VIVEKANANDA COLLEGE

UNIVERSITY OF DELHI

SUPPORTING DOCUMENTS FOR

Profile-Forms

Sno	Form
1	Teacher's form
2	Student general information form
3	AQAR Departmental Form
4	AQAR form for Committees

AQAR Teacher's Form (April 2022till date)

Please fill the following form as accurately as possible and with relevant proofs. Information collected here will be used for officialpurposes such as AQAR, college records, promotions etc.

Before filling up the form, kindly note the following:

1.   Soft copies of relevant documents must be available.

2.   Proofs must be properly named before uploading (e.g. proof on seminar on 'project shakti' should be labeled as such)

3.   Event reports of webinar/seminars will need to be uploaded (This may consist of----Title of webinar/seminar; Organized By---;Dated; Poster; About the resource persons; Summary of the event; Attendance, 1 or 2 photos etc)

4.   Photos are huge files and must be uploaded separately (1 or 2 only)

5.   This form cannot be downloaded but has to be filled directly and submitted. You can edit the form after submission.

For clarifications any member of IQAC can be contacted

Thanks for your cooperation.

* Indicates required question

1.   Email *

_____

Teacher's Details

2.   Name of teacher: *

3.   Department : *

Mark only one oval.

◯ Applied Psychology

◯ Commerce Computer

◯ Science Economics

◯ French

◯ English

◯ EVS

◯ Food TechnologyHindi

◯ History

◯ Mathematics

◯ Music

◯ Political Science

◯ Sanskrit

◯ Any other

1. Whether the teacher is member of following COMMITTEES? (Code -1.1.3)

4. 1.1.3 Whether the teacher is member of following COMMITTEES? (here... 0,1,2,3,4 indicates the no. of committees)

Mark only one oval per row.

	0	1	2	3	4
Academiic counciill/Boarrd of Sttudiies of Affilliiattiing Uniiverrsiitty	◯	◯	◯	◯	◯
Settttiing of questtiion paperrs iin DU	◯	◯	◯	◯	◯
Devellopmentt of Currriicullum forr Add on/ cerrttiificatte/ Diiplloma Courrses	◯	◯	◯	◯	◯
Assessmentt /evalluattiion prrocess of tthe affilliiattiing Uniiverrsiitty	◯	◯	◯	◯	◯
DU Syllllabus rrellatted commiittttee	◯	◯	◯	◯	◯
Any ottherr non--collllege committee	◯	◯	◯	◯	◯

~~committee~~

5.   If the teachers is a member of non college committees then give details of it. (Name of committee and organization)

6.   1. Upload proofs

    Files submitted:

    2. Whether completed any of the below programmes (min duration of 7 days):   Faculty or professional
    Development Programmes/ Orientation / Induction Programmes/ Refresher Course/ Short Term Course/Training programs(Code- 6.3.4)

7.   Title of the program, Start date- End date

    (You can enter multiple entries by pressing 'Enter' key)

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8.   2. Upload Proofs

    Files submitted:

  3. PAPERS PUBLISHED in the Journals during the period January2022 till December 2022 (Code- 3.2.1)

9.   Papers published in UGC Care list/Scopus/Web of Science (WoS):   Give details
    (Title of paper , Name of the author/s , Year of publication , Name of UGC Care journal, ISBN/ISSN, Give journal ink on scopus/WoS)
    (You can enter multiple entries by pressing 'Enter' key)

_____

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10. Whether covered in latest UGC Care list/Scopus/Web of Science

Mark only one oval per row.

	UGC Care list	Scopus	Web of Science
Paperr 1	◯	◯	◯
Paperr 2	◯	◯	◯
Paperr 3	◯	◯	◯
Paperr 4	◯	◯	◯

11. Any other paper that is not covered in the above list. (Give details: Title of paper , Name of the author/s , Year of publication , Name of journal, ISBN/ISSN, Journal Link)

(You can enter multiple entries by pressing 'Enter' key)

12.   3. Upload Proofs: First page of journal article (with all details about author/s, title of publication, journal name/number/issue, year of publication, ISSN).

        Files submitted:

  4. CHAPTERS in edited volumes/BOOKS published/Papers published in CONFERENCE proceedings during the period betweenJanuary 2023 till date (Code- 3.2.2)

13.   Title of the book/chapters published, National/ International, Year of publication, ISBN/ ISSN, Affiliating Institute at thetime of publication , Name of the Publishers.
        (You can enter multiple entries by pressing 'Enter' key)

14. Title of the conference paper, Title of the proceedings of the conference, Name of the Conference, National/ International, Year of publication, ISBN/ ISSN, Affiliating Institute at the time of publication , Name of the Publishers.

(You can enter multiple entries by pressing 'Enter' key)

_____

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15. * Upload Proofs: For books: Cover page with ISBN/ISSN, Index of book For Chapter: Cover page with ISBN/ISSN, Index and First page of published chapter

Files submitted:

5. COURSES TAUGHT that include experiential learning through PROJECT WORK/FIELD WORK/INTERNSHIP during the year (Code -1.3.2)

16. Does the faculty teach any COURSE that includes experiential learning through PROJECT WORK/FIELD WORK/INTERNSHIP during the year (Code -1.3.2)   Give details of Paper Name, Year, Semester

_____

_____

_____

_____

6. Whether recognised as research Guide for Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit.

17.   Year of Recognition as Research Guide

_____

18.   Name of the scholar, Year of registration of the scholar, Title of the thesis for scholar, Year of award, Scholarship

_____

_____

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_____

19.   8. Upload Proofs

        Files submitted:

    7. GRANTS RECEIVED from Government and non-governmental agencies for RESEARCH PROJECTS / endowments duringthe
    period April 2022 till March 2023 (INR in Lakhs) (Code - 3.1.1)

20. Name of the Project/ Endowments, Name of the Principal Investigator/Co-investivator, Department of Principal Investigator, Year of Award, Amount Sanctioned, Duration of the project, Name of the Funding Agency, Type (Government/non-Government)

   (You can enter multiple entries by pressing 'Enter' key)

   _____

   _____

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   _____

   _____

21. 7. Upload Proofs (e-copies of the grant award letters for sponsored research projects endowments)

   Files submitted:

   8. Faculty Participation as a resource person/participant in a workshop/conference/seminar;
                          Name of the workshop, Role of the faculty (as a resource person/organizer), Dates of workshop
   (Code- 7.1.1-7.1.4)

22. 9. Upload relevant Proofs (Event report/ Certficate)

   Files submitted:

23. Any other relevant information

_____

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Undertaking: I have provided bonafide information with proofs/uploads (wherever required).

Thank you for your cooperation.

Student General Information Form
(April 2022- April 2023)

Please fill in the form as accurately as possible with relevant proofs. Information collected here will be used for NAAC, official records.

Before filling the form, please note:

1. Ensure that soft copies of all relevant documents (self attested certificates for Activities/competitive exams/placements/Awards)are available:
2. All proofs must be properly named

Thank you for your cooperation

* Indicates required question

1.   Name of Department *

_____

2.   Student name *

_____

3.   Roll Number *

_____

4.   Contact Number *

_____

5.   Email *

_____

6.
       Files submitted:

7.   No. of Internship completed

Choose the corresponding and appropriate option.

Mark only one oval per row.

	0	1	2	3	4	5
IIntterrnshiip	◯	◯	◯	◯	◯	◯

8.   Provide Proofs: certificates/undertaking

Files submitted:

9.   Give information about Internship (Name of the Collaborative agency, Year of collaboration, Phone number of collaborative agency, Duration of internship)

Multiple entries can be done using ENTER key.

_____

_____

_____

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_____

10.   Engaged in Job training, working in research lab, Student exchange program

Give details: Title of the collaborative activity, Name of the collaborating agency with contact details, Year of collaboration Duration, Nature of the activity

_____

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_____

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11.   Provide Proofs: Self attested certificates

Files submitted:

12.   Participation in NGO/ Community outreach activities ORGANISED BY DEPARTMENT or COMMITTEE of our college

_____

_____

_____

_____

13.   Provide Proofs: Self attested certificates (if any)- otherwise give a signed undertaking

Files submitted:

14.   Participation in NGO/Community outreach activities OTHER THAN those organized by our college

_____

_____

_____

_____

15.   Provide Proofs: Self attested certificates

Files submitted:

16.   Awards and recognitions received by student for NGO/Community outreach activities

(Give details: name of the activity, Name of the Award/recognition, Name of the Awarding bodies, Year of the Award)

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17.   Provide Proofs: Self attested certificates

Files submitted:

18.   AWARDS/MEDALS for outstanding performance in SPORTS/CULTURAL activities during the year.

Give details: Sports/Cultural, Name of the award/medal, University /State/National/International, Individual/team event

_____

_____

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19.   Provide Proofs: Self attested certificates

Files submitted:

20.   Competitive exams(NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ JAM/ IELET/ TOEFL/ Civil Services/ State government examinations) Undertaken in academic year 2022-23

Give Details: Name of exam, Date of exam, Cleared/Not cleared   (Note - DO NOT include any university examinations)

_____

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21.   Provide Proofs: Self attested certificates

Files submitted:

22.   Admission to higher education (UG to PG/PG to higher education or any other)

Give Details: Name of higher educational institution where admission has been granted, Name of programme admitted to

_____

_____

_____

_____

_____

23.   Provide Proofs: acceptance letter or ID

Files submitted:

24.   Whether you have been provided a placement offer by any organization?

Give Details: campus placement/ off-campus placement, Name of the employer with contact details, Pay package at appointment

_____

_____

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25.   Provide Proofs: Self attested offer letter

Files submitted:

26.   Thank you for taking out the time to fill the form. *

Check all that apply.

☐ Undertaking: I have provided bonafide information with proofs (wherever required).

Google Forms

AQAR Departmental Form
(<mark>August 2022</mark> till date)

Dear TIC and AQAR member (Dept.)

Please fill the following form as accurately as possible and with relevant proofs for the time period of <mark>April 2022</mark> till date. Information collected here will be used for official purposes such as AQAR, college records etc. The form needs to be submitted on the email: Iqac.vnc2021@gmail.com

Before filling up the form, kindly note the following:

- Please ensure that soft copies of all relevant documents are available.
- All proofs must be properly named before sending as an attachment.
- (Information in the report can include: Title of webinar/seminar; Organized By---; Convenor; Dated; Poster; about the resource person, Summary of the event; etc ---, attendance, photos)

For clarifications any member of IQAC can be contacted

Thanks for your cooperation.

3 Whether the COURSE addresses the following ISSUES in the curriculum (Code 1.3.1) :

1. SEMINARS/CONFERENCES/WORKSHOPS conducted by the department during the year (Code 1.3.1, 3.2.2, 6.3.4, 7.1.8, 7.1.11,

Name of the workshops /seminars/training program/professional development program	No. of Teachers attended	No. of Students attended	Date (From-to)	*Criteria under which this activity held. (write Sr. no. only)	**Name of the Attached activity report of 50- 100 words in mail.
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* Criteria
1. Sensitization of Gender equity & sensitization
2. Promotion of Inclusive environment i.e., tolerance & harmony towards cultural, regional, linguistic, communal, socioeconomic diversities etc.
3. Sensitization of Constitutional obligations: Values, rights, duties and responsibilities of citizens
4. Celebrating / organizing national and international commemorative days, events and festivals
5. Workshops/seminars on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year (Code- 3.2.2)
6. any other seminars/ webinars/ conferences (Code- 6.3.4)

** Activity report that has poster, and other details such as attendance details, photos, synopsis of event etc.

2 (Code 5.1.3)**. Capability enhancement programs and initiatives taken by the department which include the following :**

1. Soft skills,
2. Language and communication skills,
3. Life skills (Yoga, physical fitness, health and hygiene),
4. ICT/computing skills

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)	Name of the Attached activity report
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4 Whether the COURSE addresses the following ISSUES in the curriculum (Code 1.3.1) :

Course Name:

	Issue addressed	Paper name with details	How the issue is addressed (2 to 3 sentences for each issue)	* Name of the attache d list
1	Professional Ethics	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
2	Gender	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
3	Human Values	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
4	Environment and Sustainability	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

*Upload list which addresses Professional Ethics, Gender, Human Values, Environment and Sustainability and provide DU website link for curriculum

5 Whether the COURSE includes experiential learning through PROJECT WORK/FIELD WORK/INTERNSHIP during the year (Code 1.3.2)						
Program name	Program code	Name of the Course that include experiential learning through project work/field work/internship	Course code	Year of offering	*Name of the attached file	**Name of the attached file
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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*Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses or provide DU link that provides these details

*MoU's with relevant organizations for these courses, if any

** Name and contact details of the students studied course on experiential learning through project work/field work/internship

6	ADD ON /CERTIFICATE PROGRAMS offered by department during the year (code 1.2.2- 1.2.3)							
Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year	*Name of the Attached Student's details list in mail.	**Name of the Attached activity report in mail.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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*Details of the students enrolled in Subjects related to certificate/Add-on programs

** Brochure or any other document relating to Add on /Certificate programs

7 The department assesses the learning levels of the students and organizes special programmes for ADVANCED LEARNERS AND SLOW LEARNERS. Write description in maximum of 50 to 100 words. (Code 2.2.1)

Click or tap here to enter text.

6 Funds / Grants received from non-government bodies, individuals, philanthropers during the year (April 2022-April 2023) (Code 6.4.2)

Year	Name of the non government funding agencies/ individuals	Purpose of the Grant	Funds/ Grants received (INR in lakhs)	*Name of the attached file
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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* Audited Statement of Accounts reflecting the receipts (pls obtain the statements from account/ admin whenever available and submit)

Strategies for mobilization of funds and the optimal utilization of resources (Code 6.4.3)

Click or tap here to enter text.

7 Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year (April 2022 till date) (Code 5.1.4)					
Year	Name of the Activity to offer guidance for competitive examinations		Name of the Activity for career counselling		*Name of the attached file.
(April 2022 till date)	Name of the Activity	No. of students attended / participated	Details of career counselling	Number of students attended / participated	
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
*Pls attach any relevant document (certificate, list of students and proof of career counseling etc…)					

8 **Placements of outgoing students during the year (Code 5.2.1)**						
Year (April 2022 till date)	Name of student placed and contact details	Program graduated from	Name of the employer with contact details	Pay package at appointment	*Name of the attached file.	Placement cell / off campus
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
*Pls attach any relevant document (offer letter etc…) ** Self-attested list of students placed						

9 Students progressing to higher education during the year (Code 5.2.2)

Name of student enrolling into higher education 1. UG to PG 2. PG to M.Phil 3. M.Phil. to PhD 4. PG to PhD 5. PhD to Post Doctoral	Program graduated from	Name of institution joined	Name of programme admitted to	Contact no. of the student
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10 Students qualifying in state/national/ international level examinations during the year (eg: JAM/GATE/ CLAT/GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)													
Instruction: Please do not include individual university's entrance examination. (Code 5.2.3)													
Year	Registration number/roll number for the exam	Name of student selected/ qualified	NET	SLET	GATE	CAT	GRE	JAM	IELTS	TOEFL	Civil Services	State government examinations	*Name of the attached file
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	☐	☐	☐	☐	☐	☐	☐	☐	☐	Click or tap here to enter text.	Click or tap here to enter text.
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*Attach Self-attested list of students also	

11 **Give details of best practices successfully implemented by the department (Code 7.2)**

Title of the Practice	Objectives	The Context	The Practice	Evidence of Success	Problems Encountered and Resources Required	Notes (Optional)
This title should capture the keywords that describe the practice.	What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 50 words)?	What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 50 words)?	Describe the practice and its uniqueness in the context of India higher education. What were the constraints/ limitations ,if any, faced (in about 50 words)?	Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 50 words.	Please identify the problems encountered and resources required to implement the practice (in about 50 words).	Please add any other information that may be relevant for adopting /implementing the Best Practice in other Institutions (in about 50 words).
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

12 **Departmental Distinctiveness (Code 7.3.1)**
Portray the performance of the department in one area distinctive to its priority and thrust within 50 words
Click or tap here to enter text.

13 Future Plans of action for next academic year (200 words)
Click or tap here to enter text.

Undertaking: I have provided bonafide information with proofs/uploads (wherever required).

Name- TIC Click or tap here to enter text.

Department/Course:

Name- IQAC member Click or tap here to enter text.

Thank you.

Please email us at: Iqac.vnc2021@gmail.com

AQAR form for Committees
April 2022 till present

Dear Committee Convenors

Greetings!

The IQAC committee requests you to provide us information about your respective committees as part of AQAR for the period between **April 2022 till present**. This information is in two parts:

1. One to two page reports in point form to be submitted by all convenors. Event reports of webinar/seminars/workshop/conference that have been conducted will need to be emailed (Information in the event report can include: Title of webinar/seminar; Organized By---; Convenor; Dated; Poster; about the resource person, Summary of the event; etc , attendance, photos)

2. You are also requested to fill up the following form by answering ONLY the relevant committee questions (there would be 2/3 such questions only and these questions are not necessarily successive- so please read entire form carefully).

   Please ensure that soft copies of all relevant documents are available. All proofs must be properly named before mailing.

   For clarifications any member of IQAC can be contacted.

   Please answer the following questions as accurately as possible and email it to us at: Iqac.vnc2021@gmail.com

   Thanks for your cooperation.

Name of Convenor:

Committee:

Information for the time period:

<mark>Please answer the relevant questions only</mark>

Contents…

S.no.	Committee Name	Question no. (IQAC Code)
1	Academic Development and Career Orientation	2 (1.2.2)
2	Academic Progression & Result analysis	8, 17,19
3	Admissions	18 (5.1.5)
4	Alumni	6 (5.1.4), 8 (5.2), 19 (5.2)
5	Ambedkar & Social Justice	11
6	Canteen	14 (7.1)
7	Central purchase and stock verification	5 (4.2.3) (4.1.4) (4.4.1)
8	Counseling committee	6, 15, 21 (5.1.4) (5.1.3) (6.3.1) (7.1.1)
10	Cultural committees (All clubs)	9 (5.3.3) (7.1.11) (5.3.1) (4.1.2)
11	Discipline (Anti ragging)	4, 18 (7.1.10) (5.1.5)
12	Enabling &EOC	11
13	Ethical Clearance	4,11 (7.1.10)
14	Examination & Internal Assessment & Monitoring	1(a), 1(b) (1.1.1.) (1.1.2)
15	Fee concession committee	7 (5.1.2)
16	Gandhi study circle	11 (7.1)
17	Garden and environment committee	16 (7.1)
19	Grievance Redressal	18 (5.1.5)

20	Health and wellness	11,15, 21 (7.1), (5.1.3), (6.3.1) 7.1.1)
21	Internal Complaint (ICC)	18 (5.1.5)
22	IQAC	20
23	Journal committee	13
24	Medical committee	11,15, 21(7.1), (5.1.3), (6.3.1) 7.1.1)
25	Mentoring Committee	3 (2.3.3)
26	NEP committee	20
27	NSS	10, 11 (3.4.1) (3.4.3) (7.1)
28	Placement and Career Guidance	6 (5.1.4) (5.2.1)
29	Publication Committee	12
30	Seminar-conference	20
31	Skill enhancement	15 (5.1.3)
32	Social Outreach- SOCDC	10, 11 (3.4.1) 3.4.3.) (7.1)
33	Sports	9 (5.3.1)
34	Student Union	9 (5.3.3) (7.1.11) (5.3.1) (4.1.2)
35	Unnat Bharat Abhiyan	10,11
36	Vidya Vistar	20 (6.5.1)
37	Vivekananda committee	11 (7.1)
38	WDC	11 (7.1)
39	Website/Archives	20 (6.5.1)
40	Workload and Time Table committee	1(a) (1.1.1) (1.1.2)

41   IT committee (renu) 20 (5.1.3)

1(a) <mark>**Workload and Time Table committee**</mark>

<mark>**Examination & Internal Assessment & Monitoring**</mark>

(Code:1.1.1.). How does the Institution ensure effective curriculum delivery through a well-planned and documented process. Write a description of initiatives in 200 words (approx.).
Also please attach the relevant supporting document that is properly labelled in email (minutes of meeting, notices etc.)

(Code:1.1.2.) The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE). Write a description of initiatives in 200 words (approx.). Also please attach the relevant supporting document that is properly labelled in email.

Provide Workload and TT of all departments

Please attach relevant proofs in email

1(b). Examination and IA and monitoring committee

Code. 2.5.1. Write a description in 200 words (approx.) about how the mechanism of internal assessment is transparent and robust in terms of frequency and mode. Please attach the relevant minutes of meetings in email as per AQAR requirements

Code: 2.5.2. Write a description in 200 words (approx.) about mechanism to deal with internal examination related grievances is transparent, time- bound and efficient. Please attach the relevant minutes of meetings in email as per AQAR requirements
(Please attach relevant proofs in email)

2. Academic Development and Career Orientation

(Code:1.2.2). Please provide details of Add on /Certificate programs offered during the academic year in the following Table**.**

Please attach the brochure or any other document relating to Add on /Certificate programs.

S.no	Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year

Please attach relevant proofs in email

3. (code: 2.3.3) **Mentoring Committee**

a.   Total number of Mentors: Total number of Mentees

b.   Please Upload names of students enrolled and full time mentor teachers.

c.   Please upload circulars pertaining to assigning mentors to mentees

4. Discipline committee/ Ethical Clearance committee

A (Code: 7.1.10).   Write a description in 200 words (approx.) how the Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

B. Please read the following statements and then underline and put a 'yes' for the relevant option

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Committee organizes professional ethics programmes for students, teachers, administrators and other staff.
4. Annual awareness programmes on Code of Conduct are organized

Please attach the following in email as per AQAR requirements
- Relevant proofs
- Code of ethics policy document
- Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.
- Any other relevant information

5. Central purchase and stock verification/Admin/Accounts

A (4.2.3). Report of annual stock taking and purchase of lab equipment/psychological tests etc.

B. (Code: 4.1.4) Expenditure (excluding salary) for INFRASTRUCTURE **AUGMENTATION** (physical facilities and academic support facilities) during the year (INR in Lakhs)

Year	
(INR in Lakhs)	

C (Code: 4.4.1) Expenditure (excluding salary component) incurred on INFRASTRUCTURE **MAINTENANCE** (physical and academic support facilities) during the year (INR in Lakhs)

Year	
(INR in Lakhs)	

Please attach the following in email as per AQAR requirements
- Any additional information
- Minutes of meeting

6. Placement and Career Counseling /Alumni

A (Code: 5.1.4) Total Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year:

B Fill in the following table with regards to Career Counseling and Placement:

Year	Name of the Activity that offered guidance for competitive examinations		Name of the Activity that offered guidance for career counselling		Number of students placed through campus placement
	Name of the Activity	Number of students attended / participated	Details of career counselling	Number of students attended / participated	
2022-2023					

C. (Code: 5.2.1) Fill the following table with regards to placements of outgoing students during the year:

Year	Name of student placed and contact details	Program graduated from	Name of the employer with contact details	Pay package at appointment
April 2022- Till present				

Please attach the following in email as per AQAR requirements
- Self-attested list of students placed
- Attach relevant documents
- Upload any additional information

7. Fee concession committee

A (Code: 5.1.2) Total Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year:.

B Total no. of students who benefitted:

C Fill in the following table with regards to scholarships, freeships etc.

Year	Name of the scheme	Number of students benefited by government scheme and amount		Number of students benefited by the institution's schemes and amount	
		Number of students	Amount	Number of students	Amount
April 2022-Till present					

8. Academic Progression & Result Analysis/ Alumni

A (code:5.2.3.1) Number of students **QUALIFYING** in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations) during the year-*Note: please do not include University's entrance exams.*

B (code:5.2.3.2) Number of students **APPEARING** in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year:

C. Details of the qualifying students in the above exams:

Year of qualification	Exam Roll no. of qualified student	Name of qualified student	Specify exam qualified----- NET/SLET/GATE/ GMAT/CAT/GRE/ JAM/CLAT/IELET/TOFEL/ Civil Services/ State government examinations/Other state or central exams (specify):

Please attach relevant proofs

9. Student Union/Cultural committee/All other relevant committees

A (5.3.3) Total number of cultural events/competitions in which students of the Committee participated during the year (organized by the college committee/other institutions)

B Fill in the following details related to cultural activities:

Date of event/activity (DD-MM-YYYY)	Name of the cultural event/activity	Name of the student participated

Please attach the following in email as per AQAR requirements
- Report of the event
- Upload any additional information

C. (Code: 7.1.11): Describe the efforts of the committee in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words (approx.).

Please attach the following in email as per AQAR requirements:

- Annual report of the celebrations and commemorative events for the last year
- Geo tagged photographs of some of the events
- Any other relevant information

D (Code:5.3.1). Awards/medals for outstanding performance in cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.

Year	Name of the award/ medal	Team / Individual	University/State/Nation al/ International	Sports/ Cultural	Name of the student

E (code: 4.1.2). Describe the adequacy of facilities for cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words (Please attach relevant proofs).

10. NSS (3.4.1; 3.4.3)/Social Outreach/ Unnat Bharat Abhiyan

A (Code **3.4.1; 3.4.3**.). Describe the impact of extension activities in sensitizing students to social issues and holistic development within a maximum of 200 words. *Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. (attach relevant proofs, Reports of the event organized)*

B (Code: 3.3.2) Awards and recognitions received for extension activities from government / government recognized bodies (attach relevant proofs)

Name of the activity	Name of the Award/ recognition	Name of the Awarding government/ government recognised bodies	Year of award
April 2022 -till present			

C (). Details of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the year.

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity	Number of students participated

				in such activities

Please attach relevant proofs

11. To be filled by:
   a) **Ambedkar & Social Justice**
   b) **Enabling &EOC**
   c) **Gandhi study circle**
   d) **Vivekananda committee**
   e) **WDC**
   f) **Health and wellness**
   g) **Social Outreach**
   h) **NSS**
   i) **Unnat Bharat Abhiyan**

A (Code. 7.1.8). Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words). (please attach proofs and event report).

B (Code: 7.1.11). Describe the efforts in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words. (please attach proofs and event report).

C (Code: 7.1.1). Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 200 words. (please attach proofs and event report).

Please attach relevant proofs

12. To be filled by Publication Committee and convenors/coordinators for departmental publications/newsletters etc.

Give an outline of the kinds of articles and involvement of students/faculty in college magazine or departmental publications/newsletters etc.

13. To be filled by Journal committee

Steps undertaken for starting a journal/ Initiatives/activities/webinars undertaken for publication of articles in journal

14. (7.1.3) Canteen Committee:

Describe the facilities in the Institution for the management of the following types of waste (within 200 words)

- Canteen waste management
- Solid waste management in Canteen
- Liquid waste management in Canteen
- Waste recycling system in Canteen

Proofs: Give relevant geo tagged photos or any other proofs

15. (5.1.3) Skill enhancement committee/Counseling committee/other relevant committees

Describe the Capacity building and skills enhancement initiatives:

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills
5. Any Other (e.g. coping skills; counseling skills)

16. Garden and environment committee

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures (Underline and put a 'yes' for whichever is relevant)

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)

1. Solid waste management
2. Liquid waste management
3. Biomedical waste management
4. E-waste management
5. Waste recycling system
6. Hazardous chemicals and radioactive waste management

(7.1.4) Water conservation facilities available in the Institution: (Underline whichever is relevant and put a 'Yes' in front of that option)

1. Rain water harvesting
2. Bore well /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

(7.1.5) *Underline and put a 'yes' for the Green campus initiatives* for greening the campus:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

(7.1.6.) *Underline and put a 'yes' for* the Quality audits on environment and energy undertaken by the committee

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards

5. Beyond the campus environmental promotional activities

(7.1.7) Underline and put a 'yes' for the relevant disabled-friendly, barrier free environment which the institution has

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities
   (*Divyangjan*) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Please send relevant proofs including

- Geo tagged photos / videos of the facilities
- Various policy documents / decisions circulated for implementation

17 (code:2.6.3). Academic Progression & Result Analysis

If the results of a particular semester are not declared then please state so.

A. **Pass percentage** of FINAL YEAR STUDENTS

1. Pass percentage of FINAL YEAR STUDENTS in 5th semester

2. Pass percentage of FINAL YEAR STUDENTS in 6th semester

3. Pass percentage of FINAL YEAR STUDENTS (find pass percentage by combining results of both 5 and 6 semesters)

B. **Total Number** of FINAL YEAR STUDENTS **appeared** in DU exam:

1. Number of FINAL YEAR STUDENTS appeared in DU exam in 5th semester

2. Number of FINAL YEAR STUDENTS appeared in DU exam in 6th semester

C. Total **Number** of FINAL YEAR STUDENTS **passed** in DU exam:

1. Number of FINAL YEAR STUDENTS passed in DU exam in 5th semester

2. Number of FINAL YEAR STUDENTS passed in DU exam in 6th semester

D. Please fill in the FINAL YEAR result analysis of the semesters (5th and 6th semesters) for EACH COURSE separately:

Semester (5th semester)	Program Code	Program Name	Number of students appeared in the 5th semester	Number of students passed in 5th semester examination

Semester (6th semester)	Program Code	Program Name	Number of students appeared in the 6th semester	Number of students passed in the 6th semester

Final Year combined (5th and 6th semester)	Program Code	Program Name	Number of Final year students who APPEARED for DU exam (5th and 6th sem combined)	Number of Final year students who PASSED DU exam (5th and 6th sem combined)

Please attach the following in email as per AQAR requirements
- Attach supporting data for the same
- Any additional information

18. Internal Complaint (ICC)/ Grievance Redressal/Admissions: EOC/Discipline (Anti ragging)

A (Code: 5.1.5) Does the Institution have a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. Read the following statements and then underline and put a 'yes' for the option which is relevant.

1. Describe implementation of guidelines of statutory/regulatory bodies
2. Initiatives/activities/webinars for wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Describe policy for timely redressal of the grievances through appropriate

committees

Please attach the following in email as per AQAR requirements
- Please attach the ICC/grievance redressal/anti ragging policy document

- Constitution of various committees for addressing the issues,

- Minutes of the meetings of the committees,

- Number of cases received and redressed.

- Details of student grievances including sexual harassment and ragging cases

- Any additional information

19. Academic Progression & Result Analysis/ Alumni
A (Code: 5.2.2). Number of students progressing to higher education during the year:

- UG to PG:
- PG to MPhil:
- PG to PhD:
- MPhil to PhD:
- PhD to Postdoctoral*:*

B Total Number of students who have progressed to higher education in the year:

C Please fill the following table:

Name of student	Program graduated from and year of graduation (VNC)	Name of higher institution joined	Name of programme admitted to

Please attach the following in email as per AQAR requirements
- Upload supporting data for student/alumni
- Any additional information
- Details of student progression to higher education

20. List of Activities undertaken by the NEP committee/Website/Archives/ Seminar-conference/IQAC Committee/ Vidya Vistar/IT commitee (6.5.1)

Provide relevant proofs

21. (6.3.1; 7.1.1) Counseling Committee/ Medical committee/Health and Wellness

a) Describe in 50 words medical support provided for students/ teaching/ non-teaching staff (e.g. doctors, nurses, equipment etc.)

b) Number of Rooms for medical facilities:

c) Counseling support students/ teaching/ non teaching staff:

d) Number of counseling rooms:

e) Any other information regarding medical/counseling

22. Details of any activity/seminar not covered above: Provide relevant proofs

Undertaking: I have provided bonafide information with proofs and event reports of activities (wherever required).

Please submit form at: Iqac.vnc2021@gmail.com
Thank you for taking out the time to fill the form.

IQAC Team