VIVEKANANDA COLLEGE: VIVEK VIHAR: DELHI-110095

Date: 28.08.2025

Election for the post of Students' Representative for Internal Complaint Committee

The Internal Complaint Committee is inviting nominations from all currently enrolled students of 1st and 2nd Year for the position of Students' Representative for the academic year 2025-26 to 2026-27. The ICC will elect 03 Student Representatives i.e. 02 from 1st year and 01 from 2nd yar, respectively. Interested students may collect the nomination form from Mrs. Archana in admin office and submit the same duly filled as per the following schedule:

1	Last date for receipt of nomination papers	Wednesday, 03 rd September, 2025 up to 1:00 p.m.
2	Scrutiny of nomination papers	Wednesday, 03 rd September, 2025 up to 3:00 p.m.
3	Publication of the duly nominated list of candidates	Wednesday, 03 rd September, 2025 up to 5:00 p.m.
4	Withdrawal of nomination, if any	Monday, 08 th September, 2025 upto 03:00 p.m.
5	Publication of final list of candidates	Monday, 08 th September, 2025 upto 05:00 p.m.
6	Election	Wednesday, 10 th September, 2025 from 10:00 a.m. to 02:00 p.m.
7	Declaration of results	Thursday, 11 th September, 2025 at 01:00 p.m.

Guidelines:

- 1. Students who are interested in filling the nomination must ensure that they have paid the college annual fee.
- 2. Students must have obtained minimum 75% attendance in the previous year.
- 3. Students must have passed all previous examinations and have no backlog.
- 4. Students must have secured at least 55% consolidated marks in the latest final examination.
- Students must have ensured that no disciplinary action has ever been taken by the college against her.
- 6. The Internal Complaint Committee will decide the final eligibility of the candidates.

Magna (Mrs. Anju Magpal) Convenor, ICC

(Mr. Arunabha Bose) Teacher Coordinator, ICC (Prof. Pinki Maurya) Principal

Copy to:

- Inform the students through CRs whatsapp group 1.
- College Website 2.
- Office file 3.