m. - 12p.m.

Course Fee-

Rs. 10,050/- for current students of Vivekananda College *
Rs. 13,050/- for others/ex-students of Vivekananda College*

***Note-**

- The amount includes Registration fee of Rs.50/- which is non-refundable.
- Please note that Examination Fee is separate and will be charged at the time of collection of Examination forms.

Steps for taking admission –

1. Fill the registration form available in College's office.
2. If found eligible as per the admission criteria mentioned above, a link for payment of fee will be sent to the student.

3. Admission will only be confirmed after payment of Course fee by the student.

Maximum no. of seats - 50

ADMISSION SCHEDULE FOR ACADEMIC SESSION 2025-26

Last Date of Registration	Sunday, 31st August 2025
Display of List of Selected Students on College's Website and WhatsApp Group (Tentative)	Monday, 1st September 2025
Last Date of Payment of Fee (Tentative)	Thursday, 4th September 2025
Date of Commencement of Classes (Tentative)	Monday, 7th September 2025


For clarifying any doubts related to the course or admission procedure, please join the WhatsApp group: -
<https://chat.whatsapp.com/DUAM0TPcdx89LG8R0MiPf2?mode=ac t>


DOCUMENTS REQUIRED FOR REGISTRATION-

1. Self attested copy of Class 12th Mark Sheet.
2. One passport Size Photograph.
3. Copy of Aadhar Card.

NOTE-

- For any query, email us at <mailto:vivac.germancourse@gmail.com>
- Total duration of the course is 150 hours. Classes are held in the College (offline).
- **The College reserves the right to withdraw the course if less than 20 students opt for it.**
- The College authorities reserve the right to restructure the fee and refuse the admission.
- Any change in days & timings of the classes will be notified on the college website and on WhatsApp group.
- The fee once paid is refundable only within 5 days from the date of closing of admissions after a deduction of Rs. 500. However, the registration fee is non-refundable.
- A minimum of 67% attendance is required for university examination.
- The College reserves the right to take disciplinary action against any student violating College discipline.


Ms. Kanika Kumar
(Teacher Coordinator)


Prof. Pinki Maurya
(Principal)

VIVEKANANDA COLLEGE
UNIVERSITY OF DELHI
Vivek Vihar, ND-110095
2025-2026

S. No.....

1. Full Name (In English) _____
2. Full Name (In Hindi) _____
3. Father's Name _____
4. Mother's Name _____
5. Date of Birth _____ Nationality _____
6. Phone _____ No.

7. E-mail Address _____
8. Are you a current student of Vivekananda College? Yes/No
9. If Yes, College Roll No. _____ Course Name & Year _____
10. University Enrolment No. _____
Have you taken Migration Certificate from the University of Delhi? Yes No
If so, give details _____
11. Do you belong to the Scheduled Caste/Tribe/OBC/PWD? Yes/No.
If yes, Reg. No./Date _____
12. Applicant's
Occupation _____
13. Local Address _____
14. Telephone _____
15. Permanent Address _____
16. Telephone _____

17. Particulars of the Examination passed:

Examination	Univ/Board	Year & Roll. No.	Division/ Class	Aggregate Percentage	Subjects
10th					
12th					
Bachelor's Degree					

DECLARATION

I have read and taken due note of the Notice for Certificate Course in German language as displayed on the college's website < www.vivekanandacollege.edu.in > and I undertake to abide by the rules and regulations of the University/College and to submit myself to the disciplinary jurisdiction of the College Authorities.

I also declare that the particulars given in the application are true, complete and correct to the best of my knowledge.

Date: _____

Signature of the Applicant

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UNDERTAKING

I, Mr./Ms. _____ understand that my admission is purely provisional subject to confirmation by the Competent Authority. I shall not make any sort of claim for admission in case University of Delhi decides otherwise or debars me from

appearing at the University Annual Examination, I shall abide by the decision of the University.

Date :

Signature of the Applicant

Requirements for submission of Form:

- (i). One passport size (self-attested) photograph to be pasted on the Admission Form and One Unattested photograph attached for Identity Card.
- (ii). Self-attested photocopy of the certificates of Date of Birth (copy of 10th Class Board Examination Certificate)
- (iii). Self-attested photocopy of the qualifying examination (12th Class Board Examination Certificate and Mark Sheet)
- (v) Proof of University of Delhi Enrolment number (wherever applicable).

IMPORTANT INSTRUCTIONS FOR CANDIDATE

- (i) **Applicants are required to bring the above-mentioned documents in original at the time of verification/payment of fees.**
- (ii) Applicants are required not to leave any column blank. Application forms with any column left blank will be deemed incomplete and will not be considered.

Note:

1. It has been observed that a large number of students face difficulty in getting their photographs and other documents attested for submission to the University/College. To avoid this difficulty, the University has decided to accept the self-attested copies of documents/papers provided by the students. However, it is made clear that if any false attestation or falsified records are detected, the student will be debarred from attending any course in the university or its college(s) for next five years and in addition, a criminal case under relevant section of IPC (viz 470,471,474 IPC etc.) will be instituted against the student and the requisite criminal proceedings shall be carried out.
2. Concealment of any information or falsification of the same would lead to appropriate action against the defaulter.