


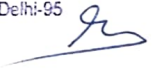
TENDER NOTICE FOR VIVEKANANDA COLLEGE CANTEEN

Tenders are invited by Vivekananda College (University of Delhi), Vivek Vihar, Delhi - 110095 to run the College Canteen to be submitted in the **Specific Format** available on the following sites:

College website: www.vivekanandacollege.edu.in
University of Delhi website: www.du.ac.in
CPP portal: <https://eprocure.gov.in/eprocure/app>

- Interested bidders can download the same from the above-mentioned sites.
- The technical documents related to the tender have to be directly uploaded on the CPP Portal.
- Completed BOQ sheet for financial evaluation of the tender also has to be directly submitted/ uploaded on the CPP Portal


Co-Convenor, Canteen Committee


(Dr. Hina Nandrajog)
Officiating Principal
कार्यकारी/स्थानापन्न प्राचार्य/Actg./Offg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/(University of Delhi)
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95




TENDER DOCUMENT

For Operating Vivekananda College Canteen at

VIVEKANANDA COLLEGE
UNIVERSITY OF DELHI
VIVEK VIHAR, DELHI – 110095

Tender no. - 1/VNC/Admin/Canteen-2024

Cost of Tender:
Earnest Money Deposit :
Last date of Submission of Tender :

Rs. 2,000/-
Rs. 50,000/-
01.04.2024 till 12:30 pm


(Dr. Hina Nandrajog)
Officiating Principal

कार्यकारी/स्थापना प्राध्यापक/Actg. Offg. Principal
विवेकानन्द महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/University of Delhi
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95





VIVEKANANDA COLLEGE
UNIVERSITY OF DELHI
VIVEK VIHAR, DELHI – 110095

Request for proposal (RFP) to Operate Vivekananda College Canteen

Vivekananda College is NAAC accredited 'A+' grade institution imparting education at undergraduate and postgraduate levels. At present, approximately 2200 students are enrolled and about 160 teaching & non-teaching staff are contributing their services to the college.

Online E-tenders are invited in single stage two bid system i.e. Technical Bid & Financial Bid to run the College Canteen at Vivekananda College, University of Delhi, Vivek Vihar, Delhi – 110095 for students, staff and visitors. The period of the proposed contract will be one year, which may be extended further on satisfactory performance of services on the same terms and conditions or may change thus as per the prevailing conditions.

The Tender Document can be viewed and downloaded from:

College website: www.vivekanandacollege.edu.in
University of Delhi website: www.du.ac.in
CPP portal: <https://eprocure.gov.in/eprocure/app>

CRITICAL DATE SHEET

Published Date	13.03.2024 (10.00 am)
Bid Document Download / Sale Start Date	13.03.2024 (10.00 am)
Pre-bid Meeting Date	19.03.2024 (11.00 am)
Bid Submission Start Date	20.03.2024 (10.00 am)
Bid Submission End Date	01.04.2024 (12.30 pm)
Bid Opening Date (Technical)	02.04.2024 (02.00 pm)
Bid Opening Date (Financial)	To be decided after evaluation of Technical Bid

ALL THE VENDORS ARE REQUESTED TO ATTEND THE PRE-BID MEETING IN THE COLLEGE PREMISES ON PRE-BID MEETING DATE AND TIME MENTIONED ABOVE. THE BID OF THOSE VENDORS WHO DO NOT ATTEND THE PRE-BID MEETING WILL NOT BE ACCEPTED.

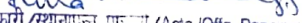

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>

(Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.)

Kuna Madhavi
कापेकारी/स्थापना प्रमुख/Asst. Offg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/University of Delhi
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95

I. Eligibility criteria for submission of bid/ proposal

1. A working Caterer or companies providing Catering services with an experience of at least 02 (two) years of running and operating a Canteen in government departments/ PSUs/ academic institutions/ private organizations of repute and who can cater to the needs of students, staff and visitors are eligible to submit bid in response to this notice. The relevant papers with regard to experience should be attached along with the tender.
2. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
3. The downloaded tender form, including downloaded financial bid template, shall not be tampered with or modified in any manner whatsoever. In case the same is found to be tampered with or modified in any manner, the tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with Vivekananda College.
4. Two separate Demand Drafts are to be attached/ submitted for tender fee (Rs. 2,000/- non-refundable) and for Earnest Money Deposit (EMD) (Rs. 50,000/- refundable/ adjustable).
 - i. A Demand Draft payable at Delhi in favor of 'PRINCIPAL, VIVEKANANDA COLLEGE', for Rs. 2,000/- (Rupees Two Thousand only) non-refundable (to be purchased on or after publication date of this tender) with the application/ downloaded tender as the cost of tender forms/ documents. All applicable bank charges shall be borne by the applicant and he/she shall not have any claim whatsoever on this account on the College. In case of re-tendering, the firm which has submitted the DD in earlier calls will be required to submit proof of Draft along with the tender/ application in subsequent calls. Tender not accompanied with the cost of tender documents is liable to be rejected. However, public sectors undertaking/ Govt. undertaking firms are exempted from the payment towards cost of tender documents.
 - ii. A Demand Draft payable at Delhi in favor of 'PRINCIPAL, VIVEKANANDA COLLEGE' for an amount of Rs. 50,000/- (Rupees Fifty thousand Only) for the EMD for shall be deposited along with the technical bid. Bids not accompanied with the Earnest Money Deposit (EMD) and/or required documents will be summarily rejected.
5. The Hard Copy of original instruments in respect of cost of tender document and EMD must be delivered to the office of the Principal, Vivekananda College on or before bid opening date/ time as mentioned in critical date sheet. Tenderer is liable to be rejected for non-submission of original payment instrument like DD, etc., against the submitted bid.
6. Technical and financial bids should be properly signed and stamped by the Proprietor/ Partners or an authorized official/ representative of the bidder firm and his/her capacity as the signatory should be specifically stated. Bids can also be submitted as per the schedule announced.
7. Bids will be opened as per date/ time as mentioned in the Tender Critical Date Sheet. After online opening of the Technical Bid the results of applicants' qualification as well date of Financial Bid opening will be intimated later.


कार्यकारी/स्थानापन्न प्राध्यापक/Actg./Offg. Pncipal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/(University of Delhi)
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95 

8. Bids will remain valid for a period of 6 months from the last date of submission of tender. Rates stated and approved by the college will remain valid for the entire period of the contract.
9. In case of a discrepancy between word and figure, the amount indicated in words shall prevail.
10. The college reserves the right to accept or reject any or all of the bids either fully or partially without assigning any reason thereof.
11. The successful bidder will be required to deposit a total sum of Rs. 1,00,000/- (Rupees One Lakh only) (EMD of Rs. 50,000/- will be adjusted) towards refundable performance Security deposits in the form of Demand Draft drawn in favour of 'Principal, Vivekananda College' payable at Delhi. No interest shall accrue on the refundable performance security deposits and the same will be refunded on successful completion of the contract after adjustments of dues, if any. The EMD of the unsuccessful bidders will be returned within one month after opening of the tender without any interest.
12. The successful bidder will be required to execute an agreement on a non-judicial stamp paper of Rs. 100/- on the award of the contract.
13. All necessary documentation and certificates of experiences, etc. will have to be annexed to the bid.
14. The Contractor's firm must not have been blacklisted ever in the past and must not have been penalized for not meeting the provisions of The Prevention of Food Adulteration Act, 1954 (and subsequent amendments). A self-certification to this effect is required to be submitted by the contractor on company letterhead.
15. Bidders are mandated to disclose all civil and criminal cases pending against the company and their directors / owners/ partners including any FIRs, Police/ Vigilance complaints, etc. pending against them. Non-disclosure of the same will make the bidder liable to be disqualified. A self-certification to this effect is required to be submitted by the contractor on company letterhead.
16. Intending tenderers/ bidders are advised to visit the Vivekananda College website www.vivekanandacollege.edu.in, Delhi University Website www.du.ac.in and CPP Portal <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.

Anita Mishra
कर्मचारी/रखायामन प्रा.प.प./Actg.Offg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/University of Delhi
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95

[Signature]

II. Submission of Tender

The tender shall be submitted online in Two parts viz. Technical Bid and Financial Bid.

- All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.
- Offers submitted by telegram/ fax/ email/ post/ hand shall not be considered. No correspondence will be entertained in this matter.

a) Documents to be furnished by the Contractor along with the Technical Bid as per the Tender Document:

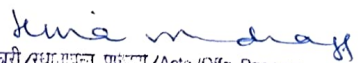
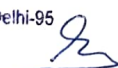
1. Certificates with respect to registration of the firm/ organization under the relevant law.
2. Valid Sales Tax/ GST Registration certificate.
3. Documents/ Certificates in support of running and operating canteen in Govt. Departments/ Ministries, PSUs/ academic institutions/ private institutions of repute during the last 01 year duly signed by a responsible and authorized officer/ person.
4. Tender Cost.
5. Earnest Money Deposit (EMD) as detailed in terms and conditions of the tender notice.
6. Details with respect to PAN/ GSTN of the bidder.
7. FSSAI Licenses obtained.
8. Technical Bid as per prescribed proforma in Annexure – A
9. Undertaking as per prescribed proforma in Annexure – B

b) Documents to be furnished by the Contractor along with the Financial Bid as per the Tender Document:

1. Schedule of Items and Price List in Annexure – C
2. Financial Bid as per prescribed proforma in Annexure – D
3. Financial Bid Undertaking in Annexure – E

III. Facilities to be provided by Vivekananda College

The college canteen premises comprise a newly-renovated kitchen, washing area and sales counter. The total area of the same is 32.40 sq. mts.

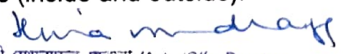


कार्यकारी/स्थापना प्रभार/Actg./Offg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/(University of Delhi)
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95


IV. Terms and Conditions Governing the Contract for Running and Operating the Vivekananda College Canteen

1. The contract shall be awarded on the basis of the highest bidder for operating and running the Vivekananda College Canteen (through the tender document as detailed in Annexure-D) for the period of the contract with respect to the payment of the License Fee and Water Charges (excluding Electricity).

The present minimum License Fee in Annexure-D i.e. Rs.31,000/-+18% GST per month is based on Govt. of India present License Fee. If the License Fee rate of Govt. of India will increase during the contract period and minimum License Fee increased more than successful bidder then increased amount will be payable by successful bidder in place of his quoted amount.

2. Electricity will be charged as per actuals as per reading of sub-meter provided by the College.
3. The Contractor will be solely and exclusively responsible for adherence to all statutory obligations and compliances under the relevant rules and regulations of the governments viz. labour laws, PF and ESI benefits, required licenses under the Food Safety and Statutes Act, Regulations/ Laws enacted under Food Safety and Standards (Licensing & Registration of Food Business Regulation 2011 of Food Safety and Standard Authority of India (FSSAI), Ministry of Health & Family Welfare, Govt. of India and other applicable rules and regulations. etc. The college shall not be held liable for any legal provisions not met by the Contractor.
4. The License Fee and Water Charges along with GST at applicable rates shall have to be deposited by the contractor in advance monthly by the 10th of every month, failing which late fee surcharge will be charged at the rate of 5% per month.
5. The successful bidder shall undertake to start the canteen services within 15 (fifteen) days of being awarded the contract and after completing all codal formalities.
6. The canteen shall remain open from 8:00 am to 6:00 pm on all seven days of the week, including vacations/ holidays as per the requirement of the college. (On Sundays, the canteen shall cater to students of SOL, NCWEB, and IGNOU as well). The working hours and/ or days may be changed at the discretion of Vivekananda College. Non-opening of the canteen during the designated working hours/ days will lead to breach of the agreement/contract. The contractor shall not close the canteen without prior permission from the college.
7. The contractor shall be required to make catering arrangements for meetings, seminars, conferences, programs, events etc. in the college which may include High Tea, Buffet lunch/ dinner, etc. as and when required.
8. The Contractor shall provide free of charge service to all the wings of the college and provide adequate staff for the same:
 - (a) Principal's office and college office
 - (b) Main Staff Room
 - (c) Library and Labs
 - (d) Canteen itself for canteen goers
9. Additionally, there must be cleaning staff for canteen premises (inside and outside).


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विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95 

10. The Contractor shall provide a list of all workers and employees who will be working in the college canteen premises along with their identification proof. The contractor will also provide the police verification and medical fitness certificates of each and every canteen staff member. Any change in the staff shall be reported immediately and relevant proof of identification shall have to be submitted again. A list of staff working in the canteen shall be forwarded to the police station concerned.
11. The Contractor will be required to ensure that all canteen employees/ workers are paid wages as per the minimum wages rates notification by the Government of NCT of Delhi. Any complaint in this regard will be treated as a breach of contract.
12. The Contractor will not deploy any minor to work in the canteen.
13. The Canteen Committee shall call all the canteen staff members to sensitize them about the college needs, dress code with name plate/tag and mobile, courteous behavior, etiquettes, personal hygiene, answering phone calls, etc. They must abide by all the rules as decided by the Committee, failing which action will be taken against them.
14. The Contractor will ensure that its employees behave with decorum and do not loiter around in the campus. Consumption of liquor, or smoking, or chewing tobacco, etc. in college premises is strictly prohibited and considered a punishable offence.
15. Vivekananda College reserves the right to ask the contractor to remove any of its workers/ employees without assigning any reasons thereof.
16. The Contractor will ensure to arrange neat and clean uniform for all its staff, head covers/ caps, gloves and aprons etc. for the cooking staff on own expense. The canteen staff will be required to wear the uniform at all times.
17. The items stated and approved by the College as detailed in the 'Items and Price List' given in Annexure-C shall be provided in the canteen. Any modification/ alteration in items and/or cost shall be done only after due approval from the college Canteen Committee.
18. New food items in the menu may also be added with the prior approval of the college Committee at the rates approved by it.
19. The canteen and kitchen can be inspected by the college Canteen Committee or any officer authorized by the Principal at any time; and if any substandard material or food is found, the contractor will be penalized at the discretion of Vivekananda College.
20. The contractor will have to arrange for sufficient crockery, utensils, refrigerator or any other equipment on its own expenses to ensure proper and efficient services. Crockery and utensils should be of good quality China/ ceramic and stainless steel.
21. The Contractor shall be responsible for ensuring that all safety measures have been taken while running and operating the Vivekananda College Canteen. This includes necessary precautions against fire hazards and installing at least three fire extinguishers and refilling them as per requirement. The college shall not be held responsible for any loss/damage on any account. In case of loss to College, the Contractor shall have to compensate for the damage.
22. The contractor must not use/ store any hazardous chemical/ dangerous element/ banned or expired products in the canteen which may pose a threat to the health and safety of the people.

23. No alcoholic or tobacco products will be sold in the canteen premises.
24. The Contractor will be held responsible in case of any loss/ damage to the college's property by any of the canteen workers or due to any accident in the canteen premises due to negligence.
25. The contractor shall ensure to keep all his belongings under lock and key. The contractor shall be solely responsible for any loss, damage, theft etc. occurring in the canteen and no compensation of any kind shall be made by the college.
26. The contractor shall not use the canteen/ college premises for residential purposes for self or his staff.
27. Vivekananda College will not take any responsibility for credit sales to students, visitors or any of its staff members or any losses caused to the Contractor due to pilferage or any other reason.
28. No legal right shall vest in the Contractor's workers to claim employment or otherwise absorption in Vivekananda College or claim any benefit admissible to permanent/ contractual employees of Vivekananda College.
29. The Contractor shall not engage the service of any sub-contractor or transfer the contract to any other person. In case of breach of this condition, Vivekananda College reserves the right to terminate the contract and to forfeit all security deposits without any prior notice.
30. The right of entrance to the canteen premises will only be open to bonafide students/ staff/ persons allowed by the authority of the college. Outside parties are strictly not allowed.
31. To ensure highest standards of cleanliness, hygiene and safety in the kitchen and canteen:
- The food shall be cooked, stored and served under hygienic conditions.
 - The Contractor will ensure that all eatables are kept in safe and clean enclosures free from flies and insects.
 - Adequate number of dustbins will be placed by the contractor in the kitchen and dining hall.
 - Proper, segregated disposal of garbage and of food waste will be done in an eco-friendly manner and disposal bins should be always covered and placed away from the cooking and eating place. The contractor shall have to make his own arrangements to remove/ dispose of garbage and shall not use college premises for dumping of the garbage. The contractor has to ensure that the garbage is not scattered here and there and shall have to arrange proper dustbins. The garbage of these dustbins shall be properly disposed-off by the contractor outside the college.
 - The Contractor shall ensure that no used utensils viz. cups, trays, trolleys etc. are lying in the campus and the same should be removed immediately.
 - Regular washing and cleaning of canteen premises is to be carried out.
 - Sparkling clean utensils and dishes/ bowls will be used for cooking and serving of items. Disposable utensils are not allowed unless they are eco-friendly.
 - The kitchen staff and serving staff shall use hand gloves, head cover and apron to maintain hygienic conditions of the eatables.
 - The contractor shall ensure good personal hygiene of its staff.

Jwa Mohan
कार्यकारी/स्थानपाल प्रा.प.न./Acfg./Ofg. Principal
विवेकानंद महाविद्यालय / Vivekananda College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
विवेक विहार, दिल्ली-95 / Vivek Vihar, Delhi-95

Failure on the part of the contractor to ensure cleanliness and hygiene will be treated as a breach of contract and can lead to immediate cancellation of the contract.

32. To maintain quality, the Contractor shall:

- The contractor shall procure all food articles, vegetable oil, ingredients, spices etc. of good quality/ brand/ make to the satisfaction of the Canteen Committee of the college. The Canteen Committee will have the right to ask the contractor to change any brand of material used for cooking if the same is not found satisfactory.
- All raw materials should be of ISI/ AGMARK/ FSAAI.
- The contractor shall ensure that only fresh cooked food is served and stale food is not recycled.
- Stale and/or leftover food or food material shall be removed from the Canteen premises in an eco-friendly manner as soon as possible.
- The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of students and staff members.
- Leftover oil from deep frying at the end of the day shall have to be destroyed in a proper manner and shall not be allowed to be recycled for the purpose of cooking on the next day.
- Other items/ brands shall be allowed strictly subject to written approval by the committee.
- Preference is to be given to 'Made in India' brands.
- Crockery used should be non-plastic and of good quality. Special arrangements should be made for meetings of the Principal, Staff Councils, Associations or other such departments/ units etc.
- In case disposable plates, etc. are used, only eco-friendly options are to be used.
- Usage of plastic/ disposable cups for serving of tea/ coffee is strictly forbidden.

33. The contractor shall sell only approved food items at the approved rates. The list of items (Menu) along with the price shall be displayed prominently in the canteen and staff room. The canteen contractor shall not tamper with the rates once agreed upon. If any such complaint is received the canteen committee may impose a fine/ penalty.

34. The college Canteen Committee members will carry out surprise visits to the canteen for checking the cleanliness, hygiene, quality, service, rates and for other issues to maintain order in the canteen. The committee may also carry out a performance appraisal related to the canteen or the staff involved in it and may recommend suggestions which will be binding on the contractor.

35. Vivekananda College reserves the right to change any terms and conditions governing the operation of canteen as and when circumstances so warrant.

36. In case the college enters into a separate contract pertaining to the canteen with any food or beverage company, the Contractor shall abide by the said contract document. College may also allow opening of a kiosk of Amul/ Mother Dairy, etc. inside the campus without any prior notice to the Contractor. The contractor shall have to ensure that the agreement made by the college with any other party shall be enforceable upon him also. He shall have to ensure that no competitive product is being sold in the canteen for which the college has undertaken a separate & exclusive tie-up.



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विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95



37. The contract once awarded can be terminated in the midst of the contract period by either party after giving three-month notice to the other party. However, Vivekananda College reserves the right of termination of contract without any notice in case the Contractor commits a breach of any of the terms and conditions of the contract. The decision of Vivekananda College that a breach has been committed will be final and has to be accepted by the Contractor without demur.
38. After the termination/ expiry of the contract, all the belongings of the college shall be handed over to the college, including those items for which the college has undergone a separate agreement.
39. All disputes shall be subject to Delhi Jurisdiction only.
40. The bidder will be deemed to have read and accepted all terms and conditions for award of the contract in entirety.

Kune n dasy
कार्यकारी/स्थानाध्यक्ष पद पर /Actg. Offg. Principal
विवेकानंद महाविद्यालय, Vivekananda College
(दिल्ली विश्वविद्यालय)/(University of Delhi)
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95

[Signature]

Annexure-A

**REQUEST FOR PROPOSAL (RFP) FOR OPERATING VIVEKANANDA COLLEGE
(UNIVERSITY OF DELHI) CANTEEN**

TECHNICAL BID

No.	Description	Particulars
1.	Name of the bidder firm/company	
2.	Address	
3.	Name of the authorized representative	
4.	Designation/Capacity (Proprietor/Director/Official)	
5.	Contact Number	
6.	Email	
7.	Details of EMD paid (DD no. Date/Drawee Bank)	
8.	Details of statutory licenses obtained (if any)	
9.	Details of PAN and GSTN	
10.	Numbers of employees currently on rolls of the bidder (chefs/cook; Service staff etc. to be detailed separately)	
11.	Details of organizations served/presently being served (certificates to be attached)	
	Period	Details of the organization served/ Presently being served
	From	To
(a)		
(b)		
(c)		

Date: _____

Place: _____


(Seal)

Signature of the Bidder _____

Name _____

Designation _____

Address _____


 कार्यकारी/स्थानात्मक (आचार्य/Actg. Offg. Principal)
 विवेकानंद महाविद्यालय / Vivekananda College
 (दिल्ली विश्वविद्यालय) / (University of Delhi)
 विवेक विहार, दिल्ली-95 / Vivek Vihar, Delhi-95

Annexure-B

UNDERTAKING

The Principal
Vivekananda College
University of Delhi
Vivek Vihar,
Delhi-110095

Madam,

I/We the undersigned certify that I/We have gone through the terms and conditions mentioned in the tender documents and hereby undertake to agree and comply with them in entirety.

I/We understand that in case of breach of any of the terms and conditions committed on our part, the contract for operating and running of Vivekananda College Canteen will be liable to be terminated.

Date: _____

Place: _____

Signature of the Bidder _____

Name _____

Designation _____

Address _____

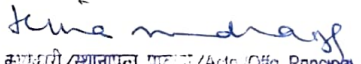
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कार्यकारी/सहायक प्राचार्य/Asst. Dirg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/(University of Delhi)
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95



APPROVED MENU**REQUEST FOR PROPOSAL (RFP) FOR OPERATING VIVEKANANDA COLLEGE CANTEEN****Items and Price List****(Cost of menu items is inclusive of all taxes and statutory levies)**

S. No.	Items	Quantity	Rate in Rs.
Hot and Cold Beverages			
1	Tea (toned milk + spice (adrak/ilaichi, etc.))	100 ml	10
2	Hot Coffee (brewed/ Nescafe machine)	100 ml	12
3	Cold drinks and flavored milk	200/600 ml	MRP
4	Ice cream	100 ml	MRP
5	Dahi (branded only)	100/200 gm	MRP
6	Sweet/ Salted Lassi/ Chhaachh (branded only)	200 ml	MRP
7	Nimbu-Pani (Packaged)	200 ml	MRP
8	Juices (Packaged)	200 ml	MRP
9	Mineral Water		MRP
10	Branded confectionery items (Biscuits, chocolates, wafers etc.)		MRP
Snacks			
11	Samosa (1 piece)	100 gm	10
12	Kachori (1 piece) with sabzi	60 gm+40 gm	10
13	Bread Pakoda (1 piece)	120 gm	12
14	Vegetable Pakoras	150 gm	15
15	Veg Spring Roll	150 gm	25
16	(a) Veg cutlet (per plate) (b) Paneer cutlet (per piece)	150 gm 100 gm	20 25
17	Veg burger (per piece)	150 gm	20
18	Veg Sandwich (2 slices)/ Grilled Sandwich	150 gm	20
19	Veg Patti	150 gm	20
20	Veg Chowmein (Half/ Full)	Plate	25/40
21	Plain Maggi	70-100 gm	15
23	Paav Bhaji (2 paav+bhaji)		30
24	Poha/ Upma	100 gm	20
25	Chhole Bhature (Standard size)	150 gm (chhole) + 100 gm (2 bhature)	30



 कक्षाधीन/स्थानापन प्राचार्य/Actg. Offg. Principal
 विवेकानन्द महाविद्यालय, Vivekananda College
 (दिल्ली विश्वविद्यालय) / (University of Delhi)
 विवेक विहार, दिल्ली-95 / Vivek Vihar, Delhi-95

26	Masala Dosa/ Uthappam with Sambhar and Coconut Chatni	200 gm	40
27	Idli Sambhar (2 pieces with coconut chutney)	150 gm	30
28	Sambhar Vada (2 pieces with coconut chutney)	150 gm	30
39	Gulab Jamun/ Rasgulla (per piece)	50 gm	20
30	Pasta/ Macaroni/ Momos(6 piece)	100 gm	30
31	Fruit Chaat (seasonal fruit)	100 gm	30
32	Dal Sprouts	150 gm	25
Lunch Items			
33	Poori Chhole/Aloo (4 poori)	150 gm	30
34	Kadhi/ Rajma/ Chhole (with Rice)	150 gm	30
35	Veg. Pulao (with dahi)	150 gm	25
36	4 Roti with Dal (different varieties)	Per plate	30
37	4 Roti with sabzi (different varieties)	Per plate	30
38	Thali: Regular (2 chapatis, dal, rice, 1 seasonal sabzi, onion, raita/dahi)		70
39	(a) Paratha Stuffed (Standard size) (aloo, gobhi) with pickle		20
	(b) Paratha Stuffed (Standard size) (paneer) with pickle		25
40	Plain Chapati		5
Any other items as and when required at rates decided by the authorities/ mutually decided			

Note: All the items should be available from 9:00 a.m. to 5:30 p.m. as per requirement.

The Contractor shall sell only approved food items at the approved rates. The list of items (Menu) along with the price will be required to be displayed prominently in the canteen and staff room.

The canteen contractor shall not tamper with the rates once agreed upon. If any such complaint is received the canteen committee may impose a fine/penalty.


 कक्षाधीन/स्थानापन्न प्रा. अधी./A/cy./Offg. Principal
 विवेकानंद महाविद्यालय, Vivekananda College
 (दिल्ली विश्वविद्यालय)/University of Delhi)
 विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95



Annexure-D

REQUEST FOR PROPOSAL (RFP) FOR OPERATING VIVEKANANDA COLLEGE CANTEEN

FINANCIAL BID

S.No.	Description	Particulars
1.	Name of the bidder firm/company	
2.	Address	
3.	Name of the authorized representative	
4.	Designation/Capacity (Proprietor/Director/Official)	
5.	Permanent Income Tax Account (PAN No.)	
6.	Goods & Services Tax Regn. No. (GSTN)	
7.	Contact Number	
8.	Email	

A: FIXED CHARGES

S. No.	Name of Fee/ Charges	Charges per Month (+ 18% GST)
1	Water Charges	Rs.2,000/-
2	Electricity Charges	As per actual Consumption

B: CHARGES TO BE QUOTED

S. No.	Name of Fee/ Charges	Minimum Charges per Month + 18% GST	Amount to be Filled by bidder (+ 18% GST)
1	License Fee	Rs.31,000/-	

Note: The Tender will be awarded on the basis of the Highest License Fee.

Date: _____

Place: _____

Signature of the Bidder _____

Name _____

Designation _____

Address _____

(Seal) _____

Surendra
 कायंदारी/स्थानाध्यक्ष, एफ.एम./Actg./Offg. Principal
 विवेकानंद महाविद्यालय/Vivekananda College
 (दिल्ली विश्वविद्यालय)/(University of Delhi)
 विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95

Annexure-E

FINANCIAL BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To,

Dear Sir/Madam,

1. I submit the Price Bid for **Operating Vivekananda College Canteen** and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, Annexure IV inclusive of all applicable taxes except Service Tax.

Yours faithfully,

(Signature of authorized Representative)

Shri N. D. Singh
अध्यक्ष/स्थापन प्राचार्य/Actg./Offg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/University of Delhi
विवेक विहार, दिल्ली-95/Vivek Vihar, Delhi-95
[Signature]