VIVEKANANDA COLLEGE

(University of Delhi)

SELF STUDY REPORT

For Submission to

National Assessment and Accreditation Council (NAAC)

VIVEKANANDA COLLEGE

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PREFACE

> ***We want that education by which character is formed, strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet.***
>
> **– Swami Vivekananda**

Vivekananda College holds a preeminent position in East Delhi among the University of Delhi colleges. Widely preferred over even North Campus colleges, girl students are eager to join Vivekananda College to shape their dreams and aspirations in a safe and healthy environment. Ably guided by a dynamic and well-qualified faculty, they learn to strive for the best. The aim is to create responsive and responsible young adults, capable of dealing with challenges thrown up by society.

Swami Vivekananda, a guide and a beacon of hope for the college, represents the heights an individual can aspire to. The purpose of higher education is to encourage and develop finer minds and sensibilities by exploring one’s limitless potential. It must aim to construct meaningful edifices on the solid foundations and aspire to create individuals aware of themselves and mindful of their social responsibility. Educators in higher learning thus have a dual responsibility – they must not only have a vision undreamt of earlier, but be able to communicate it to their pupils while helping them to remain firmly rooted to the soil of the country.

The process of self-assessment for an institution, as for an individual, is an arduous but fulfilling one. It serves both to initiate a process of introspection and to envision one’s future. In line with the objectives of NAAC to encourage self-evaluation and enrichment, the process of filling the Self-Study Report led us to a better understanding of ourselves, our environment and our place in this environment. Collating this information itself has proved to be an enormous learning experience that has made us aware of our strengths and weaknesses and given an impetus to aspire to strive for excellence in every field. The exercise reminded us of the reasons that this institution was born, and filled us with gratitude towards the founding members, principal and staff that nurtured the nascent institution through its formative years to establish it as a renowned centre of learning. It imbues us – the present members of the institution – with a heavy responsibility: to cherish the legacy bestowed upon us and to carry it to greater heights.

The NAAC Committee formed in the Staff Council for the purposes of preparing this report held several meetings with faculty members in various departments and those working in the various committees of the college. The college administrative office provided information and data to corroborate the vision of the various societies and activities of the college. The effort was to evolve a holistic understanding of the multifarious college activities – both academic and extra-curricular. This integrated approach enabled a better assessment and evaluation of the performance of the institution. We take pride in all that we have achieved and vow to do better in other areas. The self-study report has set a benchmark that will be breached time and again in the coming years.

I offer sincere thanks to my team – faculty, administrative staff, library staff, students – who have worked together dedicatedly to put together this report, chasing elusive details and hard-to-come-by data. The enthusiasm demonstrated by everyone as they worked for the report has made it a labour of love. It is an assurance and a guarantee of the loyal commitment of the entire college community to see this college at the top. One thing that has kept us all going is the dream of placing our college in its rightful position – among the best that the country can offer.

Dr. Hina Nandrajog
Acting Principal
Vivekananda College

Stamp of the college

ABOUT US

Vivekananda College was established in 1970 with grants from the UGC and Delhi Administration. The objective was to make higher education available to young women from the trans-Yamuna area. The journey of the college began from a school building in Gandhi Nagar with a group of 300 students and 25 teachers. Today, it has more than 2000 students and more than 100 teachers. The college caters to the needs of students from diverse socio-economic backgrounds. Initially, most of the students came from a semi-rural background and were first generation learners, with limited resources of time and mobility at their disposal. However, the student profile of the college has undergone some changes with the changing dynamics of society. The college is now an attractive destination of learning for students from all parts of Delhi, the National Capital Region (NCR), and parts of Uttar Pradesh. Students from some other parts of India, including the North-Eastern states are also enrolled here.

Some of the undergraduate courses of study offered to the first batch of students were B.A. (Honours) in Hindi, Sanskrit and History. These were also offered as subjects in B.A. (Pass) along with English, Economics, Mathematics and Political Science. Apart from catering to the academic aspirations of these students, the college faculty was conscious of a sense of responsibility for the general well being of the students. They were sensitive to the personal problems, issues of marginalization and the various social challenges faced by the students. Thus began a process of mentoring and interaction between teachers and students beyond classroom teaching; and this continues to be one of the most significant features of this college, as it enters its 46th year.

The foundation stone for the college building in its new campus at Vivek Vihar was laid by Professor S. Nurul Hasan on the 26th of October 1976. The building was dedicated by Swami Ranganathananda of the Ramakrishna Mission in 1979. The founder Principal, Dr. Raj Wadhwa and the first Chairperson of the governing body of the college, Mr. Katariya struck a trail-blazing path and left a rich legacy that subsequent heads of institutions built on.

As the number of students and faculty burgeoned, a need was felt to offer greater choice of study courses to the students. Keeping new professional avenues and employment opportunities that could be presented to create a generation of smart, professionally equipped students, the college introduced Commerce as a B.Com (Pass) Course subject in 1977. Once the college shifted to its new location in the early 1980s, the number of courses was further augmented. The next few years saw the introduction of Food Technology, Computer Sciences and Music as Pass Course subjects and Applied Psychology, English, Political Science and B. Com courses at the Honours level.

As the need for an enhanced infrastructure grew, a new academic block of 20 classrooms (each with a seating capacity of 60 students) was added in 2013, as part of the OBC expansion plan of the UGC/University. All the rooms of the new block and most of the classrooms in the old building are technologically enabled for effective audio-visual teaching. As practical learning to enhance/augment theoretical learning is imperative, well-equipped laboratories for Food Technology and Applied Psychology were provided. A Music Room with several instruments was furnished to provide practical training to students of music. In addition to this, Vivekananda College has 3 computer labs with 115 terminals and internet facilities.

Library:

The college library too has expanded over the years. It is now spread over three floors and has more than 61,000 books and subscribes to 42 journals including Newspapers. It is fully computerized, all housekeeping operations are done through computer. It works on the Open Access System with the catalogue available on computer. It is connected to the Delhi University network with access to DULS databases and e-resources. It is also a member of N-LIST providing remote access to a large variety of e-resources. The library is Wi-Fi enabled for internet connectivity. Keeping its strong tradition of social responsibility in mind, right from its inception, the library has run a Book Bank scheme for students from financially weaker background. Under this scheme, text books and reference books are issued for a whole semester to students, who otherwise would not be able to access them.

Auditoriums and Open Air Stage:

The Vivekananda Auditorium, with a seating capacity of 800, became functional in 1985 and has become the hub for cultural activities in the trans-Yamuna area. Over the years, many eminent artists such as Ms Sanjukta Panigrahi, Pt. Rajan and Pt. Sajan Mishra, Ms Shovana Narayan, Prof. Debu Chaudhury—) have graced the stage and the college with their performances. College programmes and other activities have been attended by many distinguished visitors like former Prime Minister Shri Atal Bihari Vajpayee, Shri Vidya Charan Shukla, Smt. Sheila Dixit, Ms Kiran Bedi, and Shri Jagmohan. Another auditorium, Sharda Hall, with a seating capacity of 150, witnesses a host of lectures, seminars, debates and other academic programmes throughout the year. There is also an outdoor stage for open air performances; constructed out of waste material and debris of construction material. This offers a platform to students to put up performances outside the closed doors of an indoor auditorium, and adds vibrancy to college life.

College and Community:

As part of its abiding commitment to an ongoing engagement with the larger community, the college has provided assistance and acted as a resource base for society. The NSS volunteers of the college have actively facilitated slum cleanliness drives, helped clusters and individuals dislocated during the 1978 Yamuna floods and participated in adult education programmes. Teachers and students jointly conducted surveys during 1984 riots and helped with rehabilitation work. Students of ‘Lakshyank’(Guidance and Counselling Cell) maintained a long term interaction with children from Mother Teresa’s (Missionaries of Charity) Homes, enabling them in their studies and providing them with positive role models. Various groups of students have actively participated in ‘Anti-dowry’ and ‘Save the Girl Child’ campaigns. The Environment Society – **‘**Green Leaf’ has successfully initiated awareness programmes on e-waste and environmental pollution. Recently the group took up the issue of hygiene, ‘Health and Sanitation: Women’s Perspective’ to raise awareness about the need for positive hygiene practices. These activities not only empower our students and infuse them with confidence and a sense of social responsibility, but also make a tangible difference in the lives they touch.

Support to Students:

The college has consistently set high academic standards and University toppers have been part of its honours list right from the start. Students have always been guided to aspire for excellence in academics. Extra courses are run in the college to provide students additional opportunities to enhance their learning. Various prizes and scholarships are given to encourage academic excellence. Final year students are given career counselling through lectures organized by various departments and through the activities of the college Placement Cell. The college also runs three UGC sponsored Add-on courses in ‘**Translation’**, ‘**Hindi Patrakarita**’ and **‘Proficiency in Spoken English**’.

Leadership Initiatives:

The college holds student elections every year. Students are affiliated to the groups at the University of Delhi as well. Holding elections instils a sense of responsibility and commitment among the students. The office bearers of the Students’ Union are elected representatives of the students. Another level of leadership is provided by the Class Representatives who carry the specific problems of a class to meetings with the college authorities or the Union. A third system of representation is given by office bearers of numerous societies flourishing in the college. Thus, leadership is provided at different levels and all groups find representation.

Vibrant Cultural Life:

To ensure wholesome education of the students, the Cultural Committee actively motivates students throughout the year. The primary aim is to nurture and provide platforms for diverse talents including dance, debating, music, art and craft, quiz, photography, fashion, environment awareness and creative writing. A lively cultural ambience has had a positive influence on the personality of our students. They learn to appreciate and participate in college life beyond classrooms. These cultural activities too help in boosting their confidence as they learn beyond walls and imbibe lessons of team work, management, organization.

Sports:

Sports are a vital component of the strength of the college. College students have won prizes at Inter-College and Inter-University levels. Students have been selected to participate in All-India camps and have played at the national level. The college has a multi-gym, where students are guided in the use of training equipment to stay fit and healthy. Not only that, it is made available under expert guidance to staff members as well as to non-teaching staff for improving their physiological ailments and overall health. In addition, the college has a 260 metre Synthetic Track, which is one of a kind in the entire University of Delhi. Not just sports students, but all other students are also encouraged to use the track for maintaining fitness. Various sports scholarships are offered for promising players. Keeping the importance of women's safety in mind, self-defence camps are organized every year by the Department.

Medical Facilities:

Not only does the college hold awareness programmes and talks for students to motivate them towards a healthy lifestyle, it also conducts medical camps throughout the year. Since social awareness and concern regarding women's health still remains low, the college tries to conduct medical tests to detect underlying problems for prevention as well as suggesting a course of treatment. The college has a medical room with a qualified nurse, available six days a week; an Allopathic doctor who is available thrice a week and an Ayurvedic and Homeopathic practitioner, who visit once a week. All these resources are overseen by the College Medical Committee that conducts interviews to select suitable medical staff to serve the college.

With this brief overview of the outlook and personality of our institution, the following pages unfold the executive summaries of the seven criteria of the self-study report.

EXECUTIVE SUMMARY

Vivekananda College provides higher education to women in the trans-Yamuna area. The college has witnessed a meteoric rise in the number of students seeking admission in the different courses offered by it. The dedication, commitment and loyalty of the staff, along with the enthusiasm and achievements of the students over the years have contributed largely to bring our college to its present position. The main focus of college activities remains the empowerment of women and inculcation of self-worth and responsibility. This is the guiding principle that underlies its academic and extra-curricular activities.

A brief summary of the seven criteria of the Self Study Report is given below:

CRITERION I: Curricular Aspects

Vivekananda College is one of the largest colleges of East Delhi which provides opportunities for higher education to women in the trans-Yamuna area. Since its inception in 1970, the college has been instrumental in churning out an army of academically sound graduates and post graduates who have achieved many feats in their respective fields and brought glory to the institution. The motto of the college is enshrined in the following words of Swami Vivekananda: *"Arise, Awake and Stop not till the Goal is Reached".* The vision, mission and objective of the institution are communicated to the staff, students and other stakeholders through the college website, prospectus, annual report and various cultural programmes organized periodically. It is also communicated through the garden which very aesthetically presents our college motto.

Apart from offering programs in Discipline courses, Language courses, Foundation courses, Inter-disciplinary courses, the college offers three UGC-approved add-on certificate/diploma courses namely **'Hindi Patrakarita'**, '**Translation**', and '**Proficiency in Spoken English**'. These are primarily skill-oriented programs which enhance students' employability skills. College faculty members are actively involved in designing of the curriculum and implementation of the same as per University's norms and directives. Curriculum enrichment takes place through various measures like field visits, internships and educational trips, conducting workshops, seminars, lectures and conferences. Various committees and societies in the college such as Gandhi Study Circle and Vivekananda Committee, Women's Development Committee, various Cultural Committees, Guidance and Counseling Cell (Lakshyank), Placement Cell etc. have also contributed immensely in curriculum enrichment. Besides, the contribution of some value-added or life skills programs has also been specified pertaining to Spic Macay and Gandhi Study Circle and Vivekananda Committee, which cater to building moral and ethical standards among students. Feedback is sought from students, teachers, and other stake holders to make the curriculum more viable and effective. For instance, the report refers to the procedural and infrastructural support from

University of Delhi and UGC; the institution's interaction with the industry, research bodies and the university through the placement committee, field visits, lectures and workshops; the participation of faculty members in national and international seminars and conferences and course structure committees to implement effective teaching methodologies in the classroom.

CRITERION II: Teaching, Learning and Evaluation

- Vivekananda College, with qualified academicians imparting education in diverse fields, aims to provide education which focuses on all-round, holistic development of its students. It is very important for girls to pursue higher education as it enables them to become self-reliant.

  The College Staff Council constitutes an Admission Committee as well as an Extra Curricular and Sports Committee to look after the admission process of the college. This ensures that students with different skill-sets are able to join the institution and contribute to it in different ways.

  Details regarding the admission process are printed in the college prospectus, displayed on the college notice board, and also uploaded on the college website. The College strictly follows the reservation policy of the Government of India.

  An Enabling unit is constituted to ensure a fair admission process and provide assistance to reserved category students at the time of admission.
- Being the only girls college in East Delhi, students from all strata of society, especially from socio-economically weaker backgrounds take admission here. Despite a wide variety in student profiles, academic results are very good. This is achieved by highly qualified and competent faculty, recruited as per the UGC norms. Faculty members use a blend of traditional and innovative teaching methods to make it easy for the students to learn not only from the classrooms but also through readily available supplementary reading materials and references.
- The college has initiated many steps for the benefit of differently-abled students. The college campus is accessible to them. Equal Opportunity Cell of the college looks after their needs and addresses the issues faced by them.
- The college also aims to keep its faculty rejuvenated and recharged all the time. It helps them by sanctioning duty leave, study leave and sabbatical etc. for continuous professional development. Teachers bridge the knowledge gap of the enrolled students through tutorials, remedial classes, seminars, field trips and workshops etc.
- Internal Assessment helps to evaluate the teaching learning process and its effectiveness. Faculty takes necessary action according to the internal assessment. For example, remedial classes and special extra classes are held for students who need it, awards and recognition are given to advanced learners. Informal feedback and interaction also helps in this process. The college is also planning to start a formal feedback mechanism.

- To nurture critical thinking and creativity and to develop scientific temper among the students, various events and activities are organized by the college like debates, Seminars, Talks, Research based projects, Group discussions, Audio-Visual Presentations, Internships, field visits, Experiential Exercises, and Role play etc. Students are encouraged to think rationally, objectively and creatively.

  This is nurtured with the participation of students in various activities of students' societies and different departments. The college has adequate infrastructure to make learning more student centric. The departments, college libraries and various laboratories are kept updated for their learning to be more effective, resulting in the transformation of students into lifelong learners and innovators.
- All of the above facilitates the attainment of the objective behind learning and students graduate from the college as professionals, ready to face new trends and challenges in their careers and life.

CRITERION III: Research, Extension and Consultancy

Without research, an educational institution cannot grow or survive and Vivekananda College takes pride in constantly striving for the accomplishment of this goal with the support and dedication of faculty members and students. Vivekananda College has a tradition of fostering and nurturing research temper, aptitude, attitude and acumen not only of the faculty, but of the students as well. The Academic Development Committee of the college facilitates research work through screening of research projects, facilitating faculty participation in various seminars, conferences, workshops around the globe, initiating research works funded by agencies like UGC, ICSSR etc.

The college also facilitates smooth headway for research by providing study leave for doctoral programmes and sabbatical leave for other study and research related work to its faculty members. Lectures, workshops and seminars are regularly organized for developing a scientific and research oriented temperament. Library resources including e-journals and e-books of repute and well equipped computer systems are made accessible to the students and faculty.

The college provides assistance and support to engage in various internship programmes so that the students can evolve as more empowered human resources. Field visits and departmental trips are organised to bridge the gap between theoretical and practical application of knowledge amassed by the students. The students too have been actively participating in the research activities through project works and presenting papers at national level seminars and symposia.

Around 190 research articles, papers, books chapters and approximately 45 published books and edited books have been contributed by our faculty members in various disciplines during the last 4 to 5 years. Various faculty members have been successfully guiding Ph.D. and M.Phil. scholars, providing their valuable advice and experience to budding researchers. They have been invited for various seminars, workshops and training programmes as resource persons. Our faculty has also been involved in consultancy services, holding positions as members, convenors and advisors of various expert committees.

Research is meaningful when it contributes something to the community. Our college has been oriented towards socially responsible activities like community outreach programmes. Resilience Centre is one of the initiatives by the Department of Environmental Studies which knits research and community together in order to meet the challenges of urban India and to instil resilience in our society at the community level. The college NSS unit,‘Green Leaf’ society, ‘Click-O-Mania’ Photography Society, ‘Kalakriti’Art and Craft Society provide a unique platform for the all round, holistic development of the personality and inculcate a sense of responsibility, discipline, compassion and service among the learners. Our institution is therefore committed to achieving eminence in the field of academics and research and will continuously strive to set higher benchmarks.

CRITERION IV: Infrastructure and Learning Resources

A premier institution with qualified academicians imparting education in diverse fields, the college has a reputation for outstanding performance in academics. Our college is a centre of excellence for women’s education. The policy of our institution, for creation and enhancement of infrastructure that facilitates effective teaching and learning, is to provide various facilities to the students in an environment which will build up their mental, physical and all-round personality.

Over the years the college has built up an impressive and state of the art infrastructure. Through this infrastructure, the institution strives to provide ample opportunities for the intellectual and cultural development of young women.

At present, the focus of the college is to create physical infrastructure with the latest information technology in mind so as to facilitate effective teaching and learning in the classroom.

The college constantly endeavours to make differently abled students feel comfortable in the college environment. The building and campus has become completely accessible to these students. Ramps and toilets have been constructed for differently-abled students. Elevators have been installed to provide access to all the floors of its multi-storeyed building.

Vivekananda College Library supports the mission of the college by making available a wide variety of information resources relevant to curriculum support and enrichment. The college Library always responds to the changing academic, technological and cultural needs of our students. It enables users to identify information needs, find resources to meet those needs, evaluate the information retrieved, and use it responsibly.

With more than 61,000 books, and access to unlimited e-resource, the library fulfils the mission of the college to provide quality education to its students. It is a fully computerized library with OPAC available online. It also has its very own website and Facebook page to provide various services to the users and seek feedback.

The institution is constantly engaged in deploying new information technology to meet the current challenges of changes to the curriculum. Internet facility is available in the entire campus.

All three computer labs, the Principal's office, administration and accounts sections, library, Applied Psychology, Food Technology laboratories, and classrooms are fully equipped with Wi-Fi/ LAN facility.

The rest of the campus, including the gardens, and the sports track, is also covered by Wi-Fi connectivity. The students and teachers are encouraged to make use of ICT resources.

Apart from the educational development of the students the college also focuses on their physical well being. The college boasts of 260 metres of Synthetic track funded by the Ministry of Sports and Youth Affairs under the 19th Commonwealth Games legacy. Many indoor and outdoor activities are organized in the college from time to time. Our students have also participated in national and state level events. The college also has a well-equipped gymnasium for students and staff.

CRITERION V: Student Support and Progression

Since the inception of the College the interaction between teachers and students has been a strong one. Student activities were and continue to be planned around the needs of the students. Be it in the matter of cultural activities, sports facilities, scholarships or even the book bank, the socio-economic profile of the students has always been kept in mind. To cite an example, the decision to plan for the synthetic athletic track took precedence over a proposed swimming pool and tennis court, keeping in mind the larger number of students who would access it.

Even today many activities of the cultural committee provide the only kind of platform available to our students. Active promotion of Sanskrit and even Hindi is also done with this in mind. While the student profile has gradually changed over the years, the College has not lost sight of its *raison d'être*. For most of the students, the three undergraduate years in the college are not just a stage in their journey, but a window to a new life. Committees like the Women Development Cell, Lakshyank and Placement Cell actively promote the development of the personality and career prospects of the students.

The main focus of mentoring students is to provide support to them with the help of various welfare facilities, and to motivate the students to participate in co-curricular and extra – curricular activities. It empowers them and inculcates values of self- worth and responsibility. The students have shown much excitement and enthusiasm in engaging with the larger community, where the college has also extended its resources.

CRITERION VI: Governance and Leadership

The foundations of our college were laid keeping in mind the ideas of Swami Vivekananda on women education, to build an institution of higher learning for women who belonged to under-privileged sections of the society. The top management, i.e. the Governing Body of the college, the principal, teaching staff and non teaching staff have adopted a proactive approach towards attaining holistic education and development of the students studying in the college. It provides opportunities for students' growth through different student societies, the student union, NSS, Lakshyank, WDC and various other departmental activities. Policies and action plans are formulated and implemented through the various committees comprising of faculty members. Feedback is sought through interactions with the stake holders like students, parents, UGC, University, and alumni.

The college functions in a democratic and decentralized manner which gets reflected in the functioning of committees of the staff council, societies and departments. The policies and plans concerning the academic and financial aspects are formulated and monitored through appropriate channels and forums like Academic Development Committee, Planning and Proposals committee, Time-Table committee etc. The grievance handling committee in the college takes prompt action on matters of student indiscipline or staff grievances, if any. The purchase and maintenance committees through established procedures, inter-alia, ensure the financial discipline at the institution level.

The college has a perspective developmental plan created by the Principal in consultation with members of the staff council committees, departments, and management. The College also ensures quality commitment in academic and extra-curricular activities, through diverse means like technology integration, research and development, faculty enrichment, skill upgradation, pedagogical innovations, community initiatives amongst others. The management has a long-term view towards the starting of new courses, judicious use of infrastructure, community engagement, industry association etc. Quality commitment and assurance is in built in our system and permeates all tasks that we undertake. At a formal level, presently college is in the process of constituting IQAC as per the goal, guidelines and requirement of the NAAC.

CRITERION VII: Innovations and Best Practices

The principal goal of all education is to teach human beings how to live in harmony and help each other. This involves an important process of nurturing young minds with the highest human values, so that they become thoughtful, responsible and humane citizens.

Pedagogy outside the classroom has diversified into several interactive activities whose dynamism keeps alive the learning process.

Innovations are indications of novel ideas and add a breath of fresh air to outdated practices. Whether in the form of activities such as workshops or social outreach programmes, innovations are always welcome. Seminars promoting new approaches to studies, workshops to sharpen the analytical skills of students and introduction of Aerobics, Yoga, and Meditation into Physical Education are some of the innovations introduced.

Library facilities have been updated; e-lessons have been prepared and offered, while cultural activities have diversified according to growing creative fields.

One of the best practice is “Growing Within: Nurturing the potential of students, enabling them, empowering them to carve their unique paths”. It helps to facilitate self-growth, self-worth and actualization of potential of the students through myriad ways of empowerment and competence building.

Another notable best practice has been the effort to “Reaching Out: Strengthening Ties with the Community”. It helps to cultivate a sense of social responsibility in the students and inspire community work that would also help in bridging the theory-praxis divide.

SWOC ANALYSIS

A SWOC analysis helps in the introspection for a meaningful self study report. Given below is statement of Strengths, Weaknesses, Opportunities and Challenges, the Backbone of the Self Study Report.

Strengths	Weaknesses
1) Our strength lies in motivating students from diverse backgrounds to be educated, creative and responsible citizens. 2) Imparting application oriented curriculum. 3) Experienced and competent faculty. 4) Involvement of the teachers in the student's education extends beyond the classroom for their holistic development. 5) Well established Laboratories of departments of Applied Psychology, Computer Science, Food Technology, and Music· 6) State-of-the-art Library. 7) Despite catering to students from diverse backgrounds including relatively weaker section of the society where awareness regarding women's education is meagre, our college has consistently performed well and has played a significant role in empowering girls with education and skills. It is the only girls' college in East Campus 8) Emphasis on project based learning and hands on experience.	1) Maintenance of infrastructure. 2) Advanced facilities for students. 3) Lack of mentoring of students by teachers in a formal way. 4) Less inter-disciplinary interactions and activities. 5) Lack of permanent staff in teaching and administration. 6) Lack of financial resources, due to which many innovative plans for student and teacher development do not take place. 7) Our college being an off campus college has comparatively reduced interaction with other colleges of University of Delhi. 8) Lack of IT awareness among some sections of students. 9) Limited interaction with alumni.
Opportunities	**Challenges**
1) Building on innovative ideas and expanding them into viable projects. 2) Impetus to research. 3) Raising the academic level of college through introduction of new courses.	1) Quick and continuous change in the course structure at the University of Delhi destabilizes the teaching-learning process and doesn't offer space, time and resources to meet the challenges of the changing

4) Utilizing the talented pool of students as well as teachers. 5) Willingness of the society and government to promote women's education. 6) Creating a "Green" eco-friendly campus like use of solar energy. 7) College strength lies in the competence of its faculty. It can encourage collaborative ventures and consultancy services between college and industry-community-research centres. 8) Conducting more inter-disciplinary courses for teachers and students 9) Enhancing vocational skills of the students and making them self-reliant. 10) Adoption of new teaching methods for interactive learning. 11) College location provides numerous opportunities to develop partnerships with nearby industries, courts, NGOs and other institutes.	environment. 2) Lack of interest from the industry to join the academia. 3) Bureaucracy and slow decision making process of the parent University. 4) Cultural disconnect from the campus student life. 5) Parental pressure on students to opt for financially rewarding careers thereby destroying their motivation to be creative. 6) Students largely focus on exam oriented tasks and encouraging self-learning process among them is a challenge. 7) Reduction in motivation level of teachers because of overriding bureaucracy.

FUTURE PLANS

- To introduce post-graduate courses in some of the departments like English, Political Science etc.
- To introduce B.Sc.(H.) Computer Sciences and B.A.(H.) Economics at the undergraduate level.
- To introduce career development programmes so that students can make informed choices about their academic and professional life once they graduate from college.
- For the overall academic growth and excellence of the college, Faculty Training Programmes, Teaching and Research Workshops, Curriculum Development Programmes will be conducted on a regular basis to cater to the specific needs of the college.
- Since a considerable number of outstation students take admission every year, the college plans to provide hostel facility on campus in the near future with the necessary infrastructure which will ensure safety as well as financial convenience for the students.
- A proper feedback system needs to be developed that will incorporate responses from the faculty, students and their parents to make learning a more holistic experience.
- The college aims to make the entire campus ICT enabled to further facilitate the learning process.
- We plan to develop a Green Campus and minimize our carbon footprint. This will ensure a clean, eco-friendly and healthy atmosphere in the college.
- To cater to the needs of the differently-abled students and faculty members, the college will work towards improving the existing facilities and ensure the availability of up-to-date equipments, reading materials, computer software, hearing/visual aids and scanners. In this regard steps will also be taken to make the entire college building more accessible through the use of tactile flooring and ramps.
- For a more enhanced academic ambience, the college requires spacious seminar/conference halls.
- We plan to make the Library centrally air-conditioned to provide a more comfortable ambience for reading and studying. We also plan to implement RFID technology in the library for efficient and secure circulation of books.
- The college could host research centers, targeting at promoting research and study in focused areas like translation, etc.
- The college intends to set up exhibition halls for students engaged in the fine arts, especially painting and craft work.
- Since the students in the college come from diverse regional and cultural backgrounds, the college plans to provide counselling programmes in order to address their grievances and concerns. This

will enable them to promote a harmonious, conflict-free and healthy college life**.**

- In order to raise awareness both among the faculty and the students about the various forms of gender-based oppression and harassment, the college plans to conduct a series of workshops to ensure social justice.
- To conduct community outreach, environmental and social service programmes. And upgrade the college infrastructure including the big auditorium and the sports tracks for the same purpose.
- To create a strong Alumni Association as the college can draw strength and resources from the wide ranging expertise and professional experience of the alumni. For instance, interactive sessions with some of the distinguished alumni will encourage and inspire students to excel in their own academic, professional and extra-curricular fields.

PROFILE OF THE COLLEGE

Profile of the Affiliated / Constituent College

1. Name and Address of the college:

Name:	**Vivekananda College**		
Address:	VivekVihar		
City:	Delhi	State : Delhi	PIN – 110095
Website:	www.vivekanandacollege.edu.in		

2. **For Communication:**

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	Dr. Hina Nandrajog (Acting Principal)	O: 011-22150100 R: -	09810693946	011-22164626	vivac2008@gmail.com
Vice Principal	-	O: - R: -	-	-	-
Steering Committee Co-ordinator	Mrs. Rajni Jindal	O: - R: -	09899685568 -	-	rajni.jindal1@gmail.com

3. Status of the of Institution:

Affiliated College	√
Constituent College	-
Any other (specify)	-

4.Type of Institution:

a. By Gender

i.	For Men	-
ii.	For Women	√
iii.	Co-education	-

b. By Gender

i.	Regular	√
ii.	Day	√
iii.	Evening	-

5. Is it a recognized minority Institution?

Yes	--
No	√

If yes, specify the minority status (Religious/Linguistic/Any other) and provide documentary evidence - NA

6. Source of funding:

Government	5 % from Delhi Govt.
Grant-in-aid	95% from UGC
Self-financing	---
Any other	---

7. a. Date of Establishment of the College: 01/01/1970.

b. University to which the college is affiliated /or which governs the college (If it is a constituent college). University of Delhi

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	15-03-1971	Copy enclosed
ii. 12 (B)	15-03-1971	Copy enclosed

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/ regulatory bodies other **than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)**

Under Section /Clause	Recognition/Approval Details Institution/Department/ Programme	Day, Month And Year (dd-mm-yyyy)	Validity	Remarks
-	-	N.A.	-	-

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), to its affiliated Colleges?

Yes	√	**No**	---

If yes, has the College applied for availing the autonomous status?

Yes	√	**No**	---

9. Is the College recognized

a. By UGC as a College with Potential for Excellence (CPE)?

Yes	---	**No**	√

If yes, date of recognition…………………….… (dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes	---	**No**	√

If yes, Name of the agency……………………………… And
Date of recognition…………………….. (dd/mm/yyyy)

10. Location of the campus and area in sq.mts: Urban

Location *	**Urban**
Campus area in sq. mts.	40586.96 (40587 sq. mts.)
Built up area in sq. mts.	9706.97 (9707 sq. mts.)

* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- **Auditorium/seminar complex with infrastructural facilities -** √
- **Sports facilities**

* Play Ground	√	One
* Swimming Pool	--	NO
* Gymnasium	√	One

- **Hostel**

* **Boys' Hostel -** NA

i) Number of Hostels-
ii) Number of inmates -
iii) Facilities (Mention available facilities) –

* **Girls' Hostel** –Ad hoc arrangement was made to house the outstation girls for a period of 5 years in vacant staff quarters. However, a proposal to build a girls' hostel is in the planning stage.

i) Number of Hostels –
ii) Number of inmates –
iii) Facilities (Mention available facilities) -

* **Working women's Hostel**- NA

i) Number of inmates
ii) Facilities (Mention available facilities)

- **Residential facilities for teaching and non-teaching staff (give numbers available and cadre wise)**

i) Type IV : 08 (For Teaching)
ii) Type II : 04 (For Non-Teaching)
iii) Type I : 06 (For Non-Teaching)
iv) Type V : 01 (For Principal)

- **Cafeteria** - √
- **Health Centre** – √

Qualified Doctor	Full Time	---	Part Time	√
Qualified Nurse	Full Time	√	Part Time	----

- **Facilities like Banking, Post Office, Bookshops** – Bank, Photocopy Shop.
- **Transport facilities to cater to the needs of students and staff** - NA
- **Animal House**–NA (Temporary shelter for stray dogs and cats; diverse species of birds reside in the college premises)
- **Biological waste disposal** - NA
- **Generator or other facility for managing constant supply and voltage of electricity and voltage-** √
- **Solid waste management facility-** NA (Now a part of plan)
- **Waste water management** – NA (Now a part of plan)
- **Water harvesting** - √

12. Details of programmes offered by the College (Give data for current academic year 2015-16)

Sl. No	Programme Level	Name of Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned /Approved Student Places	No. of Students Admitted
1.	Under-Graduate	Arts, Commerce &B.Sc (Maths)	3 years	10+2	English /Hindi	661	781
2.	Post-Graduate	Hindi & Sanskrit	2 years	Graduation	Hindi /Sanskrit	50	24
3.	Integrated Programmes PG/Ph.D	NA	NA	NA	NA	NA	NA
4.	M.Phil	NA	NA	NA	NA	NA	NA
5.	Ph.D	NA	NA	NA	NA	NA	NA
6.	Certificate Courses	NA	NA	NA	NA	NA	NA
7.	UG Diploma	NA	NA	NA	NA	NA	NA
8.	PG Diploma	NA	NA	NA	NA	NA	NA
9.	Any other,	NA	NA	NA	NA	NA	NA

13. Does the College offer self-financed Programmes?

Yes	√	**No**	--

Three

1. Translation
2. Hindi Patrakarita
3. Proficiency in Spoken English

14. New programmes introduced in the College during the last five years if any?

Yes	---	No	√	Number	---

15. List of the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, also do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	**Departments**	**UG**	**PG**	**Research**
Science	Mathematics	UG	-	-
Arts	Applied Psychology, Economics (Introduced during FYUP), English, Hindi, History, Political Science, Sanskrit	UG	Hindi, Sanskrit,	-
Commerce	Commerce	UG	-	-
Any other not covered above	-	-	-	-

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)

a) Annual System	--
b) Semester System	√ (12)
c) Trimester System	--

17. Number of Programmes with:

a) Choice Based Credit System	√ (10)
b) Inter/Multidisciplinary Approach	√ (12)
c) Any other (specify and provide details)	---

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes	---	**No**	√

If yes,

a) Year of Introduction of Programmme (s) …………………(dd/mm/yyyy) and number of batches that completed the programme: NA

b) NCTE recognition details (if applicable)
Notification No: ………………………………
Date: ………………………….. (dd/mm/yyyy)
Validity:………………………..

c) Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes	---		No	√

19. Does the College offer UG or PG programme in Physical Education?

Yes	---		No	√

If yes,

a) Year of Introduction of the programme(s)…………..… (dd/mm/yyyy) and number of batches that completed the programme: NA

b) NCTE recognition details (if applicable)
Notification No: ………………………………
Date: ………………………….. (dd/mm/yyyy)
Validity:………………………..

c) **Is the institution opting for assessment and accreditation of Physical Education separately?**

Yes	---		No	√

20. Number of teaching and non-teaching positions in the Institution

Positions	**Teaching faculty**						**Non-Teaching Staff**		**Teaching Staff**	
	Professor		**Associate Professor**		**Assistant Professor**					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/ University/ State Government							70 (M/F)		04 (M/F)	
Recruited							42	12		
Yet to recruit							16 (M/F)		04 (M/F)	

Sanctioned by the Management/Society or other authorized bodies *Recruited*	-		-		-		NA	-	-	-
Yet to recruit										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest Qualification	**Professor**		**Associate Professor**		**Assistant Professor**		**Total**
	Male	**Female**	**Male**	**Female**	**Male**	**Female**	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.				15	01	12	28
M. Phil.				10	01	01	12
PG				07	--	02	09
Temporary teachers							
Ph.D.					07	13	20
M. Phil.					02	08	10
PG					12	12	24
Part-time teachers							
Ph.D.							
M. Phil.							
PG							

22. Number of Visiting Faculty Guest Faculty engaged with the College: NA

23. Furnish the number of the students admitted to the Institute during the last four Academic years.

Categories	**Year 1 (2012-13)**		**Year 2 (2013-14)**		**Year 3 (2014-15)**		**Year 4 (2015-16)**	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	-	121	-	110	-	122	-	120
ST	-	10	-	08	-	18	-	18
OBC	-	152	-	134	-	187	-	181
General	-	468	-	439	-	435	-	453
Others (PH)	-	01	-	07	-	05	-	09

24. Details on students enrollment in the College during the current academic year:

Type of students	**UG**	**PG**	**M. Phil.**	**Ph.D.**	**Total**
Students from the same state where the College is located (Delhi)	465	21	-	-	-
Students from other states of India	308	03	-	-	-
NRI Students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	**773**	**24**	**-**	**-**	**-**

25. Dropout rate in UG and PG (average for the last two batches): Enrolled in first year, minus those appeared for final exams in the final year from among them = Dropout. (e.g. enrolled in 2007, 100. Minus those who appeared for final exams in 2010, 85 = dropout 15)

UG	93

PG	2.5

***26.* Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a) Including The Salary Component	Rs. 80881.62
b) Excluding The Salary Component	Rs. 24628.61

27. Does the College offer Distance Education Programme (DEP)?

Yes	√

No	--

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes	√

No	--

b) Name of the University which has granted such registration.

IGNOU

c) Number of programmes offered

08

d) Programmes carry the recognition of the Distance Education Council.

Yes	√

No	--

28. Provide Teacher-student ratio for each of the programme/ course offered:

Programme Courses	1:18
Hons. Courses	1:12

29. Is the College applying for

Accreditation	**Cycle 1**	√
	Cycle 2	NA
	Cycle 3	NA
	Cycle 4	NA
Re-Assessment	NA	

30. Date of Accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re- assessment only)

Cycle1: NA (dd/mm/yyyy)Accreditation Outcome/Result…….
Cycle2: NA (dd/mm/yyyy)Accreditation Outcome/Result…....
Cycle3: NA (dd/mm/yyyy)Accreditation Outcome/Result..…..

31. Number of working days during the last academic year – 298

32. Number of teaching days during the last academic year – 226
(Teaching days means on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)
IQAC………….. (dd/mm/yyyy)

34. Details on submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i)…………………….….. (dd/mm/yyyy)
AQAR (ii)…………………….….. (dd/mm/yyyy)
AQAR (iii)…………………….. (dd/mm/yyyy)
AQAR (iv)…………………….. (dd/mm/yyyy)

35. Any other relevant data (not covered above) the College would like to include. (Do not include explanatory/descriptive information) - No

CRITERION I: CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation

1.1.1 State the vision, mission and objective of the institution. Describe how these were communicated to the students, teachers, staff and stakeholders.

“उत्तिष्ठत जाग्रत प्राप्य वरान्निबोधत,
(*Arise, Awake and Stop not till the Goal is Reached).*”
- from Katha Upanishad quoted by Swami Vivekananda

Vision: Vivekananda College was set up with a vision to be a holistic centre of higher learning for the girl students in the Trans-Yamuna region. It is envisioned as an institution to impart sound theoretical learning coupled with extensive practical skills. The college is designed to be an enabling and empowering experience for its girl students; with multi-faceted dimensions of their personalities being developed. It is staffed with highly qualified academicians who foster an environment of integrated learning in harmony with the demands of society.

The administration is envisioned as a facilitating structure that processes the nitty-gritty of academic and administrative requirements of the University of Delhi and provides easy access to facilities of the college to its students.

Infrastructure is provided in the shape of an organic, red-brick building with windows opening out to the impeccably maintained gardens with a variety of flora. Wide open spaces beckon students to explore nature in all its beauty and learn about our native trees and shrubs. This opening of horizons expands the minds as knowledge permeates the atmosphere.

Mission: The College draws inspiration from the teachings of Swami Vivekananda, who believed that education is the manifestation of the perfection already present in an individual. The ethos of the college lays emphasis on inculcating the ideals and values of Swami Vivekananda in its pupils. The college imparts education aiming at personality development and enabling the students toward achieving a broader perspective and wider horizons, thus becoming honest and responsible citizens. Despite the diverse backgrounds that students of the college come from, the attempt is to create a platform for peer learning and sharing that erases the class and caste divide among students and teaches them principles of equitable justice in our society in action.

Objective: The objective of the institution is to provide quality education to its students. A range of enriching cultural and sports activities are conducted throughout the year, adding a dimension of team effort and collective enterprise in the all-round development of the personalities of the students. We aim to impart a holistic education that shall promote a healthy development of character and minds whereby our students will acquire a broader perspective, look up to wider horizons and become honest and responsible citizens of the country.

The vision, mission and objective of the institution are communicated to the staff, students, teachers and stakeholders. As soon as one enters the premises of the college, the motto '*Uttishtha Jagrat Prapya Varannibodhat*' is displayed through trimmed hedges in the garden. A bust of Swami Vivekananda in the front of the main auditorium of the college reminds one of the visionary who constantly inspires our work. Swami Vivekananda's presence is felt everywhere in the form of large posters. The college website, prospectus and annual report also reiterate the harmony in the vision and objectives of the college and Swami Vivekananda's teachings.

Every new academic session in July begins with an orientation programme for the fresh batch of students. The Principal and staff welcome the newly inducted students and introduce them to the mission and objective of the institution.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum. Give details of the process and substantiate through proper example.

Vivekananda College, being an affiliated college, follows the syllabi prescribed by the University of Delhi.

The institution deploys a number of action plans for effective implementation of the curriculum. As per the University of Delhi guidelines, lectures, tutorials and practical classes are carried out. The timetable of the college reflects the grid of lectures, tutorial and practical classes that are held for students. ICT is used in a big way to enhance the learning experience. e-lessons, lectures, questionnaires uploaded by the Institute of Life Long Learning, University of Delhi are brought to the notice of the students to explore the topics of the curriculum in greater depth. Field trips are organised to provide a sense of how the learning is put to use in the real world.

Steps Taken By The Institution For Effective Implementation of The Curriculum :-

Contribution of Academic Development Committee (ADC) :-

The college has a committee namely Academic Development Committee (ADC) which implements the curriculum. This committee develops and deploys action plans effectively for the curriculum at the college level.

- The activities of the ADC begin before the commencement of the academic session and continue till the end of the academic year. This committee is constituted in the staff council for a period of two years. It comprises of a core group of members and an extended group that includes all the TICs of different departments.

- The work of the ADC commences with the scrutiny of the overall and teacher-wise workload of different disciplines which facilitates the preparation of respective time-tables. The norms to be followed in preparing the workloads are deliberated upon in the meetings, keeping in mind the rules communicated by University of Delhi from time to time.
- ADC also facilitates the participation of faculty members in seminars, conferences, workshops etc. at national and international level. It helps in conducting department programmes and community outreach programmes as well. ADC plays a pivotal role in initiating research work in the college which is funded by reputed organizations like UGC, ICSSR, Innovation Projects of the University of Delhi, etc.
- The core group of ADC recommends research proposals for further sponsorships by competent agencies in the country and abroad.
- ADC has made a significant contribution in facilitating the introduction of new courses in the college, namely, French, Environment Studies, Certificate courses and job-oriented courses, which are much in demand amongst the students. Some more courses like B.A. (Hons.) Economics and Physical Education as a discipline course in B.A.(Prog.) are in the pipeline.
- The committee is striving hard to meet contemporary challenges, be it academic, or administrative.

Contribution of Time-table Committee:-

- The process of the making of time tables for the college involves all the departments and subject heads as well as the Academic Development Committee (ADC). It is the latter which examines the work load of each and every department and forwards it to the time table committee.
- The time table committee begins its work well in advance before the beginning of the next session. Main slots for B.A. Programme, Interdisciplinary Courses, Concurrent Discipline Courses, Generic Elective papers and Ability Enhancement Courses are allocated. These fixed slots are then handed over to the respective teachers-in-charge (TICs) for fixing the rest of the classes. The coordination between the time table committee and the respective TICs ensures a balanced distribution of lectures and tutorials, in the best interest of the students.
- The time table approved by the Principal is then uploaded on the college website. Room- wise time tables are also pasted on the notice boards at the entrance of class rooms.

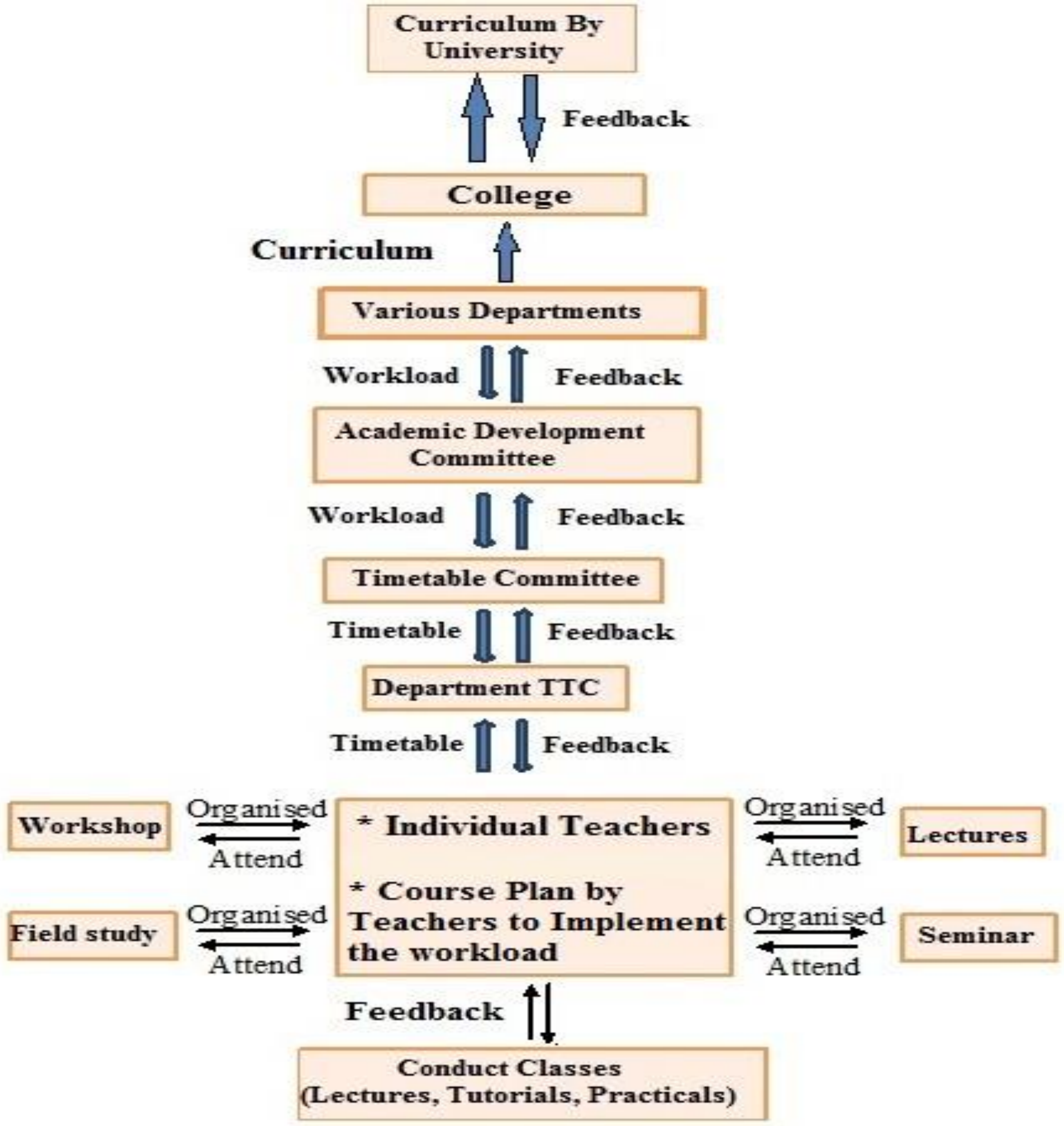
Department activities

- The teachers explore all possible ways to make the curriculum instrumental in developing the potential of the students to locate opportunities beyond the curriculum based education. The college has organized a good number of Field Trips, Workshops, Seminars and

Conferences with external experts from various fields and institutions, both at the department level and as part of inter-disciplinary activities of the college. Some examples are provided in 1.3.1.

- Whenever the new courses are introduced for example, the introduction of Four-Year Undergraduate Programme (FYUP) in 2012-2013, the faculty from our institution participated in different workshops and seminars on the various foundation courses organized by University of Delhi. These workshops and seminars help the faculty considerably in implementing curriculum effectively.

Figure 1.1: Flow chart for of action plan for effective implementation of the curriculum.


Curriculum By University
Feedback
College
Curriculum
Various Departments
Workload
Feedback
Academic Development Committee
Workload
Feedback
Timetable Committee
Timetable
Feedback
Department TTC
Timetable
Feedback
Workshop
Organised
Attend
Field study
Organised
Attend
* Individual Teachers
* Course Plan by Teachers to Implement the workload
Organised
Attend
Lectures
Organised
Attend
Seminar
Feedback
Conduct Classes (Lectures, Tutorials, Practicals)

Procedural and infrastructural support from the university: -

- University of Delhi provides a large number of e-resources which are available on the university's website. The faculty and students can use these resources and hence, can increase their knowledge database.
- The university has provided the internet facility at the speed of 100 mbps.
- 25 laptops for the faculty and 714 laptops for the students were provided by the university to the college to enhance the teaching methodologies.
- 25 LCD projectors are also given by the university.
- The syllabus of all the courses is prepared by the various departments in the University for Effective Implementation of the curriculum.
- The departments hold meetings with the college faculty for revising the contents of the course and to prepare effective guidelines from time to time.
- The University holds orientation workshops for newly introduced courses. It also holds other orientation programmes and workshops for the academic growth of the faculty.

Procedural and infrastructural support from the institution itself:-

- The teachers enthusiastically participate in the workshops, seminars, orientation and fresher courses offered by the University of Delhi or other institutions from time to time.
- Duty leave is grated to the teachers for attending seminar and workshops.
- Funds are also made available for conducting seminars, workshops, educational trips and for inviting resource persons.
- The college has a committee namely ADC (Academic Development Committee) which implements and deploys the curriculum effectively and in advance.
- The college has 25 classrooms well-equipped with LCD projector facility.
- The institution has 3 well equipped computer labs, Food and Technology lab, Psychology lab.
- College is Wi-Fi enabled.
- There is a well-equipped, fully computerized and up-to-date library which holds a large number of text books and reference books, magazines, newspapers, articles. It regularly subscribes to about 61 Periodicals including 10 daily newspapers in Hindi and English.

  The library offers several e-facilities such as e-books, e-journals. Online Public Access Catalogue and Wi-Fi facility is also available. U.G.C. INFONET Services including J-STOR is available for the benefit of the academic fraternity. Library is also a member of N-List programme of INFLIBNET and DELNET for inter library loan.

  The Library has a "Book Bank" consisting of core texts books, which are issued to deserving students for the whole academic year. Services offered by the library are circulation, consultation, reference and inter- library loan.

1.1.4 Specify the initiatives taken up or contribution made by the institution for Effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Details are at 1.1.2, 1.1.3 and 1.3.1

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The institution networks and interacts with the industry, research bodies and the University through the placement committee, field visits, media lectures by various speakers, by conducting skill development workshops in order to effectively operationalize the curriculum.

- The college Placement Cell invites various firms (such as Genpact etc.) to conduct placement drive for students.
- Various departments organize field trips so that the students can interact with the industries.
- The university placement cell also conducts various placement drives.
- The institution participates in "Antardhwani", an annual University fest and the students showcase their innovation projects, ideas.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.).

Contribution of the institution and staff members to the development of the curriculum:-

- The faculty members from our college participate in course structure committees of Delhi University.
- They attend workshops and seminars time to time, learn and implement effective teaching methodologies.
- Teachers update themselves with the current research and teaching techniques and hence, teach effectively.
- The faculty members of our college are actively engaged in paper setting and evaluation.

Table 1.1 Contribution of faculty in Developing Syllabus/ Course Content / Curriculum

Department & Faculty Name	Paper/Course/Membership in bodies for course/curriculum development	University/Board
SANSKRIT		
Dr. Surinder	● Member of Curriculum Development Committee,	University of Delhi

Kaur	Department of Sanskrit ● Member of the Academic Council/Committee of Courses	
MATHEMATICS		
Mrs. Shobha Rani	● Analysis	Member of Committee of Courses at University of Delhi
Mrs. Vinay Trehan	● Probability & Statistics ● Optimization ● Calculus of variation & linear programing/ B.Sc.Maths (H)	Member of Committee of Courses at University of Delhi
Dr. Sandhya Jain	● Member of faculty of mathematical sciences in which we have approved all courses of mathematics, computer Science, operational research , statistics under CBCS	University of Delhi
COMMERCE		
Mrs. Radhika Srinivasan	● Contributed in formulating the guidelines for the paper on “Fundamentals of Computers”	University of Delhi
ENGLISH		
Dr. Hina Nandrajog	● Restructured 3 year courses of B.A.(H) Humanities ● Coordinated a four week Preliminary Short-term Orientation Course for Indian Sign Language at Cluster Innovation Centre, University of Delhi (4 March- 3 April 2014).	University of Delhi
APPLIED PSYCHOLOGY		
Dr. Sunil Kumar Verma	● FYUP : Social Psychology, Research Methods ● CBCS : Convener, Applied Psychology Syllabus Revision	University of Delhi
Dr. Shivantika Sharad	● Erstwhile Four Year undergraduate program (FYUP) for Psychological Sciences. Papers include: ● PSY 5: Understanding Social Relations (Theory and Practical) ● PSY 12: Foundations of Organizational Behaviour (Theory and Practical)	University of Delhi

	● PSY 16: Understanding Human Resources Management (Theory and Practical) ● Member of the empowered committee for the Foundation Course titled, “Philosophy, Psychology, Communication and Life Skills” of the erstwhile FYUP, and authored three chapters for the unpublished book on the foundation course. ● B.A. (Hons.) Applied Psychology (Six Semester Course): ● Paper 10: Communication Skills **(Theory and Practical)** ● Paper 12: Counselling Psychology (Theory and Practical) ● Paper 15(b): Organizational Behaviour and HRM (Theory and Practical)	
MUSIC		
Dr. Neeta Mathur	● B.A.(P) (Semester) ● FYUP ● CBCS	University of Delhi
HISTORY		
Dr. Sandhya Sharma	● Member Course Restructuring Committee for Foundation and Honors Courses for FYUP, June-July, 2013	University of Delhi
FOOD & TECHNOLOGY		
Mrs. Purnima Vir	● FYUP Syllabus ● Member, Committee of Courses (Food Technology)	University of Delhi
Dr. Sukhneet	● FYUP Syllabus	University of Delhi
PHYSICAL EDUCATION & SPORTS		
Dr. Meera Sood	● Co-author in resource material (draft copy) for syllabus in Application Course in Physical Education in B.A Prog. IIIrd year subject Fitness Aerobics and Gym Operations.	University of Delhi

Faculty and student feedback on the curriculum:-

- The faculty members participate in various seminars, workshops and orientation programs at Delhi University and other institutions and try to identify the fields where certain rubrics/themes in the curriculum may be modified.
- The feedback from the students is highly appreciated and assessed from time to time.
- Though there is no formal system to get students' feedback, teachers get it informally through interaction with the students in the classrooms. The main problem faced by students is regarding reference books and study material in Hindi.
- The teachers raise these issues in the meetings at the Department level in the University.

1.1.7 Does the institution develop curriculum for any of the courses offered(other than those under the purview of the affiliating university by it? If "yes", give details on the process ("Needs Assessment", design, development and planning) and the courses for which the curriculum has been developed.

Vivekananda College, being an affiliated college, follows the syllabus prescribed by the University of Delhi. Faculty members participate in the curriculum development at the University level, and The ADC (Academic Development Committee) ensures that the college implements the same.

The institution at its level does not develop curriculum for any of the courses offered. However, faculty members individually contribute to curriculum development of other Universities/Institutions.

1.1.8 How does the institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The measures taken by the institution in order to achieve the stated objectives in the course of implementation are as follows:-

The Academic Development Committee (ADC) monitors that the objectives of the curriculum are met.

- The timetable committee ensures that the timetables are promptly prepared and implemented.
- Feedback from the students to establish the qualitative teacher-student relationship.
- Review of the academic results.
- By internal assessment tests.
- By ensuring the regularity in attendance of students.
- Verbal feedback at an informal level is sought by students on course curriculum.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc. offered by the institution.

Keeping in mind the holistic development of the young women and their empowerment through skill building in today's challenging world, the College runs three UGC sponsored Add-on courses, namely, **Translation**, **Hindi Patrakarita** and **Proficiency in Spoken English**. These courses were introduced to enhance career opportunities and open new avenues for the young women, especially those who come from humble background but have the grit to shine out.

- **Hindi Patrakarita** is a UGC-funded 3-month certificate course introduced in the July 2013 and will continue till 2017. The duration of the course is 3 months, comprising 24 lectures. The classes are held twice a week, each class spanning 90 minutes. Noted media persons and faculty members from within and outside the college deliver the lectures. The course aims at acquainting the students with the technicalities of journalism, both print and electronic media, and to hone their skills for a prospective career in the same field. Students from outside like SOL, Non-collegiate, can also apply for the course.
- **Translation** is another certificate course offered by the college comprising 24 lectures over a span of 3 months. Students from SOL, Non-collegiate and other colleges can also apply. The course aims at training the students in inter-language translation, particularly Hindi to English and vice versa, with a focus on translation theories and in-class assignments and class tests. The course provides the students with ample job opportunities in the related field.
- **Proficiency in Spoken English** is a UGC approved add-on course offered by the College. The duration of the course is 30 hours, with a course fee of Rs.1500. The classes are held twice or thrice a week. The objective of the course is to hone the communicative skills of the students in English with a clear focus on job interviews, group discussions, speech and other day-to-day dealings. Students from non-English background are the main focus of the course as this helps them gain self-confidence.

1.2.2 Does the institution offer programs that facilitate twin degree? If yes, give details.

Not applicable.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

To enhance the academic and professional skills of the students; to meet the employability challenges in a highly competitive and globalized world; and to set up new standards of learning and education to promote students to go for higher studies, the College makes continual efforts to expand the range of opportunities to its students which are available through the programs/courses listed below under the semester mode:

List of Discipline Courses offered by the College:

- B. A. (Honours) in: English, Hindi, History, Political Science, Applied Psychology, Sanskrit.
- B. Sc. (Honours) in: Mathematics.
- B.Com (Honours)
- B.Com (Programme)
- B.A (Programme)

Apart from the aforementioned Discipline Courses, the College also offers Language, Inter-disciplinary and Discipline Centered courses which need to be studied by a student in the run of a year. They are as follows:

- **Two Language Courses** to be chosen from English, Hindi and Sanskrit, one as Qualifying Language and the other as Credit Language.
- **One Inter-disciplinary Credit Course** (IDCC) to be chosen from the following:
  - ➢ Individual and Society
  - ➢ Environmental Issues in India
  - ➢ Ethics in Public Domain
  - ➢ Reading Gandhi
- **Two Discipline Centred Courses** (DCC) have to be chosen from the following Disciplines:
  - ➢ English: Modern Literature
  - ➢ Economics: Principles of Economics
  - ➢ Hindi: Language, Literature and Culture
  - ➢ History: Delhi—Ancient/Medieval/ Modern
  - ➢ History: Culture in India—Medieval
  - ➢ Mathematics: Linear Algebra (For B.A (H.) Economics only)
  - ➢ Political Science: Citizenship in a Globalizing World
  - ➢ Applied Psychology: Psychology for Living
  - ➢ Sanskrit

Under the erstwhile FYUP, applicable to the current third year students of the College as a three year program, the students had to opt for two **Applied Courses (**one each in 2nd and 3rd semesters).

Structure of B.A. Program

Every student opting for B.A. Program is required to take English, Hindi and two Discipline Courses. Each student is required to do 24 courses over a period of three years (6 semesters). The distribution of the courses has been specified below:

Table 1.2: distribution of the courses

Course Category	**Number of courses (Papers)**	**Year 1 (Sem 1 & Sem2)**		**Year 2 (Sem 3 &Sem 4)**		**Year 3 (Sem 5 &Sem 6)**	
Discipline (in 2 disciplines)	12	1+1	1+1	1+1	1+1	1+1	1+1
Language (in 2 languages)	8	1+1	1+1	1	1	1	1
Foundation	2	-	-	1	1	-	-
Application	2	-	-	-	-	1	1
Total	24	4	4	4	4	4	4

Discipline Courses: A student is required to study 2 discipline courses in each semester (There are 12 papers over 6 semesters in three years). These are to be selected by the student from courses in Social Sciences, Humanities, Food Technology, French and Music. The college offers the following combinations:

Foundation Courses: A student is given the following Foundation Course in the Second Year (2nd and 3rd semesters): Language, Literature and Culture (Offered in both Hindi and English medium)

Application Courses: A student is required to study any one of the following Application Courses in the Third Year (5th and 6th semesters):

- Nutrition and Health
- Translation and Interpreting
- Fitness, Aerobics and Gym Operations
- Hindi Patrakarita

Language Courses: It is imperative for a student to do 4 Language courses. Of these, two courses are to be in English and the other two in Hindi/Indian languages. The college offers English 'A', 'B' and 'C' in B. A. Program. Also, keeping in view the specific academic needs of the students, appropriate language courses may also be offered on the advice of the B. A. Committee of the College, and in consultation with the concerned departments.

Skills Development: Refer to 1.2.1

Progression to Higher Studies: Inter-disciplinary exposure enables them to explore possibilities of postgraduate studies in a different subject/discipline.

Improved Potential for Employability: All the above mentioned inputs broaden their understanding and sharpen their skills that boost their Potential for employability.

1.2.4 Does the institution offer self-financed programs? If 'yes', list them and indicate how they differ from other programs, with reference to admission, curriculum, fee structure, teacher qualification, salary, etc.

There are no self-financed programs offered by the College on full-time basis. However, the College does offer three career oriented certificate programs to students both from inside and outside the college which have been discussed in detail at 1.2.1 above.

1.2.5 Does the college provide additional skill oriented programs, relevant to regional and global employment markets? If 'yes', provide details of such programs and the beneficiaries.

The skill oriented programs which cater to regional and global employment markets have been enumerated in detail at 1.2.1 above. They are offered as part of the curriculum and as add-on courses.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

The University ordinances do not make provision for the flexibility to colleges. The students, however, enjoy the facility of free access to e-lessons uploaded by the Institute of Life Long Learning (ILLL) on DU intranet accessible from the College.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programs and institution's goals and objectives are integrated.

The college has been devoted in its commitment to curriculum enrichment since its foundation. Concerted efforts have been taken to ensure that the academic programs offered by the college supplement the University's curriculum and meet the goals and objectives of the college. To make the curriculum more viable and opportunity-boosting for students, the college has organized a good number of Field Trips, Workshops, Seminars and Conferences with external experts from various fields and institutions, both at the department leve l and as part of inter-disciplinary activities of the college.

The initiatives undertaken by **various departments of the College** are as follows:

- **Department of Applied Psychology** conducts field studies and surveys by visiting various places and institutions which include: Institute of Human Behaviour and Allied Sciences (IHBAS), Shahdara, Delhi; Mother Teresa Institute, Civil Lines, Delhi; Department of Psychiatry, GTB Hospital, Delhi; Koshish Special School, Ghaziabad, and NGO's like Amar Jyoti which works for the disabled.
- As part of educational/academic field trips, students from the **Department of History** are taken to various historical sites and heritage trips in and around Delhi, annually for their edification and practical learning. In 2013, the department organized an educational trip to Agra

and visited many historical places like The TajMahal, Agra Fort, and Sikandara Tomb. Besides this, the department organizes Alka Rani Memorial Lecture every year in the memory of late Alka Rani who taught History at Vivekananda College.

- **Department of Environment Studies** too made significant contribution in the all-round development of the students. As part of educational and eco-awareness drives, the department held several workshops in and outside the college; successfully completed several projects and field studies on cross-cutting issues like climate change, urbanization and pollution, and health and sanitation among Women; and organized field trips to Timarpur Okhla Waste Management Site, Jasola and Okhla Bird Sanctuary to measure the impact of urbanization and human intervention on birds.
- **Department of Hindi** organized two national level seminars in 2013 and 2015. Experts from various distinguished institutions and universities graced the occasions and enlightened both the students and the teaching community. Among them, Prof. Namvar Singh, Prof.Apoorvanand, Prof. Hari Mohan Sharma, Prof. Prempal Singh, Prof. Nirmala Jain, Uday Prakash, Prof. Abdul Bismillah, Praful Kolakkhyan, Prof. Anand Prakash, Harikeh Sulabh and Arvind Gaur enriched our students.
- To supplement curriculum and boost interest amongst students for reading and critical analysis of texts, the **Department of English** initiated a new venture by establishing its literary society, ‘Sculptura’, creating a Book Reading Club and issuing a department newsletter, “Word Weaves”. In the year March, 2014-2015, the department also organized its First Literary Fest and invited Sami Ahmed Khan, the author of *Red Jihad*, to enlighten students on the art and techniques of writing and the challenges an author has to face while writing a book. Besides, with grant from the UGC, the department has also installed a Language Lab in the college which caters to the needs of the students who face problems with the English language. The students of English (Honours) 3rd year staged a play based on Eugene Ionesco’s *The Chairs* to flash out the predicament of life in a modern world. The department also conducts a daylong excursion annually to a historical monument or a scenic spot to appreciate nature.

The initiatives undertaken by **various committees of the College** like cultural societies under the Cultural Committee, Vivekananda and Gandhi Study Circle, Women’s Development Centre, Lakshyank (Guidance and Counselling Cell), NSS also periodically organize programmes to spread awareness amongst students on women empowerment, gender, ecology, community service and other contemporary issues. The work under these has been specified below:

Cultural Committee: To ensure wholesome education of the students, the Cultural Committee actively motivates students throughout the year. The primary aim is to nurture and provide platforms for diverse talents including dance, debating, music, art and craft, quiz, photography, fashion, environment awareness and creative writing. A lively cultural ambience has had a positive influence on the personality of our students. They learn to appreciate and participate in college life beyond classrooms. These cultural activities too help in boosting their confidence as they learn beyond walls and imbibe lessons of team work, management and organisation. The Cultural Committee comprises of the following societies:

- **Indian Music Society – *'Swarlipi'*:** Deals with diverse genres of Indian music such as 'Indian Classical', 'Hindustani Vocal', 'Qawwali', 'Sufi' and also 'Bollywood'.
- **Western Music Society – '*Vibes*':** Introduces and encourages students to appreciate instrumental and vocal western music.
- **Indian Classical Dance Society – '*Nrityam*':** Seeks to develop an understanding of various Indian Classical Dance forms among students and appreciate them.
- **Indian Folk Dance Society – '*Thirkan*':** The vibrant multiple folk dances of India are practiced and performed by students.
- **Western Dance Society – '*Vivacious*':** Students practice and perform dance routines comprising of many contemporary dance forms.
- **Film Society – *'Cine-Craze'*:** Regularly screen films/ documentaries/ short clips in college premises to enlighten students on the art and craft of film making and appreciation.
- **Art and Craft Society – *'Kalakriti'*:** Students are encouraged to explore their varied skills including drawing, painting, sketching etc. To produce handicrafts and artefacts. Their works are displayed during college functions. These students are also responsible for decorating the college for the same.
- **Debate Society – *'Aspiring Intellects*':** Interested students are groomed in oratory skills to enable them to think logically and present their argument systematically.
- **Quiz Society – '*Zuiqers*':** Quizes on a range of themes are organised to familiarize students to a wide array of knowledge.
- **Creative Writing Society – '*Ehsaas*':** Many competitions including short story/poetry/monologue writing are organised to promote the writing talent of students in both Hindi and English. Selected articles are also published in the college magazine.
- **Street Play (Nukkad Natak) – '*Buniyaad*':** Students prepare and perform street plays on crucial contemporary problems to generate awareness. Theatre and acting trainers are also invited to conduct lessons and sessions for the students.
- **Fashion Society – '*Alluring Dazzlers*':** It is a fashion society with a difference, which breaks stereotypes about body and clothes. The themes range from 'Save Wildlife', 'Recycling Waste' to 'Woman Power'.

- **Photography Society – '*Click-O-Mania*':** It seeks to transform the perspective of students and aids them to reflect it in their photography skills and its appreciation. This society organises competitions, exhibitions and workshops on photography as well.
- **Environment Society – '*Green Leaf*':** It aims to sensitize students to their immediate surroundings and respect each form of life. This society organises poster making to inform students, e-waste collection drives and screen short clips on environmental issues.
- **Yoga and Aerobics Society – '*FlexiFires*':** It promotes the ancient Indian science of Yoga and the contemporary form of exercise Aerobics among students.

All these societies actively participate in inter college/ university competitions, organise intra-college events and put enormous efforts in making each college function immensely successful. Each society is suitably guided by one/ two teachers concerned.

Vivekananda & Gandhian Studies Committee: To imbibe ethical values amongst students and to mould their lives in a constructive way, the committee organizes various activities like Essay-Writing Competition, Debate, Poster-making Competition, and Quiz, every year based on the lives and works of Swami Vivekananda and Mahatma Gandhi. The society collaborates with Ramkrishna Mission to invite resource persons for interaction with the students every year. Similarly, cultural activities based on Gandhi's life and works are organized on a yearly basis under which students take part in various activities like essay-writing on topics such as ahimsa, satyagraha etc.

Women's Development Committee (WDC) has contributed enormously toward women's development through theatre workshops, poster-making competitions, debates, lectures from eminent scholars, discussion etc. The committee also organizes one act play competitions based on women issues like female foeticide, violence at workplace, dowry etc.

Lakshyank (Guidance and Counselling Cell) sensitizes students about concerns and issues faced by them through poster-making competitions and poetry-composition on diverse themes and issues. The students of Lakshyank have had long term interactions with children from Mother Teresa's Home, enabling them in their studies and providing them with positive role models. Besides this, a Self Defence Camp was organized in 2014 under the supervision of experts from Delhi Police.

National Service Scheme (NSS): The motto of National Service Scheme (NSS) "Not Me but You" reflects the essence of democratic living and upholds the need for self-less service. It helps the students develop appreciation to other's person point of view and also show consideration to the other living beings.

It, therefore, aims to bring about fundamental changes in an individual's life and there is no greater happiness and reward than this. The NSS wing has been active for the past many years in the college. The NSS Unit of Vivekananda

College has constantly strived to achieve the motto of NSS through organizing various activities throughout the academic year.

Table 1.3 Works of the societies/Committees:

Student Society/ Committee	Activity	Year
NSS	"Wake India, Make India Project" which involved providing toys, books, and other utility items to needy and underprivileged children.	2013
	Workshop series on holistic living and human values for strengthening relations with community, development of moral values, self development, acquiring leadership qualities and democratic attitudes.	2012-2014
	COMMUNITY SERVICE PROJECT in order to encourage and inculcate the attitude of sharing, caring and compassion towards others. It involved:	
	Visit to a school for the Deaf where an interactive session with the differently abled students was held along with a cultural programme and distribution of snacks.	2013
	Sharing food with the construction labourers employed in the college and teaching their children.	2012
	Organization of a self-defence camp for students	2011
	A three day entrepreneurship awareness programmes	2012
	A series of nine lectures were held on human values and personality development in association with Satya Sai Institute.	2012
	Lecture on Child Protection Act by NGO Daasi	2012
	"SWACHH BHARAT ABHIYAN" drive to clean college in tune with Government of India's "Clean India" drive	2014
	Yearly blood donation camps	2011-14
	An awareness campaign on female foeticide in association with a Jaipur based NGO, "SURE"	2011
	A two day training workshop on National	2010-11

	Service with participation from 10 colleges of East campus of Delhi University and NGOs.	
Lakshyank	"Save the Girl Child" campaign through various activities like street play, dance drama, poetry competition, poster making competition, slogan writing, Nav-Durga Pujan etc. Pledge taken by about 900 students related to waging a relentless war against female foeticide throughout their lives to root out this social evil.	2012-13 2010
WDC	Awareness programmes on "Tobacco Route: A Journey to Death" A debate on "Women's Empowerment is a Myth,Not a Reality" A Seminar on "Save the Girl Child" A talk by Ms. Raksha Bakshi, Advocate Supreme Court, on 'Law as Career Option' A talk by Ms. Rekha Sharma, member of NCW (National Commission for women), on 'Women's Rights'	2011 2011 2015 2015
Cultural Committee	Distributed blankets, stationery and eatables to labourers constructing the new academic block in college. Invited children from the orphanage 'Butterflies' , prepared lunch for them and interacted with them. Hosted and interacted with senior citizens from old age home 'Aashirwad'	2013 2013 2015
Environment Society (Green Leaf	The society spreads awareness about current environmental concerns and respecting all forms of life. It has worked on 'Managing e-waste' and general waste management programmes in collaboration with local NGOs. Screened short clips on waste disposal. Students handcrafted posters and displayed them in college on various issues such as pollution, global warming etc. Community engagement activities on issues identified by the community itself using resilience center as an interface (between academia-policy-industry-community) to meet the challenges of	2014 2014 2013 2015

	Urban India and to instil resilience in society at community level.	
Fashion Society (Alluring Dazzlers)	The Fashion Society of the college has been actively promoting social and environmental concerns through its fashion shows and themes based on various ecological concerns such as creative management of waste materials, the usefulness of natural and herbal products, and 'beauty without cruelty" that drew attention to the issue of wildlife and animal abuse. The society also staged a show advocating the rights of women. The students have been participating in different forums to create awareness amongst the local community.	2012 onwards
Dramatics Society/ Street Play (Buniyaad)	A street play was conceptualized, written and enacted by the students based on the Delhi gang rape outrage under the guidance of NSD trained expert, Mr. Punj Prakashan, and performed at various colleges. "Cancer: Preventable and Treatable" performed at Arts Faculty, University of Delhi	2013 2012
Photography Society (Click-O-Mania)	Curated an exhibition of photographs chronicling the history of Vivekananda College. Organised a workshop on photography skills by Mr. Rajit Sengupta.	2014 2015

For more details refer to criteria 5.3.1 & 5.3.2

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- In order to prepare the students for a highly competitive and dynamic job market, the college periodically organizes field trips, seminars, talks, workshops, conferences and other interactive activities which enhance a student's practical knowledge as well as the knowledge of her discipline.
- The Placement Cell of the College organizes workshops and interactive sessions for students to apprise them of numerous job opportunities in various fields and also provides training regarding preparation of competitive exams like CAT, Bank P.O, SSC etc. They are also given tips on resume-writing, personal interview, Group Discussion and Vedic Maths.

- In the Academic session 2014-15, an interactive seminar on ‘Animation and Multimedia’ was organized with assistance of ARENA Animation and Multimedia. The students were guided as to how a course in animation and multimedia would be of immense help in every industry they would wish to join. The company also offered internship to five students.
- Erudite Software and Learning Solutions, Triksha visited the college and shortlisted nine students after an hour-long rigorous test followed by Group Discussion and Interview on a monthly salary of Fifteen thousand.
- In the month of March 2015, Genpact (Noida) had come for campus hiring for Finance and Accounting, Backend, Insurance, Supply Chain management, Banking, Customer Service/Collections Profiles, Capital Market Profiles. As a result, 59 students from the college were hired with a package ranging from Rs. 1,34,400/ to 1,70,000 per annum.

1.3.3 Enumerate the efforts made by the institution to integrate cross-cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum.

It is said that the real classroom exists outside the classroom. What we learn in the classroom can be fully realized and tested only when we step into the real world and put it into practice. To spread awareness amongst students about the ground reality of our social existence and these cross cutting issues, the college undertakes numerous steps summarized below:

Gender: Being a girls’ college, sensitization of students towards gender issues is a crucial task, and the college lays emphasis on the same through committees such as Women Development Cell and Lakshyank. Students of Applied Psychology periodically conduct studies on social issues including gender.

Climate Change and Environmental Education: Students have undertaken many environment related studies like climate change, urbanization and pollution etc., in and around Delhi. Field visits to Timarpur Okhla Waste Management Site, Jasola and Okhla Bird Sanctuary pay testimony to this fact. Students from Department of History are frequently taken on heritage trips in and around Delhi. Since there is also a paper on Environmental Issues in Medieval and Modern India under the new education system, CBCS, heritage trips provide students with immense practical knowledge and critical lens beyond the classroom. Every year the Department of English organises a one day excursion for the students to a historical monument or a scenic spot to appreciate nature.

ICT: Keeping in view **Digital Literacy** and its importance to our lives, the college has consistently made efforts to integrate the same in the curriculum. The college has Wi-Fi-enabled campus and three computer labs which are accessible to all students to facilitate project work. The college Library is fully computerized and uses various ICT tools to provide services to the user.

Students are also encouraged to make presentations using ICT. The department of Computer Science organized a one day festival that was open to all to create ICT awareness.

1.3.4 What are the various value-added courses/enrichment programs offered to ensure holistic development of students?

- **Moral and Ethical Values**
- **Employable and Life Skills**
- **Better Career Options**
- **Community Orientation**

To ensure holistic development of students in all walks of life, the college abides by the words of Swami Vivekananda, India's greatest spiritualist, philosopher, visionary and educationist: 'True education not only teaches us how to live, but also how to make a living.' Thus, the above-mentioned categories are not exclusive but form the basis of the college's ideology and its vision for the better living of the students.

Moral and Ethical Values:

- To imbibe moral and ethical values among students, the college celebrates **Swami Vivekananda's Birth Anniversary** on 12th January every year. On this occasion, a special lecture is organized on Swami Vivekananda's Life and Works. Experts from Ramkrishana Mission are formally invited to grace the event and deliver lectures on Swami Vivekananda.
- Societies such as **Vivekananda & Gandhian Studies Committee** organize Readings on Gandhi and inculcate moral and ethical values among students by citing various instances from his life and works.
- Integrating Mind, Body and Heart (**IMBH**): As part of the erstwhile FYUP course, the paper titled "Integrating Mind, Body and Heart" (IMBH) was taught as a compulsory paper to first year students.

Employable and Life Skills:

- To enrich students with life skills and employable skills, the institution has in place societies like **NSS, Yoga and Aerobics, 'Buniyaad'—the Street Play Society** and various Cultural Committees which promote among students values oriented towards community, life and mental health.
- The NSS unit of the college ran a workshop entitled **'Life is a Game, Play it'** in collaboration with Sri SathyaSai Foundation for three academic sessions i.e. 2012-13, 2013-14, 2014-2015 for students of all disciplines. The objective of the workshop was to inculcate among students humane and ethical values and enable them to meet the challenges of life.
- **Yoga and Aerobics Society** trains students for sound mental health and teaches them various techniques and methods for stress management through meditation and other aerobic exercises. It also organized a Self-Defence workshop for the students in the year, 2015.
- **The Street Play Society**—Buniyaad highlights the challenges a woman faces on a day-today basis through its street acts and prepares the students

for the emergencies of tomorrow. All these activities also provide avenues for employment.

Better Career Options: To acquaint students with better options, the College Placement Cell plays an integral part. Placement Cell organizes lectures and workshops periodically to apprise students of the demands and the needs of the job market. Through these exercises students learn how to write a promising Resume; how to crack Group Discussions and personal interview and exams like Bank P.O, SSC, CAT etc. College library has a career and counselling section to help students in preparation of various entrance examinations and to face the group discussions and interviews.

Through campus placements, around one hundred and fifty students from our college have been offered jobs by various companies. Besides, the college also offers its students three career oriented add-on courses which have been discussed above already.

Community Orientation: To disseminate among students the values of community service and collective responsibility, the NSS unit of the college and the Department of Environment Studies conducts many workshops and community engagement activities whereby students visit and help the needy or the affected.

For instance, under the project, ‘Wake India Make India’, the NSS students of the college provided the underprivileged children with books and toys. Besides, the students from NSS have been part of ‘Cleanliness Exercise’ under the Central Government’s pet project, “**Swachh Bharat Abhiyaan”.**

Cultural Committee:

- Celebrated Christmas (January, 2013): Distribution of blankets, stationery and eatables to labourers engaged in building the new academic block of the college.
- Hosted children from the orphanage ‘Butterflies’ as part of Foundation Day in 2013. Students also prepared lunch for these children.
- Hosted and interacted with senior citizens from old age home ‘Aashirwad’ on Foundation Day in January, 2015.

1.3.5 Citing a few examples, enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.

- To assess the success of pedagogies, student response is sought through direct interactions between teachers and students;
- Orientation programmes are held where the Principal and the Teachers-in-charge address the students of their respective disciplines in person.
- The Annual Academic Report takes into account the feedback obtained from all stakeholders which is useful in revisiting pedagogical practices of the class room.
- Each class has an elected class representative who communicates to the teachers about the needs and demands of the concerned class and

coordinates in the organization of various academic and co-curricular activities.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?

To monitor and evaluate the quality and performance of its enrichment programs, the college periodically holds Staff Council meetings, Sports Committee meetings, Department meetings and Principal's direct interaction with the general body of students. These meetings serve as a measure for evaluating performances of programs in practice and how these can be improved further for the good of the students. Also, the newly introduced student feedback form is a valuable means to assess the pedagogy and student-teacher relationship.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum provided by the University?

Contribution of the institution and staff members to the development of the curriculum:-

- The faculty members from our college participate in course structure committees of Delhi University.
- They attend workshops and seminars time to time, learn and implement effective teaching methodologies.
- Teachers update themselves with the current research and teaching techniques and hence, teach effectively.
- The faculty members of our college are actively engaged in paper setting and evaluation.

For more details, see 1.1.6.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If "yes", how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

There is no formal mechanism to obtain feedback from the students and stakeholders on curriculum. Informally teachers interact with students both inside and outside the classrooms and also help in guiding and counselling them and also address their grievances.

1.4.3 How many new programmes/ courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?

- B.A. (Hons.) Economics and B. Tech. Psychological Sciences were introduced during the Four Year Undergraduate Programme in 2012. We are hopeful of starting B.A. (Hons.) Economics in the coming session. We shall also introduce Physical Education as an elective subject in B.A. Programme.

- The institution is keen to introduce new courses to the students. The college has applied to Delhi University for approval of B. Sc. (H.) Computer Science.

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the Admission Process?

Admission norms of Vivekananda College follow the broad framework of University of Delhi rules and there are no entrance tests for any courses that are being offered. Vivekananda College ensures transparent and methodical admission process, which has been described below:

- Eligibility criteria and guidelines for all courses are printed in the prospectus and put up on the College and the university websites (http://www.vivekanandacollege.edu.in), (http://www.du.ac.in) respectively, as well as on the College notice boards which gives access to all necessary information.
- The entire admission process of the College is computerized. Applications and registrations are online, through the Delhi University. The prospectus is available at the College counter.
- Faculty members and students provide personalized guidance at the time of admission through help desks on all the days scheduled for admission. Open days are scheduled in the college by the University to counsel students.
- Cut-off lists for each course are posted on the College and University websites, national newspapers, as well as on the College notice-boards during admission as per University of Delhi schedule and norms.
- List of candidates, who are granted admission under any special category (as per University of Delhi rules) like Sports, Extra Curricular Activities, differently-abled etc., is displayed on College notice boards and on the College website.
- The Staff Council of the college constitutes an Admission Committee comprising all department conveners and several other faculty members. All admissions in the college are made through the Admission Committee only.
- In accordance with the guidelines provided by the University, the Admission Committee holds regular meetings to decide the cut-off level of marks in various courses for different categories of students (General, OBC SC, ST and PH) who are to be admitted. Such information is subsequently forwarded to the University office on a regular basis which then releases press reports for wider circulation. All this ensures transparency and compliance with regulations and directives as stipulated by the University.
- The College has a committee to oversee the Extra Curricular Activities admissions. This committee has a panel of teachers who set the guidelines for selection under different categories e.g. Dance, Western Music, Drama, Debate, etc. to ensure transparency.

- Sports committee formulates guidelines, organizes trials and monitors the admission process as per the University guidelines. Besides an external Supervisor, there is also an external expert sent by the University of Delhi for each sport to oversee the entire process for impartiality and transparency.

2.1.2 Explain in detail the criteria adopted and process of admission (e.g. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the institution.

Admission criteria for undergraduate courses are decided by each department of the College within the broad framework of University of Delhi rules. There is no interview/ written test for admission to any course offered in the College. Merit for all Honours and BA/B.Com. (Programme) courses, is decided on the basis of Class XII marks (best four subjects including one language).

- Cut-offs list for admissions to the different courses is determined by each department in consultation with the admission committee and the Principal every year.
- The previous year's cut-offs are published by the University in the *University Handbook* to guide the applicants in making an informed choice of subjects.
- Sports and Extracurricular Activity committees ensure clear and transparent admission to students excelling in sports and extracurricular activities respectively. These Committees scrutinize the applications received each year, select suitable applications based on predetermined criterion developed by them and hold trials / auditions leading to final selection of candidates.
- These two committees allocate the selected candidates to various Departments. The allocation is based on a combination of both skill and merit.
- A student's percentage of marks in the best four subjects is considered for clearing the cut-off level along with some specific conditions of each course, e.g. mathematics is a compulsory subject among the best four for B.Com (Hons.) and so on.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/ district.

Table 2.1 Admission Cut-off (%) at-a-glance

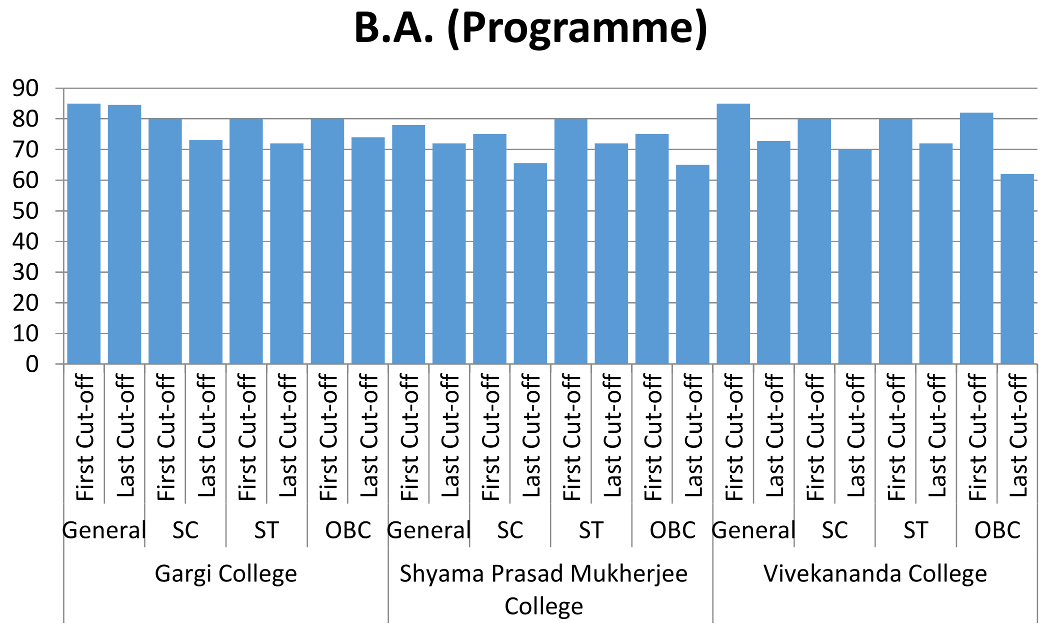
Category		Year 2011-2012		Year 2012-2013		2013-2014 (FYUP)		Year 2014-2015		Year 2015-2016	
		First Cut-off %	Last Cut-off %	First Cut-off %	Last Cut-off %	First Cut-off %	Last Cut-off %	First Cut-off %	Last Cut-off %	First Cut-off %	Last Cut-off %
B.A. (Prog.)	Gen	70	67.75	70	68	80	80	82	73	85	72.25
	SC					76	64	77	65	80	70
	ST					76	64	77	50	80	40
	OBC	65	58	65	61	76	73.3	78	65.5	82	62
	PWD					76	64	77	50	80	40
B.A.(H) Applied Psychology	Gen	80	79	79	79	90	86.8	95	91	93	88.5
	SC					80	59	88	63.5	88	68
	ST					80	59	88	63.5	88	61
	OBC	75	58	75	57	85	76.8	90	75	90	69
	PWD					80	59	88	63.5	88	61
B.A.(H) English	Gen	66	59	68	65	85	80	90	85	95	89
	SC					70	70	80	78	90	81
	ST					70	49	80	62	90	63
	OBC	60	42	62	40	75	68	85	78	92	78
	PWD					70	65	80	62	90	55
B.A.(H) Hindi	Gen	70	65	65	62	65	63	70	69.5	80	77
	SC					61	45	67	64	74	71
	ST					61	45	67	49.5	74	40
	OBC	65	57.5	61	53	61	56	68	65	75	68.5
	PWD					61	61	67	64	74	60
B.A.(H) History	Gen	70	58	70	62	70	69	73	73	80	79.75
	SC					62	59	69	68.5	76	75.5
	ST					62	51	69	58	76	59.5
	OBC	65	47	65	56	65	59	70	69.3	77	70.5
	PWD					62	49	68	58	76	76
B.Sc.(H) Mathematics	Gen	80	79.5	75	75	85	82	88	88	90	89.5
	SC					80	68	80	75	80	75.75
	ST					80	68	80	70	80	61
	OBC	75	64	68	66	80	72	85	82.5	85	83.5
	PWD					80	72	80	70	80	61
B.A.(H) Political Science	Gen	70	69.5	70	70	80	79.8	87	84.5	88	87.25
	SC					78	65	84	80.5	85	79
	ST					78	65	84	65	85	58
	OBC	68	49	65	61.8	78	69.8	85	78	86	76
	PWD					78	65	84	65	85	55
B.A.(H)	Gen	60	47.5	55	45	55	45	55	48	60	45

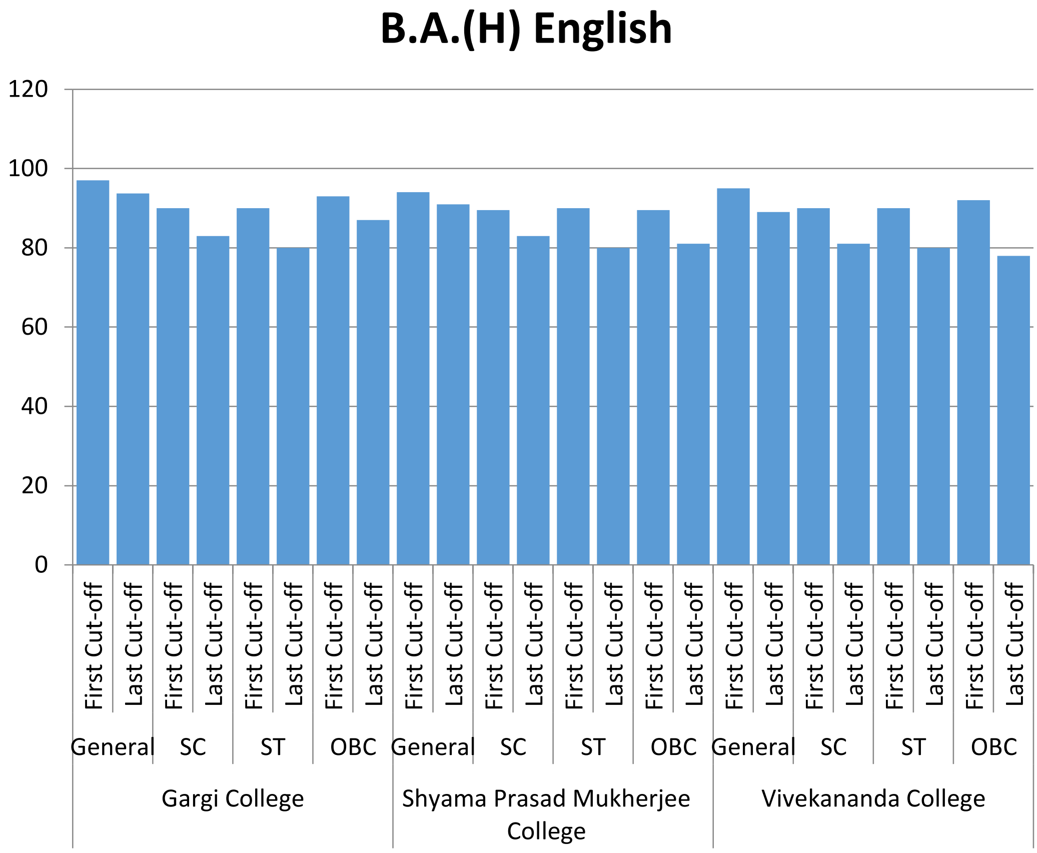
Sanskrit	SC					50	40	50	45	50	40
	ST					50	40	50	45	45	40
	OBC	55	43	53	40	53	40	53	45.8	55	40
	PWD					50	40	50	45	45	40
B.Com.	Gen	85	81.75	85	81.8			90	86.5	90	89.5
	SC							84	66.3	84	76
	ST							84	48	84	40
	OBC	80	61	80	66			85	76	85	76.75
	PWD							84	48	84	40
B.Com. (Hons.)	Gen	90	89	90	89.8	89	88.8	92	92	93	92.5
	SC					84	56	85	75.5	85	65
	ST					84	56	85	64	85	45
	OBC	88	69	85	75	84	78.3	86	84	86	73
	PWD					84	56	85	64	85	70

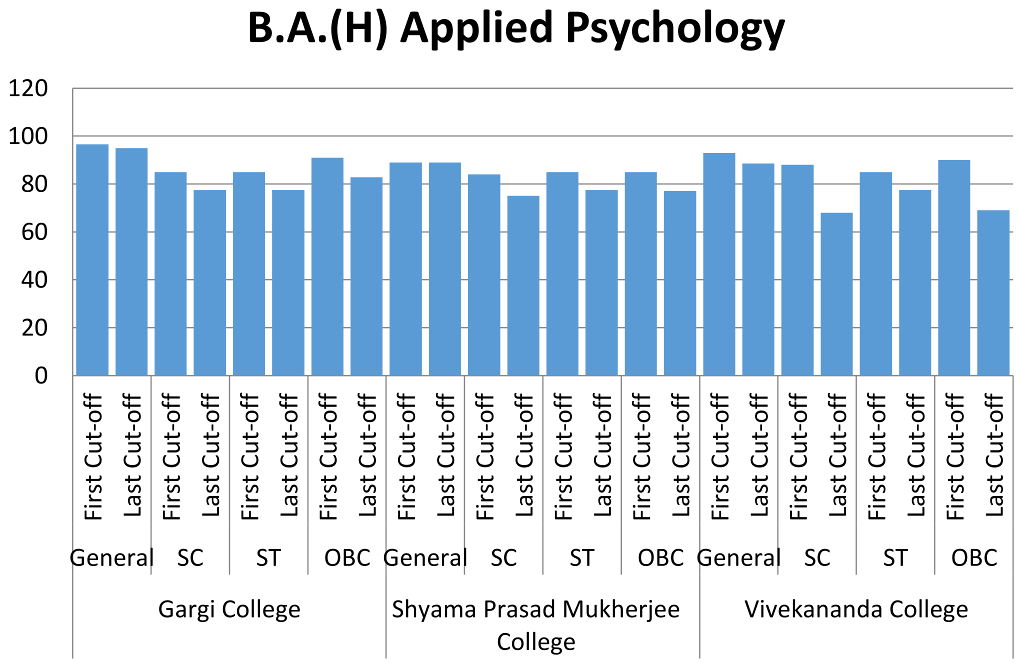
COMPARISON WITH OTHER COLLEGES OF UNIVERSITY OF DELHI

It is difficult to compare Vivekananda College with other colleges, as it is exclusively a women's college. Moreover, it caters primarily to girl students from remote and backward areas and from weak financial background. Hence, this comparison may not be a clear indicator of its standing with respect to other colleges. However, a comparative display of previous years' cut offs is being presented:

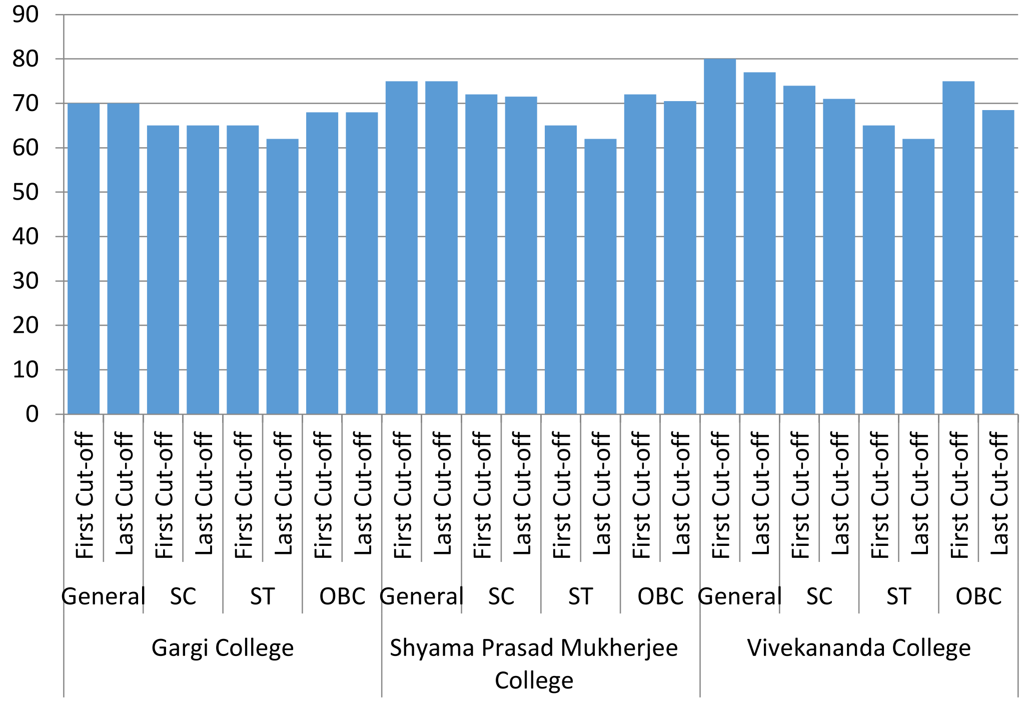
Figure 2.1: Comparative display of colleges



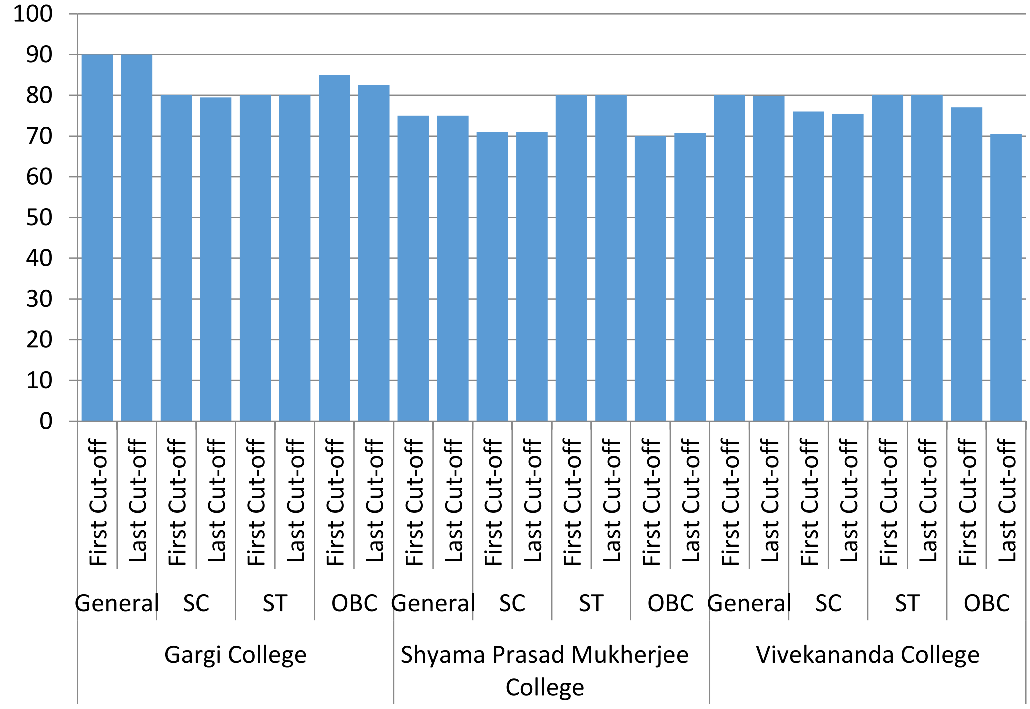

B.A.(H) English
120
100
80
60
40
20
0
First Cut-off
Last Cut-off
General
SC
ST
OBC
Gargi College
Shyama Prasad Mukherjee College
Vivekananda College


B.A.(H) Applied Psychology
120
100
80
60
40
20
0
First Cut-off
Last Cut-off
General
SC
ST
OBC
Gargi College
Shyama Prasad Mukherjee College
Vivekananda College

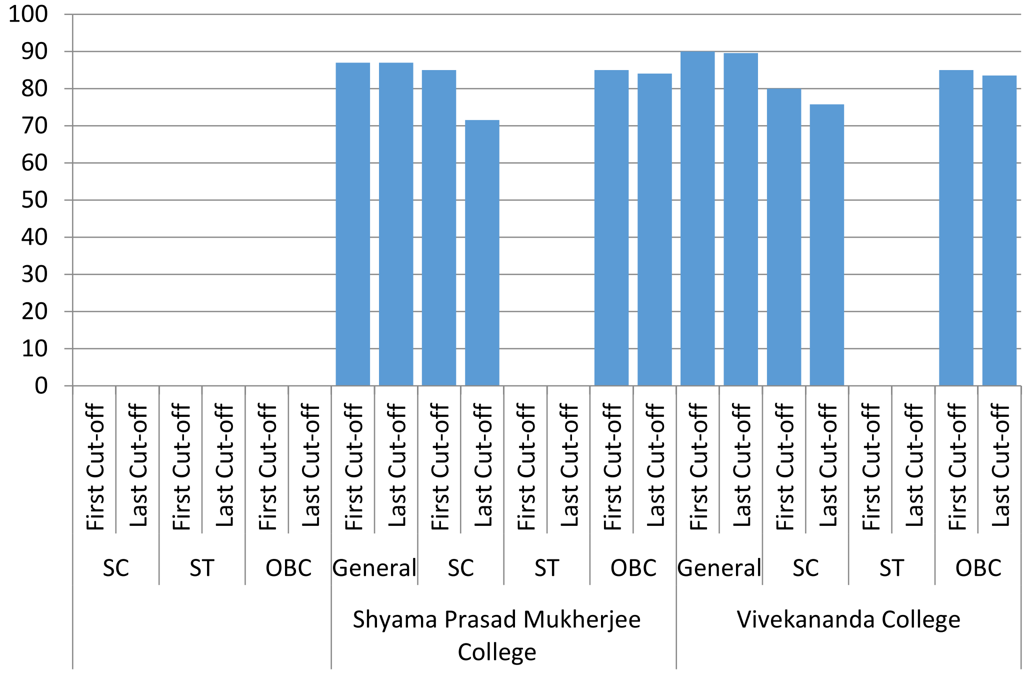
B.A.(H) Hindi



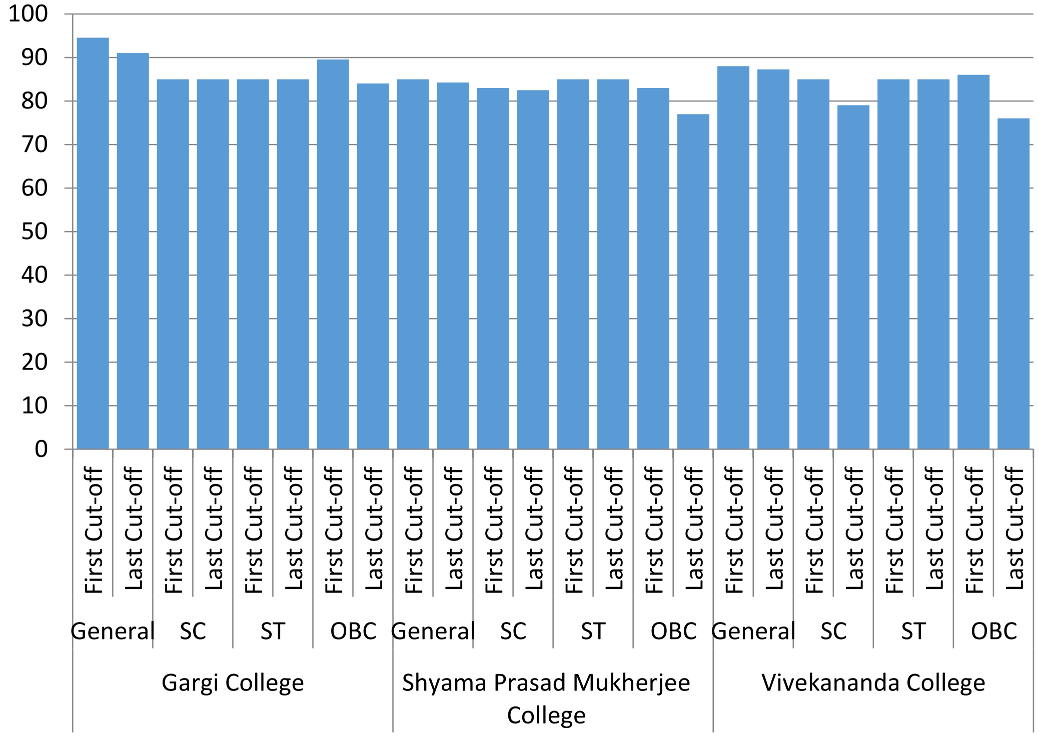
B.A.(H) History

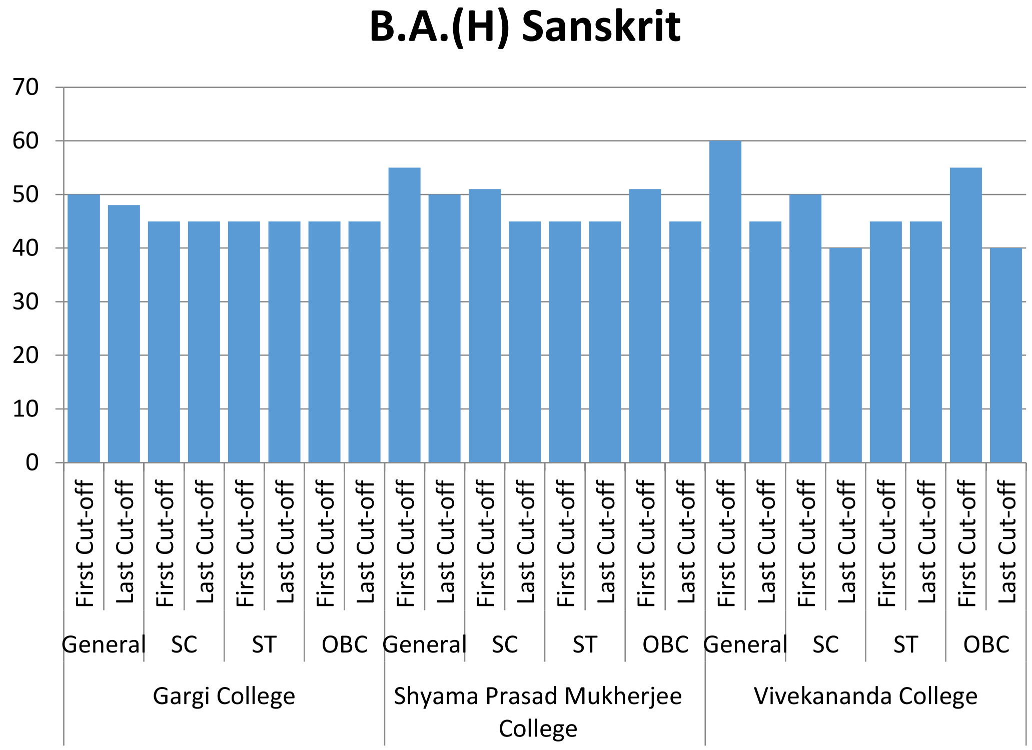


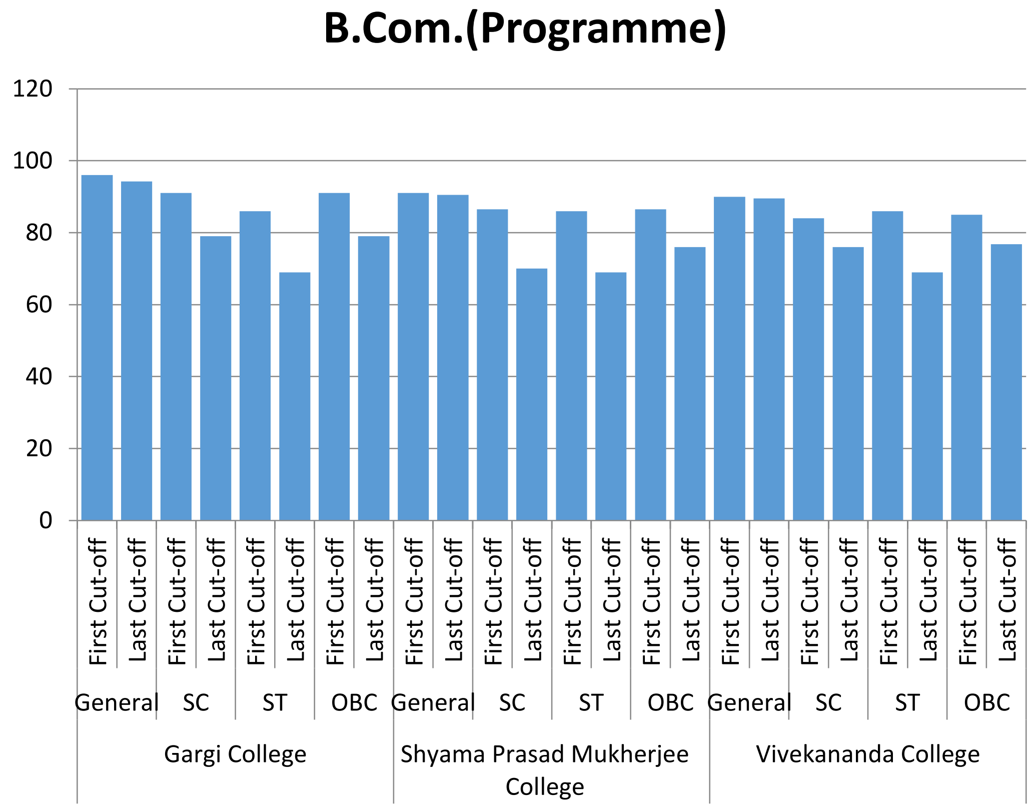
B.Sc.(H) Mathematics

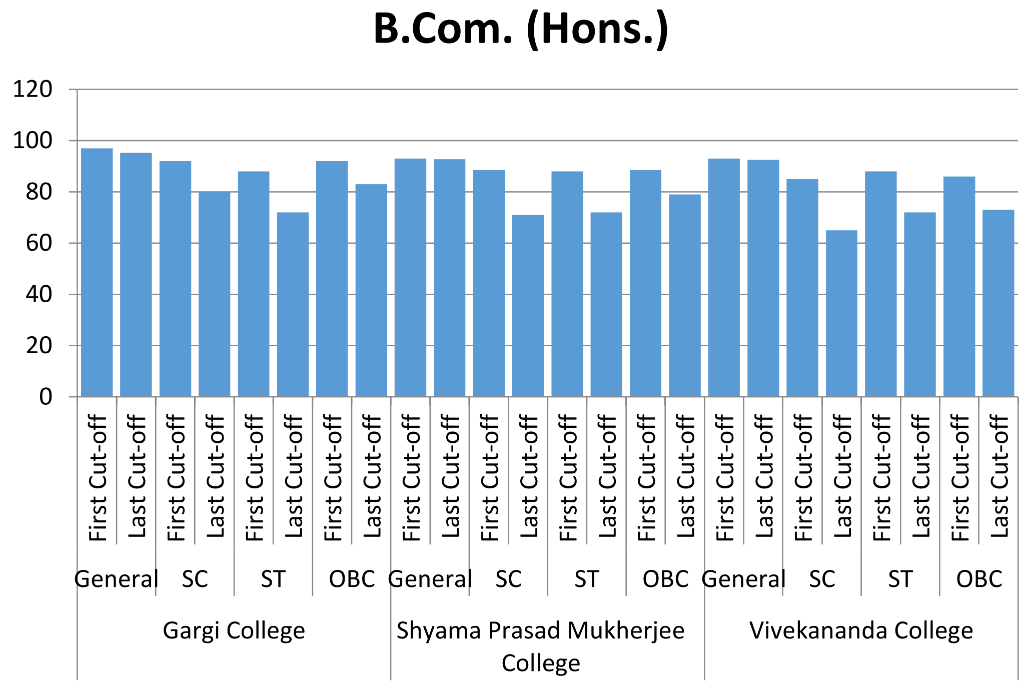


B.A.(H) Political Science




B.A.(H) Sanskrit
70
60
50
40
30
20
10
0
First Cut-off
Last Cut-off
General
SC
ST
OBC
Gargi College
Shyama Prasad Mukherjee College
Vivekananda College


B.Com.(Programme)
120
100
80
60
40
20
0
First Cut-off
Last Cut-off
General
SC
ST
OBC
Gargi College
Shyama Prasad Mukherjee College
Vivekananda College



2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If "yes", what is the outcome of such an effort and how has it contributed to the improvement of the process?

- The admission criteria are discussed after each cut off list by the departments and they also review previous years cut-offs before deciding on the first cut-off every year.
- A Grievance Committee looks into the problems and queries of the students and parents.
- The admission committee as well as committees for sports, ECA, differently abled Persons, Staff quota and enabling unit review the admission policy each year and make necessary modifications.

All these efforts results in more transparency in admission process and make it smooth.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate how the admission policy of the institution and its students' profiles demonstrate/reflect the national commitment to diversity and inclusion:

- **SC/ST**
- **OBC**
- **Women**
- **Differently-abled**
- **Economically Weaker Sections**

- **Minority community**
- **Any other?**

As per the mission and objectives of the College, the focus is on reaching out towards the less privileged sections of the society and addressing the needs of students from diverse socioeconomic backgrounds. The College undertakes the following steps to fulfil its commitment towards students from diverse backgrounds.

- The College makes efforts to motivate all students especially the economically and socially marginalized, to seek education, and this is reflected in our annual intake of students.
- The College makes special efforts to ensure the safety of the girls and also takes care of their health.
- Meeting the special needs of the differently-abled through an Equal Opportunity Cell.
- Providing a nurturing environment for out-station students from other parts of the country.
- The College has constituted committees for prevention of sexual harassment.
- The College also has an anti-ragging committee to ensure that no student faces any emotional or physical harassment.
- The College has made provision of essential facilities for the differently-abled, including construction of ramps, availability of wheelchairs, elevator, specially designed toilets and software like NDVA and ABBYY.
- Remedial classes for weak students are organized as per their need.
- Financial aid is provided in the form of Student Aid Fund and Fee concession to students from economically weaker sections and sports categories.

2.1.6 Provide the following details for various programs offered by the institution during the last four years and comment on the trends i.e. reasons for increase/decrease and actions initiated for improvement.

Admissions to various courses are based on a cut-off of Class XII marks announced by the College. All students meeting the criteria are granted admission. Since the college does not have data on the number of applications received, demand ratio cannot be calculated. However, we present below data on the number of students admitted to different courses in various years.

Table 2.2 Number of admissions granted

Programme	**No. of application**	**No. of students admitted**				
UG COURSES		2011-12	2012-13	2013-14	2014-15	2015-16
B.A. (Prog.)	N.A.	218	177	-	196	222
B.Com.	N.A.	158	182	-	162	133

B.Com. (Hons.)	N.A.	44	39	-	63	95
B.A.(H) Applied Psychology	N.A.	27	34	-	44	36
B.A.(H) English	N.A.	44	48	-	44	47
B.A.(H) Hindi	N.A.	56	54	-	69	51
B.A.(H) History	N.A.	69	48	-	70	52
B.Sc.(H) Mathematics	N.A.	44	56	-	44	55
B.A.(H) Political Science	N.A.	56	69	-	42	49
B.A.(H) Sanskrit	N.A.	34	24	-	46	33
Erstwhile FYUP						
DC-I: Commerce	N.A.	-	-	152	-	-
DC-I: Economics	N.A.	-	-	43	-	-
DC-I: English	N.A.	-	-	117	-	-
DC-I: Hindi	N.A.	-	-	115	-	-
DC-I: History	N.A.	-	-	61	-	-
DC-I: Mathematics	N.A.	-	-	48	-	-
DC-I: Political Science	N.A.	-	-	49	-	-
DC-I: Psychological Science	N.A.	-	-	76	-	-
DC-I: Sanskrit	N.A.	-	-	26	-	-
PG Courses						
M.A. (Hindi)	N.A.	15	10	33	29	19
M.A. (Sanskrit)	N.A.	-	-	-	2	5

2.2 Catering To Diverse Student Communities

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The College has initiated many steps for the benefit of differently-abled students as per the University and Government ordinances. The College tries to implement the policies delineated by the Equal Opportunity Cell (EOC) of the University. These include:

- Reservation of 3% seats for the differently-abled students.
- The College campus is accessible and movement friendly for the differently-abled.
- Specialized study material is available in the library through Delhi University Library System.
- Extra time is given to the differently abled candidates during examination.
- Readers or writers are available for the students as per their requirements.

- Fee Concessions are provided for students belonging to economically weaker section of society.
- The College motivates other students to help the differently-abled in all possible manners.
- There is an Equal Opportunity Cell in the College to solve the problems of these students.
- A Grievance Redressal Cell works to promote and maintain a conducive educational environment. The main objective of it is to provide redressal to students' grievances pertaining to academic and administrative problems.
- The College ensures that differently-abled students are allocated ground floor class room as far as possible.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If "yes", give details of the process.

- Guidance is provided to students and parents at the time of applying for admission.
- The college library and all the laboratories are updated to cater to the needs of the students according to curriculum.
- Orientation Programmes: Students are given an orientation session in the College before the commencement of classes. It also makes them aware of the rules and regulations of the college and the different committees formed for their benefit, like the Anti-Ragging Committee. They are also informed about the various societies in the college for further activities. Each department also holds a separate orientation programme. The College library has a general orientation programme on the first day of the college as well as separate orientation programmes for different departments scheduled on different days.
- Students' volunteers help and guide the freshly inducted students regarding queries related to courses.
- Cultural Committee provides a form to be filled by students at the time of admission to collect data about the interest of students in various extra-curricular activities. It helps the committee to assess the knowledge, skill and aptitude of students and enrol them in various societies. For details please refer to 1.3.1

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/ Remedial/ Add-on/ Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- Teachers bridge the knowledge gap of the enrolled students through regular interactive classes and tutorials.
- Remedial classes are also offered in various subjects to provide additional help.
- Progress of students is monitored and assessed individually by the teachers

during tutorial classes.

- Appropriate supplementary readings are suggested and provided to help students understand basic concepts clearly.
- The students are made to interact with each other through group discussions and presentations which contribute towards peer-learning.
- Specific strategies and interventions are discussed and implemented at the department level.
- There are add-on courses for up-gradation of knowledge and skills.
- Specialized Resource Persons are invited to give lectures, conduct workshops and share their expertise and skills with the students.
- Students are encouraged to participate in workshops, seminars and lectures etc. that are conducted outside the college.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The College believes in inculcating social responsibility and human values in students. To achieve these goals, the college organises various activities and events through committees such as WDC, Green Leaf Society and Street Theatre Society - Buniyaad of Cultural committee, N.S.S and Lakshyank by providing funds and necessary administrative support (For details please refer to Table 1.3).

- Sensitization of students towards the need of the under-privileged and socially marginalized communities is done through various department activities like movie screening and movie analysis.
- Both faculty and students are involved in issues of women empowerment, inclusion and environment protection through the aforementioned committees.
- Student participation is encouraged in activities and events organized by these societies such as tree plantation and cleanliness drives, street plays on gender and other social issues, talks and workshops on legal rights of women, debates on socially relevant issues, fashion shows organized around themes of environment and wildlife protection etc.
- Every department complements the efforts of the societies by organizing seminars, talks, paper readings, workshops, etc. on similar topics.
- Students are generally required to do projects on issues such as environment protection and development, gerontology, mental health, social inclusiveness, etc.
- Classroom teaching in various disciplines is also used as a platform in order to create awareness about gender based forms of oppression and marginalization among students on these issues.
- College Complaint Committee also works for sensitization of staff and students.

2.2.5 How does the institution identify and respond to special educational/

learning needs of advanced learners?

There is a constant effort to have a close interaction between the faculty and students.

- Teachers assess the calibre of students on the basis of lectures, tutorials, class tests, assignments and identify advanced learners.
- Departments, through a combination of academic and co-curricular activities, encourage advanced learners to optimize their potential.
- Students are given additional readings related to their subjects.
- Advanced learners are also encouraged to pursue further research on various aspects of the syllabus, and are encouraged to write research papers for journals.
- The College library provides access to reference books, millions of e-resources through UGC consortia, DELNET and membership of NLIST to help advanced learners to broaden their horizons.
- Advanced learners are also offered opportunities to participate in inter-college debates, seminars or conferences.
- There are many scholarships sponsored by the College teachers themselves for meritorious students. The criteria, availability and amount of scholarship may be altered based on recommendation of the instituting authority. (For details, please refer to criterion 5.1.2)

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop-out, students from the disadvantaged sections of society, the physically challenged, slow learners, economically weaker sections, etc. who may discontinue their studies if some sort of support is not provided?

The college analyzes the data and information about academic performance of students from different sources like assignments, projects and class tests and attendance records as part of internal assessment. The college also provides ample support to economically poor and socially backward students. Some of the practices are as follows:

- There is Fee Concession and Students’ Aid Fund for the economically deprived students.
- The library maintains a book bank of essential texts which the economically deprived students can borrow for the whole semester.
- Faculty reaches out to them personally also in case of economic or personal problems.
- The problems of students’ are also taken care by the Lakshyank and WDC through interpersonal interaction as well as by organizing various seminar, lectures etc. (Details in Criteria 1.3.1)
- Weak performers are identified, counselled and provided extra help in every respect possible. Remedial and extra classes are also provided to such students.
- In case it is required, the Principal meets the parents of these students.

- Through personal counselling, the College authorities and the teachers make every possible effort to solve the issue of dropout in the college.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic Calendar, Teaching Plan, Evaluation Blueprint, etc.)

- The Academic Calendar constituting the teaching and examination/evaluation schedule is finalized by the University of Delhi. The University of Delhi sends this Calendar to the college and the college complies with it.
- The Staff Council of the College plans the College activities for each academic session.
- Various committees for different academic as well as co-curricular activities are formed by the Staff Council.
- The College Time Table Committee appointed by the staff council, prepares the timetables for each department in advance so that teaching may commence from the very first day of the session.
- The class time-tables as well as the timetables of the teachers are accessible online. The room timetables are put up outside every room.
- The teachers have the freedom to make their own teaching plan within the time frame stipulated by the University.
- The teachers participate in the evaluation process scheduled by the University. For evaluation, the College follows University guidelines regarding internal assessment, class tests, assignments, projects, internships and presentations.
- Many departments organize paper-wise meetings of teachers for preparing teaching plans at the beginning of the semester.

2.3.2 How does IQAC contribute to improving the teaching-learning process?

Presently college is in the process of constituting IQAC as per the goal, guidelines and requirement of the NAAC.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, and independent learning among the students.

There is a conscious effort both on the part of the authorities as well as faculty to make learning student centric. With the belief in student centric teaching-learning, we have always emphasized development of independent/ critical thinking in the students. Some steps taken to ensure this are enumerated below:

- An interactive approach in teaching ensures that every student participates in class discussions. Availability of ICT classrooms and spaces like the Sharda Hall facilitate such interactive approaches.
- Students independently organize the College festival **“Pallavi”** under the guidance of the teachers. Many other events and seminars are also organized by the cultural societies and departments separately.
- Students are also encouraged to take part in various inter college competitions, and intra-college events, class discussions, quizzes, debates, essay-writing, seminars etc. which are organized from time to time.
- Use of Information Communication Technology and E-learning by the students is encouraged. They are motivated to make assignments, projects and presentation using information technology.
- Students are encouraged to work together in small groups to prepare projects and presentations.
- Independent learning in tutorial groups where students are made to do assignments or solve problems is a feature of student-centric learning.
- The college provides various communication tools like LCD projectors, computers and laptops to the teachers and students. Details of the support structures and systems available for teachers to develop skills like interactive learning, and independent learning among the students are as follows:-

Support structures - In the College:

Technological support:

- A Wi-Fi enabled campus.
- ICT aided infrastructure (most classrooms have projectors and screens).
- A fully automated Library: All housekeeping operations of the library are computerized. Online Public Access Catalogue (OPAC) is available in the library. ICT enabled library is also connected to the UGC-INFONET consortia, INFLIBNET and DELNET. Through DELNET, the College has the facility of ILL (Inter Library Loan) to complement the College library. The library has developed its own website to interact with students and serve them. It also has a Facebook page to provide current information/ notices to the students. Reminders of overdue books are sent through email. Library organizes orientation sessions for students to make it student-friendly. The library catalogue is available on library website in PDF format.

  The links to the website and Facebook page are given below:-

  https://sites.google.com/site/libraryvivekanandcollege/

  https://www.facebook.com/vivekanandacollegelibrary/
- The College is connected to the National Knowledge Network (NKN).
- Training sessions for faculty to use these functions effectively have been organized.

Support structures- In the University:

- Institute of Life Long Learning (ILLL) provides audio-visual course content for various subjects on its website.

- Faculty development programmes like orientation, refresher etc. for upgrading skills and knowledge.
- Short-term workshops are organised on a regular basis to encourage teachers to use interactive techniques.
- Training for teachers for up-gradation of technical and teaching skills.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- Inspiring critical thinking, creativity and scientific temper are at the core of our teaching. To this end, various events and activities are organized by the college like:
  - ➢ Debates / Discussions
  - ➢ Seminars / Talks
  - ➢ Research based projects
  - ➢ Group discussions
  - ➢ Audio-visual Presentations
  - ➢ Internships and field visits
  - ➢ Experiential Exercises, Role plays, simulation etc.
  - ➢ Case Studies
  - ➢ Awareness programmes
- Students are encouraged to think rationally, objectively and creatively. This is nurtured with the participation of students in activities of various students' societies that work under Cultural Committee. Please refer to Criteria 1.3.1 for details.
- The College magazine, "***Isha"***, provides a platform for students to showcase their creative and innovative excellence by contributing articles, stories, poems, etc. A wall magazine, **"*Kasturi"*** is one of many such examples of the students' creative talents. The Department of English newsletter "***Wordweaves***" has published various genres of creative writing by students like travelogue, articles, poems, and short fiction, etc. The Commerce Department brings out a newsletter **"*The Blue Inkpot*"**. The newsletter provides a platform to students to show their creative talent.
- "**Gyanodya**", an educational trip and an initiative of University of Delhi, helps students in developing cultural sensitivity, appreciation of diversity, creativity and critical thinking among students. After the trip, students prepare detailed report which enhances the overall development of the students.
- Divergent solutions are encouraged in an attempt to nurture openness, creativity, and respect for multiplicity of perspectives. This is invariably achieved by:
  - ➢ Encouraging them to extend their understanding of theories to real-life situations (giving them real life tasks, solutions to problems, etc.)
  - ➢ Students are encouraged to observe, investigate and analyse logically and come up with novel solutions (for example, case study analysis).

  - Contemporary developments are closely followed (newspapers, magazines, journals, e-sources) and used as the bases to build classroom discourse.
- Students are made aware of the ILLL resources on a timely basis in order to augment the limited resources available to them and to expose them to various sources of knowledge.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g. virtual laboratories, e-learning resources from the National Programme on Technology Enhanced Learning (NPTEL) and the National Mission on Education through Information and Communication Technology (NME-CT), open educational resources, mobile education, etc.

The College has modern, technologically well-equipped and Wi-Fi enabled campus. Computers and internet facilities are available for both faculty and students.

- **College Library** is fully automated, all the housekeeping operation are computerized. Online Public Access Catalogue (OPAC) is available in the library. The fully automated College library is connected to the Central library (University of Delhi) so that all library users have access to e-resources vide UGC-INFONET consortia. The College Library is also a member of DELNET and NLIST (a programme of INFLIBNET). Through DELNET, the College has the facility of Inter Library Loan (ILL) for complementing the resources of the College library. The library has developed its own website to interact with students and serve them. It also has a Facebook page to provide current information/notices to the students. On the library website, links are provided to access the various e-resources to complement the teaching learning process. Overdue reminders are sent through Email. The library organizes orientation sessions to ease students' access to the library. The library catalogue is available on the College's website in PDF format.
- Many classrooms are equipped with overhead projectors to enable e-teaching and learning. The College also has a portable projector.
- Some departments also have sound systems that are used during film and documentary screenings.
- Laptops are provided to students as well as teachers.
- Advanced software like **Mathematica** 9.0, **Matlab** 2014a, **NDVA, ABBYY Fine Reader**, and **SPSS** 14.0 (Provided by the University of Delhi) are used for various programmes.
- The use of open source software is encouraged for making projects and assignments.

2.3.6 How are the students and faculty exposed to advanced levels of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Teachers attend lectures, seminars, conferences, group discussions, workshops, orientation courses and refresher courses related to their areas of interest and expertise organized by various institutes or universities including our own, the University of Delhi. UGC and University of Delhi support paper presentation in international conferences by providing travelling allowances.
- Various departments of the College organize lectures and workshops in relevant topics/subjects throughout an academic session. Experts from different governmental agencies, corporate and other fields are also invited to address students in these programmes. A list of workshops, seminars, lectures, conducted by various departments is provided in point number 3.1.6 and 3.1.8
- The College encourages the faculty to conduct research and many of our teachers are members of various national and international research bodies.
- Students participate in internships, undergraduate research projects and Innovation Research Projects organised by the University of Delhi.
- Participation in University of Delhi "**Gyanodaya**" has been very fruitful for the students.
- Every year students participate in "**Antardhvani**", an academic and cultural festival of the University of Delhi.

2.3.7 Details (process and the number of students/benefitted) of the academic, personal and psycho-social support and guidance services (professional counselling/ mentoring/ academic advice) provided to students.

- Personal and psycho-social support and guidance is offered in an informal manner throughout the academic session.
- Financial hardships are one of the major causes of psycho-social issues. The College supports students through fee concession. Some of the staff members (teaching/ non-teaching) voluntarily sponsor the fee of financially weak students
- The library helps through the book bank scheme in which books are issued to needy students for the whole semester.
- University of Delhi provides the system of holding tutorial classes for the benefit of the students, which is being followed by the college.
- Teachers of all the departments along with faculty in-charge take care of students' concerns and demands.
- Faculty members also counsel students as per their need.
- **Lakshyank** – the guidance and counselling cell and **WDC** actively contribute for the same. For details please refer to 1.3.1.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years. What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student

learning?

The objective of the College is to provide all-round education to all the students. To ensure it the following innovative approaches have been adopted in varying degrees by faculty members:

- **Use of audio-visual medium**: Laptops and projectors provided in most classrooms are utilized to make power point presentations to assist lectures. Faculty members make use of movies, documentaries, interview clips, etc. to enrich classroom discussions.
- **Film screenings** are arranged to further their understanding of the texts through visual experience of literary texts. Some faculty members use clips from films and advertisements for teaching
- **Experiential mode of learning** with significant emphasis on reflection and connection with concepts is implemented. This involves conduction of experiential activities, games and role-play exercises which aim to foster a culture of freedom with discipline, and help students experience, explore, and express themselves.
- **Field visits, internships, case studies and educational trips** for enhancing understanding of applications of theories and relating text with environment and sustainable development issues.
- **Creative writing exercises**, dramatization of literary texts, etc.
- **Project based learning** that has a hands-on approach built in it, for which the College conducts small scale researches on the topic under study. Innovation projects have also benefitted the students immensely with inter-disciplinary exposure.

The college encourages teachers to attend workshops and refresher/orientation courses to adopt newer pedagogies. A number of teachers participate in the workshops for teaching new courses organized by ILLL of the University of Delhi from time to time. The Hindi department of the college organized a seminar particularly in the area of teaching methodology in March 2015.

2.3.9 How are library resources used to augment the teaching-learning process?

- A rich and updated library focuses on learning to augment the teaching learning process. It is updated according to changes in the curricula, courses and introduction of new course.
- Reading lists of the various courses is purchased on the advice of Teachers-In-Charge to make the library resources comprehensive.
- Teachers guide the students to use the library for various projects and assignments.
- The library has about 61,000 books and 42 Journals including Newspapers and seating for approximately 150 people. It has open access system in which users can search their required documents directly from the book rack.
- First year students are registered in the library from the first day itself and books are issued to them.

- Library books, journals, and other reading material are available throughout the year for issue and/or reference.
- Apart from general Library orientation, separate orientation programmes are scheduled to train the students in the use of the library catalogue, reference sources, and internet based information.
- Students are also trained to learn how to use e-resources through power point presentation.
- The library has an LCD Projector as well as a screen which, through various power point presentations, exhibit information regarding:-
  - How to use the library,
  - How to use the library catalogue,
  - How to access and use e-resources,
  - Various awareness campaigns as per contemporary issues (for ex. clean India, dengue, election etc.)
- Being a fully computerized library, the library catalogue (OPAC) is available on the computers. It has six computers with Online Public Access Catalogue (OPAC), out of which two are in the faculty lounge.
- Emails are sent to staff and students regularly regarding overdue books, new arrivals, table of contents as well as any notices or information to be given to patrons.
- A library website has been created. It helps in connecting with the user and informs them about rules, resources, and makes the library catalogue accessible in PDF format. Library events, activities, and notices, are also posted on the website, which is updated regularly. The link is as follows: https://sites.google.com/site/libraryvivekanandcollege/
- A library Facebook page has been created to circulate information and library notices to all users. Many users are followers of this page which helps in publicizing the library for teaching and learning. The link is as follows:- https://www.facebook.com/vivekanandacollegelibrary/
- E-resources are made available to teachers and students through UGC INFONET Consortium, NLIST and DELNET.
- The faculty as well as students browse new books, resource material and order and recommend them to the college library.
- The library's stock of books is checked meticulously once a year during annual stock taking and obsolete/ unserviceable books are removed from the prime stacks regularly, to make stacks more lively and functional.
- Process of collecting formal feedback has been started from the preceding year to improve and upgrade the library. Online feedback form is also available on the library website. Informal interaction with students leads to collection of feedback all through the year.
- Book bank scheme which issues books for the full semester is run by the library to help students. The book bank is updated every year with textbooks recommended by the subject teachers.

2.3.10 Does the institution face any challenges in completing the

curriculum within the planned time-frame and calendar? If "yes", elaborate on the challenges encountered and the institutional approaches to overcome them.

The University is undergoing a lot of changes due to a shift from annual to semester mode and the rollback from Four Year Undergraduate Programme to the three year format. Because of the same, there are numerous challenges:

- An all-round development of students requires the academic and extracurricular activities to be balanced. Due to time constraints, sometimes extracurricular activities are reduced.
- Frequent changes in the pattern of University examinations, sometimes leads to confusion and delay in receiving information related to syllabi and curriculum revisions from the parent University.

However, teachers have met these challenges in the following ways:

- Most of the extra-curricular activities are held either during late afternoons or in Extra Curricular Activities (ECA) period set aside for the same in the College time table.
- Teachers take extra classes to make up for the loss of teaching time.
- Faculty also makes use of information communication technology to make up for the shortage of time.

2.3.11 How does the institute monitor and evaluate the quality of teaching-learning?

The College monitors the quality of teaching – learning through:-

- Recruitment of well qualified and talented teachers as per UGC norms for quality teaching in the College.
- Deputation of teachers to attend the orientation and refresher courses. They also attend various workshop and seminars.
- Informal Feedback from teachers and students regarding their evaluation.
- Frequent meetings of the departments to assess quality of teaching-learning and challenges faced.
- Regular Staff Council Meetings held by the Principal.
- Presently the College is in the process of constituting IQAC as per the goal, guidelines and requirement of NAAC. This committee will also help in monitoring and evaluating the quality of teaching and learning.
- Regular assessment of students through varied approaches.
- To some extent the quality of teaching is monitored by regular class teaching, and through the performance of students in tutorials, assignments, class tests and final exams.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Table 2.3: Faculty Profile

Highest Qualification	Professor		Associate		Assistant		Total
	Male	**Female**	**Male**	**Female**	**Male**	**Female**	
Permanent Teachers							
D.Sc./D.Litt.							
Ph.D.				15	01	12	28
M.Phil.				10	01	01	12
PG				07		02	09
Teachers (Ad-Hoc)							
Ph.D.					07	13	20
M.Phil.					02	08	10
PG					12	12	24
Part-time teachers: No such teacher in the college at present							
Ph.D.							
M.Phil.							
PG							

Strategies adopted by the college for Recruitment/ Retention of Faculty (Permanent/Temporary / Ad-hoc) is as follows:-

- Recruitment of faculty is as per UGC Guidelines. Workload is based on Student-Teacher Ratio.
- Formal approval from University is mandatory for any post to be filled.
- The entire recruitment process starting from advertising of a post to final appointment is subject to University specifications.
- We provide supportive and healthy college environment along with autonomy to Ad hoc and temporary faculty which makes them loyal to the College. It helps the College in retaining qualified faculty on temporary posts.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (biotechnology, IT, bioinformatics, etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The institution caters primarily to Humanities and Commerce subjects and faces a challenge in terms of catering to the growing demand for subjects which are more professionally oriented, interdisciplinary, entrepreneurial and technical in nature. The College meets this challenge through:-

- The faculty updates its knowledge by attending workshops, seminars, refresher and orientation courses and other faculty development programmes for which they are granted leave.

- Departments and teachers also conduct workshops and seminars in the college to introduce students to new areas, skill and knowledge.
- The College invites external academic/professional experts from different fields to interact with faculty and students.
- New recruitments are made keeping in view the changing requirements of the emerging areas. To cope with growing demand the College invites teacher from other colleges and institutes as guest faculty.

For details on the efforts made by the institution in this direction, please refer to **3.7.4**

2.4.3 Providing details on staff development programmes during the last four years, elaborate on the strategies adopted by the institution for enhancing the teacher quality.

a. Nomination to Staff Development programmes

- The institution has always granted duty leave to the faculty to attend any Staff Development Programme: Orientation, Refresher, Skill up-gradation workshops, etc.
- All Permanent faculty for whom Orientation & Refresher courses are mandatory have attended these courses organised by the University of Delhi or any other University.

Table 2.4 Faculty Nominated for Staff Development programmes

Name of Staff Development Prog.	2012	2013	2014	2015
Orientation Programme	**---**	**5**	**4**	**13**
Refresher Course	1	2	1	2
Conference/ Seminars attended	18	13	14	19
Paper Presentation	6	17	11	35
Workshop and Training Programme Attended	11	31	17	14

b. Faculty training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning:

- Library orientation is conducted every year for all students and faculty.
- Library organised a workshop in collaboration with Delhi University Library system on the topic “Use of E-Resources and WWW in Teaching and Research” in the year 2013 to help the faculty members in their day to day teaching and pursue research with the help of E-resources.
- A one day faculty development programme was organized by Department of Commerce in collaboration with IBS, Gurgaon on Research Methodology using SPSS on 17th November 2015. As many as 30 faculty members from the College participated in the programme.

c. Percentage of Faculty invited as resource persons by external agencies

It is difficult to provide the exact percentage but details of faculty invited as resource persons have been provided in the evaluative report of the departments.

2.4.4 What policies/systems are in place to recharge teachers (e.g. providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and in specialized programmes, industrial engagement, etc.)?

- Research grants are provided by UGC, ICSSR, ICPR and other such governmental organizations as per their criteria of eligibility.
- Study leave facility subject to approval as per University of Delhi and UGC rules is available for permanent teachers to do research work. Many faculty members have availed such schemes for their Ph.D. and higher studies. (Details are provided in 3.1.9)
- Leave for deputation to other institutions as per University of Delhi rules is also available. Three of our faculty members have gone on deputation to various centres of the University of Delhi. (Details in 3.5.3)
- Sabbatical leave facility, subject to approval as per University of Delhi and UGC rules is available for permanent teachers to do research work. (Details in 3.1.9)
- Some faculty members are also engaged in postgraduate teaching and collaborative research with external agencies.
- University of Delhi has introduced a new concept of innovation projects to be undertaken by teachers and students. Many teachers have pursued these projects (two completed and two ongoing) as well as projects from ICSSR (one project). (Details in 3.1.5)

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

The College constantly encourages its faculty to engage in research and other academic enterprises with a sense of social responsibility. This not only promotes the personal growth of the faculty, but the benefits percolate down to the students they teach.

With a vision of achieving excellence in teaching, faculty members are given full autonomy and space to employ innovative methods of teaching and utilize the College infrastructure to complement their teaching enterprise. Such a supporting college environment has resulted in achievements of teachers in teaching and research. The following teachers have received awards/recognition for excellence in teaching and research:

- Dr. Sunil K. Verma, **Department of Applied Psychology**: Selected Emergent Psychologist by International Union of Psychological Sciences in ICP 2012 Cape-Town South Africa for his continuous zeal for research that has translated in over 13 research papers in reputed journals and 4 book chapters.

- Dr Sukhneet Suri, **Department of Food Technology** was conferred with Meritorious Teacher's Award, Delhi State Government in 2015.
- Dr. Purnima Vir, **Department of Food Technolog**y was awarded "Best Teachers Award for Higher education", by the Delhi Government in 2013.
- Dr. Ripdaman Kaur, **Department of Political Science** was awarded "Distinguished Teacher of Delhi University" Award, 2009.

2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If "yes", how is the evaluation used for improving the quality of the teaching-learning process?

- There are no guidelines or provision of Delhi University/UGC regarding evaluation of teachers till date. Hence, there is no formal evaluation of teachers either by students or peers.
- Teachers take feedback informally from the students. This information is for self-reflection, to review how their teaching is being received.
- The Principal of the college holds regular meetings with class representatives to elicit their feedback.
- The library has introduced the process of receiving feedback online as well as offline from the students to improve library services and collection.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution, especially students and faculty, are aware of the evaluation processes?

University of Delhi has a Centralized Evaluation System, and the University keeps its constituent colleges regularly informed of the process. There is a transparent mechanism for communication to the stakeholders by the institution.

- The notifications and amendments from the University are duly notified by the Principal to the Heads of Departments / Teachers in charge.
- Internal Assessment (IA) procedure is uploaded on both University as well as individual College websites.
- The students are given clear guidelines about the evaluation process during the Orientation Programme.
- The new entrants are also informed about Internal Assessment during the Orientation Programme and individual teachers also communicate the specific criteria to their respective students.
- For internal assessment, the processes of evaluation include group discussions, presentation, written assignments, and class tests.
- The Internal Assessment marks are displayed on the website and the students are also shown their marks individually.

- The marks are sent to the University only after each student has signed her Internal Assessment records.
- Any discrepancy in Internal Assessment is rectified by the concerned teacher.

2.5.2 What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution on its own?

University Mandated Reforms

As a constituent College of the University of Delhi, the College adopted the two reforms which were introduced by the University namely:-

(a) Internal Assessment

(b) Centralized Evaluation

Internal Assessment:

- The Internal Assessment of students is intimated to them and in case of any discrepancy, they may approach the teacher directly or through the college.
- A Moderation Committee of the College monitors the implementation of evaluation reforms and looks after the internal assessment also.

Centralized Evaluation:

- The Theory Examination Answer Scripts of students are evaluated at the University level by the examination branch of the University. Earlier the University used to send the answer scripts to the evaluators which were duly returned after evaluation. However, this process was replaced by the current system because of inadvertent delays and inconsistencies in submission leading to a considerable delay in announcement of results.
- For the past couple of years, the University has adopted a Centralized Evaluation system under which evaluators go to specified evaluation centres and check the answer scripts. This has cut down the time taken in evaluation process to a significant extent and now most of the results are announced before the commencement of next semester.

College Initiated Reforms

- The College follows the University guidelines but allows the students to improve their performance through multiple tests and assignment schemes.
- Students are also counselled and given special attention in case they are found to be less proficient in the subject.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The College strictly adheres to the mandatory University Evaluation norms and teachers are granted duty leave for participation in Departmental meetings at the University related to evaluation.

- Guidelines are given to the faculty at the very start of the academic session to ensure an effective implementation of internal assessment.

- There is constant interaction with the Principal and the faculty to discuss and deliberate upon all matters related to the evaluation process and Internal Assessment.
- The internal assessment is displayed on the notice boards of the College while also being posted on the College website.
- Students are informed about internal assessment records and they sign it before it is sent to the University.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative assessment of the students is learning through problem solving and decision making. It is based on the regularity, diligence and consistency in work, which are incorporated in the assessments made by teachers.

The students are given opportunities to develop and hone their skills and thinking, through their projects and discussions. Another aim of the assessment is to identify the areas in which the students require additional help to enable them to improve their performance. For summative assessment, the college introduced in-house examination which went on till 2012-13, and were replaced by class tests and other assessment modes, as per University of Delhi directions.

On the basis of various components of internal assessment, the performance of the students is examined by the teachers. A few examples of assessment approaches followed by different departments are as follows:

- Objective tests/Multiple choice tests.
- Open book test/non-evaluative test/self and peer evaluation.
- Writing Journal/Report/Projects
- Seminar presentations/Paper presentations/Power point presentations.
- Various competition and events organized by the students and for the students.
- Viva-voce exams conducted at the end of the session in certain courses by the teachers
- Appear for retest in case of poor performance in earlier test.

2.5.5 Details of the significant improvements made in ensuring rigour and transparency in internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills, etc.).

Teachers ensure that the students are aware of the internal assessment evaluation criteria. The assessment and the evaluation record are made available to each student.

- Assignment and test / project marks are uploaded on the College website.
- Students can check their marks and approach the concerned teacher directly in case of any clarification or discrepancy.
- Before the final submission of their marks to the University, each student

verifies and signs her internal assessment marks statement.

- Faculty members discuss and share with the students' criteria for Internal Assessment to enhance transparency and promote original work. Verbal feedback of students is sought at an informal level for improvement.
- Monthly uploading of attendance and disclosure of marks of each component of internal assessment is done on a regular basis on the college website.
- A grievance committee is constituted to resolve any issues of the students relating to internal assessment.
- Attendance is an integral part of the internal assessment. The teachers in the College compensate attendance as per University guidelines for those students who participate in various college programmes and extracurricular activities
- Teachers go beyond the classroom to ensure that no student suffers. The teachers even try to help students in case of extreme emergencies so that they get full support from the college and their studies do not suffer.

2.5.6. What are the graduating attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Vivekananda College aims at imparting holistic education that could help students become well-informed and confident individuals. The College is committed towards the achievement of this goal. It focuses on an integrated all-round education that promotes intellectual, social, emotional, aesthetic and spiritual development of every student as well as producing individuals who take forward the vision and mission of the Institution.

- Our graduating students are young women of competence, compassion and conscience.
- They strive towards excellence in academics and all other spheres of life.
- The students possess work ethic and learn how to work in a team.
- They are equipped with the latest technologies to cope up with the new trends.
- The College has a Placement Committee which invites companies from various sectors for placement of students from diverse disciplines. This activity helps the students to showcase their capabilities in academics and competency in various activities to get suitable jobs.
- Many cultural and academic functions are organized by the College to promote students' skills and interest in various activities. For details see 1.3.1
- Students also take part in various inter college events, competitions and sports activities.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- There is a Grievance Committee at the College level that looks into any complaints about errors in evaluation and the committee takes necessary steps to rectify them.
- The answer scripts of internal class tests/assignments are returned to the students after evaluation and they can immediately convey their grievances, if any, to the teacher concerned.
- The final Internal Assessment marks are reviewed by the Departments and by a monitoring committee.
- The marks are sent to the University only after each student has been informed and satisfied about her Internal Assessment records.
- Any error in the Internal Assessment at the University level is intimated to them by the College.
- The University has a provision for re-totalling of marks, when a student applies for the same.

2.6. Student Performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If "yes", give details on how the students and staff are made aware of them.

The College has clearly stated learning outcomes. The College website and prospectus very clearly state the vision, mission and objectives of the Institution. The staff and students are made aware of the aims and objectives of Vivekananda College through Orientation Programmes, Seminars and Talks, etc.

- The focus is on an all round holistic development of each student.
- The Institution makes all efforts to provide the students opportunities to deliberate on various alternatives and make informed choices so that they learn to become independent.
- The focus is on motivating the students to equip themselves with skills so that they are ready to face the challenges of life.
- Learning outcome of the students is evaluated by assigning topics from time to time for presentations and class tests. This helps students to know the subject and makes them confident in expressing their opinions.

2.6.2 Enumerate how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme. Provide an analysis of the students' results/ achievements (programme/ course-wise for the last four years) and explain the differences, if any, and patterns of achievement across the programme/ courses offered.

All departments individually meet the Head of the Institution to analyze the annual results every year. Students have been performing well both in academics as well as in co-curricular activities. Apart from having merit positions in the University, students have also made a mark in extra-curricular activities such as Sports, Community Service, Classical Arts, Fine Arts, Creative Writing, Debates, etc. Many students have been merit-holders in different courses. Marks in class tests, presentations and class attendance submitted by the concerned teacher to the college are in turn conveyed to every student. (For achievements see criterion 5.2.2)

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- The College provides state of the art infrastructure to optimize the achievement of the intended learning outcomes.
- To facilitate a holistic development of the students the College provides them opportunities to develop their talents through the different departmental associations and cultural societies.
- To promote academic growth, the departments organize seminars, workshops, competitions, etc. for facilitating enhanced academic learning.
- By participating in various activities organized by the associations and societies the students are initiated into collaborative learning, teamwork and organizational skills. They also learn the significance of the values of discipline, commitment and responsibility.
- The departments organize field trips, tours, and educational excursions to give the students practical experience to establish a connection between classroom understanding and real life situations.
- Students from different disciplines are sent to participate in various inter college competitions, and “**Antardhvani**”, “**Gyanodaya**” programmes of the University.

2.6.4 What are the measures/ initiatives taken by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students, etc.) of the courses offered?

The College has various societies (see details on 1.3.1), associations, and add-on Certificate courses for professional skills (see details on 1.2.1) and a Placement Cell which enhance the social and economic relevance of the courses it offers. This is also done through:

- The College magazine ***Isha***, Wall Magazine ***Kasturi,*** English newsletter ***Wordweaves***, and Commerce Newsletter “***The Blue Inkpot***” etc.
- Co-curricular activities such as talks and seminars organized by departments.
- Out-reach programmes organized by societies to create social awareness.
- Summer/ winter internship programmes
- Interdisciplinary, Innovation research projects.
- The Institution takes the initiative to enhance the attitude of research and development.
- Participation in inter college events and university programmes.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- In the course of interaction with students in class the individual faculty members identify the needs and potential of the students.
- Data on student performance is collected through tests/ assignments/ projects/ presentations for internal assessment as well as through the final examination results.
- Data is analysed through personal dialogue with the students, department meetings and analysis of results with the Principal.
- The analysis of this data enables the Institution to identify areas where improvement is needed, through measures like:
    - Exposure through external resource person to other perspectives and the benefit of external expertise through talks, seminars, etc.
    - Extra/ Remedial classes
    - Personal and career Counselling
    - Personalized attention during tutorials
- The data relating to student is analysed by the teacher on the basis of marks or the performance of the students in project work, presentations and class tests. If students have a weakness in any area, teachers attempt to motivate them to improve their performance.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The College monitors and ensures the achievement of learning outcomes through:

- Department and Staff Council meetings
- Informal feedback is sought from students and teachers
- Presently college is in the process of constituting IQAC as per the goal, guidelines and requirement of NAAC for monitoring and ensuring the achievements of learning outcomes.
- Monitoring students' progress through tests and assignments.
- The college is planning to start a formal feedback mechanism for monitoring and ensuring the achievement of learning.

2.6.7 Does the institution and individual teacher use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If "yes", provide details of the process and cite a few examples.

Any other relevant information regarding teaching-learning and evaluation which the college would like to include?

- Semester wise result of students is the most significant indicator for evaluating student performance and achievement. It is an indicator of her understanding of the subject. It also reflects the strengths and skills of the students.

- The final results, grading/division achieved serve as the basis for further academic/professional planning of students.
- The teacher evaluates the results of the students and identifies the ones with poor performance. The teacher tries to help the student through special assistance or counselling. This is not just restricted to academics but goes beyond that.

Other Relevant Information

- The College has become accessible throughout the country through an online application and registration procedure of the University.
- The College has a transparent admission policy.
- The College focuses on enhancing the teaching learning process through innovative, interdisciplinary pedagogical practices.
- The College maintains a strong infrastructure to provide good quality facilities for teaching and learning, and upgrades it from time to time.
- Slow learners and financially weak students are helped through remedial classes and fee concessions respectively.
- Advanced learners are encouraged and motivated through awards, prizes and scholarships.
- The College has well qualified and experienced teachers as per UGC norms.
- Process of teaching learning has been made student/teacher-friendly.
- State-of-the-art library, departmental laboratories and computer laboratories for teaching and learning.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized centre/s of the affiliating University or any other agency/ organization?

Research is promoted at department levels through innovation projects, curriculum based undergraduate research projects, internship projects and externally funded projects.

3.1.2 Does the institute have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendation made by the committee for implementation and their impact.

Vivekananda College promotes research by faculty as well as students. The **Academic Development Committee (ADC)** of the College takes care of various issues of research including ethical ones. The committee comprises of a Core Group of 5 members and an extended group consisting of the Teacher-In-Charge of every Department. The Committee screens research proposals for their feasibility, robustness and applied value. ADC also facilitates the participation of the faculty members in seminars, conferences, workshops, etc. at national and international levels. It helps in conducting departmental festivals and community outreach programmes as well. ADC plays a pivotal role in initiating research works in the College which is funded by reputed organisations like, UGC, ICSSR, Innovation Projects of Delhi University, etc. The Core Group of ADC recommends research proposals for further sponsorship by competent agencies in the country and abroad. It has also been proposed to constitute an Ethical Review Committee to look at the issues involved in research.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The measures taken by college to facilitate smooth progress of research are:

- The College grants study leaves to faculty members for doing research work (Ph.D).
- The College gives full autonomy to the Principal Investigator as per the rules of the funding agency.
- The faculty members are granted leave for participating in conferences/ seminars/ workshops / symposia at state, national and international levels as per rules.
- The College provides a well-equipped computer laboratory as well as a highly resourceful library with online public access catalogue, Delhi University network, and membership of N-List that aids research. Apart from this the College also provides administrative staff for the smooth running of research projects.

- The grants are released as and when they are received by the College, subject to submission of progress report of the work. Even if the grants from the funding agency are not received regularly by the College, the College provides funds for a smooth continuation of the research project.
- The College facilitates the Audit and issue of the Utilization Certificate.
- In all, support by the College authorities in terms of infrastructure, time offs, cooperation of administrative and finance departments of the College creates a conducive atmosphere for research at Vivekananda College.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The efforts made by the College to develop scientific temper and research culture are as follows:

- A variety of seminars and workshops are organized in the College by different departments, which foster scientific temper and research culture in students.
- The various departments of the College increasingly encourage field work, research work and hands-on application of theory by the students. The students are encouraged to participate in internships and externships during vacations. For example, the students of **Food and Technology** department were actively engaged in the following under the supervision of Dr. Sukhneet Suri:
  - ➢ Students of Food Technology participated in the National Seminar “Social Protection and Agriculture – Role of Food Processing Industries” as “student representatives-organizers” and in “Poster Making Competition” (1st prize in poster making competition) at NCUI, New Delhi (Oct. 2015).
  - ➢ Three Food Technology students are involved as members of the “Student Editorial Board” for the e-newsletter (Vol. 1, 2015) of the Association of Food Scientists and Technologists-Delhi Chapter.
  - ➢ Ten 3rd Year Nutrition and Health students participated during the 2nd National Dietetics Day and took part in Recipe competition “Nutritious Tiffin Menus for College Students” held on 10th January 2015 at Delhi University Women’s Association.
  - ➢ Seventeen 1st Year Food Technology students participated in a one day scientific event “Ambrosia – Make in India Challenge through Food Technology” at Bhaskaracharya College in February 2015.
  - ➢ Three students participated in a One day Seminar “Organic Food Scenario: Present Potential and Challenges in Growth” organized by All India Food Processors Association and “Ahaar” at Pragati Maidan on 13th March 2015.
- Students of **Applied Psychology** devoted themselves in extending their knowledge through application in the field by undertaking various internships and externships at organisations, institutions and hospitals like All India Institute of Medical Sciences (AIIMS), Delhi Psychitary Centre

(E), Delhi Psychiatry Centre (W), Vidyasagar Institute of Mental Health, Neuro & Allied Sciences (VIMHANS), Guru Teg Bahadur Hospital, Amar Jyoti Charitable Trust, Lady Harding Medical College Psychiatry and Drug de-addiction Centre, DAV Public school, various NGOs like Mental Health Foundation, India, Goonj, Bhavana, Maanas, amongst many others, under the guidance of the teachers of the Department of Applied Psychology.

- Students of certain courses like Applied Psychology are taught research methods and analysis of data from both qualitative as well as quantitative perspective. Many courses have research methodology and statistics paper in their course curriculum
- As part of their curriculum, the students of Applied Psychology department are continuously engaged in research activities and practical applications of theoretical knowledge. They undertake individual as well as group projects.
- Students of **History** are regularly taken for educational tours to historical places. For example, the students visited Purana Qila, Humayun's tomb and Safdarjang tomb (March 2013) and Qutub Complex and the Red fort in Delhi (March, 2011) to study their religio-cultural-historical aspects. They visited historically important town such as Amritsar in March 2012. Students also visited the Indira Gandhi National Centre for Arts, the National Gallery of Modern Art and the National Museum in October, 2010.
- **Sculptura** – The Literary Society of Department of **English** organises book readings to develop the critical acumen of students in analysing and researching on social and literary issues. Students are also encouraged to make presentations to initiate them into research activities.
- Thirty students of Vivekananda College have been enrolled as interns under the Resilience Centre to do community based research study under the Guidance of Dr. Seema Sharma, Assistant Professor, Department of **Environmental Studies**.
- With the initiation of Innovation Projects for the teachers of University of Delhi that also includes involvement of at least 10 students from the college per Innovation Project, the students are increasingly getting interested in research. The College has completed and submitted two innovation projects to the University, and two new innovation projects have been initiated with active participation from teachers and students. Details In Criteria 3.1.5 (Table 3.3)
- Students are encouraged to participate in seminars and conferences and present papers. For example, Ashima Vasudeva and Aayushi Tanwar, third year students of Applied Psychology department presented a paper on "Understanding Rape" in a National Seminar on Social Change in Contemporary India, held at Sri Aurobindo College, March 2014. Students of Environmental Studies participated in the National Symposium on Environment: Challenges and Awareness held at Deshbandhu College

University of Delhi, November, 2014 and presented papers. Ms Swati and Ms Sanjana Sharma presented a paper titled, "Current Status of Solar Energy and its future prospects" at the national symposium.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/ collaborative research activity, etc.)

The faculty is involved in active research and this can be deciphered from the number of publications of the faculty in the last 4 years. Faculty's involvement in research and research related activities in presented under three headings: a) guiding student research b) leading research projects c) other research related activity.

- **Guiding student research (2011-2015):** A large number of faculty members are involved in guiding student research – at undergraduate level as well as M.Phil. and doctoral level.

Table 3.1: Doctoral Research Guidance (All in University of Delhi)

Name of the Faculty	Department	Doctoral research work guided (Title)	Status (Awarded with year or continuing)
Dr. Anita Kant	Applied Psychology	Ms. Yogita Aggarwal, Topic: Meaning of work: A study in Indian Organisations.	Submitted in 2015.
Dr.Vanita Sondhi	Applied Psychology	Ms. Bhumika Kapoor, Topic: Understanding Globalization: A Psycho-social Perspective.	Continuing since 2013
	Applied Psychology	Ms. Rachna Mishra, Topic: Understanding Protective Mechanisms underlying resilience of school children	Continuing since 2015
Dr. Salma Seth	Applied Psychology	Ms. Nisha Chaudhary, Topic: To Understand Aspects of Positive Psychology in relation to Geriatrics.	2011-14 Awarded
	Applied Psychology	Ms. Mansi Verma, Topic: A Study of Quality of Intergenerational Relationships and Its Impact on subjective well being of Three Generations.	Continuing since 2012
Dr. Sunil Kumar Verma	Applied Psychology	Ms. Sweta Smita Dash, Topic: Cognitive and Emotional Facets of Ambivalence in Interpersonal Relationship.	Continuing since 2014

	Applied Psychology	Ms. Divya Bhanot, Topic: Psycho-Social Disposition of Stigma in Reference to Socio-Political Empowerment.	Continuing since 2014
	Applied Psychology	Mr. Soorya Sunil, Topic: Moral Socialization, Religion and Identity: A study of children within the Indian Family context	Continuing since 2015
	Applied Psychology	Mr. Saurabh Raj, Topic: Understanding The Suicidal Pattern: An Exploratory Study From Psychosocial and cultural prespective.	Continuing since 2015
Dr. Shanno Grover	Sanskrit	Mr. Chandra bhushan, Topic: Sanrachna evam Upasthapan ki Drishti se Sarswatikandhabharana aur Ashtadhayayi ka Tulnatmak Adhyayan	2011 (Awarded)
	Sanskrit	Mr. Rampal, Topic: Paniniya evam Shaktayana Vyakarana ka Tulnaatmaka Adhyayan	2013 (Awarded)
	Sanskrit	Ms. Shakuntala, Topic: Purushottamdeva ke Trikandshesha ka Sameekshtmaka Adhyayan	2013 (Awarded)
	Sanskrit	Ms. Mohini Arya, Topic: Uttarpanineeya Vyakarna – Sampradayon mein krit pratayaya-ek Adhyayan	2014 (Awarded)
	Sanskrit	Ms. Nidhi Agarwal, Topic: Jaineder Dhatupath ka samikshatamak adhyayan	Continuing since 2015

Various departments of the college promote undergraduate research and a number of students have done research projects. Some of them include:

Table 3.2: Undergraduate Research Guidance

Name of the faculty	**Department**	**Project title/Student Name**	**Year**
Dr. Shivantika Sharad	Applied Psychology	Workplace motivation by Deeksha Dhyani	2015
	Applied Psychology	Workplace aggression by Ms Pooja Parida	2015

	Applied Psychology	Understanding leadership of a non-profit organization by Ms. Deepti Kumra	2014
	Applied Psychology	Experience of being a woman in Army by Ms. Tanveer Kaur	2014
Dr. Sukhneet Suri	Food Technology	M.Sc. Dissertation: Bone Density and Nutritional Status of Postmenopausal Women By Ms. Kusum	2013
	Food Technology	Effect of Canola Oil on Lipid Profile of Dyslipidemic Patients by Taranjeet Kaur	2013
	Food Technology	Nutrition and Cognitive Status of School Going Children by Ms. Seema	2013

Table 3.3: Leading research projects

Faculty member name and department	**Project details**	**Year**	**Grants (Rs)**
Dr. Sunil Verma (Applied Psychology Dept.)	ICSSR funded Major research project titled, "A Psycho-Social study on Intergenerational relations in Interdependent Society"		6,00,000
Dr Anita Kant & Dr Vanita Sondhi (Applied Psychology Dept.) Dr. Bimla Pawar/ Dr. Meera Sood (Sports dept.)	University of Delhi funded Innovation Project titled, "Exploring psychosocial stressors, coping strategies and Mental Toughness in Delhi University sport students (one of the three project investigators); Project Code - VC-201 (2013-14) (DUWebsite: http://www.du.ac.in/du/uploads/research/Innovations@DU/27112013_selected-list_iinnovation-projects.pdf as on 14/5/2015)"	2013 - 2014	3,00,000
Dr. Sukhneet Suri (Food Technology dept.), Dr. Saroj Kumari (Hindi dept.)	University of Delhi funded Innovation Project titled, "Assessing and Improving the Quality of Fat used in College Canteens" Project code VC-101	2012 - 2013	10,00,000

Dr. Shivantika Sharad & Dr. Sunil Verma (Applied Psychology), Mr Mukesh Burnwal (Hindi)	University of Delhi funded Innovation Project titled, "The Grass is not always Greener on the other side: A study on Male Marginalization and Victimization" Project Code VC-301	Ongoing	2,50,000
Ms. Radhika Srinivasan, Ms. Rupalee Verma, Mr. Amit Kumar	University of Delhi funded Innovation Project titled, "Manipuri Women Entrepreneurs: In History, Literature and Commerce" Project Code VC-302	Ongoing	2,50,000

- **Other Research Related Activity**

A number of our faculty members are invited as resource persons for research related training, like conducting workshops. Some of our faculty members are also editors of journals.

- Dr. Anita Kant of Applied Psychology Department was the Associate Editor of the bi-annual "Journal of Disabilities and Impairments". She was a member of the Ph.D board and an examiner of the Doctoral Committee of IGNOU, Dept. of Psychology, Delhi 2013-14
- Dr. Salma Seth of Applied Psychology Department was the Editor of the biannual peer-reviewed journal "Journal of Positive Psychology" ISSN-2249-625 from 2011- 2013. She was appointed as an expert and examiner of a Ph.d. Thesis of a scholar in the Department of Psychology, Jamia Millia Islamia (2013). She is the advisor of two Ph.D.Scholars at University of Delhi.
- Dr, Sukhneet Suri is Reviewer, Journal of Food Science and Engineering; print ISSN 2159-5828 w.e.f May 2015.
- Dr. Sukhneet Suri is the Editor-in-chief (e-newsletter), Association of Food Scientists and Technologists (Delhi Chapter) w.e.f. July 2015
- Dr. Seema Sharma is the Reviewer Bioremediation Journal of Taylor and Francis.
- Dr. Shivantika Sharad of Applied Psychology Department gave an invited talk on Qualitative research at Indian Institute Public Administration, New Delhi for a training programme on research methods for Government officials (21st November, 2012)
- Dr. Shivantika Sharad mentored Masters and Doctoral level students for research projects at Winter Institute in Global Health-2014 (24th-25th Jan 2014) at B.I.T.S. Pilani Hyderabad Campus.
- Dr. Sunil Kumar Verma is the consultant editor of Indian Journal of Social Science Research.
- Dr. Neeta Mathur (Music Department) is a member of Departmental Research Committee, Department of Music, University of Delhi.

Table 3.4: Collaborative research activity

Name of Faculty	Deptt.	Research Activity
Dr. Sunil K. Verma (International Collaboration)	Applied Psychology	'A comparative study on attachment, parenting and emotional regulation in adolescents in Zambia, Ghana, India and Argentina' with **Hapunda, Given;** University of Zambia/Tilburg, University Netherland, **Mahama, Sheriffa;** Friedrich-Schiller University, Germany; **Sunil K. verma**, Vivekananda College, University of Delhi India; **Mesurado, Belén;;** National Council of Scientific and Technological Research (CONICET) Interdisciplinary Center of Mathematical and Experimental Psychology Research, Argentina.
Dr Shivantika Sharad (International Collaboration)	Applied Psychology	A cross-cultural research project which is a global survey being conducted across 65 countries on different issues like sexual morality, daily life touch, creativity, love, use of facebook by Agnieszka Sorokowska and Piotr Sorokowski of Institute of Psychology, University of Wroclaw, Poland; David Buss of University of Texas at Austin, Ilona Croy of University of Dresden, Germany; Dan Conroy-Beam and Kelly Asao of University of Texas at Austin,, Maciej Karwowski of Academy of Special Education in Warsaw, Poland.
Dr. Hina Nandrajog	English	Project on Chamba and Gaddi Oral Literature sponsored by the Sahitya Akademi, Delhi along with Prof. Mala Shree Lal and Dr. Sukrita Paul Kumar of University of Delhi

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The seminars/workshops conducted for capacity building in research are:

- A workshop for the students of Applied Psychology department on SPSS was held in October 2014. The resource person was Dr. Tushar Singh, Assistant Professor, Psychology, Banaras Hindu University.

- Dr. Sukhneet Suri was the convenor of a one day seminar on “Quality of fat: Future strategies and interventions for improvement”, July 2013, and for a workshop on “Quality of Fat: Strategies and Interventions for College Canteens”, 23rd March, 2013.
- A one day faculty development programme was organized by Department of Commerce in collaboration with IBS, Gurgaon on Research Methodology using SPSS on 17th November 2015. As many as 30 faculty from the college participated in the programme.
- In order to make students aware about mathematics, ‘Mathematica’, a 1-day workshop was organized by the Department of Mathematics in the college which was conducted by Professor Namita, DUCC, in 2011-12.
- A two day workshop (one on Statistical Package for Social Sciences by Prof. S.K.Azad from Rajdhani College, University of Delhi and one on Excel Solver by Prof. Satish from Guru Gobind Singh Khalsa College, University of Delhi) was organized for the benefit of the students, again in 2011-12.
- Dr. Mukund Madhav Mishra, Department of Mathematics, Hansraj College, was invited for a talk on ‘Life & Works of Galois’ on 28th March 2014.
- Department of Mathematics invited renowned mathematician Dr. Pankaj Jain from Department of Mathematics, South Asian University (A university established by SAARC nations) to give a talk on “Infinity and Beyond” in March 2015.
- A workshop was conducted by the college library with the help of DULS on “Use of E-Resources and www in Teaching and Research” in 2013.
- Many seminars and workshops were conducted for capacity building in research by Department of Environment Studies in collaboration with Resilience Centers Global Network (RCGN). For details please refer to the report of the Department of Environment Studies.

3.1.7 Provide details of prioritized research area and the expertise available with the institution.

The College enjoys the availability of faculty who are well-trained in research methods, both qualitative as well as quantitative research methods, be it business/market research, psychological-social research, cultural and literature related research. For details please refer to Point No. 10 of Evaluative Report of each Department.

The availability of software programmes for statistical analysis as well as expertise in using it also facilitates research in the College. Students as well as teachers of many departments are trained in using SPSS for research purposes.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students.

The College invites researchers of eminence to interact with teachers and students at departmental levels such as:

- Department of Applied Psychology invited Prof. Anand Prakash of University of Delhi to hold a discussion on qualitative research with the students.
- Eminent Psychoanalyst and thinker, Dr Sudhir Kakar was invited by the department of Applied Psychology in February 2011 for an interactive session on Psychoanalysis.
- Dr. Ishita Bharadwaj of University of Delhi was invited to give a lecture on movie analysis as a method of qualitative research in 2012.
- Senior Clinical Psychologist Dr. Bharti Tiwari was invited for a workshop on Cognitive Behavior Therapy in 2011.
- Dr. Punita Taneja, Senior Consultant Trainer at Blanchard Research was invited for a workshop on leadership skills in 2015 by the Department of Applied Psychology.
- Sami Ahmad Khan, science fiction writer, author of *Red Jihad* (Rupa Publications), gave a lecture on ‘Art of Writing Novels’ (March 2015).
- A Lecture on History of Nationalism by Radha Kapuria, who is currently a research scholar at King’s College, London was organized by the Department of English in 2012.
- Eminent scholar Dr. Kavita Sharma (Retired Principal, Hindu College) was invited to interact with the students and teachers on the Annual Day, 2013.
- Department of Hindi invited a number of eminent speakers from the field of poetry, literature, drama, and Psychology like Prof. Harimohan Sharma, Prof. Nirmala Jain, Prof. Shyoraj Singh Bechain, writers Sri Madan Kashyap, Sri Shyam Kashyap, Prof. Abdullah Bismillah, Sri Udai Prakash, Prof. Anand Prakash amongst many others in National Seminars held in 2013 and 2015.
- Department of Music invited Dr. Prerna Arora, an Associate Professor, Janki Devi Memorial College to deliver a talk on “The Impact of Music on Human Mind”.
- A lecture demonstration was organised by the department of Music on “The Rainy songs based on classical Ragas” where an eminent musician Dr. Mallika Banerjee was invited for enriching the students.
- Department of History invited Dr. Mayank Kumar from University of Delhi to deliver a lecture on “Practicing Environmental History” on 28-09-11 and on 29-09-2014 Dr. Indu Agnihotri, Director Centre for Women’s Development Study was invited to deliver a lecture.
- Department of Commerce organized a talk from noted speakers of Bombay Stock Exchange in the academic year 2011-2012.
- The Placement cell organized a lecture on Brand Management and advertising by Mr. Gopal Krishnan (CEO, February India) and a lecture on leadership and communication skills was delivered by Prof. A. Rizvi of IIM, Indore.
- Department of Food Technology invited following personalities for seminar and workshops in the college.

- Dr. B.S. Nagi, Director (former), Research Council for Social Development.
- Dr. Pooja Jain, Associate Professor, Daulat Ram College, University of Delhi.
- Mrs. Swapna Chaturvedi, Dietician, All India Institute of Medical Sciences
- Dr. Sujata Pandit, Head, Nutrition Research, FRAC (Food Research and Analysis Centre)
- Mrs. Taranjeet Kaur, Dietician, Orthoactive, metabolic control program.
- Dr. Vandana Singh, Associate Professor, IGNOU, Delhi.

➢ In order to make students aware about Software Mathematica, a 1-day workshop on was organized in the college which was conducted by Professor Namita, DUCC , in 2011-12.

➢ A two day workshop (one on Statistical Package for Social Sciences by Dr. S.K.Azad from Rajdhani College, university of Delhi and one on Excel Solver by Dr. Satish from Khalsa College, (University of Delhi) was organized for the benefit of the students, again in 2011-12.

➢ Dr. Mukund Mahadev Mishra, Department of Mathematics, Hansraj College, was invited for a talk on ‘Life & Works of Galois’ on 28th March 2014.

➢ A one day Mathematical fest “Spectrum” was organised by the department in March 2015, in which Dr. Pankaj Jain, Associate Professor, South Asian University (SAARC Nation), delivered a lecture on “Infinity and Beyond”. Beside it, there was a Mathematical Card and a Quiz competition.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

In the last four years four teachers were granted Sabbatical leave the details of which are as under:

Table 3.5: Sabbatical Leaves

S. No	Name	Department	From	To
1	Dr. Renu Sahni	Hindi	05-01-2015	04-01-2016
2	Dr. Ripdaman Kaur	Political Science	05-01-2015	04-06-2015
3	Ms. Ranjana Mitra	English	18-08-2015	17-08-2016
4	Dr. Sarita Chaddha	Political Science	04-08-2015	04-02-2016
5	Ms. S. Subbu	English	06-01-2016	15-11-2016

Apart from the sabbatical leaves, the following teachers of the college were granted Study Leave for pursuing their doctoral research.

Table 3.6: Study Leave

S. No.	Name	Department	From	To
1	Dr. Shivantika Sharad	Applied Psychology	22-07-2010	21-01-2012
2	Ms. Sophia Pde	English	18-01-2014	17-01-2016

- Dr. Shivantika Sharad’s work was on authenticity of self and it was the first comprehensive empirical work in India on the topic of authenticity.
- Dr. Ripdaman Kaur researched on “Women in Leadership” during her sabbatical leave and deliberated the feminist discourse further.
- Dr. Sarita Chadha is presently exploring good management in public administration through her research. She worked on “Good Governance and Public Policy”
- Dr Renu Sahni, during her sabbatical leave has published a book “Manu Bhandari ki katha Sahitya mein badalta parivash”.
- Ms. Sophia Pde is presently working on “Folklores of the North East” as part of her Ph.D. research.
- Ms. Ranjana Mitra is working on “Creativity and addiction”.
- Ms. Saraswati Subbu is working on “Language as Gesture: An analysis of the language of mystical literature”

Provisions of sabbatical and study leave facilitate better quality research work as the faculty can devote exclusive time and resources to the research. It also motivates other faculty members to join in research endeavours. The experience and learning from the research enriches classroom interactions with the students.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/ advocating/ transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

Transferring the findings from “**lab to land”** is done through multimodal pathways:

- The College promotes a culture of rigorous research by motivating teachers as well as students to engage in research.
- As already stated many departments encourage field visits and internships by students to bridge the gap between theory and practice. Field work (internship/externship) is a key way of translating students’ classroom learning to real life applications. Students of Applied Psychology have a continuous engagement in the field with hospitals like VIMHANS, IHBAS, GTB; clinics like Delhi Psychiatric Centre, NGOs like Amar Jyoti, Goonj, organizations (private corporates as well as public sector companies), old age homes, etc.
- Students of Commerce and Economics are engaged as volunteers and as interns in various profit and non profit organizations like Rotary International, NGO for welfare of mentally challenged, Bhavna welfare

organization, OTH India, Klip, Money Wizard, Proctor and Gamble, Leaders for Tomorrow, Mastyle Care, Consurgys, SAIL, TCIL, Grofers, Axis Bank, EIL amongst many others.

- The students of Food Technology also participate in events related to creating awareness about balanced diets and healthy living. Information Education and Communication (IEC) aids made by the students of B.A Programme – Nutrition and Health are displayed (after evaluation) for public information both within the College campus as well as outside (donated to Anganwadi workers – ICDS scheme).
- The research projects, which the students are encouraged to do are of applied nature.
- Innovation Projects which the College has completed and the ongoing ones also have an inbuilt component of application in the real world.
- Extension programme by the College oriented towards socially responsible activities (Institutional Social Responsibility) is also one of the mechanisms that help transfer of research findings to community. The College bears its institutional social responsibility by encouraging students and teachers to contribute meaningfully to the society through research, consultancy, advocacy and voluntary social work. Various student societies continuously work on programmes of community relevance like health and hygiene, environmental awareness, women empowerment, and many more. (Some activities of such kinds are listed in a Table 1.3.)

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no separate provision for research in the budget as grants are received from the UGC mainly under the heads Pays and Allowances for teaching and non-teaching staff and maintenance grants. However, teachers are provided financial support (as reimbursement of Registration Fee) for participating in Conferences and Seminars. Apart from this each department is allocated funds for organizing field visits, research related activities like data collection, educational trips, etc.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of faculty that has availed the facility in the last four years.

There is no provision in the College to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by the students?

In general, there are no specific financial provisions to support student research projects. However, students have the library resources as well as internet equipped computer systems to facilitate research projects. Apart from that, funds are made available for every department to take students for educational trips and field visits. Students working on the University of Delhi innovation projects are also entitled for a stipend of Rs. 1000/- per month. Students are also involved as research assistants in UGC sponsored and ICSSR sponsored research projects. Efforts are made to make students aware of schemes launched by the government from time to time and to motivate them to apply for them.

3.2.4 How do the various departments/ units/ staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research?

With the growing thrust on research, innovation and development of creativity in society at large, the teachers of Vivekananda College tirelessly strive to infuse a scientific spirit and research temper in the students.

As many as four interdisciplinary and collaborative Innovation Projects have been awarded to the faculty of Vivekananda College, details of which have been provided earlier. These projects provided a platform for faculty and students from different departments to come together and interact. This, in turn, nurtures a fertile ground for deeper insights and more holistic understanding of the research topic.

Applied Psychology, Physical education, Food Technology and Hindi, Commerce and History were few such collaborative endeavours which helped us transcend the inter-disciplinary boundaries. These new initiatives, though initially challenging for the students and teachers, ultimately benefitted both as it became a hugely learning experience.

- People learnt to work together as a team, setting aside their personal preferences.
- Their horizons widened as they became open to receiving diverse ideas from all researchers and grew academically in the process.
- They spent time learning other related skills, for example, training in research methodology, data collection, data analysis, writing of reports etc.
- Lessons in peer learning helped the team grow organically in strength.
- Interdisciplinary research strengthened the understanding between departments and enhanced the learning of both.

3.2.5 How does the institute ensure optimal use of various equipment and research facilities of the institution by its staff and students?

With greater thrust on research and development in all disciplines through increasing role of project work and other curricular activities, the College ensures that students and teachers have free access to all resources.

The College library is functional from 9:00 am to 5:00 p.m. and is open even on Saturdays. In Premises Millions of e-resources are accessible through

UGC-INFONET consortia. Membership of DELNET and NLIST gives access to unlimited e-resources at home.

The computer laboratory with online access to web resources is also available for use by students and teachers, whenever they have free time in their schedule. In fact, all teachers who are engaged in research work of different kinds have been issued a laptop from the college to facilitate their work.

The Applied Psychology laboratory is a thriving one and is updated with important psychometric tests and scales that are made available to students for doing research work like personality profiling, assessment of job related attitudes, IQ assessment, clinical assessment, correlational studies of various kinds.

The laptops and the LCD projectors are put to use by teachers and students for making presentations, conducting workshops, movie screening and other academic activities. The audio recorders are used by students to record interviews in data collection process. The practical of students are designed around the apparatus and equipment available in the respective laboratories for their optimal utilization.

3.2.6 Has the institution received any special grant or finances from the industry and any other beneficiary agency for developing research facility? If 'yes' give details.

No

3.2.7 Enumerate the support provided to the faculty in searching research funds from various agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The ADC provides help to faculty in searching research funds from various agencies. Details of ongoing and completed projects are given in Table 3.3

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within campus?

With an aim to build a thriving culture for research, development and innovation, the College provides the following facilities to students within the campus:

- Library (e-resources)
  Vivekananda College Library is a member of DELNET and INFLIBNET for better and remote access to e-resources and to update and satisfy the needs of user. Our library is well stocked and we also have access to the e-resources (software and e-journals) provided by the University.
- Well-equipped computer laboratory
- Internet facility
- Seminar/discussion rooms

- Above all the students have the support and guidance available from the faculty members throughout their research work.
- Departments of Applied Psychology, Commerce, Food Technology, Economics, Environmental Studies and many others supervise research projects of students – within curriculum requirements as well as outside curriculum requirements. For instance, students of Applied Psychology over the years have been engaged in summer and winter internship programmes (outside course curriculum) and the mentorship of the faculty has always been available.
- Field visits: students are regularly taken for field visits and internships.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college supports creation as well as upgradation of infrastructural facilities. The concerned departments present their requirements to the appropriate committee (Planning and Proposals, Academic Development, Library, etc.) and necessary steps are taken to furnish their requirements. Faculty members are encouraged to participate in workshops and other training programmes for enhancing their research acumen. They are also granted leave to participate in seminars and conferences at national and international levels.

The college library is continuously upgraded with new and latest edition books. Apart from that, the open online access to various journals and books through the DELNET and INFLIBNET is also very helpful to researchers. More and more computers are being augmented to the existing ones in laboratories to meet the growing needs of researchers.

3.3.3 Has the institution received any special grant or finances from the industry and any other beneficiary agency for developing research facility? If ‘yes’, what are the instruments/ facilities created during the last four years?

- The Department of Hindi received a grant of Rs. 1.25 lakhs from UGC in 2012-13 for organising a national seminar. In 2014-15, they received a grant of Rs 1.5 lakhs from UGC and of Rs. 1 lakh from the ICSSR for organizing a two-day national seminar.
- The College has also received grants from the University of Delhi under the Innovation Project scheme (Refer Table 3.3). Four interdisciplinary innovation projects have been granted to interdisciplinary teams from six departments. The college has purchased equipment such as laptops, Camera, Food Technology Lab equipments, and voice recorders, display boards etc. to facilitate project work.
- A Language Lab with laptop, printer, projector, sound system and books has been set up with a grant received from UGC.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/ other research laboratories?

The faculty and students can get online access to information from the University libraries where they can make use of electronic journals, reports, and other on-line resources. The University of Delhi students and teachers also have access to other libraries like JNU Library, NCERT Library, NUEPA Library, Ratan Tata Library, South Campus Library, Teen Murti Library, etc.

3.3.5 Provide details of the library/ information resource centre or any other facilities available specifically for the researchers?

Vivekananda College library is a thriving one. It is well equipped with modern facilities that encourages teaching-learning and research. The College library houses a wide variety of scholarly journals and books that support research work. Online access to journals and books is a great help to researchers. There is a separate space in the library for faculty members where they can do their research related readings. The following are some key features of our library:

- Our library is a member of DELNET and INFLIBNET for better and remote access to e-resources and to update and satisfy the needs of user.
- The library adds new titles in its collection on regular basis and the total number of books in the library at present, is Approx. 61000, and the number of journals and periodicals is 34.
- The existing number of copies of each title of text book has been increased.
- Online Public Access Catalogue (OPAC) has been installed on all the three floors of the library.
- E-library proposal is under process. Presently e-resources are being used through the computer lab of the college. Library is Wi-Fi enabled and faculty uses their laptops, mobiles in the library to access e-resources.
- To maximize the use of less used books, Library Committee took the decision to issue these for full semester under Book bank Scheme of library.
- Opening of Book Bank scheme twice in both the semester.
- Provision of UPS in case of power failure.
- Additional racks and stacks for overcoming shortage of space in stack area.
- Internet facility to all members.
- Creates an inviting, comfortable and modern environment conducive to study, research and exploration with the use of new technologies.
- Budget allocation to the new courses introduced.

3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology, etc.

University of Delhi has provided 80 computers which helped in setting up of computer labs in the college. University also provided LCD projectors to facilitate the teaching process. University has provided internet connectivity to the college and made the campus wi-fi enabled. Vivekananda College library is in collaborative endeavour with Delhi University Library Network has access to electronic journals, reports, and other e-resources through UGC INFONET consortia. The library has an institutional membership of Developing Library Network (DELNET).

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filed (process and product)**
- **Original Research contributing to product improvement**
- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development.**

Major research achievements of the staff and students include:

- 61 students from Applied Psychology participated in the United Nations Rio+22 Power India Programme for a short term certification course on “Sustainable Energy for All: India Meeting Energy Crisis”. Ms Nimisha Taneja, a second year student of Applied Psychology was the Campus Ambassador for this prestigious programme.
- More than 50 students of Applied Psychology joined hands with the Mental Health Foundation, Delhi and the Department of Psychiatry of All India Institute of Medical Sciences to organize a national level conclave on “Mental Health Awareness: Living with Dignity” on 10th October 2015.
- Research on “Assessing and Improving the Quality of Fat Used in College Canteens” under the supervision of Dr. Sukhneet Suri, Dr. Purnima Vir and Dr. Saroj Kumari had far reaching consequences, as it helped improved the quality of fat used in canteens of various colleges of Delhi University (2012-13).
- Research on “Exploring psychosocial stressors, coping strategies and Mental Toughness in Delhi University sport students” under the guidance of Dr Anita Kant, Dr Vanita Sondhi and Dr. Bimla Pawar as investigators and Dr Meera Sood as mentor was crucial to identify stressors of the Sports students so that necessary steps can be taken to help them cope with it.
- Theoratical research on “Diagnostic Assessment and Well-being of Women: A Feminist Persepective” by Dr.Salma Seth is much relevant in terms of the gendered discourse in contemporary times.
- A survey based research by Dr. Sunil Verma on Intergenerational Relation has proposed a new Intergenerational solidarity model for inter-

generational relationships in the Indian cultural context. This research was funded by ICSSR.

- Dr. Sunil Verma’s ongoing work on suicide behaviour is extremely important given the rising statistics of suicides in India.
- Research on “Successful Ageing” by the students of Applied Psychology under the supervision of Dr. Shivantika Sharad and Dr. Sunil Verma was a meaningful one, as it helped as many as 70 elderly persons look at aging as a positive process (2013-14).
- Research on “Workplace Aggression” by Ms. Pooja Parida, a third year student of Applied Psychology under the supervision of Dr. Shivantika Sharad helped create awareness regarding subtle ways in which workplace aggression manifests (2014-15).
- The department of Environment Studies has conducted research and community engagement activities in order to meet the challenges of urban India and to instil resilience in society at community level.
- Students of Food Technology participated in the National Seminar “Social Protection and Agriculture – Role of Food Processing Industries” as “student representatives-organizers” and in “Poster Making Competition” (1st prize in poster making competition) at NCUI, New Delhi (Oct. 2015).
- Three Food Technology students are involved as members of the “Student Editorial Board” for the e-newsletter (Vol. 1, 2015) of the Association of Food Scientists and Technologists-Delhi Chapter.
- Ten 3rd Year Nutrition and Health students participated during the 2nd National Dietetics Day and took part in Recipe competition “Nutritious Tiffin Menus for College Students” held on 10th January 2015 at Delhi University Women’s Association.
- Seventeen 1st Year Food Technology students participated in a one day scientific event “Ambrosia – Make in India Challenge through Food Technology” at Bhaskaracharya College in February 2015.
- Three students participated in a One day Seminar “Organic Food Scenario: Present Potential and Challenges in Growth” organized by All India Food Processors Association and “Ahaar” at Pragati Maidan on 13th March 2015.

3.4.2 Does the institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students

Detailed description of publications of the faculty in the last four years is as follows:.

Table 3.7: Publication by Faculty

Sr. No	Department Name	Publication in Journal	Book Authored / Co-authored	Books Ed./ Co-Ed./ Tr.	Chapter in Books	Book Review
1	Applied Psychology	18	-	1	13	-
2	Commerce	17	-	-	1	-
3	Computer Science	19	-	-	-	-
4	Economics	9	-	-	-	-
5	English	31	1	5	7	1
6	Environmental Studies	6	-	-	1	-
7	Food and Technology	3	6	1	-	-
8	Hindi	31	16	23	6	-
9	History	3	5	-	5	-
10	Mathematics	6	-	-	-	-
11	Music	4	2	-	-	-
12	Physical Education	15	-	-	-	-
13	Political Science	9	1	-	6	4
14	Sanskrit	11	6	-	-	-

3.4.4 Provide details (if any) of:

- **Research awards received by faculty**
- **Recognition received by the faculty from reputed, professional bodies and agencies, nationally and internationally**
- **Incentives to faculty for receiving state, national and international recognitions for research contributions**

1. Dr. Sunil K. Verma, department of Applied Psychology: Selected **Emergent Psychologist** by International Union of Psychological Sciences in ICP 2012 Cape-Town, South Africa, for his continuous zeal for research that has translated in more than 13 research papers in reputed journals and 4 book chapters.
2. Dr. Purnima Vir of Food Technology was awarded "**Best Teachers Award for** Higher education", by Delhi Government in 2013.
3. Dr Sukhneet Suri of Department of Food Technology was conferred **Meritorious Teacher's Award**, Delhi State, 2015.
4. Dr. Seema Sharma received Best Poster Presentation award in International Workshop on Rhizosphere Biology of Agriculture,

Horticulture and Forestry Present and Future, February 25-27, 2010, GB Pant Agriculture University, Pant Nagar, India.

5. Play of Dr. Rupalee Verma (History Department) **‘Global se Gandhi Tak’**, was selected for performance by Australia’s well known Short and Sweet Theatre Festival. It was performed at the India Habitat Centre in November 2010. This play was also performed as the opening play of the India Arc Light Festival in March 2011 at Alliance Francais, Delhi.
6. In 2011, Dr. Yuthika Mishra was nominated as the Honorary Coordinator of Documentation and Publication at the All India Women’s Conference, New Delhi (a historic women’s organization which was established in 1927).
7. Dr. Shahnaz Begum was awarded first prize for her book ‘Urdu Main Tarikh Nigari ki Tarikh : Ibteda aur Irteqa Atharvi sadi se 1947 Tak’ by Lucknow Urdu Academy 2011. r
8. Dr.Salma Seth received a certificate of attainment for successfully participating in an experiential workshop on Foundations in Professional Career Development Practice organized by the Association of Career Professionals i-Australia on September 20, 2013.
9. Dr.Salma Seth received an appreciation certificate for being the coordinator of a workshop on “Hypnotherapy: An Enigma Demystified” in the National Conference organized by ICDA and IAPP at University of Delhi (May 26-27, 2012).
10. Dr. Sunil K. Verma received $ 1000 ARTS funding to participate in ICAP 2010 Melbourne, Australia.
11. Dr. Sunil K. Verma received Travel grant from UGC to Participate in ICAP 2014 Paris, France.
12. Dr. Shivantika Sharad received Travel grant from University of Delhi to Participate in ICP 2012 Cape-Town, South Africa.
13. Dr. Shivanika Sharad’s doctoral work was selected (amongst top 5 doctoral works) for participating in Prof Durganand Sinha Dissertation Award for best thesis at XXIV Annual Convention of the National Academy of Psychology (NAOP) India, held at NITTTR and IIFM, Bhopal (December 2014).
14. Dr. Sukhneet Suri’s research paper “Effect of Canola Oil on Serum Lipid levels of Dyslipidemic Patients” was shortlisted for N.R. Naidu award at the National Conference of Indian Dietetic Association (2011).
15. Dr. Ranjeeta Phukan’s research paper “Implementation of NREGA Scheme: A Case Study of Panitola Gaon Panchayat, Assam” was awarded Best Paper in the 11th International Conference organized by Research Development Association and Research Development Foundation, Jaipur.

3.4 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The institute-industry interface exists in the areas of internships that students of Commerce, Economics, Food technology, Environmental Studies and Applied Psychology (Organizational Behaviour) undertake; as well as in the area of placement of final year students. Industry is also approached for funding of various curricular and co-curricular events like seminars, conferences, fetes, fests etc. For instance, the Department of Food Technology collaborated with Food Research and Analysis Center (FRAC) in 2012-13. The students received hands-on experience in using state-of-the –art technology involved in the analysis of food through a 15 day training programme followed by regular visits of students to analyse fat samples in FRAC. Thereafter, experts from FRAC regularly visit to have an interactive session with our students. Ms. Pooja Bhardwaj completed a one month summer training programme in 2015 “Vocational Industrial Food Analysis Training”

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution has no stated policy to promote consultancy.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

To utilize their expertise as well as to gain exposure, a number of faculty members have been sent on deputation to various centres and institutes of the University of Delhi. Details are given below:

Table 3.8: Faculty Members on Deputation

S No	Faculty	Deputation to	Duration
1	Dr. Meera Sood Department of Physical Education	University of Delhi	14-09-2011 to 14-09-2014
2	Dr. Shivantika Sharad Department of Applied Psychology	Cluster Innovation Centre, University of Delhi	10-04-2012 to 10-06-2013
3	Dr. Hina Nandrajog, Departnment of English	Cluster Innovation Centre, University of Delhi	01-08-2013 to 04-12-2014

3.5.4 List the broad areas and major consultancy services provided during the last four years.

The college in itself does not provide consultancy services. However, individual faculty members from various departments are engaged in providing consultancy services to other external institutions. The information regarding the same is below:

Table 3.9: Consultancy Services Provided by Faculty members

Faculty member	Nature of association with external institution	Year
Department of Applied Psychology		
Dr. Anita Kant	Member, Doctoral Committee, Indira Gandhi National Open University (IGNOU)	2013-2015
Dr. Arpana Beniwal	Member, Expert Committee constituted by UGC for the selection of *Ishan Uday* – a special scholarship scheme for North Eastern region	2014-15
	Nominated as Member, expert committee UGC for assessing proposals of college teachers for availing travel grant assistance to attend international conferences.	May, 2015
	Member, expert committee for selection of Swami Vivekananda Single Girl Child fellowship of UGC for Research in Social Sciences for the year 2015-17	2015
	Member Expert Committee constituted by the UGC to consider proposal submitted by Tamil Nadu Open University for inclusion under 12 B of UGC Act 1956.	May, 2015
Dr. Salma Seth	Providing services to MHRD and UGC's programmes of e-PGPathshala for developing e-lessons and interactive modules on various topics related to "Counselling Psychology" and "Self & Inner Growth" at a National level.	2014-15
	Founder member of Indian Association of Positive Psychology	2012
	Appointed as paper setter cum examiner in the subject of Psychology for the State Public Service Commission of Himachal Pradesh.	2013
Department of Music		
Dr. Neeta Mathur	Empanelled as an established Artist on the panel of Indian Council for Cultural Relations, India.	2010-2013
	Approved artist (A-grade) of All India Radio/ DoorDarshan.	
	Associated with CBSE as an expert for Curriculum Development (Performing Arts)	
Department of Environment Studies		
Dr. Seema Sharma	Advisor, Environment and Sustainability for Resilience Centre Global Network	Cont.
Department of Food Technology		
Dr. Sukhneet Suri	Member, Joint Review Mission, Ministry of Human Resource Development for the evaluation of Mid – Day Meal Scheme, Delhi State	2013

	Part-time academic counsellor, IGNOU	Since 1999
	Guest Faculty, State Training Institute (New Delhi), Vocational Training College, Ministry of Health, Government of India	2011-present
Department of History		
Dr. Yuthika Mishra	Participated in review workshops organized by NCERT to develop a Dictionary of History for school children.	2012-2013
	As a resource person in the CPDHE Orientation course. Delivered a lecture on **'Gender, Women and nationalism'.**	2013
Ms. Gopika Bhandari	Participated in review workshops organized by NCERT to develop a Dictionary in History for school children.	2012-2013
Department of English		
Dr. Hina Nandrajog	Participated as Language Resource Person at Sahitya Akademi, Srinagar, for a Translation Workshop to facilitate the translation of Punjabi stories from English into Kashmiri	2010
	Language Resource Person (SahityaAkademi in collaboration with the British Centre of Literary Translation through British Council) for a Translation Workshop to facilitate the translation of English stories into Punjabi held in Delhi	2013
	Organised a workshop with a group of volunteers speaking the Ladakhi language for data collection (rapid collection of vocabulary)	2013
	Co-ordinated a workshop in collaboration with Delhi Police at Jaroda Kalan, Najafgarh in the Police Training College.	2013
	Co-ordinated a workshop in Hindu Rao Hospital to raise awareness about deaf issues.	2014
	Co-ordinated aworkshop in Kasturba Hospital to raise awareness about deaf issues.	2014
Ms. Anchala Paliwal	Conducted a workshop for English PGT teachers at SCERT as Resource Person	2005
	Participated in Children's Literature Review at NCERT	2014
Ms. Sophie Pde	Invited Speaker on Panel Discussion on 'Indigenous Knowledge' organised by Anthropological Survey of India	2014

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved, Institution) and its use for institutional development?

Most of these services are honorary positions and do not entail any generation of income

3.5 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Our college believes in inculcating a sense of social responsibility and humanitarian values among the students and thereby seeks to connect them to the larger community and neighbourhood, sensitizing them towards the needs of the marginalized and the underprivileged, and making them aware of their responsibilities towards the society at large. The students engage in various activities undertaken by NSS and different societies in the college for their holistic development. The college encourages all these activities by providing funds and necessary administrative support. For details Please refer to Table 1.3.

Involvement in NGOs: The students of our college have been actively participating in a number of activities that strengthen institution-neighbourhood-community link. A significant number of students are working with NGOs in diverse domains such as literacy, mental health, counselling services, health promotion, environmental issues, social problems amongst many others. Some of thesenoted NGOs include ‘Leaders for Tomorrow’, ‘Art of Living Foundation’, ‘Mental Health Foundation’ - Delhi, ‘Bhavana’, ‘Ummeed’, ‘Maanas’, ‘Amar Jyoti’, ‘AIIMS outreach programmess’, Mastyle care for autistic children, ‘Project Aawaaz’, ‘project Disha’ and many more. The college alsoorganizes lectures, seminars and awareness campaigns in association with these NGOs.

Community Outreach Programmes: The college encourages active participation of students in activities initiated by the NSS, NCC, and Lakshyank, in order to promote values of good citizenship, social awareness, service and responsibility.

- In 2013, the Cultural Committee of the college organised a programme where children from an orphanage ‘Butterflies’ were invited to the college and were served lunch cooked by the students and teachers of the college. A movie was also screened for them followed by an interaction session with the teachers and students.
- Senior citizens from ‘Aashirwad’ – Old Age Home visited and interacted with students and staff on the occasion of Foundation Day (January 2015).
- 'Run for Harmony' was organised through the colony around the college to spread the message of peace between communities.(2015)

Research Project /Field Work promoting service orientation and community network:

The institution promotes such activities by organizing lectures, seminars and awareness campaigns in association with these NGOs. The institution also promotes institution–neighbourhood–community network through the project works that students undertake. Most of the research projects are applied in nature, with a special emphasis on direct contribution to community welfare, even if it is at a smaller scale. The students from the Department of Applied Psychology put to use their counselling skills and create awareness about the need for counselling through the case studies that they undertake as part of their practical work every year. In 2015, the final year students from the department of Applied Psychology had worked with the NGO Goonj as part of their community practicum. Students also worked with the slum children of Kirti Nagar under Mental Health Foundation India.

The students as part of their field work for the Environmental Studies paper undertook various projects that reflect good citizenship and service orientation. For example - Municipal Solid Waste Management at Timarpur Okhla Waste Management site, Jasola, Delhi; solar energy as an alternate source of energy at National Institute of Solar Energy, Govt. of India, Gaul Pahari , Haryana; Health and Sanitation: women's perspective; Menstruation Management; Green auditing of college campus; Replacement of Autorickshaws with electric cars in Delhi to control Air Pollution: Feasibility Study and Community Feedback. (2014-2015)

3.6.2What is the institutional mechanism to track students' involvement for various social movements/ activities which promote citizenship roles?

The college is in the process of creating a formal, institutional mechanism to track students' involvement in community service. So far, students' involvement in community activities is facilitated through various societies and is carefully monitored by the teacher-convenor of the respective committees. They are given incentives like recognition and attendance waiver after ensuring the veracity of their community-welfare activities participation.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and the quality of the institution?

As the primary stakeholders of the institution are the parents and students, they are encouraged to share their feedback at the department levels.

- The Principal holds regular meetings with class representatives and the student leaders/Union members so as to seek their feedback and suggestions regarding the problems and challenges faced by the students both within and outside the classroom, and thereby to decide on remedial measures.
- Frequent meetings are also held with the Teacher-in-charges of various departments to elicit feedbacks regarding functioning of their respective departments.

- Some departments like Applied Psychology get SWOT analysis conducted by the final year students which generates important data for planning future events.
- College library also seeks feedback from the final year students to improvise the collection and services.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

For extension and outreach programmes, the institution primarily acts through the different students' societies and committees of teachers. Various societies of the college like the NSS, Lakshyank, Women Development Cell, and Environment Society organize social activities like blood donation camps, programmes related to cancer awareness, issues of women empowerment, environmental issues, sanitation issues etc. For details please refer to criteria 1.3.1.

The fund that is utilized for organizing and implementing these activities is "Social Function and Cultural Activities of the Students' Fund and the expenditure under it over the last four years is provided below:

Table 3.10: Budgetary details for last four years

Year	Expenditure in (INR)	N.S.S.
2010-2011	3,06,980/-	12,929/-
2011-2012	3,61,861/-	7,110/-
2012-2013	4,57,749/-	6,263/-
2013-2014	5,88,774/-	8,389/-

Through an exposure to these activities, the students become more aware citizens and responsible contributors to their society. It also enhances their overall personality.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- The institution promotes the participation of students and faculty in the extension activities by providing recognition to their valuable work.
- The college has instituted best all round students award for final year students of the college. The award recognises contribution of the student to the college and her participation in various extension activities (extra-curricular, sports etc.) apart from her academic record.
- The convenors of various students' societies are recognized for their efforts on the Annual Day of the college.

- Letters of appreciation are also given to faculty members for their outstanding participation in extension activities by the Governing Body of the college. For instance, Dr. Meena Pandey from the Hindi Department was recognized twice for her unique contribution in developing **Kalakriti**- the Arts and Crafts society of the college, which also to some extent financially empowered students from economically weaker sections in 2012 and 2013.
- The college has enthusiastically participated in the Gyanodaya Express Train Tours organized by the University of Delhi by sending students and teacher representatives. 17 students from different streams along with 2 teachers (Ms. Rachna Megh & Dr. Dhanpati Kashyap) participated in *Gyanodaya* to Ahmedabad, Goa, Bengaluru, Vadodra and Mumbai (2012). Several students of the Sports Department along with 2 teachers (Dr. Bimla Pawar & Dr. Shahnaz Begum) participated in *Gyanodaya* to Amritsar, Ludhiana & Chandigarh (September, 2013). 15 students along with one teacher (Dr. Shahnaz Begum) participated in *Gyanodaya* to Central India i.e. Bhopal, Banaras & Kanpur (March, 2014).

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- The Arts and Crafts society of the college, “Kalakriti” (a wing of the students’ societies that function within the aegis of the Cultural committee) under the guidance of Dr. Meena Pandey has done significant work in the area of empowering students from the under-privileged sections of society. Students have been encouraged to translate their creative talents into vocational skills like developing artefacts/arts/crafts, which is put on sale on different occasions in the college. For the last three years these students have held exhibitions of products created by them. During Alumni meets and cultural festivals, which are open to the public, the products made by the students have been put up for sale.
- In 2015 a workshop was held by the Environment Society to educate the under-privileged girl students regarding the topic “Health and Sanitation: Women’s Perspective” In this particular workshop the students openly discussed ideas about creating and maintaining hygiene along with issues about health, sanitation, menstruation management and safe disposal of sanitary napkins.
- Considering financial literacy and livelihood as a major challenge facing Indian women from vulnerable sections of society, an interactive session was organized in March 2015 by the Environment Society on the subject of “Women Empowerment and Livelihood: Plausible Options and Way Forward” on the occasion of International Women’s day.
- WDC and Lakshyank routinely organise activities to empower students about the same. (details in 1.3.1)

- Students of Department of Food Technology prepare baked confectionaries and put up stalls to sell the same during college functions.

3.6.7 Reflecting on the objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Through the various extension activities in which students are involved, their academic learning experience is enriched as these extension activities provide a fertile ground for the transfer of findings from "Lab to Land" and thereby bridging the theory-praxis divide. The students are exposed to the grassroots reality facing our country which will enable them to understand the broader context to enable them to contribute to society. Participation in such activities also enhances their personality and builds their character. It instils the values of responsibility, commitment and compassion in the students. They develop their social skills of communication, empathy and sensitivity to cultural differences.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- Details of Community Outreach Programmes are provided in Table 1.3.
- A large number of students from the department of Applied Psychology undertook various social -work activities by joining the NGO – Leaders for Tomorrow. Some of these activities included teaching underprivileged children, visiting orphanages and old age homes, plantation drives, 'Cleanathon' (as part of **"Swachh Bharat Abhiyan")** and other community programmes.
- The department of Environmental Studies is actively pursuing the cause of strengthening ties between academia and community. The department conducted a resilience week celebration (October 2015) to sensitize students and local community about the need and importance of saving environment. Furthermore, a capacity building programmes for local community (electricians, plumbers, car mechanics etc.) on energy efficiency was also conducted in October, 2015.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various extension activities.

- The NSS unit of the college ran a workshop entitled **'Life is a Game, Play it'** in collaboration with Sri Sathya Sai Foundation for three academic sessions i.e. 2012-13, 2013-14, 2014-2015 for students of all disciplines. The objective of the workshop was to inculcate among students humane and ethical values and enable them to meet the challenges of life.

- **WDC,** the Women Development Cell, organizes awareness programmes like “Tobacco route: A Journey to Death”, debates on women empowerment, Save the Girl Child, etc.
- Lakshyank with Delhi police self defence workshops (details in 1.3.1)
- Community outreach (details in 3.6.1)
- NSS organizes blood donation camp and medical check up camp almost every year. It also periodically organize programmes to spread awareness amongst students on women empowerment.
- The Department of Environment Studies organised a workshop on “Women Empowerment and Livelihood: Plausible Options and Way Forward” in collaboration with Yes Bank on March 2015.Thirty students of Vivekananda College have been enrolled as interns under the Resilience Centre to do community based research study under the guidance of Dr. Seema Sharma, Assistant Professor, Department of **Environment Studies**.

For more details of various activities of committees and societies see criterion 1.3.1.

3.6.10 Give details of the awards received by the institution for extension activities and/ contributions to the social/ community development during the last four years.

The college garden has been continuously winning the Indraprastha Horticulture Society’s trophy for the best garden.

The college has routinely received awards of appreciation from various organisations including the District Magistrate Office (Shahdara); Lion’s Club; Rotary Club etc. Various activities are organised in collaboration with these organisations.

3.7 Collaboration

3.7.1 How does the institute collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Collaboration with research laboratories, institutes and industry are primarily done at the individual and departmental levels.

- The Department of Food Technology collaborated with Food Research and Analysis Center (FRAC) in 2012-13. The students received hands-on experience in using state-of-the -art technology involved in the analysis of food through a 15 day training programme followed by regular visits of students to analyse fat samples in FRAC. Thereafter experts from FRAC regularly visit to have an interactive session with our students. Ms. Pooja Bhardwaj completed a one month summer training programme in 2015 under “Vocational Industrial Food Analysis Training.

- Department of Applied Psychology sends students for internships and case studies at IHBAS and expert psychologists from IHBAS are invited to hold workshops and interactive session with students.
- Department of Environment studies has organised many workshops in collaboration with RCGN.

3.7.2 Provide details on the MoUs/ collaborative arrangements (if any) within situations of national importance/ other universities/ industries/ (Corporate entities) etc. and how they contributed to the development of the institution.

The College Library has signed MoUs with

- **Developing Library Network (DELNET):** It promotes resource sharing among the libraries through the development of a network of libraries. It provides access to Union Catalogues of the resources available in the member-libraries. It facilitates the teaching learning process. The books and resources material (including E-resources) is made available to the faculty through Inter Library loan.
- **N-LIST programme of INFLIBNET:** The Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium, IIT Delhi provides for
  - ➢ Cross-subscription to e-resources subscribed by the two Consortia, i.e. subscription to INDEST-AICTE resources for universities and UGCINFONET resources for technical institutions; and
  - ➢ Access to selected e-resources to colleges.

  The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at the INFLIBNET Centre. The authorized users from colleges can now access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. In this way users have access to e-resources sitting at home.
- **Delhi University Library System (DULS):** It is accomplishing its task of reaching to wider academic community. They have advanced their web activity with the subscription of as good as 63 high quality electronic databases being made available to the college through campus network to teachers, students and research scholars. In addition to this 21 more databases are also accessible through UGC-INFONET Digital Library Consortium.

Our success lies on the use of all these resources by the academic community of college. All these MOUs help the college to achieve its objective and help the teaching fraternity by providing right information to the right user at the right time.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation/ up-gradation of academic facilities. Student and staff support. Infrastructure facilities of the institution viz. laboratories/ library/ new technology/ placement services etc.

Our college takes initiative in organizing seminars, workshops and other events under various societies as well as under different departments to create a platform for industry-institution-community interaction.

The Placement Committee of the college organizes career awareness events on a regular basis, where members from various companies and organizations are invited for interacting with the students. Genpact, among others has visited the college for students' placement in 2012-2014.

The college has 260 metres of Synthetic track funded by the Ministry of Sports and Youth Affairs under the 19th Commonwealth Games legacy.

3.7.4 Highlighting the names of the eminent scientists/ participants who contributed to the events, provide details of national and international conferences organized by the college during last four years.

Table 3.11: National and International Conferences Organized by the College

Seminar/Conference Detail	Department	Eminent Scientists/ Researchers	Year
A two day National Seminar on "Pragatisheel Lekhak Sangh ke 75 Varsh aur Aadhunik Hindi Kavita Ki VikasYatra"	Hindi	Prof. Naamvar Singh (noted Hindi Writer) Prof. Apoorvanand (University of Delhi) Prof. Hari Mohan Sharma (University of Delhi) Prempal Sharma (eminent author)	March 2013
A two day National Seminar on "Badalte Samai mei Sahitya Shikshan ki Pravidhiyaan aur Chunautiyaan"	Hindi	Prof. Nirmala Jain (noted Hindi Scholar and Critic) Prof. Madan Kashyap (poet) Dr. Ramesh Burnwal (poet) Prof. Abdul Bismillah (Jami Milia Islamia, writer) Prafull Kolakhyaan (writer) Uday Prakash (writer) Prof. Anand Prakash (DU) Hrishikesh Sulabh (theatre, writer director)	March 2015

		Arvind Gaur (theatre, director)	
One day seminar on "Quality of fat: Future strategies and interventions for improvement",	Food Technology	Mrs Swapna Chaturvedi, Chief Dietician, AIIMS Dr. Pooja Jain, Asscociate Professor, DRC Dr. B. S. Nagi, Former Director Dr. Sujata Pandit (FRAC) Mr. Ajay (FRAC)	July 2013
Workshop on "Quality of Fat-Strategies and Interventions for College Canteens"	Food Technology	Dr. Sujata Pandit (FRAC)	March 2013
"An Interactive session on Psychoanalysis" organized during one day Psychology fest 'VivID'	Applied Psychology	Dr Sudhir Kakar, eminent Psychoanalyst, thinker and author	2011
One day faculty development programmes on Research Methodology using SPSS	Commerce & IBS, Gurgaon	Dr.Anubhav A. Mishra	Nov. 2015
Dr. Alka Rani Memorial Lecture Series: A Seminar on 'Historiography: 'Telling It as You Like It'	History	Prof. Vijaya Alone, Dr. Vijaya Ramaswami, Ms. Indu Agnihotri etc.	Since Sept 2010
A lecture on 'Practicing Environmental History'	History	Dr. Mayank Kumar	Sept 2011
A lecture on 'Gender and History'	History	Dr. Vijaya Ramaswamy, Professor, Centre of Historical Studies, JNU	Sept 2012
A lecture on Indo - Tibet Relationship to commemorate the 76th Birthday of His Holiness, the 14th Dalai Lama	History	Movie and photo exhibition	August 2011

3.7.5 How many linkages/ collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/ or facilitated:

a) Curriculum development/ enrichment

b) Internship/ On-the-job training
c) Summer placement
d) Faculty exchange and professional development
e) Research
f) Consultancy
g) Extension
h) Publication
i) Student Placement
j) Twinning Programmes
k) Introduction of new courses
l) Student Exchange
m) Any other

There have been no formal MOU or agreements. The faculty members of the college have always been actively involved in curriculum enrichment and development of our parent university (University of Delhi) as well as other Universities like I.G.N.O.U, School of Open Learning. Details of these are provided in point no. 3.5.4.and Table 1.1

- The Departments of Commerce, Economics, Applied Psychology, Food Technology, and Environmental Studies have an ongoing association with various governmental, non-governmental, private and non-profit organizations that offer internship programmes to the students. Experts from such organizations are also invited for interactive sessions in the college.
- The Department of Food Technology has been associated with FRAC (Food Research and Analysis Centre) and the Department of Applied Psychology is associated with IHBAS (Institute of Human Behaviour and Allied Sciences)

3.7.6 Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The efforts are primarily at the individual and department levels for establishing linkages and interface with industry, research centres and laboratories.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

Education develops and realizes the greatest potential in one's personality. It requires constant effort, determination, and commitment and target orientation. Our college is a centre of excellence for women's education. The college firmly believes in the dreams and inspiration laid by Swami Vivekananda whose vision stands as a beacon of light in today's world of social unrest.

A premier institution with qualified academicians imparting education in diverse fields, the college has a reputation for outstanding performance in academics. The College promotes and encourages the students by giving them a solid platform in developing their competence and ability to contribute positively and proficiently.

Over the years the college has built up an impressive and state of the art infrastructure. Through this infrastructure, the institution strives to provide ample opportunities for academic and cultural growth of girls. We transform the diffident young girls into confident and responsible women, able to meet the challenges of the fast changing world.

4.1.1What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

A pioneering knowledge hub of East Delhi, girl students not just from Delhi but from other neighbouring states also seek admission in the college for higher education. Fostering and imbibing a vibrant exchange of ideas, the college seeks to ignite the mind of the learners to facilitate their all-round development and help them tread innovative pathways.

The infrastructural policy of the college is driven by visualizing the goals and visions of the institution. The requirements of the students are assessed in advance. At present, the focus of the college is to create physical infrastructure with latest information technology in mind so as to facilitate effective teaching and learning in the classroom. The policy of our institution, for creation and enhancement of infrastructure that facilitates effective teaching and learning, is to provide various facilities to the students in such an environment which will develop their mental, physical and all round personality.

The Principal and various committees discuss the future requirements of the students based on their curriculum. Accordingly plans and proposals are made, resolutions are taken and approval is sought from the governing body. Provisions are made in the budget to fulfil the requirements of the same. College feels that maintenance of existing infrastructure is as important as creating new facilities. The institution has an annual maintenance contract for maintenance of computers, UPS, and Lab equipment etc.

Under OBC Expansion, University of Delhi released some recurring fund for the construction of a new building block and for the renovation of old infrastructure.

The following work was undertaken through this financial aid given by University:-

- The foundation of new academic block was laid on 22nd February, 2011. This academic block of four floors, consisting of twenty rooms, was inaugurated by Smt. Sheila Dixit, the Chief Minister of Delhi, on 5th April, 2013.
- All the classrooms, library, administrative block of old building have been renovated for improving the existing infrastructure.
- For making the campus fully accessible, the new academic block has been connected with old academic block.
- Some temporary cabins have also been fabricated to overcome the shortage of rooms.
- An open stage has been built for various cultural activities.
- Rain water harvesting system has been installed which is operational and helps in maintaining ground water level.
- Solar lights have been installed to make our college environmental friendly.
- CCTV cameras have been installed in the whole college for surveillance with the control panel in the Principal's office.
- The policy of our college is to seamlessly merge differently abled students with the mainstream students. To provide accessibility to these students :-
  - An elevator has been installed.
  - Ramps and toilets have been built.
  - Wheel Chairs are made available.
- For health and physical fitness of the students and staff, a synthetic track of 200 metres was laid down in the college premises during common wealth games. It is one of its kind in the entire East Delhi region. The college is planning to throw it open for use by other institutions. A well-equipped Gymnasium is also one of the facilities of the college for the physical well-being of students and staff.
- College has full power backup of 200 KVA for uninterrupted teaching and administrative work.

4.1.2 Detail the facilities available for:-

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

To reflect the myriad colours of the creative expression of the young minds of the college and also the large spectrum of their creative and motivational engagement reflecting various shades, the college provides many facilities for curricular and curricular activities. Some of which are as follows:-

- **Building Infrastructure:**

Table 4.1: Existing Facilities

S.N.	Type of Facility	No.	Description of the facility
			Classroom
1	Total no. of Class Room	33	Wi-Fi enabled.
2	Class Room Equipped with LCD projectors	20	LCD with Projector Screen.
3	Tutorial Room	24	Tutorials Rooms can be converted to class rooms and vice-versa according to availability of rooms.
			Library
4	A three-floor Library	140 seats	Wi-Fi enabled, fully automated, collection of 60,000 books and access to e-resources through UGC-INFONET Consortium, N-List and DELNET.
5	Reading Rooms	2	One on first floor and the other on second floor.
6	Stacks	4	To shelve the books according to their thought content.
7	Faculty Lounge	1	Fully Furnished and air-cooled.
8	Reference Section	1	Library staff is available to answer the queries raised by users.
9	Book Bank Section	1	Books to be issued for the whole semester are kept here.
10	Pleasure Reading Section	1	Magazines, Fiction, Inspirational Books are kept here.
			Laboratories
11	Computer Labs	3	120 Desktops with Internet facility, Printers, Scanners, Laptops, Fully air-conditioned, Equipped with LCD Projectors with one separate server room.
12	Applied Psychology Lab	3	7 Desktops with 1 LCD Projector, 1 Printer, 1 Laptop and collar microphones. 40 Instruments/Apparatus for experiments. 45 Psychological tests. A departmental library with a collection of 1140 books.
13	Food Technology Lab	2	2 Desktop and 1 Laptop, Aqua Guard and R.O. System and different Apparatus for experiments.
14	English Language Lab	1	Equipped with Laptop, projector and multi- purpose printer and library.

15	Music Room	2	Equipped with LCD Projector, sound system with amplifier, 15 musical instruments.
16	Sports Room	1	Equipped with various sports equipments.
Multi-Purpose Hall			
17	Big Auditorium: A Multi-Purpose Hall	650 seats	Fully Air conditioned.
18	Sharda Hall	125 seats	Fully Air conditioned and equipped with Audio-visual system fitted with LCD Projection.
19	Open Stage	1	For performing cultural activities and fests.
20	Conference Room	1	Full Air conditioned and Wi-Fi enabled.
Other facilities			
21	Sports Ground	1	Hockey Ground, Synthetic Track, Discus Throw.
22	Medical Room	1	Allopathic, Homeopathic and Ayurveda Doctor, and full time nurse. General medicines available
23	Garden	2	Beautifully landscaped, surrounded by tall trees which provide a natural habitat for birds. Abundance of greenery and seasonal flowering blossoms. Five gardeners to look after the garden.
24	Art and Craft Room	1	For “Kalakriti” art and craft society.
25	Staff Room	1	Fully furnished and air-conditioned, with an attached pantry.
26	Common Room for students	1	For students to relax and interact.
27	Union room	1	For the Students’ Union members.
28	Canteen	1	For refreshment to students and staff.
29	Canara Bank counter	1	Banking Facility available for students and staff.
30	Photocopier Shop	1	Shop for students and staff
31	Facilities for Differently abled		Ramps, toilets and Elevator, Wheel Chairs.
32	Guard Room	2	24x7 arrangement of security by guards

			and CCTV surveillance of the college.
33	Power Back Up	1	200KVA Generator

- **Upcoming Facilities:**
  - Department Rooms.
  - Air conditioning and Implementation of RFID Technology in Library.
  - Intercom Facility.

The major equipment in the laboratories are:

Table 4.2: Apparatus in Applied Psychology Lab

S.No	Name Of Apparatus
1	Aesthesiometer
2	Attention Board (With Reset Counter)
3	Auditory Discrimination Test (With Stopwatch)
4	Bhatia's Battery
5	Colour Mixture Apparatus (Eletrical)
6	Constancy Apparatus
7	Digital Distraction Attention Apparatus
8	Electronic Phiphermenon Apparatus
9	Finger Dexterityboard
10	Hand Withdrawal Apparatus
11	Howard Dolman Apparatus Motoriescal
12	Kim Aesthesiometer
13	Master Mind (A Game Of With & Logic)
14	Memory Drum (Stepper Motor)
15	Mirror Drawing Apparatus
16	Metronome (Electronic)
17	Muller Lyer Apparatus
18	Muller Lyer Illusion Apparatus with double stand
19	Pneumograph with Ink Writing Tambour
20	Pursuit Rotor (60 R.P.M.)
21	Reaction Time Apparatus
22	Reset Counter (Electronic)
23	Rotator with Mason's Disc
24	Seguin Form Board
25	Size 4 Wt. Ielu. Wts.
26	Size Constancy Apparatus
27	Size Weight Illusion Apparatus
28	Social Skill Training
29	Steadiness Tester Apparatus
30	Stopwatch
31	TachistoScope
32	Tape- Recorder
33	Tape- Recorder

34	The Value Scale (Preview Kit)
35	Thematic Apperception Test
36	Thumbler
37	Timer (Chrono Scope 4 Digits)
38	Tweezer Dexterity Board
39	Weight Discrimination Set (14 Weight)
40	Wooden Screen

Table 4.3: Apparatus in Food Technology Laboratory

S. No	Equipment/Apparatus/Fixtures	Quantity
1.	Computers	02
2.	Camera (Still)	01
3.	Electronic Balance	01
4.	Electric Beater	02
5.	Fire Extinguisher	02
6.	Humidity Cabinet	01
7.	Heat Convector	02
8.	Height Scale with Weighting Machine	01
9.	Insects Trapper	01
10.	Juicer Mixer Grinder	01
11.	Laptop	01
12.	Mixer	01
13.	Moisture Balance	01
14.	Moisture Meter (Digital)	01
15.	Printer	01
16.	Microscope	02
17.	Oven (Electric)	02
18.	Microwave Oven	01
19.	Refrigerators	01
20.	Physical Balance	01
21.	P^H Meter Digital	01
22.	Rectangular Muffle Furnace	01
23.	Refractometer (Butyrometer)	01
24.	Refractometer (0°C to 85°C)	01
25.	Refractometer (R6A, R6B, R6C)	03
26.	R.O System	01
27.	Soxhlet Apparatus with 6 glass Unit	01
28.	Waterbath	02
29.	Weighing Machine	08
30.	Gas Stove	06
31.	Wash Basin	04
32.	Aqua Guard	01

33.	Black Board	02
34.	Geyser	01
35.	Exhaust Fan	01
36.	Glassware	Misc.

Table 4.4: Instruments in Music Room

S.No	Name of Items	Quantity
1.	Harmonium	04
2.	Tanpura	06
3.	Electronic Tanpura	04
4.	Tabla pairs	10
5.	Tabla Electronic	01
6.	Swarmandal	01
7.	Electronic Swarmandal	01
8.	Dholak	02
9.	Naal	01
10.	Manjeera	02
11.	Khanjari	01
12.	Microphone stand	02
13.	Microphone with lead	02
14.	Amplifier	01
15.	Sound system with column	01
16.	CD player	01
17.	Projector with screen	01
18.	Hammer	01
19.	Casio	01

Table 4.5 Equipment in Sports Room

Cardio-respiratory exercise equipments		
1	Treadmill	01
2	Treadmill Manual	01
3	Spinning Bikes	04
4	Cross Trainer	01
5	Rowing Machine	01
Strength Training exercise equipment		
1	Multi Gym (Station)	06
2	Relaxation Machine	02

b) Extra–curricular activities – Sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Table 4.6: Extra-Curricular Facility

Type of facility	Description
Sports Infrastructure	**Sports Ground**
	• 200 meters Synthetic track • Long Jump Pit • Triple Jump Pit • Shot Put Throw • Hammer Throw • Discuss Throw • Hockey Field • Football Field • Volley Ball Court • Net Ball Court • Soft Ball • Base Ball • Kho-Kho • Kabbadi
	Sports Room
	• Gym and Yoga Room
Art and Craft Room	• Porta Cabin
Space for Organizing Events:	• Ground • Big Auditorium • Sharda Hall • Open Stage
Students facilities:	• Bank • Gardens • Canteen • Photocopy Shop • Parking
Cultural Activities	**Under Cultural Committee Samanvay,**

	• Buniyaad-Street Play Society • Vivacious – Western Dance Society • Thirkan – Folk Dance Society • Alluring Dazzlers – Fashion Society • Vibes- Western Music Society • Click O'Mania – Photography Society • Green Leaf – Environmental society • Indian Music Society • Indian Classical Dance Society • Creative Writing Society • Debate • Quiz Society • Film society
Health and Hygiene	• Medical Room (Regular Doctor and Nurse) • Facility of Allopathic and Ayurvedic doctor also.
Public Speaking and communication skills	• English Language laboratory – conducts Proficiency in Spoken English Course. • Career and Counselling Committee and Placement Cell organises activities and workshops throughout the year.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

The different committees of the college monitor the academic growth of the institution. Various activities are conducted on a regular basis to ensure the optimal utilization of the infrastructure of the institution which in turn enables it to meet its mission to make the students socially sensitive, technically competent and professionally sound. It inculcates in them a zeal for excellence in all fields and thereby equips them to face the future with confidence.

The college designs a vibrant co-curricular calendar for the all round development of its students, aiming to develop their skills and talent so that they can express themselves and grow into holistic human beings. They are taught to aspire for excellence in life, and so students are encouraged to participate in extra-curricular activities to build their confidence and personality.

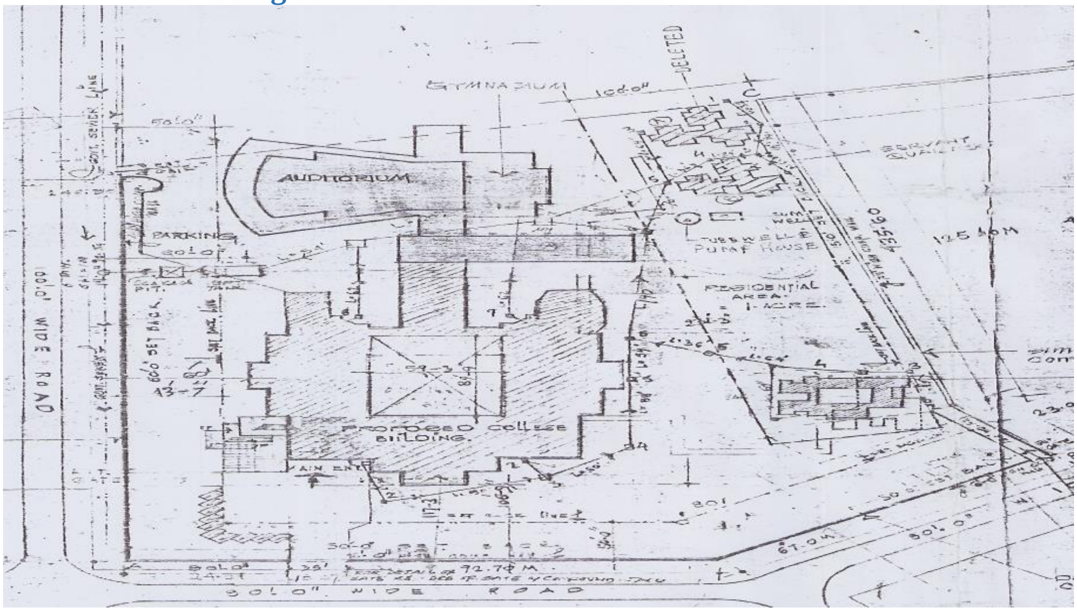
- Various societies have been formed for all round development of the students. For details please refer to Criteria 1.3.1
- NSS of the college conduct various activities for the social outreach.
- Students are encouraged to use IT infrastructure during their assignments and projects.

- The college organizes various events like annual inter college festival "Pallavi", Annual Day, Foundation Day, Ms. Vivek and Vivekananda Day. The entire college infrastructure is utilized during these functions.
- The college library conducts a general orientation and course-wise orientation for its optimal utilization. They are taught to how to use e-resources and how to make effective use of search engines in their studies.
- Space is provided within the college premises to hold Non-collegiate and IGNOU classes.
- Three Certificate courses – 'Hindi Patrakarita', 'Proficiency in Spoken English' and 'Translation' are conducted during college hours.
- Big Auditorium is rented out to various institutions to hold their functions which results in generating revenue. This revenue is deployed to improve the existing infrastructure.

Table 4.7: Annual Budget for infrastructure during Last four years

Budget Head/Year	2011-12 (INR)	2012-13 (INR)	2013-14 (INR)	2014-15 (INR)
Building	22,523,577.00	282,802,557.00	16,644,696.00	5,801,618.00
Furniture	425,898.00	778,886.00	51,896.00	87,218.00
Computer	74,543.00	224,637.00	352,390.00	2,296,876.00
Equipment	293,808.00	12,552.22	1,043,514.00	773,482.00

Figure 4.1: Master Plan and Allocation


GYMNASIUM
DELETED
SERVANT QUARTERS
AUDITORIUM
PARKING
TUBE WELL
PUMP HOUSE
RESIDENTIAL AREA 1 ACRE
PROPOSED COLLEGE BUILDING
MAIN ENT
90'0" WIDE ROAD
80'0" WIDE ROAD

Future Plan:

- New Courses: The College is trying to introduce new courses to broaden the avenues available to the students. The college is also planning to introduce B.A (Hons.) Economics and B.Sc. (Hons.) Computer Science and Physical education as an Elective subject in BA Programme.

- Girls Hostel for Outstation Students.
- Power Sub-station
- In the Library-
  - Air conditioning
  - Implementation of RFID Technology.
  - E-resource Lab

For more details please refer to Page No. 17

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

It is our constant endeavour to make differently abled students feel comfortable in college environment.

- Building and campus has become fully accessible to these students.
- Ramps and toilets have been constructed for differently abled students. Elevators have been installed to provide access to all the floors of multi-storeyed building.
- College pays special attention to their needs. Wheelchairs are made available to them for ease of movement.
- Tactile tiles have been laid in the corridors for the visually challenged.
- The college also has an equal opportunity cell (EOC) and enabling unit to deal with their problems and to look after them.
- Laptops with software are available for their support in learning.
- The college also supports to these students by providing a writer in the examinations as per University of Delhi norms.

4.1.5 Give details on the residential facility and various provisions available within them.

- **Hostel Facility**
- **Recreational facilities, gymnasium, yoga centre, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy, Constant supply of safe drinking water**
- **Security**

College made arrangements to house outstation students in vacant staff quarters for five years however at present no hostel facility is available. The college is planning to send a proposal to UGC regarding this.

Residential quarters are available for the teaching and non-teaching staff in the college premises. Most of the quarters are occupied. The whole campus is Wi-

Fi enabled for internet connectivity. There is constant supply of Ganga water to the residents. There is 24x7 security on the whole campus along with CCTV surveillance.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

On Campus:

- Medical Room with one a bed and first aid facility.
- A doctor and a nurse are always available during college hours.
- Regular health camps, i.e. Blood Donation Camp, Thalassemia Camp are organised for students and staff.
- Allopathic and Ayurveda doctor visit the college on a weekly basis for the students and staff.
- In case of emergency, the patient is rushed to the nearby hospital.
- Supply of purified water at all required locations.
- Regular cleaning of water tanks.
- Clean washrooms.
- Overall Cleanliness and hygiene is maintained in whole campus.

Off Campus:

- Reimbursement of medical expenditure of staff as per DU norms.
- The employees of the college are member of WUS health centre for which they have to pay a monthly fee.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Common Facilities

Wi-Fi enabled, air-conditioned conference room and small auditorium are used for holding meetings of IQAC, Grievance Redressal unit, Women's Development Cell, Counselling and Career Guidance, Placement Cell. Laptops are issued according to the requirements of the committee.

Health Centre: The College has a medical room with one bed and first aid facility. One doctor and nurse is always available during college hours. Regular health camps i.e Blood Donation Camp, Thalassemia Camp are organised for students and staff. Homeopathic and Ayurveda Facility are provided on weekly basis to the students and staff. The college offers safe drinking water facility to all.

Canteen: The College has a spacious canteen for the students and staff.

Recreational Spaces:

- The College has a staff room for the faculty members and a common room for the students to interact and discuss with their peer groups.
- The college has a beautifully landscaped garden covering the open area of the college. The students sit, relax and enjoy the beauty of nature.

- The gymnasium is available for staff and students.
- Indoor and outdoor sports facilities are available to all.

Auditorium and Open Stage:

- Fully air conditioned small Auditorium is used for various events such as conferences workshops, seminars cultural activities, meetings, career and counselling cell, placement cell etc. It has a seating capacity of 125 persons.
- Fully air conditioned Big Auditorium, having a seating capacity of 650, is used to host inter-college festival “Pallavi”, foundation day, orientation programmes, fresher’s parties, farewell parties etc. The college also generates revenue by renting it out to other institutions.
- A new Open Stage has been constructed for holding open air cultural activities.
- The college has full power back up facility through a 200 KVA generator.

Safe Drinking Water Facility: Potable water is supplied by EDMC and stored in the underground tanks and in case of shortage of potable water, underground water is supplied to the campus. Aqua guards are attached to each water cooler to provide safe drinking water for staff and students. These are cleaned and maintained regularly.

4.2 Library as a Resource Centre

“A library is not a luxury but one of the necessities of life”.

--- Henry Ward Beecher

Vivekananda College Library supports the mission of the college by making available a wide variety of information resources relevant to curriculum support and enrichment. The aim is to provide a modern efficient and welcoming library service to enable the college to fulfil its statutory and strategic aims.

- In a learning-centric environment, the library responds to the changing academic, technological and cultural needs.
- It enables users to identify information needs, find resources to meet those needs evaluate the information retrieved and use it responsibly. The library is constantly engaged in providing professional development opportunities for the staff members of the library.
- The Library has developed a website for providing information regarding the library and through Online Public Access Catalogue (OPAC) students and staff members can locate and access the availability of books journals and e-journals in the library. The link of the website is: **“http://sites.google.com/site/libraryvivekanadcollege”.**
- The library Facebook page has been created to circulate the information and library notices to the techno-savvy users. The address of the facebook page is: **“https://www.Facebook.com/vivekanada.librarydu”.**
- The recording of visitors’ footfall has been digitized which help in analysing the statistics of the use of the library.

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The library has an advisory committee known as Library committee. It comprises of:

- The Principal of the college as the Chairperson,
- The Librarian of the colleges as the Convener, and
- All teachers- in-charge of the departments as members.

The library committee takes decisions regarding:-

- Purchase of books,
- Allocation of budget,
- Policy of levying a fine for overdue books,
- Issue policy,
- Automation,
- E-resources policy,
- Stock verification,
- Weeding out of books,
- Subscription of periodicals,
- Student feedback
- Any other important decisions.

Significant initiatives taken by the library committee are:-

- Library committee took the initiative to avail membership of DELNET and INFLIBNET for a better and remote access to e-resources and to cater to the academic needs of the user.
- The existing number of copies of each title of text book has been increased.
- To maximize the use of books that are used infrequently, the Library Committee took the decision to issue these for a full semester under the Book bank Scheme.
- Opening of Book Bank scheme twice in both the semesters, i.e. four times in a year.
- Provision of UPS in case of power failure.
- Additional racks and stacks for overcoming shortage of space in stack area.
- Internet facility to all members.
- Creating an inviting, comfortable and modern environment conducive to study, research and exploration with the use of new technologies.
- Budget allocation to the new courses introduced.

4.2.2 Provide details of the following:

Table 4.8: Library Physical Layout

Total area of Library (In Square Metres)	First Floor: 376.25 Second Floor: 376.25 Third Floor: 188.12
Number of Books	61,000
Number of Journals and Periodicals	36
Number of News Papers (English)	05
Number of New Papers (Hindi)	05
Total seating capacity	160 persons
Working hours	9:00 AM to 5:30 PM (Monday to Saturday)

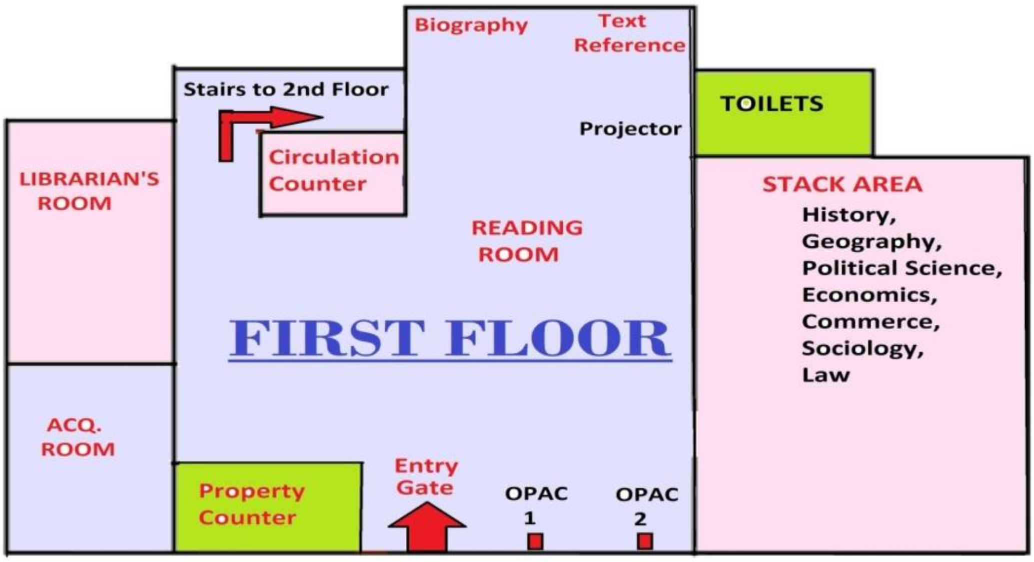
Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

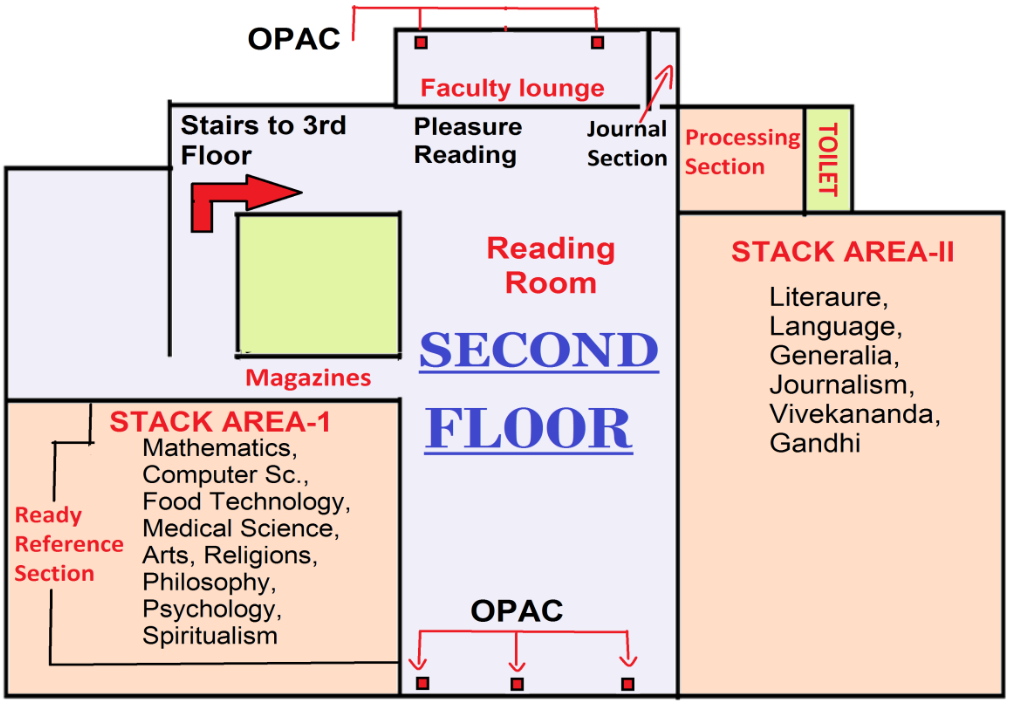
- Library is situated on the first floor of the college. It consists of three floors with a total area of 940.62 sq.m. There is a provision of opening the library on college holidays as per the need of the students. It has been renovated under OBC Expansion. Centralised air conditioning of the library is in the pipeline.
- Online Public Access Catalogue (OPAC) has been installed on all the three floors of the library. CCTV cameras are installed in the library for surveillance.
- The **first floor** of the library has property counter and wicket gate, acquisition room, librarian room, circulation counter, online public access catalogue, reading room, notice boards and stacks. A projector has also been installed for orientation purpose, and to explain the methodology to use e-resources and OPAC.
- The **second floor** has reading room, stacks, faculty lounge and processing section, notice boards, four study carrels and some new corners like popular fiction, reading material on inspirational and career development. These have been demarcated as Pleasure Reading Section.
- The **third floor** is dedicated to the book bank scheme of the library which is open twice for the students in both the semesters.

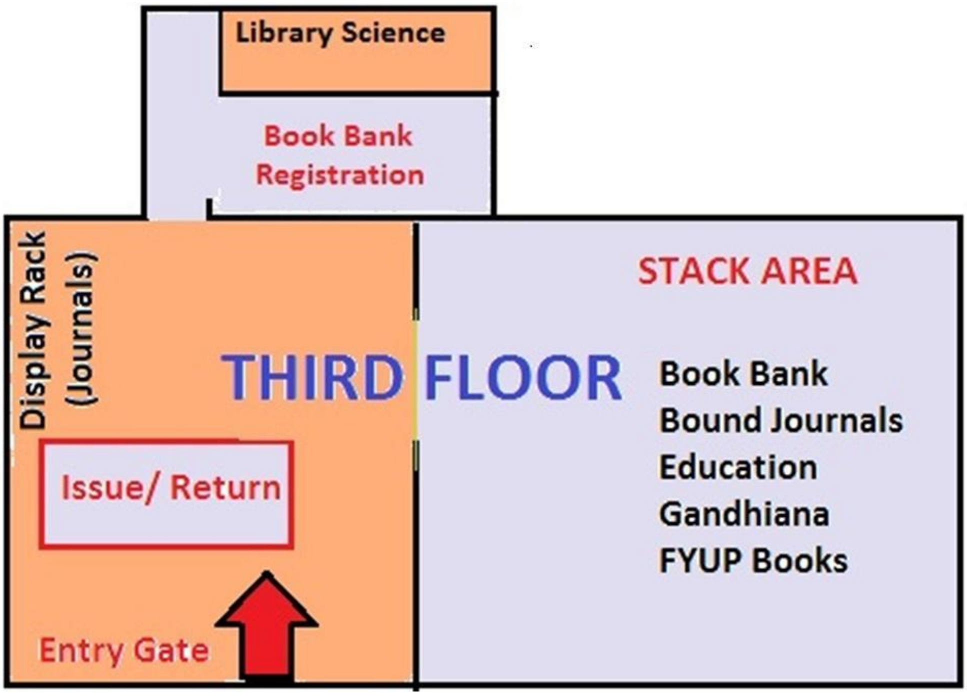
Layout of the E- library:

- E-library proposal is under process. Presently e-resources are being used through the computer lab of the college. Library is Wi-Fi enabled and faculty uses their laptops, mobiles in the library to access e-resources.
- Library is a member of N-List and DELNET; for accessing the e-resources remotely i.e. sitting at home.

Figure 4.2: Physical layout of the Library


Biography
Text Reference
Stairs to 2nd Floor
TOILETS
Projector
Circulation Counter
LIBRARIAN'S ROOM
STACK AREA
History, Geography, Political Science, Economics, Commerce, Sociology, Law
READING ROOM
FIRST FLOOR
ACQ. ROOM
Entry Gate
Property Counter
OPAC 1
OPAC 2


OPAC
Faculty lounge
Stairs to 3rd Floor
Pleasure Reading
Journal Section
Processing Section
TOILET
Reading Room
STACK AREA-II
Literaure, Language, Generalia, Journalism, Vivekananda, Gandhi
SECOND FLOOR
Magazines
STACK AREA-1
Mathematics, Computer Sc., Food Technology, Medical Science, Arts, Religions, Philosophy, Psychology, Spiritualism
Ready Reference Section
OPAC


Library Science
Book Bank
Registration
STACK AREA
Display Rack
(Journals)
THIRD FLOOR
Book Bank
Bound Journals
Education
Gandhiana
FYUP Books
Issue/ Return
Entry Gate

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

"***Books are the ever burning lamps of accumulated wisdom.***"

---George William Curtis

The college believes in imparting quality education and character building of its students. This can only be achieved through a sound and healthy mind. Therefore, great emphasis is laid on building strength of mind and character and creating an intellectual and innovative at atmosphere in which one can stand on one's own feet.

Books are selected by keeping the above goal in mind. All the subject books are recommended by the faculty members, and general books (e.g. motivational, career counselling and fiction etc.) are approved and purchased by the librarian. Selected books are received in the library along with approval memo. These are checked and then verified for final purchase. Approval memo and bills are signed by the concerned subject teacher in charge. We ensure purchase by using:

- Current publisher's catalogue,
- University syllabus,
- Book reviews, and
- Latest editions of textbooks,
- Book fair,
- Online order,

- Latest book on vendor’s approval.

The library purchases books from vendors enrolled with ‘Delhi University Library System’. List of new books is displayed on the notice boards and library website. New arrivals are separately displayed in the library.

For Journals:

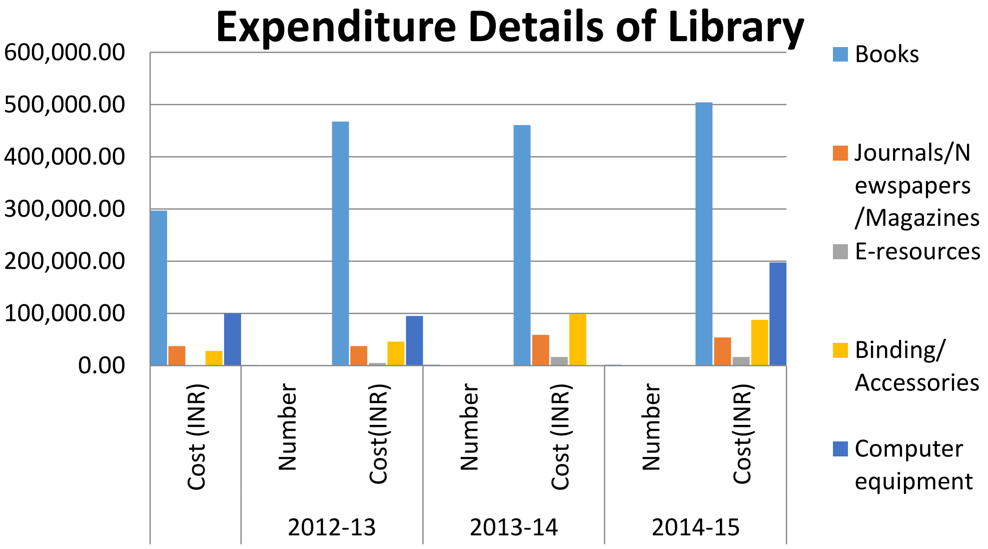
The teachers-in-charge of all the department give a requisition to the library for subscribing to any journal. The Library Committee approves the requisition and takes the decision according to information made available by the librarian. If the requisite journal is available on the UGC INFONET Consortium, the department is informed accordingly.

The amount spent in the last four years and the different heads are as follows:

Table 4.9: Details of amount spent in Library during 2011-2015

Library Holdings						
Year	**Number/ Amount**	**Books**	**Journals /Newspapers/Magazines**	**E-resources**	**Binding/ Accessories**	**Computer equipment**
2011-12	Number	1025	42	---	---	---
	Cost (INR)	296953	37081	0	28059	100000
2012-13	Number	1000	40	N-List	---	---
	Cost(INR)	467553	37508	5000	46235	95000
2013-14	Number	1500	36			
	Cost (INR)	461199	58715	16500	98628	0
2014-15	Number	1470	48			
	Cost(INR)	504462	54088	16500	87622	197574

Figure 4.3: Expenditure in Last Four years in Library



4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

Library is fully computerized using Libsys software. All housekeeping functions of library such as acquisition, cataloguing, processing, serial control and circulation are fully automated. Books on approval are also available on OPAC. Information about status (such as Issued, Binding and Withdrawn) of book is also available through OPAC. Member can check their library account through OPAC.

Table 4.10: Details on ICT and other tools deployed in Library

S.N	ICT Tools	Details
1	**OPAC**	Six computers on all three floors to search the exact location of the books.
2	**Electronic Resource Management package for e-journals**	Electronic Resource Management package for e-journals: User Control provided by NLIST
3	**Searching Tools**	Federated searching tools such as INFONET-JCCC, DULS-Knimbus are available for searching articles in multiple databases available through UGC Info-net Consortium.
4	**N-List**	97000+ E-Books and 6000+ e-journals can be accessed by the members by their individual Login-Id and Password.
5	**DELNET**	Many e-books and e-journals are accessible through login id and password off campus. Even the college library collection is available on union catalogue of DELNET.
6	**Internet Facility**	The library is Wi-Fi enabled with a bandwidth of 40 Mbps to access the E-resources.
7	**Computer Facility**	Six computers for students and the teachers. Ten computers are provided to library staff for smooth functioning of library.
8	**Numbers of printers for public access**	As per the requirement, this facility is provided to faculty.
9	**Membership**	The library is the member of DELNET for procuring books on inter-library loan. It also provides access to e-resources. Being a member of N-list, patrons have access to free e-books.
10	**Library Automation**	Library is fully automated using LIBSYS software which is integrated multi-user library management

		software. Various housekeeping operation modules are: ● Acquisition ● Cataloguing ● Circulation ● Serials Control ● Online Public Access Catalogue
11	**Website**	The website of the college library has been developed in house. The link of the website is **http://sites.google.com/site/libraryvivekanadcollege**I It provides all the information of the library such as rules and regulations, membership criteria, new arrivals, methodology of using e-resources and access to OPAC. It also works as a gateway to other library websites. Online feedback and registration forms are also available on the website.
12	**Facebook Page**	The library Facebook page has been created to circulate the information and library notices to techno-savvy users. The address of the facebook page is **https:// www. Facebook.com/vivekanada.librarydu**
13	**LCD Projector**	A projector is installed to explain the method to use OPAC and to explain the methodology to use e-resources as well as orientation of Library.
14	**Institutional Repository**	Not yet Implemented
15	**Content management system for E-learning**	Not yet Implemented
16	**Participation in Resource sharing networks/consortia (like INFLIBNET)**	UGC-INFONET of DULS, N-List and DELNET

4.2.5 Provide details on the following items:

Average number of walk-ins	300 persons per day.
Average number of books issued/returned	350 per Day
Ratio of library books to students enrolled	25:1
Average number of books added	1500

during last three years	
Average number of login to OPAC	50 persons per day approximately
Average number of login to E-resources	Statistics not available
Average number of E-resources downloaded /printed	Statistics not available.
Number of information literacy trainings organized	● One day workshop organized with DULS for accessing the e-resources. ● One day seminar and orientation every year. ● One week orientation programmes for freshers. ● Regular training to library staff for using software and to help users. ● Information Literacy Training to the teachers as per the requirement.
Details of "weeding out" of books and other materials	● Old newspapers and magazines are sold in the summer vacations. ● Beyond repair books are weeded out periodically after seeking the approval of governing body. ● No. of Books withdrawn in last four years: 2775

4.2.6 Give details of the specialized services provided by the library.

Manuscripts	NIL
Circulation service	Students are registered as members on the first day of the session. Books are lent till the examinations are over. Books in the book bank scheme are issued for the whole semester.
Reference	It is provided through the ready reference section of the library and internet. Reply to the queries is provided through emails. Even through the Facebook page, queries are answered.
Information deployment and notification	● New arrivals are displayed on the notice boards through library jackets and lists. ● It is also displayed on the library website. ● A special new arrival rack displays the new books.

	● Displays of current magazines and journals on periodical racks. ● Information of newly purchased books is also mailed to the concerned faculty. ● Table of Contents is also provided through e-mail.
Downloaded	Staff members and students can download e-resources. Six computer systems are available for downloading e-resources.
Reprography/Printers	Books are given to the patrons for photocopying some pages within the college premises. Teachers are provided with the facility to print the required data.
In house /remote access to E resources	Library is Wi-Fi enabled through which access to E resources is provided. Library provides access to UGC-INFONET consortia e-resources of DULS. It is the member of INFLIBNET N-list to provide access to a large number of e- books and e-resources through login id and password. Apart for these facilities library also provide access to DELNET e-resources.
User orientation and awareness	● Orientation programmes are conducted by the library for student as well as the facility. ● Book exhibition during college cultural functions. ● Books are displayed according to the occasion.
Assistance in searching Databases	Well trained library staff helps students and faculty in searching of the databases. Students are also taught how to use OPAC and e-resources through orientation programmes with the help of power point presentations.
ILL (Inter Library Loan) Service	Being a member of DELNET, books are procured on interlibrary loan to help in teaching learning process. Books are also lent on inter-library loan.
Reading List/ Bibliography Compilation	On the demand of the faculty, bibliography list is provided to them.

INFLIBNET/IUC facilities	UGC-INFONET & NLIST Service of INFLIBNET are availed.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The librarian and library staff are well trained in the use of library softwares. The staff is always ready to provide help and relevant information to the users. Following support services are provided by them:

- Bibliography Compilation
- Use of OPAC
- Help in searching, reading material.
- Reference service.
- Syllabus and question papers of previous years.
- Guidance for searching databases, downloading and printing.
- Displaying new arrivals.
- Special display of books relevant to career development of students.
- Email alerts.
- Table of content service for journals information.
- Assists differently abled students in accessing the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Physically challenged persons get all the support from the library staff for availing the library facilities. Some of the facilities are:

- Audio CDs for visually challenged.
- Braille documents provided by the University are available.
- Reference Service.
- Laptop (Notebook) with an optical scanner camera is available for VH users. This equipment has been provided by the equal opportunity cell Of University of Delhi. The note book has NVDA and ABBYY- Fine Reader software installed by University of Delhi.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

- Yes, online feedback form is available on the library website which is regularly checked, analysed and action is taken for improving the library services.
- This year, it was made mandatory for the final year students to fill the feedback from manually. Analysis of the form is in process.
- There is a suggestion box in the library. Suggestions received from the faculty and students are discussed by the library committee and decisions

of committee are implemented. The library committee meets periodically to ensure the smooth functioning of the library.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution. Number of computers with Configuration (provide actual number with exact configuration of each available system).

IT Infrastructure

There are total of 105 Desktops, 739 laptops and 2 servers as per details given below:

A. Hardware

Table: 4.11 Desktops Configuration

S.No.	Details of desktop computers with configuration	Qty.	LAN	Wi-fi
Lab (Room No-5) & Lab (Room No-30)	Acer / Veriton M200 Series/ 2.60 Ghz AMD Phenom II X4 810/ 2 GB RAM/ 320 Gb HDD/LCD 19" Monitor/ Windows 7 OS/ Symentec Endpoint Protection Antivirus	80	Yes	Yes
Old Lab	HP dx2700 MT (RC738AU)/32bit/Intel® Core™ 2 CPU@2.4 Ghz ,2400 Mhz, 2 Core(s), 2 logical processor(s)/ 1 Gb RAM/80 Gb HDD/ Win 7 OS	32	Yes	No
	HP dx2280 MT(RA 529AV)/32 Bit/Intel® Pentium® D CPU 3.0 GHz 3000MHz ,2 Core(s), 2Logical Processor/ 1GB RAM/ 160 GB HDD/Windows 7OS	3	Yes	No
Server Room	Acer Server/[Intel® Xeon(R) CPU E-5620 @ 2.40 Ghz (2 Processors) with window 2008 (Server) R2 installed	02	Yes	No
Library	HP/Intel® Core ™ 2 CPU 6600@ 2.40GHz, 2.39GHz/2 GB RAM/ Microsoft Windows XP	10	Yes	Yes
	HP Server/[Intel® Xeon(R) CPU EX3430 @ 2.40 Ghz (2 Processors)/4GB RAM/64 Bit OS with window 2008 (Server)	1	Yes	Yes
	HP All in One/Intel® Core ™ i5-46905 CPU@ 3.20GHz,	4	Yes	Yes

	3.20GHz/4GB RAM/ 64Bit OS with Microsoft Windows 8			
	HP Compaq Elite 8300SF/Intel® Core ™ i7-3770 CPU@ 3.40GHz, 3.40GHz/2GB RAM/ 32Bit OS with Microsoft Windows 7 Professional	4	Yes	Yes
Food Technology Lab	Lenovo 90B90010IN/32 Bit/Intel® Core™ i5-4460 CPU@3.20 Ghz ,3201 Mhz, 4 Core(s), 4 logical processor(s)/4 GB/1 TB HDD/win 07 OS	1	Yes	Yes
	Intel® Pentium® 4 CPU 2.66 GHz 2.67 GHz/ 480 MB RAM/ Physical Address Extension	1	Yes	No
Psychology Lab	Lenevo/Intel Core i5 4460 processor/4 GB RAM/32 bit OS/Windows 7 Professional	3	Yes	Yes
	Dell Optiplex 9010/Intel Core i7 - 3770 Processor/2 GB RAM/32 Bit OS/Windows 7 Professional	4	Yes	Yes
Administration Block	HP dx2700 MT (RC738AU)/32bit/Intel® Core™ 2 CPU@2.4 Ghz ,2400 Mhz, 2 Core(s), 2 logical processor(s)/ 1 Gb RAM/80 Gb HDD/ Win 7 OS	2	Yes	No
	HP Compaq 8300 Elite SFF PC/64 Bit/Intel® Core™ i7-3770 CPU@3.40 Ghz ,3401 Mhz, 4 Core(s), 8 logical processor(s)/4 GB/500 GB HDD/win 8 pro	9	Yes	No
	Lenovo 90B90010IN/32 Bit/Intel® Core™ i5-4460 CPU@3.20 Ghz ,3201 Mhz, 4 Core(s), 4 logical processor(s)/4 GB/1 TB HDD/win 7 OS	1	Yes	Yes

Table: 4.12 Laptops Configuration

S.No.	Details of Laptop computers with configuration	Qty.	LAN	Wi-fi
Computer Labs	HP/Intel i5 processor, 4GB Ram, 500GB HD, DVD Writer, 14” Screen, Dual Boot (Windows 7 Professional 64bit and Suse Linux)	25	Yes	Yes
	HP/ Probook 445G1, 8GB RAM/	698	Yes	Yes

	AMD Elite A65350M 2.9 GHz Processor; Ubuntu 12			
	HP/ Probook 445G1, 8GB RAM/ AMD Elite A10 5750M 2.56 GHz Processor; Ubuntu 12	16	Yes	Yes
Principal Room	Lenono Think Pad (Principal's Office)	1	Yes	Yes
English Lab	Lenevo Notebook /1.4 GHz Intel Core i7 Processor with Windows 7/4GB RAM/500 GB HDD	1	Yes	Yes
Food Technology Lab	Windows 8 Pro © 2012 Microsoft Corpor Processor :-Intel® Core ™ i7 3632 QM CPU @ 2.20 GHz ,RAM 4 GB, 64 Bit OS	1		
Library	Macbook Air/13" Screen/1.4 GHz Intel Core i5 Processor/ 4GBRAM/DDR3/250GB Hard Disk	1	Yes	Yes
	Lenevo Notebook /1.4 GHz Intel Core i7 Processor with Windows 7/4GB RAM/500 GB HDD	1	Yes	Yes

B. Other Information

Table: 4.13 Other ICT Details

LAN facility	**All PCs are on LAN.**
Wi-fi facility	This facility is made available through 11 Access Points (11g) centrally managed by Router (Zone Director) and powered by 2 POEs.
Licensed software	The College has a total of 120 Licensed Windows and MS office Software.
Number of nodes/ computers with Internet facility	The whole campus is Wi-Fi enabled. All systems (Desktops, Laptops, and Mobiles) can be connected to Wi-Fi.
Projectors	The college has a total of ● 25 Projectors, ● 2 Portable Projectors.
Printers and Scanners	02 Printers-All in one-Computer lab 4 Printers –Computer Lab 1 Printer-Psychology lab 2 Printers- Food Technology lab 5 Printers and 2 (All in One) – Library 13 Printers and 1 Scanner - Administrative

	Block 01- Printers (All in one) and 1 Shreddr Machine- Principal Room
Speakers	1 –Computer Lab 1- Library 2 (Speakers with Amplifiers) –Small Auditorium Collar Mike - Applied Psychology Lab
Bar Code Readers	There are 4 barcode readers (1 Wireless and 3 wired) available in library.
UPS	06 UPS (5-10KVA)-Computer Lab 01 UPS (10KVA)-Library 01 UPS (5KVA)-Admin

C. Licensed Software

Table: 4.14 List of Licensed Software

S.No.	Software
1	Windows Server 2008 (R2)
2	Windows OS 7
3	Microsoft Office 2010
4	Acrobat Reader 9.0 (Full Version)
5	Window 2003 Server Edition
6	Quick Heal Anti-Virus (15 User)
7	Libsys-Library Automation software
8	Symantec Antivirus 9.0
9	Tally ERP 9

4.3.2 Detail on the computer and internet facility made available to the faculty and Students on the campus and off-campus?

The internet facility is available in the whole campus. All three computer labs, Principal’s office, administration and accounts section, library, applied psychology and food technology laboratory are fully equipped with Wi-Fi or LAN facility. The rest of the campus including garden, sports track is also covered with Wi-Fi. In case of non-availability of DU Intranet, the college has the provision of internet using Dongle. There is no provision for off-campus internet facility for teachers and students. The details of computers are available in section 4.3.1.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution plans and strategies for deploying and upgrading IT infrastructure are:

- The institution is constantly engaged in deploying and introducing new information technology to meet the current challenges of changes in curriculum.
- The students are encouraged to make use of ICT resources through presentations, assignments and projects.
- The college has a system and network administrator to meet the day today challenges of the hardware in the current IT infrastructure and always ready to solve the problems of students and faculties.
- University of Delhi is connected to National Knowledge Network (NKN) and through DU intranet; the college has access to other institutions of India.
- The college website provides updated information to the students and staff. It brings more transparency to the working of the college.
- The college has purchased Tally Enterprise Resource Planning (ERP) software for collaborative, centralized and efficient operation of the office.
- The college library has a separate website to provide timely information and access to online public access catalogue to user. Students' feedback form and registration form are also available online. Students also visit the Library Facebook page and get latest information regarding library.
- The library maintains footfall register using laptop and in-house built software for statistical analysis of visitors.
- Library uses projectors for the orientation purpose of first year students. The library is also planning to implement RFID technology in upcoming years.
- The college encourages staff to attend various workshops, seminars to increase their skills in this information technology world so that maximum utilization of IT infrastructure can be done by staff. The college is also planning to conduct short term courses on computer skills for the staff and students in the coming session.
- The college is planning to install more access points to strengthen the signals and so as to get better accessibility of internet connectivity.
- The college is also planning to install Intercom Facility in the college to provide connectivity among various departments.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

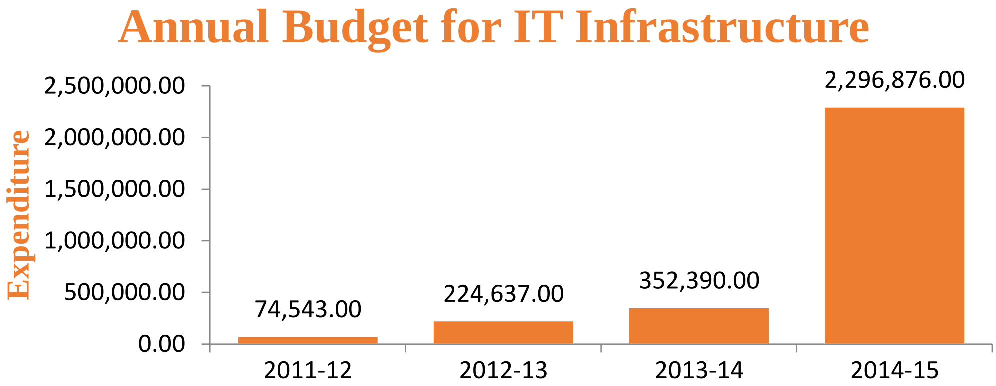
Purchase of IT equipments is made from the funds provided by college, University or UGC. Sometimes the University purchases IT equipment and sends them directly to the college (e.g. Laptops, Desktops, LCD Projectors etc.). The college is responsible for the maintenance of all the equipment. The college administration and system administrator look after the paraphernalia.

Budget Allocation for IT infrastructure and Maintenance

Table: 4.15 Annual Budget for computers during Last four years

Year	2011-12 (INR)	2012-13 (INR)	2013-14 (INR)	2014-15 (INR)
Computer	74,543.00	224,637.00	352,390.00	2,296,876.00

Figure 4.4: Expenditure in Last Four years on IT Infrastructure



4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The faculty is encouraged to use ICT resources (i.e. laptops, PCs, projectors, internet connectivity) to enhance their skills in teaching, learning and research methodologies.
- The students are encouraged to make use of ICT resources through presentations, assignments and projects. Various groups, communities have been created on social networking sites to help students with their assignments and course curriculum. It also provides a platform for healthy discussion.
- The computer labs remain open for the whole day during college hours. Many teachers use ICT aids in their classroom teaching.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Our mission is to inculcate zeal of adventure in all fields of activities to make our students strong and academically confident to face the future.

- The learning activities revolve around classroom teaching. Students make use of IT technology in their assignments, projects and presentations.
- Teachers also encourage students to make use of audio-visual techniques during their academic and cultural activities.

- In our college, all three computers labs are equipped with LCD projectors and Internet Connectivity. Along with this, twenty class rooms are equipped with projectors and screen. This makes classroom teaching more interesting.
- Some of the teachers are using resources deployed by Institute of Lifelong Learning. The teachers are also promoting virtual class room teaching.
- Library website provides links to other libraries and e-resources to the students to explore on their own. Remote access to e-resources is provided through N-List and DELNET membership. Even college library OPAC is available on union catalogue of DELNET.
- Projector installed in the library is used to teach students about how to use the library resources effectively through OPAC. It is also used to orient the students about the e-resources accessible through UGC- INFONET Consortium of Delhi University.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Yes, the institution is connected to National Knowledge Network (NKN) through Parent University (University of Delhi).

- Access to digital resources through of UGC-INFONET Consortium.
- Video conferencing and virtual class rooms through Virtual Learning Environment (VLE).
- Resource Sharing of Delhi University Library System through Optical Fibre Cable.
- Access to Delhi University Computer Centre Resources.

4.3 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following specialties (substantiate your statements by providing details of budget allocated during last four years)?

Table 4.16: Details of Budget during Last four years

Name of Items	Financial Year 2011-12		Financial Year 2012-13	
	Amt. of Purchase	Amt. of Repair	Amt. of Purchase	Amt. of Repair
All amounts are in INR.				
Air Conditioners		198126	123500	7850
Furniture for staff room, office, Library and Canteen	38400	36197	291864	1000
Furniture for Class room &	490480		1510390	

Auditorium etc.				
Renovation of college building			11747999	
Computer, Printer, Laptop and projector etc.	323274	131705	21650	116619
Construction of New Academic Block	21316542		27107946	
DG Set				
Purchase and Installation of CCTV Camera			300497	
Equipments for FT Lab			9105	
Equipments for all college	168460		16975	
Development of sport Ground	187727		329131	
Development of Garden	341342		339395	
Garden equipments & furniture etc.	24900		92234	
Setting of computer Lab.				
Construction of Porta cabin				

Name of Items	**Financial Year 2013-14**		**Financial Year 2014-15**	
	Amt. of Purchase	**Amt. of Repair**	**Amt. of Purchase**	**Amt. of Repair**
Air Conditioners		52500	30950	40070
Furniture for staff room, office, Library and Canteen	83879	20690	55455	12600
Renovation of college building	13951573		4027473	
Computer, Printer, Laptop and projector etc.	89962	560	1529472	
Construction of New Academic Block	2725558		103357	
Purchase and Installation of Lift			2042184	
DG Set				
Purchase and Installation of CCTV Camera	25448			
Construction of Adjoining area between New Academic Block and old building			1081385	
Equipments for all college	174509		46814	
Development of sport Ground	977197		1116306	
Development of Garden	436867		473830	
Garden equipments & furniture			21600	
Construction of Porta cabin	16720			
Construction and fitting of Fountain	122478			

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- The college had a Building and Infrastructure Committee to look after the renovation of building and approval of proposals regarding improvements of facilities in the college. This committee also maintained infrastructure facilities and equipments of the college.
- Various laboratories, library and sports room are maintained by the concerned Teachers-In-Charge.
- The college has one system and network administrator and lab assistants to check the college equipments on daily basis. The caretaker looks after the day to day complaints of college maintenance.
- Many of the major equipments like generator set, UPS, desktops, air conditioners, CCTV, water coolers, aqua guards are under annual maintenance contract. Stock verification is done on regular intervals.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- Since our college does not have any science courses except BSc. (Hons) Mathematics, there is no need for calibration of precision of scientific instruments.
- The equipments of Food Technology, Applied Psychology, and Computer labs, Music Room, Sports Room and Library are maintained by the respective technical staff and teachers-in-charge.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- The college has 200KVA power set generator to provide full power backup to whole campus.
- The institution has a number of offline and online (5-10KVA) UPS for safe guarding sensitive equipments against voltage fluctuations and spikes etc.
- Computes Servers have separate air-conditioned server room.
- Antivirus software is installed on computers to protect them from malicious programmes.
- Annual Maintenance Contract is given to vendors according to the requirement of college.
- Potable water is supplied by EDMC and stored in the underground tanks and in case of shortage of potable water, underground water is supplied to the campus.
- Aqua guards are attached to each water cooler to provide safe drinking water for staff and students. These are cleaned and maintained regularly.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The essence of this criterion unfolds with two of Swami Vivekananda's saying:

- "*Without the personal life of the teacher, there would be no education*".
- "*We are responsible for what we are, and whatever we wish ourselves to be, we have the power to make ourselves*".

In other words, student mentoring and student progression involves the dynamic interplay of the teacher and the taught.

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The college publishes its updated prospectus annually. The information provided through the prospectus includes:

- Principal's message
- Application and Admission schedule
- Information about the college (facilities and infrastructure): In this section, a brief introduction is given about the college viz. Department of Applied Psychology, Commerce, English, Economics, Food & Technology, Hindi, History, Mathematics, Music, Physical Education, Political Science, Sanskrit and French. It also describes the various infrastructure/facilities available to the students such as the library, computer labs, Psychology lab and an identity card.
- Student Life: This section provides a brief picture about the Student's Union, NSS organization, sports training for students, academic societies, college magazine, Kasturi- the wall magazine, Lakshyank, W.D. Centre, Pallavi- the college festival, Foundation Day, SPIC MACAY, and Annual Day
- Awards and Prizes
- Scholarships, Fee concessions and Student's Aid Fund
- Courses offered and the respective number of seats available
- UGC approved career oriented courses
- Admission rules and procedure (including the academic requirements or eligibility criteria, admission on the basis of excellence in sports, admission on the basis of excellence in extracurricular activities)
- Syllabi of the courses offered
- Allocation of seats as per Reservation Policy
- Fee structure and rules related to refund of fees
- Ordinances

  VII (2): Provisions applicable to students admitted to the four year undergraduate programmes

VIII (2): Maximum duration of the course for students obtaining admission under four year undergraduate programmes
IX: Provisions applicable to students admitted to the four year undergraduate programmes
XV (B): Maintenance of discipline among students of the University
XV(C): Prohibition and Punishment for Ragging
XV (D): The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
**Please note that ordinance VII (2) and VIII (2) were provided in the prospectus for the academic year 2014-2015.*

- Administrative action in the event of ragging
- Affidavit to be submitted by students /parents/guardians (anti ragging), sports undertaking and ECA undertaking
- Checklist for documents to be submitted with the application form
- Important committees and names of constituent members related to admissions

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Table 5.1: Details of Scholarships/Prizes

Name of Scholarship	2010-11		2011-12		2012-13		2013-14		2014-15	
	No	Amount	No	Amount	No	Amount	No	Amount	No	Amount
Geetika Nagpal Khurana (2006)	9	FD of 1 lakh Scholarship on interest this year: Rs.13,800/- Rs.1500/- for each student	9	Rs.1450/- each student	9	FD of 1 lakh Scholarship on interest this year: Rs.7300/- Rs.800/- for each student	8	FD of 1 lakh Scholarship on interest this year: Rs.9500/- Rs.1100/- for each studefnt	9	FD of 1 lakh Scholarship on interest this year: Rs.10066/- Rs.1100/- for each student
Suniti Goyel Memorial Prize	1	F.D. of Rs.35000/- Scholarshi	1	Silver Medal	1	F.D. of Rs.35000/- Scholarshi	1	F.D. of Rs.35000/-	1	F.D. of Rs.35000/-

(2006)		p on interest this year: Rs.3758/- (silver medal for the student)				p on interest this year: Rs. 2500/- + Rs. 500/- (cash recd. from Mr. Goyel this year) (Silver Medal for the Student)		Scholarship on interest this year: Rs. 3270/- (Silver Medal for the Student) Rs.3000/- Approx..		Scholarship on interest this year: Rs. 3372/- (Silver Medal for the Student) Rs.3300/- Approx..
Smt. Swadesh Gandhi Memorial Award (2007)	1	Ad-hoc Scholarship of Rs. 1100/-	1	Rs.1100/-	1	Ad-hoc Scholarship of Rs. 1100/-	1	Ad-hoc Scholarship of Rs. 1100/-	1	Ad-hoc Scholarship of Rs. 1100/-
Neelima Chandra Memorial Prize (2007)	1	Ad-hoc Scholarship of Rs. 1100/-	1	Rs.1100/-	1	Ad-hoc Scholarship of Rs. 1100/-	1	Ad-hoc Scholarship of Rs. 1500/-	1	Ad-hoc Scholarship of Rs. 1500/-
Major K.P. Singh memorial Prize (2007)	1	Ad-hoc Scholarship of Rs.1100/-	1	Rs.1100/-	1	Ad-hoc Scholarship of Rs. 1100/-	1	Ad-hoc Scholarship of Rs. 1100/-	1	Ad-hoc Scholarship of Rs. 1100/-
Shri J. N. Seth Memorial Scholarship (2008)	1	Ad-hoc Scholarship of Rs. 2000/-	1	Rs.2000/-	1	Adhoc scholarship of Rs.5000/-	1	Adhoc Scholarship of Rs.5000/-	1	Adhoc Scholarship of Rs.5000/-
Prof. V.K.	1	Ad-hoc Scholarshi	1	Rs.1100/-	1	Ad-hoc Scholarshi	1	FD of Rs.1500	1	FD of Rs.15000

Dublish Memorial Prize (2008)		p of Rs.1100/-				p of Rs. 1100/-		0/- Scholarship on interest this year : Rs. 1100/-		/- Scholarship on interest this year : Rs. 1709/- Amount of Scholarship To be give Rs.1500/-
Naman & Mehaan Ahluwalia Scholarship (2008)	5	Ad-hoc Scholarship of Rs. 50,000/- Total Rs. 25000/- will be given to the students Rs. 5000/- for each student.	1	Rs.1500/-	1	FD of Rs. 25,000/- Scholarship on interest this year : Rs. 2100/-	1	FD of Rs.25000/- Scholarship on interest this year : Rs. 2100/-	1	FD of Rs.25000/- Scholarship on interest this year : Rs. 2591/- Amount of Scholarship to be given Rs.2100/-
S. Neela Scholarship (2009)	2	FD of Rs. 50000/- Scholarship on interest this year 2010 Rs. 3300/- (Rs.1500/- for each student)	3 (tie in 2nd YeAr)	Rs.2000/- Rs.1000/- Rs.1000/-	2	FD of Rs. 50,000/- Scholarship on interest this year : Rs. 4000/- Rs. 2000/- for each student	2	FD of Rs. 50,000/- Scholarship on interest this year : Rs. 5000/- Rs. 2500/- for each student	1	FD of Rs. 50,000/- Scholarship on interest this year : Rs. 4999/- Rs. 3500/- for each student
Chandrja	3	Ad-hoc Scholarshi	4	Rs. 550/- Rs. 550/-	-	-	-	-	-	-

Scholarship		p of Rs. 3300/- (1100×3) (Rs. 1100/- for each student)		Rs.1100/- Rs.1100/-						

Financial aid was disbursed on time.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Table 5.2: Financial Assistance

Year	% of State Govt.	% of Central Govt.	% of Univ. of Delhi
2011-2012	0.125392	10.28213	0
2012-2013	0	0	4.352386
2013-2014	0.14245	0	14.81481
2014-2015	0.090744	0	0.635209

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections?

- A committee has been constituted by the Staff Council which has been involved in several welfare activities of SC/ST/OBC & EWS students. Proposals (four) have been submitted to UGC (vide letter no. VC-14/1946, Dated 15/10/2014) for the introduction of following four schemes:
  - Equal Opportunity Cell
  - Remedial Coaching for SC/ST/OBC (non-creamy layer) and minority community students
  - Coaching classes for entry into services for SC/ST/OBC (non-creamy layer) and minority community students
  - Coaching classes for UGC Net exams for SC/ST/OBC (non-creamy layer) students
- An “Equal Opportunity Cell” Exists in the college to solve various issues pertaining to students/staff belonging to the SC/ST/OBC sections
- The Planning and Proposal committee ensures proper utilization of funds such as those provided under the Plan Grant of UGC- for books & journals.
- Remedial classes were held during the Academic Sessions 2011-2011 & 2011-2012. Preference was given to the Dept. of Hindi, Sanskrit, Commerce, Pol. Science, Economics and History.
- Lectures are organized from time to time for students belonging to SC/ST/OBC & EWS sections in the college. For e.g. in August 2013, a lecture was organized on “Legal Services to the Weaker Sections”. The Resource person was invited from the Delhi State Legal Service Authority.

- **Students with physical disabilities:** The college provides the following facilities to physically challenged students:
  - Two wheel chairs
  - Three ramps viz. one each at the entrance of the college, open stage, entry from old building through the canteen.
  - Technical support in the form of laptops and software (provided by the University).
- **Overseas students:** Currently, the college has no students from overseas. The college shall provide the necessary facilities as per the rules/policies of University of Delhi if such students seek admission in the college
- **Students to participate in various competitions/ National and International Competitions**
  - The students are motivated by respective teachers/convenors of various committees to participate in various National and International level competitions.
  - Registration fees and conveyance is provided (if feasible) to the students.
  - In lieu of the participation in such activities, attendance is marked for the particular dates.
  - Winners in such competitions are felicitated at the college level with certificates/prizes etc. during the Foundation Day event.
  - In addition to above mentioned points, the Department of Sports provides refreshment, sports kits/ track-suits/ scholarships etc. to students to facilitate their participation at inter-college, state, national, All India Inter University and International level competitions.
- **Medical assistance to students: health centre, health insurance etc.**
  - A well-equipped medical room is situated on the ground floor of the college.
  - A part time doctor is available in the college.
  - First-aid boxes are available at strategic points in the college.
  - Lectures are organized every year on topics related to physical, social, mental and spiritual health as well as nutrition in health and disease.
  - Free Eye check-up and blood glucose monitoring camp was organized in 2009-2010.
  - Free blood check-up, dental check-up and gall bladder check-up was organized in the year 2010-2011.
  - An audio-visual presentation was given to increase awareness about breast cancer in 2011-2012.
  - Thalassemia camp was organized in February 2015 in the college.
- **Organizing coaching classes for competitive exams**
  - A proposal has been submitted in October, 2014 to the UGC to facilitate coaching of SC/ST/OBC students for UGC-Net exam.
  - Counselling is provided by teachers at an individual level to students interested in various state & national level competitive exams and university level entrance exams.

  - The placement committee facilitates the conducting of lectures and interactive discussion sessions by inviting resource persons from various reputed agencies. (For details refer to 5.2.3)
- **Skill development (spoken English, computer literacy, etc.,)**
  - Since 2012 the college has been conducting a UGC funded add on certificate course on "Proficiency in English" to enhance the employability skills of the students.
  - A one day Faculty Development programme on SPSS was organized on 17th November 2015 so that the teachers could mentor the students better.
- **Support for "slow learners"**
  - Remedial classes were held during the Academic Sessions 2010-2011 and 2011-2012. They were discontinued due to no further provision of funds.
  - Revision classes are conducted towards the end of each academic session/semester.
  - Mentoring of such students is done at an individual level by the teachers such as during the tutorial classes.
- **Exposures of students to other institution of higher learning/ corporate/ business house etc.**
  - Two students from the Food Technology course under B.A (Prog.) participated in an International Conference 'Food Processing Value Chain Management and Food Safety (IFpvs), organized and held at National Institute of Food Technology Entrepreneurship and Management (NIFTEM), Ministry of Food Processing Industry in 2013. The students received opportunity to interact with food industry professionals.
  - About twenty three students participated and three helped the organizing committee as student representatives during the National Seminar "Social Protection and Agriculture – Role of Food Processing Industries" organized by the Association of Food Scientists and Technologists and National Co-operative Union of India on 16th Oct 2015.
- **Publication of student magazines**
  - The college publishes a student magazine "**Isha**" every year. The magazine comprises of contributions made by the students in the form of poems, essays, articles, translations, short-stories etc. It also highlights the academic and extra-curricular activities undertaken by various departments, committees and societies of the college.
  - "**Kasturi**" is a monthly Wall Magazine which brings out and highlights the hidden talent of students with proficiency in various languages. It displays creativity of the students in the form of poems, articles, critical reviews, posters etc. written/prepared by students.
  - '**Wordweaves'** is a newsletter published by the Department of English to provide a platform for the students' creative writing skills.

- "**The Blue Inkpot**" is a newsletter published by the Department of Commerce. It showcases the creative potential of the students.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- Department of Food Technology collaborated with FICCI-FRAC (Food Research and Analysis Centre) in 2012-13. The students of B.A Programme received 15 days training on Food Analysis with special reference to analysis of cooking fat as well as food safety issues at micro-enterprise level.
- Proposal has been accepted for conducting a two-day workshop Dr. Sukhneet Suri and Dr. Swati Ranjan Chowdhary) on "Food Business Operations for a Micro-Enterprise – Learning Experience by Rajiv Gandhi National Institute of Youth Development (vide letter No. RG/BYSA/246/2014-1, dated 27th August 2014). Grant is awaited.
- Workshops and experiential exercises are conducted every year by the Department of Applied Psychology to promote entrepreneurial skills among the students of Organizational Behaviour. The students are engaged in activities such as 'creating an organization, building its vision, missions, objectives and structure, and 'SWOT analysis of the college'. These efforts help in strengthening the understanding of organization and its functions.
- An entrepreneurship camp was organized in the academic session 2011-12 wherein 70 students participated.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Additional academic support, flexibility in examinations

- Students are provided attendance in lieu of their participation in the extra-curricular activities such as inter-college, state and National competitions, seminars etc.
- Adjustments are made in the practical groups to compensate for the academic losses incurred by meritorious students.

Special dietary requirements, sports uniform and materials

- The Department of Sports provides Daily refreshment of Rs 25/- to each student per game/sport comes for the sports practice of different game / sport from 2009-2010 and it has been increased to Rs 30 /- from 2015-16 sessions. Also daily refreshment of Rs. 50/- to each student per game/sport participating in competition outside the college.
- Sports kits/ Uniforms/shoes/equipment are also provided to students who come for sports practice, attending camps and participating in competition outside the college for different game / sport (Hockey, Netball, Football, Basketball, Yoga, Judo, Taekwondo, Cycling etc.). The amount spent by Sports Department over the years has been provided in the table below.

- Transportation charges are provided to sports students attending camps and participating in competition outside the college.

Table 5.3: Expenditure details of Sports Department:-

Year	Expenditure(INR)
2009-2010	3,08,304/-
2010-2011	4,51,567/-
2011-2012	1,87,727/-
2012-2013	3,29,131/-
2013-2014	8,03,897/-
2014-2015	11,59,618/-

Cultural Activities: The college promotes the non-academic /extra-curricular abilities/skills of the students through various societies & committees. (Refer Criteria-1.3.1). The major events organized by the college include the Foundation Day, the Annual Day, ***"Pallavi"*** the annual college festival in addition to the various intra and inter college competitions such as quiz, debates, photography etc.

Field Visits: Our students have been a part of all the "**Gyanodaya**" educational train trips organized by the University of Delhi.

- 17 students from different streams along with 2 teachers (Ms. Rachna Megh and Dr.Dhanpati) participated in Gyanodaya to Ahmedabad, Goa, Bengaluru, Vadhra and Mumbai (2012).
- Several students of the Sports Dept. along with 2 teachers (Dr. Bimla Pawar and Dr. Shahnaz Begum) participated in Gyanodaya to Amritsar, Ludhiana & Chandigarh (2013).
- 15 students along with one teacher (Dr. Shahnaz Begum) participated in Gyanodaya to Central India i.e. Bhopal, Banaras & Kanpur (2014).
- One NCC student participated in Gyanodaya to North-East region (2014).
- All the departments also take their students separately for various educational trips. For details please refer to Evaluative reports of the departments.
- A proposal has been submitted to the 2nd Bt. Girls NCC, Kashmere Gate in 2014 for starting the NCC in our college.

Other Activities: Several workshops and other academic activities are organized during each academic session by various departments. For example the Department of **Mathematics** organized Mathematica, a 1-day workshop and two workshops on Statistical Package for Social Sciences and on Excel Solver during the academic session 2011-12 viz. Experts were invited from DUCC and DU. A one day Mathematical fest "Spectrum" was organised by the department in March 2015, in which Dr. Pankaj Jain, Associate Professor, South Asian University (SAARC Nation), delivered a lecture on "Infinity and Beyond". (For details for various activities organized by the departments, please refer to evaluative reports of the departments)

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOEFL / GMAT / Central /State services, Defence, Civil Services, etc.

College library regularly purchases books for preparation of competitive exams such as UGC-NET, CAT, GRE, GMAT, and State and Central Services. Library has a special section named **career and counselling**, which has many books related to cracking the competitive examinations, group discussion, interview etc. Library also purchases reference material like year books and almanac to make students aware of current affair. Library also subscribe to many magazines related to it. The students also have access to millions of e-resources through UGC Consortia, N-List, DELNET.

Placement cell also organizes lectures and workshops to prepare the students for competitive examinations. For details please refer to criteria 5.2.3. Lakshyank also supports students through various activities.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)?

- **Academic:-** Regular tutorials, extra classes and remedial classes are held to address the academic needs of each individual student. At interpersonal level, teachers guide students to pursue postgraduate and further studies.
- **Personal:-** Lakshyank (Guidance and Counselling Cell) was established to cater to various emotional, social and psychological needs of students from diverse backgrounds. This Cell conducts lectures, workshops and programmes to address these issues.
- **Career:-** The Placement Committee in college conducts regular sessions and lectures on CV writing, facing interviews and preparing for Group Discussions. For details please refer to criteria 5.2.3.
- **Psycho-social:-** The college frequently organizes programmes in collaboration with the Sri Sathya Sai Organization on issues such as Life Skills, Key to Relationships, Personality Development, Leadership Skills and Stress Management.

Counselling to students is also provided on an individual basis by the concerned teachers.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The college has a Placement Committee and Lakshyank (a guidance and Counselling Cell). Several seminars and workshops are conducted by inviting resource persons from eminent institutions and agencies to help the students in improving their abilities and skills with respect to:

- CV Writing
- How to participate in Group Discussions
- Development of communication skills
- How to face interview
- Personality development

Experts from organizations such as Price Waterhouse Coopers, Erudite Software and Learning Solutions, Triksha, Genpact have interacted with our students in this regard. For more details please refer to criteria 5.2.3.

The following table provides details about the students enrolled with the Central Placement Cell, University of Delhi:

Table 5.4: Central placement cell details:-

Year	No. of Students enrolled in CPC
2009-2010	55
2010-2011	53
2012-2013	150
2014-2015	353(Placement 100, Internship 253)

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Student grievances are addressed through three committees:

- **College Complaints Committee (Against Sexual Harassment)**
- **Grievance Committee:** Representation from all segments of the society is ensured in the composition of this committee. The committee caters to both students and faculty. The grievance (if any) may be brought to the notice of the committee for action.
- **Enabling Unit:** This unit ensures that no discrimination is practiced in any form in the premises of the college.

Additionally, the students may approach the Students Union who will then bring it to the notice of the Student Advisory Committee and, if need be, to the Principal.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College Complaints Committee (Complaints against sexual harassment – Under Ordinance XV d) constituted by the Staff Council is responsible for resolving issues related to sexual harassment. The committee ensures that gender based discrimination does not occur in the college. Any grievance related to sexual harassment brought to the committee is dealt with procedurally. The committee conducts enquiry by calling the complainant and the accused. The written statements from both the parties and views of the committee members are recorded in writing. The recommendations of the committee are submitted to the Principal's office for further action.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

An anti-ragging committee is constituted by the college as per university norms. The committee interacts with the students (both seniors and freshers) regarding the ragging related issues and ordinances implemented by the University of Delhi. The committee ensures that no unpleasant event occur during the academic sessions. No ragging related episodes have been reported to the college.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

To cater to the diverse needs of students, the college provides the following facilities for student's welfare:

- **Fee Concession and Students Aid:** Financial aid is provided to under-privileged students through fee concession. Faculty members as well as non-teaching staff also provide financial assistance to students on an informal level. For government grants please refer to table 5.2.
- **Scholarship:** Refer to 5.1.2
- **Book Bank Scheme of the Library:** Library every year updates the book bank scheme by purchasing the number of copies latest text books. The scheme is opened twice in both the semester and books are issued to the students for the whole semester.
- **Placement Committee:** For details refer to criteria 5.1.9 and 5.2.3
- **Counseling Services:** Refer to 5.1.8
- **Medical Facilities:** Refer to 4.1.6
- **Miscellaneous:** free Wi-Fi connectivity, bank services, photocopy shop, water purifiers, free parking service etc.
- The college also plans to start skill development programme under the XII plan.
- In collaboration with District Magistrate office (Shahdara zone), the facility of Election card making was provided to the students and faculty in the college premises.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The college has an Alumni Association which is at present unregistered. The Alumni Association was established in 2015. For co-ordinating the activities of the alumni association, there is an Alumni Committee in College, constituted by the Staff Council.

- The first alumni meet was organized on 11th January, 2015. Around 350 students participated in the meet.
- We have 250 members enrolled with the Vivekananda Alumni Association.
- A Facebook group has also been created to facilitate active interaction among the members of the alumni.
- The college magazine also features writings by the alumni in the form of poems and memoirs.

5.2 Student Progression

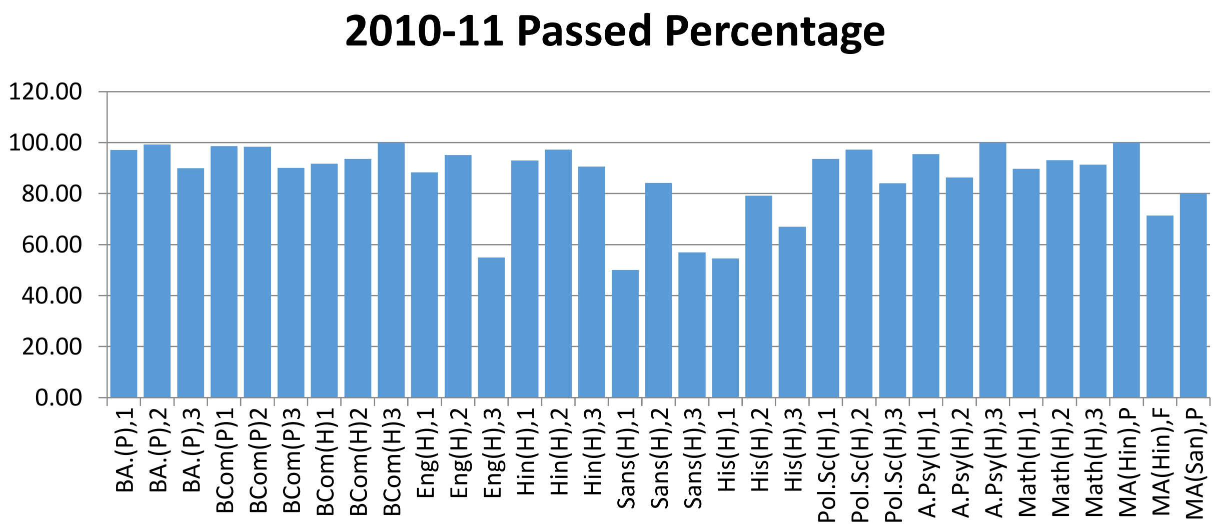
5.2.1 Trends of Student Progression

The College does not have a formal mechanism to monitor the progress of its students once they graduate. This has been a major concern and efforts are being made to compile such data with the help of the Alumni Association. It needs to be mentioned that some students of our college are now working as teachers in some colleges and schools. Some departments have informal mechanisms to find the details of its alumni.

5.2.2 Analysis of Results

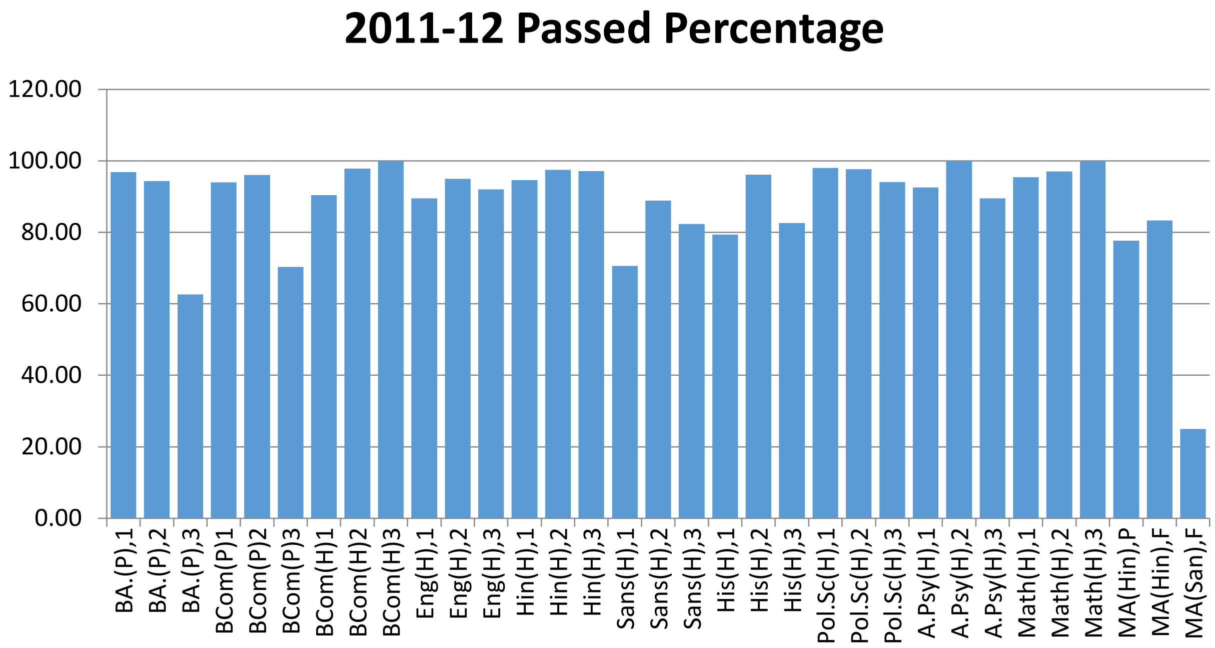
The analysis of the academic performance of the students from different disciplines for the past four academic years are given below.

Figure 5.1: Result Analysis



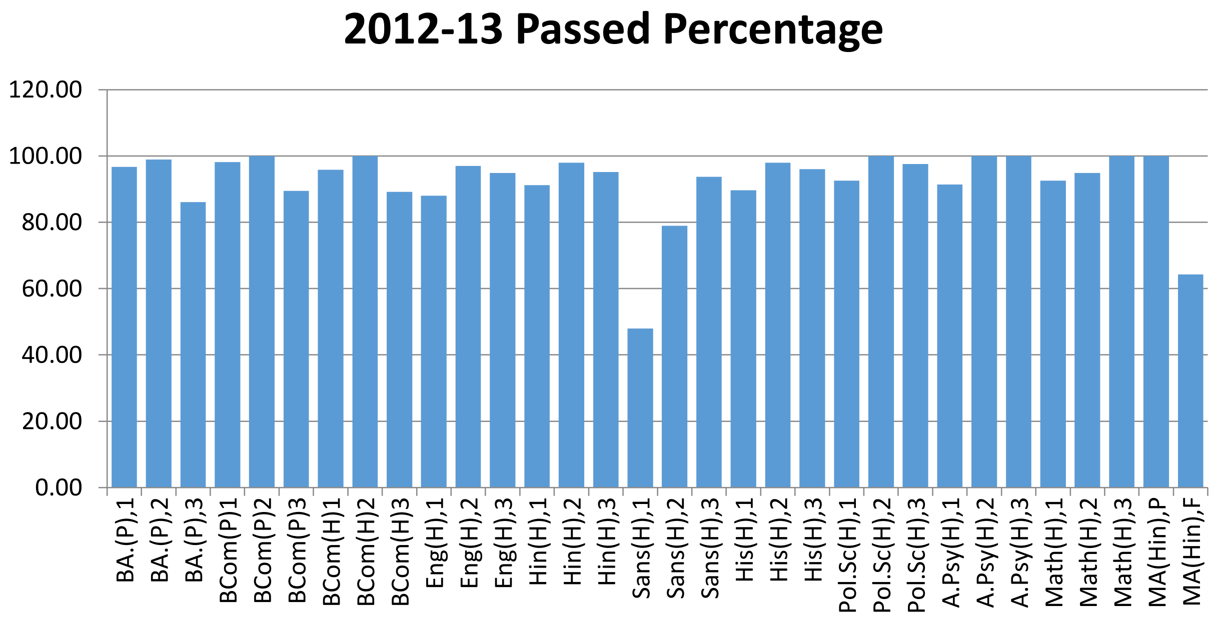
Academic University Positions:

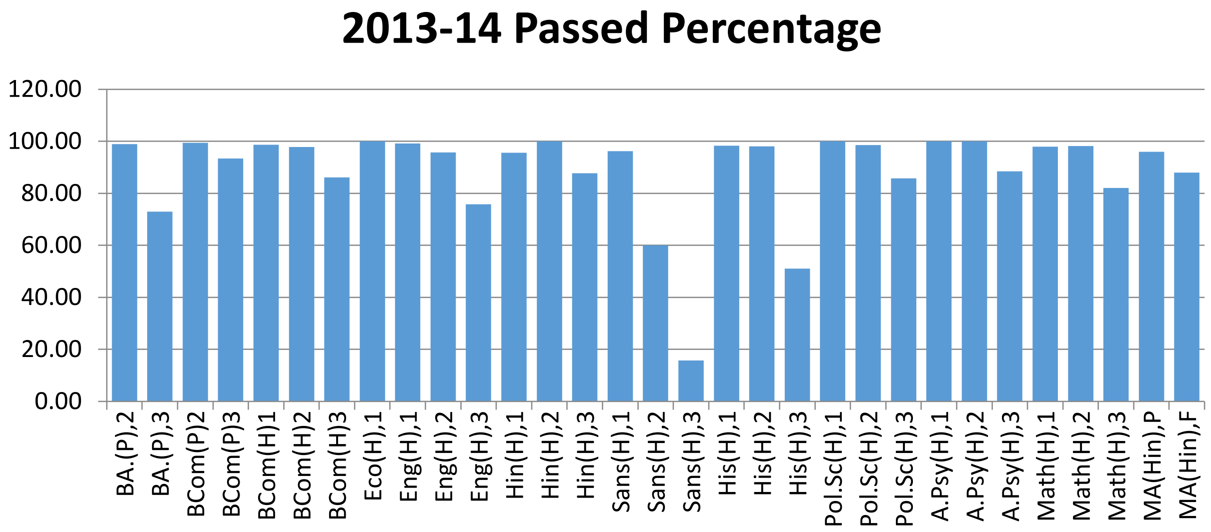
RituPriya (Applied Psychology Hons. I year) 2nd position
Surbhi (Applied Psychology Hons. I year) 3rd position
Somya Jain (Applied Psychology Hons. II year) 2nd positon



Academic University Position:

Surbhi (Applied Psychology Hons. II year) 3rd position





**Economics (Hons) was introduced in 2013 under FYUP*
**B.A. and B.Com (Prog.) were redundant in 2013 under FYUP*

5.2.3. Facilitating Student Progression

The College does not have a formal procedure to facilitate students' progression to higher levels of education and employment. However, the college has a Placement Committee to enhance the employment opportunities of students. A summary of the activities of the committee for the past four years have been described below.

- The committee has been conducting several seminars and workshops in order to develop student's skills for the future. The topics covered were resume writing, personal interviews, mock group discussions, and Vedic Mathematics. Students were informed how to crack 'CAT', Bank P.O., and SSC examinations. A lecture on 'Brand Management and Advertising' was organized. Prof. A. Rizvi of IIM Indore spoke on 'Leadership and communication Skills' which was very enlightening and motivating for the students. There were on campus placements by 'Genpact' in 2013-2014.
- The Vivekananda College Placement Committee (2014-2015) organized a career counselling & orientation session wherein students who were interested in placements/internships/career guidance were initiated into writing industry-relevant curriculum vitae and they were counselled about the various career options available to them. This was accomplished through an interactive seminar on Animation and Multimedia organized with the assistance of Arena Animation and Multimedia. The students were also guided as to how a course in animation and multimedia would be of immense help in every industry that they wish to join. The company offered internships to five students.

The Placement committee also organized a motivational interactive talk 'Gearing up for the Corporate World', by Mr. Manavi Sharma, Manager, Price Waterhouse Coopers.

Erudite Software and Learning Solutions Triksha is the other company that had come to Vivekananda College for campus recruitments. After an hour-long rigorous test followed by Group Discussion and personal Interview they shortlisted the following students for content writing profiles.

Table 5.5: Placement Details

Name of Candidate	Course	Year
Divya Gupta	B.Com	III Year
GarimaChamoli	B.A.(Hons.), English	III Year
Isha Grover	B.A. (Hons.), English	III Year
KarishmaNarang	B.Com	III Year
Rashi Gupta	B.Com	III Year
Shilpa	B.A. (Hons.), English	III Year
Ayushi Bansal	B.A. (Hons.), English	III Year
Chitra	B.A. (Hons.), English	III Year
Varsha Joshi	B.Com (Hons.)	III Year

Through the Central Placement Cell two candidates- (Shivani Khatri and Megha Aggarwal) were selected and one student (Divya Gupta) was short-listed by MeraJob India. Ms. Bhavi Aggarwal was selected by Tata Powers.

In the month of March 2015, Genpact, Noida had come for campus hiring for Finance and Accounting, Backend, Insurance, Supply Chain Management, Banking, Customer Service/Collection Profiles, and Capital Market Profiles.

Profiles Offered:-

- Finance & Accounting (B.Com only)
- Banking and Insurance (Any graduate)
- Voice (Customer Services/ Collections) (Any graduate)

The hiring activity started with the presentation by Genpact followed by Psychometric Test, Voice Test, and Personal Interview. Genpact rolled out the Offer Letters to 59 selected students who were asked to join the company after completing their course/graduation. The per annum salary ranged from Rs.1.34 Lakhs to Rs.1.70 Lakhs.

5.2.4 Special support provided to students who are at risk of failure and drop-out

There is no formal mechanism in the college to identify students who are at risk of failure and drop-out. However, while the teachers are interacting and guiding their students they get sensitised towards their pupils needs.

- The teachers provide special help to the students which is facilitated by committees like, Fee-Concession and Students' Aid Committees and Book

Bank facility in the Library for students from the economically weaker sections of the society.

- Remedial Classes are held for students who require extra input.
- Teachers hold extra-classes and tutorials/ preceptorials to assist the students in managing their academic and personal problems.
- The faculty members of the Department of Applied Psychology use their professional skills to counsel their students and, also, extend their services to the students of the college if these students willingly approach them.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

And

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Sports Activities: In order to maintain and achieve optimum performance levels required for competitions; regular training and coaching camps in various sports are organised by the college. Our students have been encouraged to participate and excel in many State level, National and Inter-University level tournaments to make the college proud of their achievements.

The achievements of the sports students of the college, for the year 2011-2012, are as follows:

To make our students fit and healthy, Vivekananda College focuses on sports activities and motivates students to participate and strive toward excellence in a variety of games and sports that are organized regularly.

Cross Country: The college Cross Country team achieved second position in the Inter-College Tournament held at the University of Delhi Sports Ground. The team players were Jaiwanti, Kalpana, Sarita, Jyoti Choudhary, Sujata and Roshan. The same team took part in the Inter-College Cross Country Competition held at Indraprastha College for Women on February 27, 2012. Jaiwanti secured second position in this competition.

Hockey: Our Hockey Team also achieved second position in the Inter-College Hockey Competition held at Janki Devi Memorial College, University of Delhi. Six students namely, Shubhangi, Anjali, Sarita, Jaiwanti, Jyoti and Kirti were selected for North Zone Inter-University coaching camp held at Janki Devi Memorial College. Four hockey players of the college, viz, Anjali, Sarita, Jaiwanti, and Jyoti participated in the All India Inter-University Championship held at MD University, Rohtak from January 28-30, 2012. Our hockey team participated in the second Padam shree Shyam Lal Memorial Invitational Hockey Tournament held at Shyam Lal College from February 6-

15, 2012. The hockey team performed outstandingly well and as a result the college received the winner's trophy in this tournament.

Cycling: Sujata represented Delhi in the All India Inter-University Competition in Track Cycling held at GNDU, Amritsar from January 3-8, 2012. She also represented the college in the Senior National in Cycling held at Pune and secured a silver medal. She participated in the Cycling Junior National held at Pune and won a bronze medal. She participated in the Cycling Delhi State Tournament, too, held at Yamuna Sports Complex, Delhi and won the first position in this competition.

Netball: Netball was recently introduced as a sport in our college. Our college team took part in the Inter-College Netball Championship held at Indraprastha College for Women from January 10-14, 2012 and won two matches.

Throw Ball: Parmita Gautam and her team represented Delhi State in National Throw Ball Tournament held at Sultanpur Lodhi, Punjab from June 6-8, 2011. Her team won the second place in the All India Competition.

Table 5.6: Sports Achievement in 2011-2012

S.N.	Name	Game	Level
1	Sujata	Cycling	All India Inter University
2	Sujata	Cycling	Senior National
3	Sujata	Cycling	Junior National Third Place
4	Sujata	Cycling	Delhi State First Place
5	Anjali	Hockey	All India Inter University
6	Sarita	Hockey	All India Inter University
7	Jaiwanti	Hockey	All India Inter University
8	Jyoti	Hockey	All India Inter University
9	Parmita Gautam	Throwball	National
10	Shubhangi	Hockey	North Zone Inter University Camp
11	Anjali	Hockey	North Zone Inter University Camp
12	Sarita	Hockey	North Zone Inter University Camp
13	Jaiwanti	Hockey	North Zone Inter University Camp
14	Jyoti	Hockey	North Zone Inter University Camp
15	Kirti	Hockey	North Zone Inter University Camp

Second Place in Hockey Inter College Tournament

**First Place in Padamshree Shyam Lal Memorial Tournament*

The following is a detailed report of the sports achievements of the students in 2012-2013:

Athletics: Our college team took part in Delhi University Inter-College Athletic Meet held at Polo Ground from October 31 to November 3, 2012. The team bagged four bronze medals in this meet. Bhawna in 800m, Nameeta in 1500m, Jaiwanti in 5000m and 10,000m. Sangeeta completed Half Marathon (about 21kms) successfully and was fifth.

Cross Country: The college Cross Country team achieved third position in Inter-College Tournament held at University of Delhi Sports Ground on September 22, 2012. The team players were Jaiwanti, Kalpana, Nameeta, Jyoti, Sujata and Roshan. Jaiwanti was selected and participated in All India Inter-University Competition held at Nagpur on October 8, 2012. Our college team took part in Sports Fest of Indraprastha College for Women held on February 12, 2013.

Kirti Baid from M.A. in Hindi participated in 'Sangam Mini Marathon' held at International Management Institute, Hauz Khas (New Delhi) and she stood first.

Hockey: Our Hockey Team participated in Delhi State Woman Festival which was held at Subhash Stadium from September 10-12, 2012. There were 12 teams in all. Our team secured second position in this tournament. Five hockey players of the college namely, Jaiwanti, Jyoti, Parmita, Charu, and Dipshi participated in the All India Inter-University Championship held at Bareilly from January 28-30, 2012. Jaiwanti, Parmita, and Jyoti represented Delhi State in Hockey Senior Level Championship held at Bhopal. Unnati, Dipshi, and Parmita were selected for Hockey Junior National Championship held at Hyderabad.

Cycling: Sujata was finally selected for the India Team to take part in Asian Cycling Championship to be held in Delhi in New Delhi from March 3, 2013.

Netball: Netball was introduced last year in our college. Our college took part in the Inter-College Netball Championship held at Miranda House from January 30-February 5, 2013.

Volley Ball: Volley Ball was revived in the college after a long time. Our team took part in Inter-College Tournament held at Janki Devi Memorial College.

Table 5.7: Sports Achievement in 2012-2013

S.N.	Name	Game	Level
1	Sujata	Cycling	All India Inter University
2	Sujata	Cycling	Asian Cycling Championship
3	Jaiwanti	Hockey	National Championship
4	Parmita	Hockey	National Championship
5	Jyoti	Hockey	National Championship
6	Unnati	Hockey	Junior National
7	Deepshi	Hockey	Junior National
8	Parmita	Hockey	Junior National
9	Jaiwanti	Hockey	North Zone Inter University Camp
10	Parmita	Hockey	North Zone Inter University Camp
11	Jyoti	Hockey	North Zone Inter University Camp
12	Unnati	Hockey	North Zone Inter University Camp
13	Kirti	Hockey	North Zone Inter University Camp
14	Deepshi	Hockey	North Zone Inter University Camp

15	Charu	Hockey	North Zone Inter University Camp
16	Jaiwanti	Hockey	All India Inter University
17	Jyoti	Hockey	All India Inter University
18	Parmita	Hockey	All India Inter University
19	Charu	Hockey	All India Inter University
20	Deepshi	Hockey	All India Inter University
21	Jaiwanti	Cross Country	All India Inter University
22	Bhawna	Athletics	Inter College Third Place
23	Nameeta	Athletics	Inter College Third Place
24	Jaiwanti	Athletics	Inter College Third Place
25	Sangeeta	Athletics	Inter College Third Place

*_Third Place in Inter College Cross Country Championship_

*_Second Place in Delhi State Women Festival Hockey Tournament_

Physical education plays a vital role in the development of body, mind and soul. It fosters a positive self-concept as well as the ability to meet intellectual, social, and emotional challenges. A healthy and physically active student is more likely to be academically motivated, alert, focused, and successful. Therefore the college provides a vibrant sports culture.

During 2013-2014, the following are the highlights of sports performance of our students:

Athletics: Our college team participated in Delhi University Inter-College Athletic Meet held at polo ground from October 23-25, 2013.

Badminton: Initiating a new beginning, our college badminton team took part in Delhi University Inter-College Tournament held at Jesus and Mary College.

Cross Country: The college Cross Country team participated in the Inter-College Tournament held at University of Delhi Sports Ground on September 22, 2013. The team players were Roshan, Nameeta, Bharti, Padmja, Bhawna, and Savita. Our college cross country team took part in Delhi University Half Marathon (about 21kms) held on October 19, 2013 and secured fourth position. Padmja and Kirti Baid took part in the ‘Mini marathon’ held at New Delhi and secured third and fifth position respectively.

Hockey: Our college Hockey Team achieved the first position in the Inter-College Hockey Tournament held on October 9-14, 2013 at Jesus and Mary College. Four students- Parmita, Jyoti, Unnati, and Roshan were selected for the North Zone Inter-University Championship held at Kurukshetra from December 31- January 4, 2014. Five students- Sujata Singh, Roshan Parveen, Charu Chawla, and Ritika Gandhi represented Delhi State in Senior National Tournament held at Lucknow in April, 2013 and Unnati Yadav represented in Junior National Tournament held at Hyderabad in 2013.

Cycling: Sujata represented University of Delhi in All India Inter-University Championship in Track Cycling held at Punjab University, Patiala in November, 2013. She also participated in Senior National Cycling

Championship held at Patna in October, 2013. She won a bronze medal in this tournament. She also represented the Indian Team in Asian Cycling Championship held in New Delhi in 2013.

Fencing: For the first time our fencing team took part in the Second Delhi State Fencing Championship held at N.K Bagrodia Public School Sector 4, Dwarka on December 6-8, 2013. The team bagged a bronze medal in this tournament. Nameeta was selected for Delhi State Fencing Team to take part in the National to be held at Srinagar.

Langadi (Hopping): Two students namely, Padmja and Kirti participated in the Nationals held in Tamil Nadu in December, 2013.

Tug of war: Our college students- Bhawna Sharma, Alka Rajput, Bindia Khandelwal, Priyanka Suman, Madhuri, Manisha Rana, Sheetal, and Kajal participated at State level and National level Tournaments organized by Delhi Federation of Tug of War.

Taekwondo: Our students participated in Inter-College Tournament held at Ram Lal Anand College on November 6-7, 2013. Priya Nagar secured a bronze medal.

Volley Ball: The college team took part in the Inter-College Tournament held at Laxmi Bai College, University of Delhi.

Wrestling: For the first time our students participated in Delhi University Inter-College Tournament held at Chhatrasal Stadium on November 6-7, 2013. Manisha Rana bagged a gold medal in this tournament. She also represented Delhi University in All India Inter-University Championship held at Bhopal in December, 2013.

Table 5.8: Sports Achievement in 2013-2014

S.No	Name	Game	Level
1	Parmita	Hockey	North Zone Inter University
2	Jyoti	Hockey	North Zone Inter University
3	Unnati	Hockey	North Zone Inter University
4	Roshan	Hockey	North Zone Inter University
5	Sujata	Hockey	Senior National
6	Roshan	Hockey	Senior National
7	Charu	Hockey	Senior National
8	Ritika	Hockey	Senior National
9	Unnati	Hockey	Junior National
10	Sujata	Cycling	All India Inter University
11	Sujata	Cycling	Senior National Third Place
12	Sujata	Cycling	Asian Championship
13	Namita	Fencing	National
14	Priya Nagar	Taekwondo	Third Place Inter College
15	Manisha	Wrestling	All India Inter University

First Place in Inter College Hockey Tournament

**Second Place in Delhi State Women Festival Hockey Tournament*

The sports facilities in the college include a large playground and intensive training is imparted under expert guidance. Each year students of our college achieve notable distinctions and many of them are selected for State, All India Inter-University and National tournaments.

Their accomplishments for the year 2014-2015 are as follows:

Cross Country: The college Cross Country Team was the runner up in the Delhi University Inter-College Tournament held at the University Stadium. The participants were Padmja, Bharti, Savita, Sonali, Parul, and Bhawna.

Hockey: Hockey Team was third in the Delhi State Women's Festival and was awarded a cash prize of Rs.8000/- by the Directorate of Education, Department of Sports, Government of N.C.T, Delhi. Our hockey team was placed third in the Inter-College Tournament held at Janki Devi Memorial College. Seven students were selected for the University Camp. Three students namely, Charu Chawla, Unnati Yadav, and Anjali were selected to represent University of Delhi in the All India Inter-University Competition held at M.D.U, Rohtak. Ritika and Charu represented Delhi State as a member of the Junior Women Hockey Team in the First Junior (six a side) National Hockey Tournament held at Himachal Pradesh. Mahima was selected to represent Delhi State in All India Women Festival held at Bengaluru.

Taekwondo: Two college players- Shweta Chaturvedi and Priya Nagar represented the College Team in Inter-College Taekwondo Championship held at University Stadium. Shweta was second in her weight category.

Wrestling: Manisha Rana was third in her weight category in the Inter-College Wrestling Championship held at Chhatrasal Stadium, Model Town (Delhi).

Cycling: Kavita was selected to represent University of Delhi in All India Inter-University Cycling Competition held at Amritsar. She was also a winner in Delhi State Cycling Competition held at I.G.I Velodrome in Delhi.

Netball: Our Netball Team participated in Inter-College Tournament held at Maitreyi College. Manisha Rana and Sheetal were selected by Delhi State Netball Association to represent Delhi State in the Junior National Netball Tournament held at Acharya Nagarjuna University, Andhra Pradesh.

Table 5.9: Sports Achievement in 2014-2015

SN	Name	Game	Level
1	Charu	Hockey	All India Inter University
2	Unnati	Hockey	All India Inter University
3	Anjali	Hockey	All India Inter University
4	Mahima	Hockey	All India Women National
5	Charu	Hockey	Junior National Six A Side Hockey
6	Ritika	Hockey	Junior National Six A Side Hockey
7	Shweta	Judo	Second Place Inter College

8	Kavita	Cycling	All India Inter University
9	Kavita	Cycling	First Place in Delhi State
10	Manisha Rana	Netball	Junior National
11	Sheetal	Netball	Junior National
12	Padmja	Cross Country	Second Place in Inter College
13	Bharti	Cross Country	Second Place in Inter College
14	Savita	Cross Country	Second Place in Inter College
15	Sonali	Cross Country	Second Place in Inter College
16	Bhawna	Cross Country	Second Place in Inter College
17	ParulTyagi	Cross Country	Second Place in Inter College

**Third Place in Inter College Hockey Tournament*
**Second Place in Delhi State Women Festival Hockey Tournament*

A properly designed sport specific, strength training program to develop muscle strength, speed, acceleration, size, and functionality to improve performance on the playing field and to decrease injury is of urgent need. Keeping this in mind, college multi-gymnasium has some of the popular cardio machines and strength training machines available at most fitness centre.

College has a 200 meters synthetic track with a long jump pit, a triple jump pit and shot put throw and a grass track. Such facilities have contributed in the multi-faceted development and performance of the college players (as mentioned above in terms of the achievements of the sports students). The details of the sports infrastructure provided by the college have been described elsewhere.

Cultural Committee Activities: The objectives of the Cultural Committee/ Student Societies of our college are:

- To expose students to different art forms thereby increasing their appreciation and understanding of them.
- To provide platforms for discovering, nurturing and expressing their talent.
- To provide creative outlets and alternatives to the prevailing media and money oriented culture.
- To inculcate values of respect towards oneself and others, social responsibility, co-operation and justice.
- To develop skills of leadership, communication, observation, volunteerism and lateral thinking.

With this backdrop, the descriptions of the programme calendar of the various students' societies are as follows.

2011-2012

The various students' societies under the Cultural Committee remained active throughout the year. At the beginning of the new Academic session, the office bearers of all the societies were nominated by the teachers in the committee. These nominations were done on the basis of the following criteria:

a) Past record of involvement in a particular cultural activity (which meant short listing only third and second year students for positions of responsibility).
b) Ability to work with students from varied socio-cultural backgrounds.
c) Ability to spot talent and to promote talented students without bias.
d) Ability to carry through a task, consistently and with responsibility.
e) Regularity in attending meetings and passing on information.

Each teacher in the committee was given a choice regarding monitoring and supervision of one or two of the student societies. The following is an account of the activities of the different societies.

Dramatics Society: The primary focus of the Society, was on street theatre. A training workshop was organised during the 1st semester break in the month of December’11, under the guidance of Mr. Vipul Pachori, Mr. Anup Thapa and Mr. Anirudh of *Gavah* theatre group. This developed into an on-going activity over the next couple of months. The college team (*Buniyaad*) won the First Prize of Rs.5100/- in the inter-college competition held at Mata Sundri College. It bagged the Second Prize at *Antardhvani*, the inter-college festival organised by Delhi University. At Khalsa College the team stood Third, winning Rs.3000/-. A consolation prize of Rs.1000/- was given to the team at the P.G.D.A.V. College. At the inter-college festival (*Pallavi*) hosted by our own college, the team won the Second Prize of Rs.4000/-. The team also performed on the theme, `Cancer preventable and treatable' at the Arts Faculty, DU.

A special mention needs to be made of Shivani Arora for the consistency of her enthusiasm for dramatics, due to which several other students were motivated to join the Nukkad Natak group and contributed to the success of their production.

Dance Society:-The tradition of **Indian Classical dance** forms was carried forward by Mansi Mehra, Deepika Joshi, Pavitra (Kathak), and Kriti (Odissi). Dr. Aditi Chowdhary (Dept. of History) choreographed a Tagore composition in Odissi style on the occasion of the college Founders' Day celebrations.

Folk Dance: attracted many students who went on to form their own groups, each group experimenting with dances from different parts of India. For the college Founder's Day celebrations, Mrs. Rina Srivastava, trainer, choreographed folk dances of Rajasthan (*Ghoomar*) and Maharashtra (*Lavni*). She was assisted by Mrs. Beena Arya (Dept. of English). Students of Hindi (Hons.) III Year choreographed their own *Ghoomar* composition with the assistance of Dr. Pratibha Gemini and Dr. Babita Kumari (Dept. of Hindi). The groups performed at different inter-college festivals. Two groups performed at the inauguration of Sri Venkateswara College cultural festival.

A fusion of different dance forms was presented at the Folk Meet organised by the students of the society. They also choreographed and performed at the inaugural sessions of *Ms.Vivek* and *Pallavi* functions.

Western Dance: Vivacious, the Western Dance Society has started its journey recently. And in this short journey it has worked hard enough to get recognized as a deserving western dance team amongst other colleges.

The Dance Society invited trainers Richi and Abhilasha to conduct a two week workshop on Modern Dance forms.

The chain of performances started from The *Ms.Vivek* contest of Vivekananda College, where the team performed in the opening ceremony. The team also gave an opening ceremony performance for the Western Dance Competition held on Nov. 2, 2011.

The winners were:

Solo Dance: Kavita Yadav,

Group Dance: NeelamBisht, Garima Thakur, Pranjali, Sneha

The team participated in various competitions throughout the year-

- Mata Sundri College (02.02.2012)
- Hindu College (03.02.2012)
- Amity University, Greater Noida (08.02.2012)
- Delhi College of Arts and Commerce (09.02.2012)
- Dyal Singh College (15.02.2012)
- Shyam Lal College (28.02.2012)
- Zakir Husain Delhi College (29.02. 2012)
- Ram Lal Anand College (01.03.2012)

The team was awarded the second prize in Shyam Lal College. Then the very next day the team won the second prize in Zakir Husain College. The team won the third prize in Ram Lal Anand College, South Campus.

Music Society (Indian/Western): The high point of this society was the formation of the Vivekananda Choir which made its debut at the Founders' Day celebrations, providing live music for a dance, Christmas/New Year Celebrations on 6.1.12 saw them enthralling the audience with Christmas Carols in English and Hindi. On 12.1.12 the choir sang on the occasion of Vivekananda Jayanti. In remembrance of Late Kanika Sharma, the Students' Union President, the choir presented a musical tribute at the starting of the college cultural festival.

To recognise the modern dancing talent of the college, the Western music and dance group organised a Fresher's Music Talent competition on 13.9.11. SurbhiBagga and Bhawna Singh gave a stunning performance during the *Ms.Vivek* Contest.

Film Society: On 13.9.11, the Film Society organised a screening of *The Lost Battalion*, a film based on a true incident during World War I. The screening was followed by a discussion on the film by the students. There was also a quiz based on the film. Prizes were given to winners, Deepika Joshi, DishaVerma, Shweta Tiwari. From Feb 17-24 the Society organised a Film Festival, primarily for students of English (Hons.). The films were: *Heart of Darkness*, *Frankenstein*, *Gone With the Wind*, *Othello*, *Sons and Lovers*, *As*

You Like It. The festival aided the students to understand and analyse literary texts through their film adaptations.

Art & Craft Society: In December, the Society organised a seminar in collaboration with the International College of Fashion. This gave an overview of careers in the fields of fashion and designing.

The Decoration team, under the expert guidance of Dr. Shahnaz Begum worked tirelessly before and during every college function to beautify the premises.

Creative Writing Society: On 16.11.11 a creative writing competition was organised. The contest was bilingual (Hindi/English). Yashprabha of English (Hons.), III Year and Preeti of Hindi (Hons), III Year won the First Prize in their respective categories.

Quiz: Bhavna Yadav, of English (Hons.), II Year, participated in, and won many inter college quiz competitions, throughout the year.

Debating Society: The Debating society held an intra-college debating competition in which Shweta Tiwari, English (Hons.), III year stood first. She also won the Best Speaker Prize in an inter university debate held in JIIMS in 2011. Shweta Tiwari and YashprabhaBinjola, English (Hons.), III Year, won the Third prize in the Best Team category in NanditaRajguru Memorial Annual debate, '11 in Janki Devi Memorial College. Bhavna Yadav participated in a parliamentary debate held in Kirorimal College. Shweta Tiwari and Yashprabha Binjola participated in an inter college debate in Rajdhani College where they won Best Speaker and Best Interjector prizes respectively.

The society also organised a 'Knock Out' round for the Debating Competition of *Pallavi*-'12. Shweta Tiwari and Rakhi, Hindi (Hons.), III Year were selected to represent the college in *Pallav*i-'12, where they won the Third prize.

Events organised by the Cultural Committee:

- August 2011 - Declamation Contest on Patriotism, Poetry Competition, Music Competition and Kite Flying Contest
- Oct 2011- Folk Meet and Music Contest
- Founder's Day Celebrations - Cultural Programme
- *Ms. Vivek* Contest- All Three Rounds (for Students' Union)
- Jan 2012 — Christmas Celebrations
- Lohri Celebrations (for Students' Union)
- Mar 2012 – *Pallavi*- Inter-college festival (for Students' Union)

2012-2013:

The new academic session began with the nomination of the President and Vice-President of the Cultural Committee and its different societies by the teachers in the committee.

Dramatics Society: The work of looking after Proscenium theatre was taken up by Ms. Saraswati Subbu (Dept. of English). Supervision of students interested in Street Theatre (*Buniyaad*) was undertaken by Mr. Mukesh Burnwal (Dept. of Hindi)

A training workshop was organised during the 1st semester break under the guidance of Mr. Punj Prakash, an NSD trained expert. A street play, based on the Delhi gang rape outrage, was created and enacted by students. Over the next couple of months street theatre students participated in inter-college competitions at Mata Sundri College, Kalindi College, Bharati Mahila College, Bhaskaracharya College, Ramanujan College and *Antardhawani*.

Dance Society: The Dance Society conducted a three week workshop on Modern Dance forms. Students choreographed dances on the occasion of Independence Day, Ganesh Utsav, Foundation Day and Voters' Day celebrations. The students participated in inter-college festivals held in UCMS, Keshav Mahavidalaya, Shyam Lal College and Shaheed Bhagat Singh College.

The seniors of the Society conducted workshops throughout the year to seek and encourage new talent. They also consistently supported the juniors to participate in inter-college festivals. A special mention needs to be made about Yashna Behra who worked on this mentoring system, which lies at the heart of the Cultural Committee's ethos.

Folk Dance attracted many students who went on to form their own groups, each group experimenting with dances from different parts of India. The students performed on Foundation Day and choreographed *Nritya Natika* entitled *Sakhi* for 'Save the Girl Child' event held in the college. The students received the 2nd prize in the inter-college folk dance competition held during *Pallavi*.

Music Society: Indian/ Western/ Bollywood: The Vivekananda Choir which participated in the Foundation Day celebrations, provided carols for Christmas/ New Year Celebrations on 05.01.13 enthralling the audience with Christmas carols in English and Hindi. The newly created Bollywood Society won several inter-college competitions with their song and drama act on *'Nirbhaya'*.

Film Society: The first half of the academic session was spent in putting together the infrastructure required for screening of films. Documentaries were screened in September '12. In the Jan-April '13 session members decided to screen at least 1 film every fortnight. Films screened were: *Shakespeare in Love*, *Harish chandrachi Factory* and *Cinerna Paradiso*. In a meeting of the office bearers and executive committee members of the society, it was decided to hold a short- film festival in collaboration with '*Shamiana*', a Mumbai based short-film club.

Art & Craft Society: Under the expert guidance of Dr. Shahnaz Begum and Dr. Meena Panday several workshops were held for the students. These included, pot making, making artificial flowers, making decorative trees, using software, poster-making and stage-decoration.

Creative Writing Society: On 23.1.13, a creative writing competition was organised on the topic 'Commercialisation of Education'. The contest was bilingual (Hindi/English).

Fashion Society: The 'Alluring Dazzlers' choreographed *NavDurga* and a political satire, redefining the concepts of catwalk and stage space. They also participated in traditional fashion shows.

2013-2014

The role of cultural societies in bringing about social transformation was discussed, at the outset. It was decided that principles of social responsibility, equality and religious tolerance would be promoted through the activities of the student societies. As a first step, children supported by the NG0, '*Butterflies*' were invited to the college on Foundation Day. Various societies organised activities and inter-active sessions with the children. Student co-ordinators and volunteers were supervised by the teachers in the preparation and serving of food to the children.

In keeping with the established tradition of the Cultural Committee, the festivals of Janmashtami and Christmas were celebrated with fervour. During the Janmashtami celebration the students participated in several events. The 'Bhajan Singing' competition saw a huge turnout. A talk on contemporary interpretations of the *Bhagvad Gita* by Dr. Arun Naikwas followed by a lively interactive session with the students. In collaboration with the Sports Department of the college, students enacted traditional pot breaking sessions from the life of Krishna. Christmas day celebrations took place on 08.01.2014 where students put up a wide variety of stalls, from handicrafts and hand-made fashion accessories to mouth- watering food items. The Vivekananda choir infused the audience with Christmas spirit through their carol singing. Santa Claus's dramatic appearance warmed the cockles of everyone's heart even as he greeted the crowd and distributed goodies. The following is a summary of the activities of the student societies:

Debating Society: On 20.9.13 the society held a debate on the topic 'Unity in Diversity is a reality in India'. In a debate held in Lovely Public School, the college team won the 2nd prize. Shefali Jolly of B Com (Prog.), II year, participated in a debate organised by the British Council. During *Pallavi*, the society organised a debate on 'Politics and Morality go hand in hand'.

Dramatics Society: In the first meeting of the society, it was decided that collective and uniform training would be provided to all the members, irrespective of their preference for proscenium or street theatre. The society held a series of workshops, commencing on September 19, 2013 on different aspects of theatre craft. After undergoing this training, students concentrated on specific areas. The street theatre group *Buniyaad* created a play entitled 'The Dark Circle’. The first performance of the group was at Amity University, Noida where they got a 'special mention'. The group bagged the 2nd prize at *Antardhvani*, theDU cultural festival which sees participation from all colleges of University of Delhi. The group also got the second position at competitions held by the National Law Institute, Jaipuria Institute of Management Studies. In an inter-college competition held at PGDAV College, the team won the 3rd Prize. The society organized its own street theatre festival '*Zehniyat*'14' during *Pallavi*.

Creative Writing Society: This society is a platform for students to express their literary talent through a wide range of genres including poetry, fiction and essay. At the start of the session, the society conducted a story writing competition with the topic “I am alive because...' The competition was conducted in Hindi and English. During *Pallavi*, the society organised an inter-college 'Weave a Story' competition, in Hindi and English. In order to select the best students from the college, the society held a preliminary round of competitions in the college. During the festival the topic in Hindi was *'Maa keval shabd nahin*'. In the English section, participants were asked to compose a story using a string of words that were given to them on the spot. The society also organised a 'Poet's Corner' during *Pallavi*, in the English section. Participants were asked to compose a poem in response to a painting by Caspar David Fredrich. In the Hindi section the society held a *'Kavya Goshti'* where participants read out self-composed poems.

2014-2015

The students of all the societies held a meeting in which it was decided that the Cultural Committee would henceforth be called *Samanvay.*

This is a brief description of some of the Students Societies' community outreach exist under the umbrella of the Cultural Committee (*Samanvay*). All the societies participated in inter-college festivals. Apart from that some have done more outreach.

Art & Craft (Kalakriti): College students have held exhibitions of products created by them. During Alumni meets and festivals, which are open to the public, the products made by the students have been put up for sale.

Photography Society (Click-O- Mania): Has held exhibitions, open to the public. The society also runs on-line competitions in which students from different colleges participate.

Environment Society (Green Leaf): The Society spreads awareness about current environmental concerns. It has worked on 'Managing e-waste' and general waste management programmes in collaboration with local NGOs. The Society also puts up posters at college and inter-college festivals.

Fashion Society (Alluring Dazzlers): Has been promoting social and environmental concerns through its fashion shows. The students of this society design and create costumes suited to a theme. One was on the use of waste material and waste material was used to design garments. Another theme was 'Beauty without Cruelty' in which not using animal products was promoted. Another one was on the rights of women. These students have performed in different colleges and also on days when people from the local community have been present. They have often been guided by students from the Pearl Academy (fashion design Institute).

Film Society: One highlight of this society was screening a film for street children from the NGO '*Butterflies*' and encouraging them to look at various aspects beyond entertainment.

The Cultural Committee as a whole did two community projects. The first one was cooking lunch for children from '*Butterflies*', from purchasing the raw material for cooking and serving the meal. The second was 'Run for Harmony' through the colony around the college to spread the message of peace between communities.

Furthermore, *Samanvay* organised an inter-college cultural festival- *Eirene*. This was the culmination of a whole year's planning and was totally a students' affair from planning the programmes to selecting the theme of Harmony which was reflected in each and every competition.

All these societies work in harmony to make the different functions in college namely, Ms. Vivek Contest (Talent Contest), Pallavi (Winter Festival of the college), Foundation Day celebrations, Sports Day, and the Annual Day a grand success.

Other Extra-Curricular Activities:-

Lakshyank: From the time the first students entered the gates of the College, then situated in Gandhi Nagar, the teacher-student relationship followed an unusual trajectory. While the teachers were willing to give their best and more on the academic front they also realised that the demands being made on them were far more than teaching and learning. Students brought their fears, anger and sense of alienation into their classrooms, and lessons would often turn into heated discussions on, parenting, the right to make one's own choices in life, rights for women. Most of these students were children of parents who had never been to school. The girls had to negotiate with their parents in order to even get to college. It was not uncommon to have students skip breakfast in order to finish mandatory household chores before being allowed out for class. Coming from families of small traders, entrenched in orthodoxy these young girls were opening up to new dimensions which education was bringing them. Responding to this need, the college decided to formally start three new centres: Gandhi Study Circle, Vivekananda Committee and Guidance Centre for women. In 1981 the Guidance centre was named **Lakshyank**.

Lakshyank had a two-fold aim,

- To provide counselling on personal problems through individual sessions or group discussion
- Career guidance through lectures by experts from different professions.

Apart from that the centre would often hold campaigns or competitions to raise awareness about a specific social cause and parents of students would often be invited to join hands with their wards and teachers. Since the college has always maintained that no institution exists in isolation these outreach programmes would be extended to people from the larger community. The centre stepped up its activities, lending support to the marginalised and underprivileged outside the college. In this way the students would give back to the community what they themselves had received. Though the activities of the centre are for everyone, Lakshyank has a membership of students and elected office-bearers. This group takes decisions on programmes, participation and outreach.

Women's Development Centre (W.D.C): It provides a platform for students to generate awareness about various contemporary political and social issues through group discussions, debates, paper presentations, theatre, workshops, etc. In September 2011, a debate on ‘Lokpal versus Jan Lokpal Bill’ was organized. In October 2011, Personality Development Program was conducted in which the famous speaker Shri. P.S. Rathore addressed the students. Poster-making, slogan writing, declamation, poetry recitation competitions and power point presentations on the theme ‘Save the Girl Child’ and ‘Save the Environment’ were organized. Also, there was a poetry recitation competition on ‘Women Empowerment.’ Recently, a self-defence camp was organized by Delhi Police for ten days for the students. This camp was sponsored by Reliance Club.

Vivekananda and Gandhian Studies: On the occasion of the 150th birth anniversary of Swami Vivekananda, the students were made aware of the values of different religions. On January 17, 2012, a Declamation Contest was organized on the ‘Views of Vivekananda.’ On January 23, 2012 and February 6, 2012, Ramakrishna Mission sponsored an Essay Competition in which 34 students had participated. In the first round Niharika (B.A. Hons English, II Year) won the first price from the Delhi Zone. With the same enthusiasm, a Paper Reading Competition was organized on the views of Gandhi on February 23, 2012.

Keeping with the spirit of the celebration of Swami Vivekananda‘s 150th birth anniversary, the committee held a Declamation Contest on January 22, 2013 in the college. The themes were- ‘Influence of Swamiji on Youth’ and ‘Roles of Women.’ On February 4, 2013, Swami Shantatnananda from Ramakrishna Mission gave a lecture and blessed the students.

Poster-making competition and Essay competition were also organized on the philosophical views of Swami Vivekananda and Gandhi’s views on life on January 21, 2015 and March 2015 respectively.

SPIC MACAY: Over the years a lot of LEC-DEMS and full length concerts have been held in the college. In each of the concerts, the students were deeply interested and inspired by the artists and the art forms.

Many of our students after graduation continued to be in touch with SPIC-MACAY. Either they organized SPIC-MACAY programs in the institutions where they worked (like schools for example) or if they shifted base (from Delhi to some other place), they were dynamic enough to inspire other people about SPIC-MACAY to open a chapter in that city or town. That is because, the objective of SPIC-MACAY, apart from inspiring students to be aware of our cultural heritage, is also to promote qualities of leadership, coordination and inter-personal relationships.

It provides them with several opportunities to take care of their self-growth and their evolution into finer human beings.

National Service Scheme: The motto of National Service Scheme (NSS) “Not Me but You” reflects the essence of democratic living and upholds the need for self-less service. It helps the students develop appreciation to other’s person point of view and also show consideration to the other living beings.

It, therefore, aims to bring about fundamental changes in an individual's life and there is no greater happiness and reward than this. The NSS wing has been active for the past many years in the college. The NSS Unit of Vivekananda College has constantly strived to achieve the motto of NSS through organizing various activities throughout the academic year.

Table 5.10: NSS Activities

SN	Activities Organized	Objectives Achieved	Year
1.	Self Defence Camp	Participation of students in the different techniques of self-defence.	2011
2.	Students of NSS participated in a discussion on 'Corruption in our daily life' at All India Women's Conference and won a prize.	Providing opportunities to students to be more socially conscious.	2011
3.	A 3-day Entrepreneurship Awareness Camp.	To enhance knowledge about various aspects of entrepreneurship and self-reliance.	2012
4.	A 9 lecture series by 'Sri Satya Sai Institute' on human values and personality development.	To facilitate the students' self-growth.	2012
5.	Organized a poster making competition on the theme "Tobacco free environment."	Giving free and creative expression to the students' perspective.	2012
6.	NGO 'Daasi' provided knowledge about the Child Protection Act	To inculcate values in students such that they become socially responsible citizens.	2012
7.	Community Service Project: ● Visit to Deaf and Dumb School—an interactive session, cultural program and distribution of eatables to the kids. ● Sharing food with the laborers engaged with the construction process that happened to be going on in the college ● Teaching the children of	● Learning an attitude of sharing and caring. ● A feeling of compassion towards others. ● A moral duty to return back to society.	2013

	construction workers in college.		
8.	A project named "Wake India Make India" initiated under the headship of Joshi Shubhangi (First year student of Commerce Department).	● Providing toys, books, etc. to needy and under-privileged children. ● Helping society	2013
9.	"Life Is A Game, Play It" A course on Holistic Management through Human values with the support of 'Sri Satya Sai Seva Organization"	● Understand themselves as students in relation to their community. ● Development of moral values. ● Development of self. ● Acquiring leadership qualities and democratic attitudes.	2014
10.	"Swachh Bharat Abhiyan" drive to clean the college. Poster-making and slogan writing competitions were also organized.	● To strengthen the belief- "Cleanliness is next to Godliness". ● In tune with Government's "Clean India" drive.	2, Oct 2014
11.	Blood Donation Camp	Yearly blood donation camps for a social cause.	

Department Fests: Many departments (e.g. Commerce, Computer Science, English and Mathematics) also organise a one-day fest to enhance their students' understanding of their respective disciplines and appreciate its inter-disciplinary possibilities.

To sum-up it may be concluded that through these forums (as described above) students of our college participate in intra and inter-college competitions and win laurels for the college and self. Moreover students from the different departments of the college explore exciting possibilities while organizing festivals in their specific disciplines. Students from the Department of Applied Psychology have been participating as budding psychologists in the Psychology Festivals organized by other colleges and have been winning accolades too. Overall, the main focus of students' activities is the empowerment of women and to encourage values of self-worth and social responsibility. This is the guiding principle that underlies all the co-curricular activities. Also please refer to 1.3.1

5.3.3 How does the college seek and use data and feedback from its graduates and employees to improve the performance and quality of the institutional provisions?

The college holds meetings with staff members – teaching and non-teaching, student representatives to understand their concerns and tries to address them as speedily as possible.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- **Students' Publications:-**
- **College Magazine: 'ISHA' (The Divine Light):** The college magazine, remarkable for its multilingualism, is brought out annually and gives an opportunity to the students to express their creativity in English, Hindi, Sanskrit, and French. It gives a chance to budding poets, story-tellers and essayists to give expression to their creative urges. Besides, academically bright students are also provided with an opportunity to become Student Editors. Students are felicitated for their talent and thought provoking ideas and contribution to the magazine.
- **Wall Magazine: 'Kasturi':** It is an initiative of the students and teachers of the Department of Hindi of the college. It encourages creative writing on a myriad of issues and concerns. It provides opportunities for self-expression and discussions on social, political, satire, and emotive creations. The journey of the publication of magazine began on September 14, 2011 and since then the students have nurtured it to sensitive and meaningful heights.
- **'Word Weaves'**, the annual Newsletter of the Department of English: On March 2015, the Department of English released the first issue of its newsletter "Word Weaves" during the annual departmental festival "Illuminat-Eng". Headed by a team of faculty and student editors, the newsletter acts a creative and literary platform for the students of the department by featuring their writings spanning diverse genres and themes. Vinayana Khurana from B.A(H.) English III year has published a collection of poems titled *Vinayana's World.*
- **'The Blue Inkpot'** newsletter of the Department of Commerce has been initiated with the main objective of encouraging students to express their opinions and thoughts and explore their creativity.
- Students of the Department of **Applied Psychology** (Tanveer Kaur Bajwa, Himani Bishnoi and Nikhar Khanna – I year) wrote a movie review of the film 'Rang De Basanti' which was published in the section on 'In Students' Voice' in the peer reviewed Journal of Positive Psychology (2012), Vol. 1, No. 1, pgs. 99-103. Second year students of Applied Psychology wrote a book review, which was published in the Journal of Positive Psychology (2012), Vol. 2, No.2, pgs. 105-106. The book was entitled, 'Positive Psychology: The Scientific and Practical Explorations of Human Strengths' (by Synder, Lopez, and Pedrotti – 2011).

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Students' Union: The Students' Union is an active organization, which with the supportive guidance of a committee of teachers provides effective leadership in various activities geared to inculcate the best in the students, facilitate cultural activities, academic activities, festive celebrations, and get-togethers. The Student's Union of the college is affiliated to Delhi University Student's Union. The office bearers are elected representatives of the college students.

Selection and Constitution: Students Union elections are conducted in the college along with the DUSU elections as per University of Delhi guidelines. The Students Union Advisory Committee facilitates a fair electoral process including campaigning to polling. The entire staff in the college aids them in the same. The students union comprises of the posts of President, Vice-president, Secretary, Joint-Secretary, Treasurer and two Central Councillors.

Activities

- The first year students enthusiastically participate in the personality and talent contest – "Ms. *Vivek*" organized by the Union. It includes multiple rounds of selection – Quiz Round, Talent Round, Ethnic Round, Western Round, and Situation Round.
- The colorful and enchanting three-day winter festival '*Pallavi*' is organized by the Student's Union. It includes programs such as classical and semi-classical dances, folk dances, vocal music, rangoli, poster-making competitions, fashion show, western dance performances apart from creative writing, extempore, power-point presentation, photography, antakshri, quiz, collage, and pot-painting competitions in which entries from various colleges are invited. It showcases the multifarious talents and potentialities of the student. On the final day of the festival, a fête and rock band is arranged with fun and fervour. The high point of Student's Union activities is the out-station trip for both educational and recreational purposes.
- Another level of leadership is provided by the class representatives who carry the specific problems of a class to meetings with the college authorities or the Union. Students are trained in democratic functioning through a system of checks and balances.

Funding: For student union fund, the fee is charged from the students of all the three years and that fund is used for holding various events and activities of the students union.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The various academic and administrative bodies that have student representatives on them are: Cultural Committee and its various societies, Lakshyank, Women's Development Centre (W.D.C), Vivekananda and

Gandhian Studies, SPIC MACAY, National Service Scheme (N.S.S), College magazine and the Students Union.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

Alumni Association: The first Alumni meet took place on 11.01.15. Old students of the College, some going back to the first batch, attended the event, which was organized by the third year students with some help from the teachers. Several ex-students from different years went on stage to talk about their remembrances of college days. The Cultural Committee organized a dance and music show for the honoured guests and stalls were put up. An exhibition of photographs, over the years, was mounted in the foyer of the main auditorium. The alumni were invited to lunch which was hosted by the college. Registration forms were filled up and it was decided that by next year a formal Alumni Association, with elected office bearers from among the alumni would be formed. A Facebook group has also been created to facilitate active interaction among the members of the alumni. The college magazine also features writings by the alumni in the form of poems and memoirs.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future etc?

Vivekananda College was set up with a vision to be a holistic centre of higher learning for the girl students in the Trans-Yamuna region. As envisaged by the first Governing Body (GB) of the college, Principal, teachers and non-teaching staff, the vision was to provide a working model of Swami Vivekananda's ideas on women's education. The essence of Swamiji's ideas can be found in the following words:

> ***Women will work out their own destinies…much better, too,***
> ***than men can ever do for them.***

Needs of the society and students: The idea was to build an institution of higher learning for women who belonged to under- privileged sections of society. Thus began an experiment to overcome the double marginalization faced by its first group of students, to empower them to become architects of their own destinies and thereafter to keep this as the overarching principle guiding the institution's growth.

With this spirit, the college strives to provide an enabling and empowering experience for its girl students; with multi-faceted dimensions of their personalities being developed. It is staffed with highly qualified academicians who foster an environment of integrated learning in harmony with the demands of society, balancing sound theoretical learning with extensive practical skills.

The administration is a facilitating structure that processes the nitty-gritty of academic and administrative requirements of the University of Delhi, and provide easy access to facilities of the college to its students. Infrastructure is provided in the shape of an organic, red-brick building with windows opening out to the impeccably maintained gardens with a variety of flora. Wide open spaces beckon students to explore nature in all its beauty and learn about our native trees and shrubs. This opening of horizons expands the minds as knowledge permeates the atmosphere.

Beginning as a college with a few subjects from the Humanities stream, it has grown to match the burgeoning needs of its students and the surrounding community and added more Humanities subjects to its repertoire, Commerce, B.Sc. Maths and Computer Applications. As departments and academic streams were added, it also appended to its infrastructure technologically enabled classrooms, labs, sports facilities and a fully air conditioned auditorium and other facilities.

Institution's traditions and value orientations: The college has a rich tradition of celebrating the feminine spirit of strength, compassion, creativity, nurturance, grace and beauty through various programs and events pertaining to both academics and co-curricular. Women empowerment has been a common theme around which seminars and lectures have been organized over the years. Street plays based on gender discrimination and ill practices against women have been staged from time to time. Fashion shows on sensitive themes like environment and wild life protection have been held which uphold the feminine virtues of compassion and nurturance. Furthering the spirit of strength, regular self defence camps are organized in the college in collaboration with Delhi Police. Feminine health issues are the topic of lectures organized by the medical committee, and health check-ups for students are planned periodically. The college values diversity, and acknowledges and safeguards needs of students belonging to diverse demographic profiles.

Future Plans: Furthering its central aim of women empowerment through education the college plans to bring in post-graduate and graduate courses in Computer Science, Economics etc., and start career development programmes enabling students to make informed choices about their academic and professional life. Since a considerable number of outstation students take admission every year, the college plans to provide hostel facility on campus in the near future with the necessary infrastructure which will ensure safety as well as financial convenience for the girls. Since the students in the college come from diverse regional and cultural backgrounds, the college plans to provide counselling programmes in order to address their grievances and concerns. In order to raise awareness both among the faculty and the students about the various forms of gender-based oppression and harassment, the college plans to conduct a series of workshops to ensure social justice.

6.1.2 What is the role of top management, Principal and faculty in design and implementation of its quality policy and plans?

The Principal is present in all the meetings of the council as Chairperson, along with the Secretary of the Staff Council to ensure that all decisions are arrived at in a democratic manner. If any committee is faced with a problem which it cannot resolve by itself, then the committee brings the matter to the attention of the Staff Council for wider consultation with teachers. Otherwise the decisions taken in the committee meetings are reported to the Staff Council. Policy matters, such as the introduction of new courses, etc. are then approved by the Staff Council and placed for consideration of the GB. The GB is empowered to initiate policy on infrastructure development and to solve disputes between the college and the vendors, if any.

The feedback given by the faculty to the principal for any development in infrastructure, and academics is forwarded by the principal to the GB for its deliberations. It also sanctions required funds for the smooth functioning of the college. It also monitors income and expenditure and acts as a sanctioning authority for implementation of policies so framed from time to time.

6.1.3 What is the involvement of the leadership in ensuring?

A. The policy statements and actions plans for fulfilment of the stated mission
B. Formulation of action plans for all operations and incorporations of the same into the institutional strategic plans
C. Interactions with stakeholders
D. Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
E. Reinforcing the culture of excellence
F. Champion organizational change

A) The policy statements and actions plans for fulfilment of the stated mission

The leadership of the Principal is required at all levels in preparation and implementation of policy statements and action plans for fulfilment of the stated mission of the college. As the Chairperson, the Principal constitutes various committees in the Staff Council all of which are involved in ensuring formulation of action plans and incorporation of the same into the institutional strategic plans. Meetings of the Staff Council are organized regularly. The Staff Council takes decisions and makes recommendations according to the Act, the Statutes and the Ordinances of the University of Delhi. Different committees are formed and according to the needs of the college, the guidelines are provided by the committee to ensure effective functioning of the college.

- Admission Committee
- Academic Development Committee
- Canteen & Refreshment Committee
- Maintenance Committee
- College Complaints Committee (against Sexual Harassment - under Ordinance XVd)
- Examination Committee
- Fee Concession & Student's Aid Committee
- Garden Committee
- Lakshyank
- NAAC Committee
- Magazine Committee
- Medical Committee
- Placement Cell Committee

- Planning & Proposal Committee
- Grievance Committee
- Prize Committee
- Prospectus Committee
- Purchase Committee
- Scholarship Committee
- Sports Committee
- SPIC-MACAY
- Stock Verification Committee
- Cultural Committee
- Student's Union Advisory Committee
- Time-Table Committee
- Vivekananda & Gandhian Studies Committee
- Website Updating & Maintenance Committee
- W.D.C.

B. Formulation of action plans for all operations and incorporations of the same into the institutional strategic plans

Table 6.1: Institutional strategic plans

Action Plan for:	Goal of action plan	Role of leadership in formulating action plan and incorporating it into an institutionalized strategic plan
Admissions	• Smooth, fair and transparent admission system	• The Prospectus Committee ensures that updated information about the various courses is available in the prospectus. The Principal holds a meeting with the Admission Committee along with the Teachers-in-Charge of the departments to formulate an action plan as soon as the guidelines are received from the University of much before the admission process begins. The college administration provides the necessary support for the entire process. • The college administration ensures that college criteria and cut offs are provided on the college website and DU website. The media is also provided with relevant data. • Counselling is provided to the students and parents at all stages of the admission process by the teachers as well as representatives of students.

Teaching	• Achieving curriculum goals • Quality teaching • Development of teachers • Fair and smooth assessments	• The leadership provides necessary support for effective teaching such as infrastructure support, educational trips, organizing workshops, seminars etc. The Planning and Proposal Committee is also involved in ensuring proper distribution of funds provided by UGC for the above activities. All purchases have to be passed through the Purchase Committee. The leadership also invites experts, counsellors of the related field, different dignitaries and eminent personalities to motivate students, speakers and academicians to interact. • The leadership is fully committed to having the most modern library with the latest books, e resources and other updated technology. The library has an advisory committee known as Library Committee. It comprises of the Principal as the Chairperson, Librarian as the Convener, and all Teachers-in-Charge as members. The library committee takes the decisions regarding purchase of books, allocation of budget, fine policy for overdue books, issue policy, automation, e-resources policy, stock verification, weeding out of books , subscription of periodicals and journals for students and take feedback. • The leadership through the Fee Concession & Student's Aid Committee ensures that students from the weaker section are provided with some aid for achieving their educational goals. Scholarship Committee provides scholarship to various students to keep them motivated. • The recruitment and selection of lecturers is an important part of the action plan for ensuring quality teaching. All levels of leadership are involved in this action plan. The workload based on the syllabus is provided to the Academic Development Committee so that selection and recruitment of properly qualified teachers according to UGC norms takes place.

		• Academic Development Committee finalizes the academic workload, facilitates new courses and deals with the academic aspect of internal quality assurance. Apart from the core committee of the Staff Council, all the TICs are members of the extended committees; and decisions regarding new courses and additional workload are taken jointly. The Time Table Committee ensures that work load is fairly distributed among the teaching staff. It develops a time table that provides adequate time for preparation between the lectures and suits diverse needs. • The leadership ensures that the formal student assessments such as exams are carried out in a fair and smooth manner. The examination committee together with all teachers and administrative staff are involved in this process. The entire system is open to inspection from the officials of DU.
Overall development of students	• Personality development • Leadership development • Social responsibility	• College leadership organizes various cultural events with the support of the various cultural committees, departments and specific committees formed in the staff council. SPICMACAY makes the students more aware about Indian and world heritage. These activities are geared for the overall development of the students. • Sports Committee assists the Department of Physical Education to conduct Annual Sports Day and upgrade the level of sports in the college. Department of Physical Education encourages and guides the students to promote mass health and to achieve high performance in specific games/sports. • Lakshyank is the college counselling and guidance committee which organizes seminars and various activities related to job related issues, issues of women empowerment as well related areas. WDC too conducts workshops, seminars and

		activities related to women empowerment and gender issues. • Student Union Advisory Committee guides elected student representatives to ensure that a responsible student leadership is developed. The committee organizes regular meetings to help and solve the issues of the students. It also provides guidance in conducting various activities related to the student's welfare and the development.
Placement of students	• Providing job opportunities for students	• The leadership ensures that students are provided opportunities for jobs through the Placement Cell.
Administration	• Providing effective support systems	• Leadership is involved in providing technologically updated services

C. Interaction with stakeholders

- **Management:** The Governing Body of the college takes continuous feedback from the college about various issues. Based on the feedback, changes are suggested and adequate support is given.
- **Staff:** The staff (Teaching as well as Non teaching) discusses various changes, challenges and also new requirements of the students at multiple platforms- department meetings, meetings with the Principal and staff council meetings. The feedback from individual teachers is taken into account for decision making on diverse issues in the college.
- **Parents:** Whenever the need arises, meetings with parents are arranged. For e.g. parents of students falling short of attendance are required to meet the department teachers as well as the Principal. Similarly parents of students who have done exceptionally well in academics are invited at various events in colleges. The Principal also interacts with parents of union leaders whenever the opportunity arises.
- **Students:** Regular interaction of the leadership takes place with the students in their classes as well as outside the classes. Tutorials provide an opportunity for interaction with the students in small groups. Class representatives and student union leaders regularly interact with teachers and the Principal and represent the interests of the students.
- **Alumni:** Alumni meets are held to ensure networking with ex-students.
- **University:** The Principal and the teachers regularly attend meetings at all levels in the University of Delhi. Many teachers are also members of various committees instituted by the University, such as Committee of Courses, and Committees for Formulation of Syllabi.

- **UGC:** The Principal and other members of the college interact with the UGC on a regular basis to ensure academic excellence.
- **Community:** Members of the civil society have been an integral part of the college governing body. Their views and ideas in the meetings of the GB represent new insights.

D. Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

Institutional leadership encourages the faculty by providing proper support to develop a suitable policy to address

- The needs of students such as obtaining admission, attending classes, following curriculum, writing the examination, securing high marks, preparing for competition, surviving challenges, obtaining placement and prospering in career.
- The problems of the community through undertaking research activities and inputs so that such solutions may be suggested which best solve the problems in the areas of commerce, information technology, management and social work.
- The problems of the industry through understanding the emerging requirements in the job market, by initiating changes in the curriculum, as well as offering consultancy services.

E. Reinforcing the culture of excellence:

- Hiring the best teachers through a fair and transparent system that follows the rules and regulations as stipulated by the University of Delhi.
- Communicating of expectations of excellence clearly and repeatedly by the leadership in all meetings and for a including annual day functions and cultural meets.
- A culture of excellence is institutionalized by awarding meritorious students every year during the Annual Day and Sports day. Students excelling in Sports, NCC, Cultural activities are also awarded.
- Culture of excellence is reinforced through upgrading academic development, qualifications, skills and fostering the best practices among students and staff. A culture of excellence in an academic institution thrives on a culture of rigorous research, innovative teaching learning pedagogies, and infrastructure, and our college has integrated all three of them. The college, through the Cultural Committee, different departments and specific committees formed in the Staff Council also motivates students and faculty to participate as well as to organize different events like competitions, seminars, workshops, debates, dramas, to name just a few, that stimulate a culture of excellence.

F. Champion organizational change:

- Organizational change is an ongoing process and the college has strived to keep pace with the environmental/societal/technological changes by continuously re-inventing and re-positioning itself. Technology interface can be seen not just in teaching and learning, but also in our library, laboratories and administrative and finance offices. The college has also made necessary changes in its systems and procedures to address the newer concerns brought by the changes in the course structure – from semester system, to the erstwhile Four-Year Undergraduate Programme (FYUP) and now to the Choice Based Credit System (CBCS).

- Before any change is instituted the leadership takes informal feedback from the stakeholders about how they may be affected. The entire process is based on participation, decentralization, autonomy and flexibility as well as accountability at all levels.
- The leadership encourages innovative pedagogical practices to embrace the organizational change. These include not only lectures but also demonstrations, small group discussions, debates, projects, practicals, field visits, case studies, role plays, simulations, visuals, analysis of movies, analysis of newspaper reports, analysis of (auto) biographies as well as travels and tours.
- The college has updated its laboratories, library and administrative services to embrace these changes.
- The college has upgraded itself technologically. The admission process (cut off lists), attendance of students, generation of admission tickets, roll numbers etc. have been computerized; thus minimizing the time and errors in these processes.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- Regular meetings of the Staff Council and Governing Body are held where various policies and plans are discussed for implementation at the college level to enhance the quality of the institution.
- Staff Council committees regularly meet and keep a detailed account of the progress regarding the plans under execution.
- The feedback from students, teachers and other stakeholders is given consideration to evaluate the progress of policies and plans of the institutions.
- Annual Reports are prepared by all departments and various committees regarding their activities during the year.
- The teachers conduct continuous assessment as well as periodic assessment through, assignments, presentations and seminars.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The top management has provided a culture of freedom where research and academic excellence breeds. The top management encourages the staff to participate in faculty development programmes, orientation/ refresher courses, national/ international conferences and seminars, workshops etc.

For this the college grants duty leave, study leave, extraordinary leave, sabbatical leave for academic purpose and also incurs expenditure on participation in the UGC and University of Delhi approved conferences and seminars as per University of Delhi rules.

- The leadership also encourages the staff members to engage in scientific research funded by the University and UGC. Various members of staff have been involved in Innovation Projects and many other projects.
- Keeping in view the demand of the society for higher education, the college management constantly strives to expand the educational capacity of the college by augmenting the number of courses offered.
- Continuous improvement in physical infrastructure for academic activities has been carried out by the leadership. This has been done by adding a new building block with sixteen new classrooms, other amenities like an elevator, and two computer labs. The college has continuously upgraded the library and a third computer lab has been developed. A language lab has also been developed to meet teaching needs of the courses offered.
- Support for Upgrading the Technological Infrastructure: With the support of the University of Delhi, the college has set up Computer Centers with networked computers with Internet connectivity. Wi-Fi based Internet connectivity is also available. These centers are now fully managed and maintained by the College.

6.1.6 How does the college groom leadership at various levels?

Grooming leadership at the student level:

- The college union members are the elected leaders of the students. They take up various issues and also organize the annual festival '**Pallavi**'. To ensure responsibility, the Student Advisory Committee guides them from time to time.
- Students take up various leadership roles as members of various students' societies of the cultural committee. These include Art & Craft, Creative Writing, Debate, Fashion, Photography, Film, Green Leaf, Indian Music, Indian Classical Dance, Indian Folk Dance, Quiz, Theatre, Western Music, Western Dance, Yoga & Aerobics and Stage Management. These students are responsible for managing the different events in the college.
- At the classroom level, leadership is encouraged through the election of class representatives who represent the interests of the students to the teachers and the Principal.
- Teachers encourage leadership amongst all students by giving them responsibilities for various projects and assignments. Students are encouraged to work in groups, which also helps in building team coordination and leadership**.**
- Other activities, like competitions, seminars, and projects also help in leadership development.

- The college conducts various workshop and seminars to help in the development of the students' personality and leadership abilities.

Grooming Leadership at the level of the Faculty: The college management provides enough flexibility to the departments, to ensure a responsible leadership.

- The Teacher-In-Charge (who has a tenure of two years based on seniority) of each department is responsible for ensuring the smooth functioning of the department and has to be an effective leader. Since it is by rotation, every faculty member gets a chance to assume a leadership role and hone her/his skills.
- Many faculty members are actively involved in framing the syllabus, examinations and evaluation processes at the University level that helps them in developing their leadership abilities.
- Nomination of two senior faculty members to the Governing Body helps in grooming leadership amongst the faculty.
- All teachers are members of various Staff Council Committees where they are involved in various activities and have to show responsible leadership. The Staff Association too provides leadership opportunities for the teachers.
- Many of the teachers are at various leadership positions in various academic and administrative bodies of the college.

Grooming Leadership among the Non-Teaching Staff: Non-Teaching staff members are also given responsibilities to ensure that they can develop their leadership skills. They too are sent for training programmes and attend workshops to hone their skills. By rotation one non-teaching staff member is a part of the Governing Body.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/ units of the institution and work towards decentralized governance system?

- The Staff Council constitutes the various committees for a period of two years in order to ensure smooth functioning of the college and are relatively autonomous in its functioning. Various activities are designed by the Convenors and the committee members with inputs from the Principal and the students. This decentralization of duties helps in the implementation of all academic and extra-curricular activities of the college and ensures greater participation by everyone.
- Each department is responsible and accountable for academic commitments to the stakeholders. Guided by the UGC framework, each department prepares the workload and a plan for teaching. All teachers of the department have enough flexibility in organizing seminars, workshops, educational tours etc.
- Teachers-in-Charge of the departments coordinate the various activities of their departments with colleagues and students. On the basis of their

seniority in the department, Teachers-in-Charge are appointed by rotation for a period of two years respectively. During department meetings and even otherwise, the teacher members are free to express their viewpoints, vis-à-vis adopting innovative teaching practices subject to the broader University requirement of course curriculum and pedagogy for the subject.

- Administrative processes and procedures are carried out under the Administrative Officer and Section Officer (Accounts) and Administrative Officer and Section Officer (Administration).
- The Principal ensures that the rules, regulations, directives and guidelines of the University are being followed. She is a facilitator of the implementation of the decisions of the Governing Body as well as the Staff Council and the Committees formed there under. The decisions of the Principal and the Governing Body rely significantly on the recommendations received from the concerned committees as approved by the Staff Council.

All the committee convenors, teachers-in-charge, coordinators enjoy full autonomy within the overall framework of rules, regulations and guidelines of the University of Delhi, UGC, and the Governing Body.

6.1.8 Does the College promote a culture of participative management? If ‘yes’, indicate the levels of participative management.

- **Participative management at the staff level**: The college promotes participative management by constituting the Staff Council which comprises of the Principal and teaching faculty. Various issues pertaining to the college as a whole viz. introduction/deletion of courses, organization of cultural/extracurricular activities etc. are discussed by all members and only then decisions are taken. The staff council also constitutes different staff council committees which includes teaching and non-teaching staff as well as student’s participation. All teachers need to be members of at least two committees for a period of two years after which they need to change their committees. Each Committee has a Convenor appointed by the Staff Council, who convenes the meetings of the Committee, and the minutes of the meetings are prepared and maintained by her. The committees are formed as per the statues and rules of the Delhi University calendar.
- **Participative management at the Departmental level:** Participative management is encouraged through departmental meetings where all teachers of the department discuss matters pertaining to allocation of workload among the teachers and staff, pattern of assignments, conduct of seminars, workshops etc. The department makes consultations with the Principal and receives as well gives feedback to her. The decisions of the meetings are maintained by the concerned teacher-in-charge.
- **Participative management at the Governing body level:** Management of the various activities of the college is supervised by the Governing Body; and it is actively involved in receiving as well as providing feedback to the college. The GB has representatives from the University,

college and the government. All decisions are taken after considerable deliberations and consultations.

Academic decisions related to introduction/deletion of courses, recommendations received from Staff Council etc. are placed before the Governing Body for approval. Administrative decisions may relate to creation of new posts, approval of selection committees/DPC recommendations, grant of study/extraordinary leave, promotions etc. Financial decisions relate to approval of budgets, revision of fees, management of Provident Fund, audit of accounts etc. Grievances may be referred to the GB for redressal as the final arbitrator.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college does not have a formal documented quality policy but the informal policy is reflected in the efforts and working of its members whether they are teachers, non-teaching staff or students.

- The suggestions received from all stakeholders including students, parents, alumni, teachers, non-teaching staff and committees are discussed in detail. Change in policies is brought about by staff council approval and/or by presenting it to the Governing Council/ management for final approval.
- The examination results of the subjects concerned are closely scrutinized and analyzed by individual departments.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. The college has a perspective plan for development. The perspective within which all development takes place is worked into the vision statement of the College. Development is envisaged and planned under the heads of Academics, Infrastructure and Human Resources. The perspective institutional plan is developed by the Principal in consultation with members of the staff council committees, departments, and management. The college also prepares proposals for development assistance from UGC and Government. The aspects under consideration are those that enrich the quality of life in the institution and enable the community to realize its potential. Some of the aspects considered for the perspective development are:

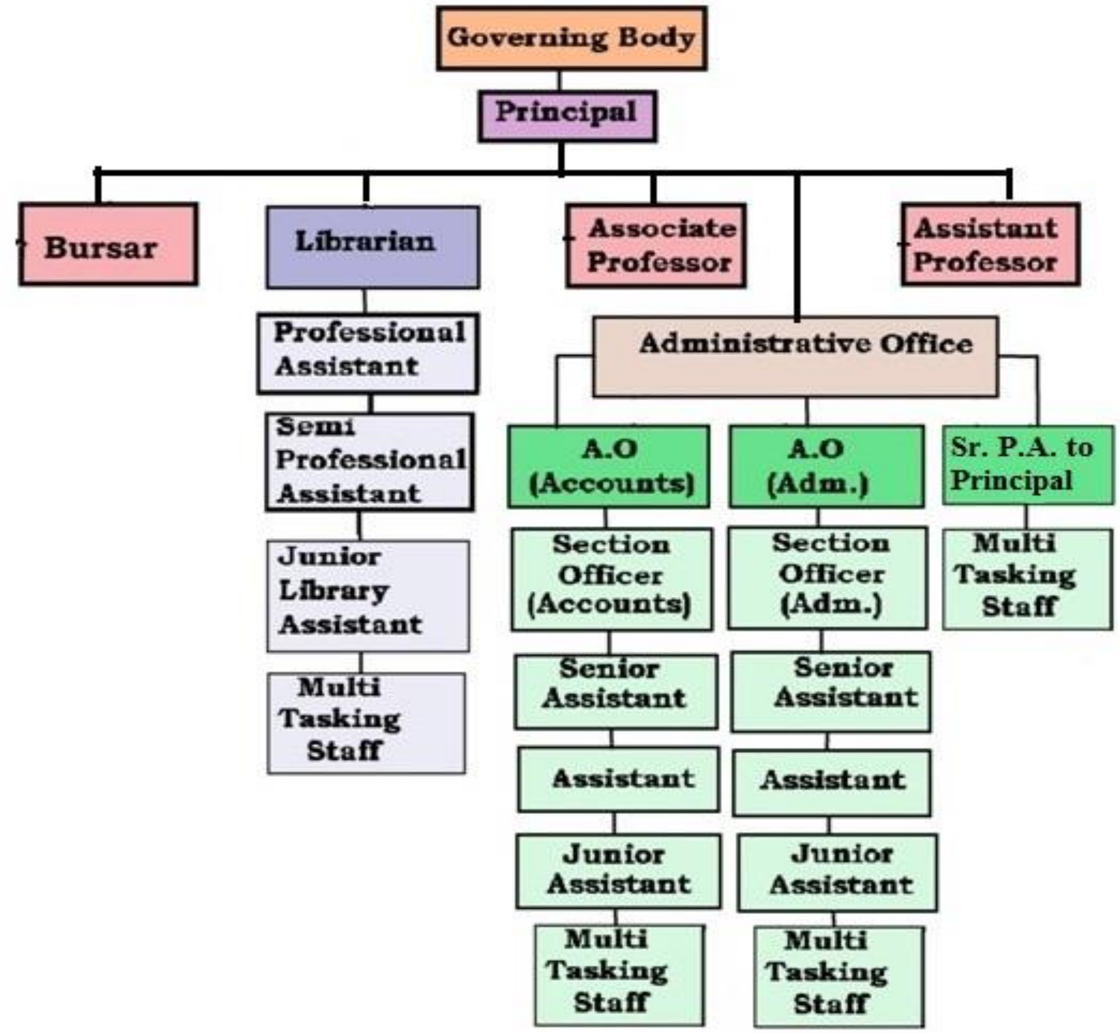
- Academic issues such as introduction/ upgradation of new courses,
- Faculty development
- Skill development in non-teaching staff
- Research
- Infrastructure issues,
- Laboratory equipment – modernization and strengthening,
- ICT issues,

- Modernization of class rooms,
- Faculty development programmes
- Cultural programmes

6.2.3 Describe the internal organizational structure and decision making processes.

The internal organizational structure and decision making process is displayed in the chart below:

Figure 6.1: Organization Structure


Governing Body
Principal
Bursar
Librarian
Associate Professor
Assistant Professor
Professional Assistant
Semi Professional Assistant
Junior Library Assistant
Multi Tasking Staff
Administrative Office
A.O (Accounts)
A.O (Adm.)
Sr. P.A. to Principal
Section Officer (Accounts)
Section Officer (Adm.)
Multi Tasking Staff
Senior Assistant
Senior Assistant
Assistant
Assistant
Junior Assistant
Junior Assistant
Multi Tasking Staff
Multi Tasking Staff

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

- Technology integration in teaching learning process has improved its quality significantly. Details have been provided in Criterion 4.3.6

- The Academic calendar of events and activities is prepared in advance and it is also communicated to the students through college websites for the smooth functioning of the college.
- For effective teaching and learning process, the faculty plans out a well-structured methodology.
- Regular class tests, assignments, presentations, group discussions and internal assessment are conducted so that the teachers can assess the performance of the students continuously. Remedial classes are also offered to the weak students to help them in their academic problems. Transparency in assessment is also ensured.
- The college has language laboratory, set up with UGC assistance to improve and enhance the communication skills of the students.
- The college provides ample opportunities to the student to identify their talent and to nurture it in a direction of success.

Research & Development: The teaching faculty engages in quality research work, which can also be gauged from the number of publications of the teaching faculty, and the research projects that they are pursuing. Progress reports of the projects are regularly monitored before being sent to the funding agency. A number of students' research projects are also undertaken under the supervision of faculty. (Also discussed under 6.3.2).

Community engagement: Students actively participate in community engagement programmes through NSS, various departmental events and other societies. The college always initiates and conducts activities like environment awareness, tree plantation, blood donation drives, full health check-up camp and 'Sharing Camp' (distribution of food items and blankets to needy people). The college is making efforts for the successful implementation of the "Swachh Bharat Abhiyan".

Human resource management: The priority area in the college regarding HRM is to attract talented faculty members and retain them by building their commitment and motivation, through the following initiatives:

- A transparent working environment ensures equal participation and sense of equity among all stakeholders.
- Well-defined roles and responsibilities with freedom of execution ensure efficiency and effectiveness of the organizational wings of the college.
- The college faculty including ad-hoc and temporary faculty members are given significant roles and responsibilities related to various functions of the college, like organizing administrative as well as cultural activities of the college, preparing time-table, planning and proposal activities etc.
- The in-house doctor takes care of the physical health of students as well as staff by providing timely medical assistance to the needy.
- Training and skill upgradation activities through conferences, seminars and workshops.
- Students are actively involved in organizing most of the events of the college such as seminars, career counselling fairs, placement drives, health

check-up camps, blood donation camps, disaster management training and so on.

Industry interaction: Industry interaction takes place through the college placement cell and career guidance programmes as well as internships and summer/winter projects that students undertake under the guidance of faculty. Experts from industry/academic institutes are periodically invited to deliver special lectures and hold workshops so that students have up-to-date knowledge about careers and market conditions. Companies offer jobs and internships to students.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal of the college is always in constant touch with the Governing Body through regular meetings, for the purpose of reporting the following matters:

- All major purchases
- Major maintenance contracts
- Requirement of teaching and non-teaching posts
- Audit report of the college
- Overall academic performance of the students
- Decisions and recommendations of the Provident Fund committee
- All financial matters are referred to the Governing Body through the Treasurer. Implicitly, all work gets done after due permission from the Governing Body.
- Disciplinary action is taken against erring staff members.
- The Annual Report of the college is an effective way of recording and disseminating information regarding the achievements and activities of the college during the academic session.
- The college Prospectus gives detailed information about the college and courses offered. This is also available on the college website.
- College Notice Boards are prominent. The public address system makes all urgent and important announcements to the students repeatedly as and when necessary.
- Student’s time-table, attendance records, internal assessment, and other significant items of information are uploaded on the college website promptly**.**
- The college gives detailed information to the stakeholders through the website and updated information is also available with the administrative staff.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The GB is supportive of all ventures which enhance institutional prestige, academic, cultural and community life of the College. Two faculty members are teacher representatives in the GB. The staff members are involved in institutional processes through various committees that have been discussed in 6.1.3 and 6.1.7. The GB encourages good work by formally recognizing exceptional work of teaching and non-teaching staff, and making it a part of the College records. It has instituted a Certificate of Appreciation for the non-teaching Staff as well as for faculty members which is awarded on College Day.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions

The Governing Body regularly discusses routine matters including infrastructure, renovation and repair, purchase, appointment and extension of ad-hoc staff and leave sanction. These decisions are then implemented. Some recent resolutions are:

- Purchase of new air conditioners for college premises. ACs have been bought and installed.
- Hiring of architect for drawing a detailed proposal for centarlized airconditioning of the library. The architect is in the process of preparing the proposal to be sent to University of Delhi
- B.A (H.) Economics and B.Sc.(H) Computer Science will be introduced. Physical Education will be introduced for B.A (Prog.) course.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

It is a constituent college of University of Delhi. So far there is no provision for this**.**

6.2.9 How does the Institution ensure that grievances/ complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

In the day-to-day running of the College, grievances are sorted out by engaging the involved parties in the spirit of conflict resolution and reconciliation. During the admission process, there is a Grievance Committee set up as per the directions of the University. The college also has fact finding committee and Sexual Harassment Committee. The nature of contentious grievances are reported in the Staff Council are discussed at length. Serious administrative matters are in the purview of the Governing Body only.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

During the last four years, there have been the following instances of Court Cases filed by and against the institution. The details on the issues and decisions of the Court are given below:-

Table 6.2: Court Cases filed by and Against the College

SN	Year	Name of Petitions	Issues	Decision of the Court
1	2014	Mr. Dheeraj Singh W.P.C. No- 5613/2014	Regarding Pay Fixation	Pending
2	2014	Mrs. Bimla Virmani ALC-1/36/31/2014/TB	Regarding Gratuity	Decision in favour of Mrs. BimlaVirmani
3	2014	SC/ST/OBC Vs. University of Delhi W.P.C. No -803/14	Regarding Appointments	Pending in High Court
4	2014	Dr. Vinod Aggarwal W.P.C. No - 618/14 Vs. Vinod Aggarwal	Regarding GPF / CPF	Pending in High Court
5	2013	Mr. Attar Singh W.P.C. NO. - 5921/13	Reg. Handicap Certificate	Decision in favour of Mr. Attar Singh
6	2011	Dr. Anuradaha Gupta Vs. University of Delhi W.P.C. No - 3529/11	Regarding GPF / CPF	Pending in High Court
7	2010	Mr. Attar Singh Vs. Vivekananda College ID No. 266/10	Regarding Change of Cadre	Pending in High Court

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The College is in the process of introducing a formal mechanism of feedback from various stakeholders. It was also proposed to introduce such a feedback process in the alumni association from the next year.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

Teaching Staff: The teaching faculty is motivated to upgrade their knowledge through quality research work and participation in skill development/ refresher and orientation courses. Many teachers of different departments have contributed and are pursuing research projects. They have participated and organised seminars and conferences. Various skill development programme and courses are conducted in the college.

Non-Teaching Staff: The non-teaching staff members are also motivated to upgrade their knowledge. Various skill development programme and courses are conducted in the college and the non-teaching staff also participates in programmes outside the college to enhance their skills and knowledge.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- Teachers are motivated to attend regular workshops, conferences, seminars and the college also organizes such programmes regularly.
- Stress management lectures, yoga camps, and other such programs have been organized for motivational purposes. The Department of Physical Education provides health related information and counselling to the faculty, non-teaching staff and students.
- Use of social media to create a knowledge sharing community.
- Workshops are conducted to sensitize the members of the faculty and the non-teaching staff towards creating an ethical and healthy working environment.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The performance appraisal system for teaching and non teaching staff is different from each other. For the teaching staff, Point Based Promotion System (PBAS) has been implemented by the University under the Career Advancement Scheme (CAS) 2010. For the non teaching staff, Performance Appraisal System is an official mechanism for self appraisal and is on a prescribed Performa designed as per university norms. Information on this is also used for promotion of the employee.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Performance Appraisal System is for promotional purposes. It is not customary for the management to review self-appraisals unless there are glaring discrepancies in the claims of the applicants.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Some of the welfare schemes that are available for teaching and non-teaching staff include medical facility, staff quarters, pension, NPS, leave as per rules etc.

Table 6.3: Percentage of staff who have availed the benefit of such scheme in last four Years

	2011-12		2012-13		2013-14		2014-15	
Head	**T.S (%)**	**N.T.S (%)**	**T.S (%)**	**N.T.S (%)**	**T.S (%)**	**N.T.S (%)**	**T.S (%)**	**N.T.S (%)**
LTC/HTC	10.44	16.21	19.69	26.19	25	12.50	35.59	25
Medical	37.20	53.44	37.93	53.12	37.50	48.48	44.94	53.03
C.P.F.	19.40	NIL	18.18	NIL	25	NIL	23.72	NIL
N.P.S.	28.35	40.50	28.78	33.33	31.66	40	32.20	40
G.P.S.	53.73	59.45	53.03	66.66	65	60	44.06	60

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Please refer to criteria 6.2.4.

6.4 Financial Management and Resource Mobilization

6.4.1What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Following are the institutional mechanisms to monitor effective and efficient use of available financial resources:

- **Student activities**
  - Budget presentation by every academic and other student societies.
  - Approval of estimates.
  - Payment of bills and reimbursement of expenses as and when Received, as per rules.
  - There is a committee for financial aid which recommends names of students for financial aid/fee waiver.
  - The purchases are made according to the budget allocation and quotations are invited for expenditure above Rs.15000/-.
- **Infrastructure Development**
  - The College has a Planning and proposal committee which looks after the plan grant and allocate budget for various items as per the UGC guidelines. Purchase committee looks after the purchases to be made for the college from the plan grant as well as from the college fund. Building Committee under direct control of Governing Body which examines proposals received from various departments/sections for renovation of infrastructure as well as new proposals.
  - The Governing Body, after due scrutiny, accords its approval to all such proposals. After scrutiny of the proposals, the College invites quotations or floats tenders as per General Financial Rules (GFR) and College policies.
  - The College also seeks approval and sanction on proposals (on actual expenses) from the Governing Body.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major Audit objections? Provide the details on compliance.

- An internal auditor is appointed by the Governing Body.
- The external auditor is appointed by the Directorate of Audit, Government of Delhi.
- The minor observations were dealt with during the course of the audit itself. The last external audit was conducted for Financial Year December 2013.

6.4.3 What are the major sources of institutional receipts/ funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with Institutions, if any.

Major Source of Institutional receipts/funding

- UGC Grant
- Students Fees
- Delhi Government

Table 6.4: Income and Expenditure Details

Year	Expenditure	Income	UGC Share	Delhi Govt. Share
2011-12	132,361,840.00	4,191,519.00	22,531,237.00	5,639,084.00
2012-13	156,147,677.00	5,797,776.61	147,079,446.03	3,270,454.36
2013-14	159,212,854.95	8,349,859.37	147,791,267.95	3,071,727.63
2014-15	174,799,006.00	11,035,930.00	157,473,112.60	6,289,963.40

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Not Applicable

In order to upgrade the sports infrastructure, the college had availed the Commonwealth Legacy Fund to create a Synthetic Track of 200 meters. Ministry of sports was the funding agency. Agrant of Rs.2,00,00,000.00 was received from them.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

b) How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

d) How do students and alumni contribute to the effective functioning of the IQAC?

e) How does the IQAC communicate and engage staff from different constituents of the institution?

- Quality commitment and assurance is in built in our system and permeates all tasks that we undertake. Feedback is sought from all the stakeholders at informal level only. At a formal level, presently college is in the process of constituting IQAC as per the goal, guidelines and requirement of the NAAC.
- The Committees formed in the staff council provide great effort to maintain the quality in terms of education and administration. These committees' works together for the effective teaching learning process.
- Requirement of the students, teachers or other staff is formulated and met by these committees.
- Meetings of the staff council and also of these committees independently held at regular intervals to support and channelize the process of effective teaching and learning.
- To promote transparency the college has set up Public Information Office as per the guidelines of the Government of India. Timely reply to all queries is provided by the Public Information Officer with the help of faculty and administration.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

- The college always seeks for its development; qualitative assessment, reviewing and feedback so that the goals and objective of the college can be achieved.
- The academic matters are observed, understood and reported by the Academic Development Committee in the Staff Council where they are discussed for necessary action and correction.
- Administration also ensures quality development. The systematic record keeping and training sessions of the administrative staff help to keep them abreast of latest trends and technology. They are also sensitized on considerate handling of students and teachers for their various needs.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- The teaching faculty is encouraged to attend seminars, conferences, and workshops regularly in order to keep themselves abreast of the current development, and latest trends in teaching-learning processes.
- From time to time, the administrative staff undergoes the required training.
- Computer training is also provided to the staff.
- College trains and orients its Staff in the procedures of particular processes such as admissions, examination, data management, event management etc. Since this training and orientation is outside the formal structures of governance, the impact has not been quantified. However, there is qualitative and visible impact on the overall functioning of the College.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

There is no provision of Academic Audit but the committees formed in the Staff Council ensure monitoring, maintenance and improvement of quality of academics in the college.

6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college in all its efforts seeks to align with the ideals of excellence and progress articulated in the University and the national agenda of higher education and laid out in its vision statement and mission tasks.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The time-table committee addresses issues related to clash of classes, allocation of rooms, duration of classes, allocation of separate time slots for extra- and co-curricular activities.
- Every department holds regular meetings to discuss and review issues pertaining to the syllabus covered by each teacher and other academic issues.
- There is a mechanism for regular monitoring of the student attendance which in turn is uploaded on the website. The parents are duly informed when their wards are short of attendance.
- The monthly attendance and internal assessment records of the students are uploaded on the college website.
- To ensure regularity of classes, the Principal takes regular rounds. Besides, a list of teachers who have applied for leave is put up for information of students.
- The Principal is receptive to all kinds of communication from students and teachers alike.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The college website is regularly updated on all the notifications and developments/activities pertaining to the administrative and academic matters for the different internal and external stakeholders. Besides the college prospectus, students' and teachers' notice boards are the other means of staying connected with our stakeholders.
- An exhaustive and comprehensive Annual Report serves as an important tool to apprise the members of the Governing Body and the University of Delhi of the functioning and performance of the college.
- At the commencement of the new academic session, an orientation programme for the fresh batch of students is organized by the college wherein the Principal introduces the students to the rules, regulations, and facilities at the college, and the quality assurance policy.
- Any matter related to quality assurance is also communicated from time to time through college notice boards, e-mails and other social networking forums.

Any other relevant information regarding Governance, Leadership and Management which the College would like to include.

The Election Office of East zone Shahdara has been organising **National Voters Day** at Vivekananda College on 25 January for the past three years. The students are mobilized to become aware voters, responsible citizens and active participants in the process of Governance.

The various department fests provide an opportunity to students to hone their leadership and management skills in organising events in the college premises.

CRITERIA VII: INNOVATIONS AND PRACTICES

7.1. Environmental Consciousness

Vivekananda College believes in the promotion of environmental consciousness and awareness among students and faculty.

- The **Environmental Society-Green Leaf** regularly organizes workshops and events to promote eco-awareness.
  - In 2013, students handcrafted posters on various environmental concerns including pollution, global warming etc. and displayed them in college.
  - In 2014, students launched an e-waste disposal campaign in the college.
  - In 2014, they also screened a short animation clip to sensitize the college community about the increasing dangers of depleting natural resources and global warming.
- There is a well maintained garden in the campus premises including a wide variety of flora and diverse species of trees. The Garden Committee ensures its proper care. This garden is accessible to the staff and students and is not merely an ornamental component of the campus. The garden is alive with seasonal flowers and is an extremely pretty site. It has been continuously winning the Indraprastha Horticulture Society's trophy for the best garden.
- To create awareness about cleanliness, periodical cleanliness drives are undertaken.
- The Fashion Society of the college organizes innovative competitions on eco- friendly themes including Save Wildlife and utilizing waste to prepare costumes.
- The students are encouraged to respect every form of life. Stray dogs and cats find temporary shelter in our campus. They are also routinely fed.
- Many varieties of birds can be spotted in the college premises.
- Through the recently introduced Delhi University course on Environmental Studies (compulsory for all first year students, post July 2014) efforts are made to sensitize students to issues like hazards of pollution, waste management, fossil fuels, bio degradability, bio-diversity and energy conservation, to name a few. Field trips have been organized in 2014 to a waste management plant, a solar energy plant and the Okhla Bird Sanctuary so that students become aware of important projects like 'Waste to Energy', use of solar energy in our lives, etc.
- We plan to develop a herbal garden and compost pit in the college premises.

7.1.1. Does the institution conduct a Green Audit of its campus and facilities?

Under environment projects by the Department of Environmental Studies, students conducted audits on energy usage and biodiversity; and 2016 onwards the college has planned to have an official green audit on various aspects pertaining to environment and society.

7.1.2. What are the initiatives taken by the college to make the campus eco-friendly?

Students are instructed not to throw waste around on the lawns but use dust bins.

- **Energy Conservation:** Students are made aware of the importance of saving electricity and water and make sure there is no wastage.
- **Use of renewable energy:** The college has solar lights as initiatives for energy conservation and use of renewable energy. In the pipeline is a proposal to provide centralized air-conditioning in the college library through solar energy.
- **Water harvesting:** The College also has rain water harvesting system in place to conserve and reuse water.
- **Plantation:** To make the campus eco-friendly, the college maintains its garden very meticulously, by keeping it clean, by growing seasonal flowers and by organising tree plantation drives on an annual basis
- **E-waste management:** In 2014, the students launched an e-waste disposal campaign in the college. Electronic waste is disposed of in the prescribed manner.

7.2. INNOVATIONS

Time and again innovations have been bought into the teaching- learning process of the college by connecting timeless lessons with contemporary reality, communicated through modern technology. Interactive discussions, audio- visual aids, Wi-Fi connectivity have the power to transform learning and teachers act as facilitators and guides for those aspects which can only be learnt from human experience.

Progression and change are essential in all walks of life. Our college, through various innovative practices, is helping students to acquire skills and competence that are essential for becoming effective contributing member of a workforce.

7.2.1. Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- To enhance the skills of students for better employment prospects, the college has introduced two add-on courses on “Translation” and “Hindi Patrakarita.”
- The college promotes a very vibrant extra-curricular life for holistic development of each student. In the last four years, regular activities of creative writing, music, photography and dance have been organised to

ensure sustained interest of the students. The societies under the cultural committee also keep holding training and practice sessions to maintain this rhythm.

- There has been greatly increased use of ICT to enrich the teaching-learning process in classrooms by display of visual aids and texts.
- Two in house publications of newsletters have been started by Departments of Commerce and English, 'The Blue Inkpot' and 'Word Weaves' respectively , to provide space for creative expressions of students and involve them in this process of editing and designing.
- Many departments organize their respective fests to foster team spirit and encourage co-operative work practices among the students.
- Four Innovation Projects funded by the University of Delhi to endorse research aptitude and acumen amongst the students have been approved and carried out by the college faculty. (Table 3.3)
- Regular sessions of aerobics, yoga and meditation have been introduced. The objective behind the introduction of these sessions has been to bring together body and mind.
- Revamped coaching schemes have been introduced and new techniques of training have been highlighted to ensure greater participation of students in sports.
- To create a learning-centred environment, Vivekananda College Library has brought in some innovations. In changing academic, cultural and technological environments, the needs of library users have been identified and being addresses through various information communications technology tools.
    - The Library website has been developed in house since 2013. All the library information, rules, regulations, new arrivals, Library catalogue is available on the Library website.
    - A library Facebook Page has been created for the benefit of students to keep them updated of the library activities.
    - Recording of Visitor's footfall has been automated, to get information of daily number of visits and analysis of statistics etc.
    - LCD projector is being used for library orientation, and to run various awareness program (e.g. how to access e-resources, election awareness etc).
    - Table of content of periodicals, overview reminders are being sent through e-mails.

7.3 BEST PRACTICES

7.3.1 Elaborate any two best practices in the given format on page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice-1

- **Title of the Practice: "Growing Within: Nurturing the potential of students, enabling them, empowering them to carve their unique paths"**
- **Goal:** To facilitate self-growth, self-worth and actualization of potential of the students through myriad ways of empowerment and competence building.
- **Context:** We have always kept in mind the fact that most students of our college come from relatively disadvantaged sections of the society, where awareness about the necessity of women's education is minimal. These students have experienced double marginalization – of being a woman and belonging to an under-privileged section of society. In these circumstances the college endeavours to do its best to reach out to each student and nurture her potential. The attempt is to draw out individual students to unfurl their wings and explore their areas of interest, not only in academics but in extra-curricular activities as well. Apart from that, the college is sensitive to the needs of students belonging to diverse social, cultural, and regional backgrounds. The attempt is to build inter-connecting bridges among students and faculty and create an atmosphere that is conducive to self-realization and self-evolution. This sense of sisterhood enables students to participate creatively and grow in self-esteem, and induces a sense of well-being and satisfaction.
- **The Practice(s):**
  - ***Student-centric teaching-learning pedagogies in an inclusive environment:*** In order to respect diverse talents and harness potential of students, teachers go beyond rote learning and employ innovative, engaging, experiential, and constructive methods of teaching where students become active participants rather than passive recipients of information. These include not only lectures but also demonstrations, small group discussions, workshops, debates, projects, field visits, case studies, role plays, simulations, visuals, analysis of movies, analysis of documents (newspaper reports, biographies/autobiographies), seminar participation, paper presentations as well as educational travels.
  - ***Nurturing the creative potential of students:*** The college offers creative avenues and creates opportunities to hear multiple voices and become more sensitive to diversity, through various students' societies and staff council committees. Under the Cultural Committee – *SAMANVAY* – a large number of sub-committees for a variety of activities focus on different interest areas which the students can join. A teacher-convenor is appointed for each society who acts as a mentor and coordinator. Students also take up responsibilities and learn valuable lessons in teamwork and coordination. Many societies invite experts from outside as trainers, which helps to bring the best out of the students and trains them to gain a competitive edge in inter-college

events. This bolsters their confidence and also opens their horizons wider.

- ***Empowering students:*** Apart from the regular implementation of the course curriculum, measures are taken to empower students by giving them the agency to drive their own lives.

  The Art & Craft Society – *Kalakriti*–has done significant work in the area of empowering students from under-privileged sections of society. Students have been encouraged to translate their creative talents into vocational skills like developing artefacts / creative pieces, which is put on sale on different occasions in the college. For the last 3 years these students have held exhibitions of products created by them. During Alumni meets and festivals, which are open to the public, the products made by the students have been put up for sale. Not only does this fetch kudos and appreciation for the girls, it endows them with the drive to translate their talent into a career and gives them enormous confidence.

  Moreover, efforts are made to educate girl students from under-privileged section about some core issues regarding sanitation, hygiene and nutrition that would enable them to lead healthier lives. For example, a workshop was organized by the ***Environment Society*** of the college on the subject “Health and Sanitation: Women’s Perspective” on 31st January 2015. In this workshop the students openly discussed issues of health, sanitation, menstruation management and safe disposal of sanitary napkins. Keeping in mind that financial literacy and livelihood is a major challenge facing Indian women from vulnerable sections of society, an interactive session was organized by the Environment Society on the subject of “Women Empowerment and Livelihood: Plausible Options and the Way Forward” on the occasion of International Women’s Day (March, 2015)

  Women Development Cell (WDC) in the college generates awareness about various contemporary political and social issues through lectures, group discussions, debates, paper presentations, theatre, workshops, etc. It has organized several events on issues like ‘Save the Girl Child’, ‘Women Empowerment’, ‘Environment’, ‘Self-Defence Programmes etc.

  Lakshyank– the Guidance and Counselling Centre of the college has also organized personality development programmes for the students. It offers talks on management of stress and problems that girls are not able to discuss openly otherwise.

  NSS has organized Entrepreneurship Awareness Camp to enhance knowledge about various aspects of entrepreneurship and self-reliance (2011).

- **Evidence of Success:** The above mentioned efforts and initiatives have resulted in noticeable improvements in students with regard to their self-perception, pride and their identity in their society. This increased awareness about themselves and their position in society has made them more confident and strong.
  There is a remarkable positive change in them, from nervous first year students they transform into self-assured individuals ready to take on the world. Not only at an individual level, the students also learn to respect and accommodate diversity of thought, regions and religions.
  Since this growth is intrinsic, a quantitative analysis is not feasible. However, the hard work put in by the staff is visible in the colourful life of the college.

- **Problems Encountered and Resources Required**

Problems encountered: Frequent changes in University of Delhi pattern and a resource crunch.

Resources required: The key resources that are in short supply include:

- **Time**: This includes the time that teachers, non-teaching staff and students can devote to academics and extra-curricular activities.
- **Finances**: Funds need to be enhanced for purchase of books and equipment, holding seminars and facilitating research. Unnecessary delays in granting funds should be avoided.
- **Space**: More rooms for tutorials, counselling sessions, and lecture rooms equipped with latest audio visual techniques; and dedicated spaces for various activities.

Best Practice II: Reaching Out

- **Title of the Practice: "Reaching Out: Strengthening Ties with the Community"**
- **Goal:** To cultivate a sense of social responsibility in the students and inspire community work, that would also help in bridging the theory-praxis divide.
- **Context:** Knowledge without responsibility and practical application is meaningless. Similarly, self-growth and development become relevant only in the context of our broader social existence. Individuals cannot flourish if the community or society is crippling or crippled. The students at Vivekananda College are provided with ample opportunities to give something back to the society/community as paying a debt for what they themselves have received. This process of fuelling back into society one's knowledge-wealth in diverse domains is not onlyan empowering and satisfying experience; it is also a great act of learning by itself in the making of responsive and responsible citizens of the country.
- **The Practice(s):**
  - ***Community outreach through various Committees:***

Active involvement of students in various activities like blood donation camps, programmes related to cancer awareness, issues of women empowerment, environmental issues, sanitation issues etc organized by NSS, NCC, Lakshyank, Women Development Cell from time to time helps to inculcate values of good citizenship, responsibility and an orientation towards selfless service in the students.

The Environment Society (Green Leaf) has continuously absorbed itself with the task of spreading awareness about current environmental concerns. It has worked on 'Managing e-waste' and general waste management programmes in collaboration with local NGOs. The Society has also put up posters at college and inter-college festivals.

NSS, whose very motto is selfless service to society, has been actively pursuing the cause of community outreach. Some of the programmes organized under it include blood donation camps, and offering time in community service at a local level.

As part of the Foundation Day celebrations in 2013, the students enrolled with the Cultural Committee invited underprivileged children from the NGO 'Butterflies'. The students cooked food for them and joined them for lunch. The students also organised various creative activities for the children including hand painting and screening a film.

As part of the Foundation Day celebrations in 2015, members from an old age home – 'Aashirwad' were invited to interact with students. They attended the function in the Vivekananda Auditorium and also enjoyed the company of our students.

- ***Community outreach through field training:*** The students of our college have, on a regular basis, participated in a number of activities that strengthen institution-community link. Many students work with NGOs in their spare time and engage in meaningful work for society in diverse domains like literacy, mental health, counselling services, health promotion, environmental issues, gerontological issues, social problems, amongst many others. Some of the NGOs with which our students are deeply engaged with include Leaders for Tomorrow, Art of Living Foundation, Mental Health Foundation - Delhi, Bhavana, Ummeed, Maanas, Amar Jyoti, AIIMS outreach programs, Mastyle care for autistic children, project Aawaaz, project Disha and many more.
- ***Community outreach through research:***

  Community outreach is also one of the guiding themes of undergraduate research projects.

  Students of Applied Psychology put their counselling skills to use and create awareness about the need for counselling through the case studies that they do as part of their practical work every year. The Community Psychology students (final year batch of 2015) worked with the NGO Goonj as part of their community practicum.

The students of Environmental Studies did various projects that reflect good citizenship and service orientation like solar energy as an alternate source of energy at National Institute of Solar Energy, Govt. of India, Gaul Pahari, Haryana; Health and Sanitation: Women's Perspective; Menstruation Management; Green Auditing of the college campus; a feasibility study and community feedback on Replacement of Autorickshaws with electric cars in Delhi to control Air Pollution amongst many others.

- **Evidence of success**

  A sense of involvement and responsibility towards the community is an important element of students' education. Through their interaction with marginalised people, students learn to address, question and finally reject discriminations in all forms. This is the most basic aim of education, studying to change society. It's not merely rote learning but learning with a purpose, the purpose to understand the world around us, to help each other and make it a better place for everyone.

  As described above, the college attempts to provide ample opportunities for such interactions to the students and contribute to the community. These practices do make a difference, even if it is an iota of a difference, in others life. While extending ones self for others, the students have been giving feedback as to how such practices have helped them to become authentic persons and sensitive budding professionals.

- **Problems Encountered**

Limitation of time in the semester system of the University
Difficulty in translating community work of students into credits.

- **Resources required**:

Enhanced funds to fuel these activities
Increased partnerships with institutes working for social welfare
Structured time schedules to enable students to make this a practical part of their theoretical learning.

Evaluation Report of Department of Applied Psychology

1. Name of the Department: Applied Psychology
2. Year of Establishment: 1989
3. Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG - B.A (Hons.), FYUP
4. Names of Interdisciplinary courses and the departments/units involved: Psychology for living taught to students from the English department
5. Annual/ semester/choice based Credit System (Programme Wise): All courses following Semester system.

- I year - CBCS (2015 onwards)
- II year – Semester
- III year – Erstwhile FYUP

6. Participation of the department in the courses offered by other departments: Concurrent courses offered by English (Psychology for Living),
7. Courses in collaboration with other universities or industries etc.: NIL
8. Details of courses discontinued (if any) with reasons: B.Tech in Psychological Sciences (due to the Delhi University policy change in the erstwhile FYUP)
9. Number of Teaching posts:

Post	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor		4 (Promoted under CAS)
Assistant Professor	4	2 are working as Assistant Professor on Ad-hoc basis against work load

10. Faculty profile:

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1.	Dr. Anita Kant	Ph. D.	Associate Professor	Organizational Behaviour	25	1 Advisor-1
2.	Dr. Vanita Sondhi	Ph. D.	Associate Professor	Cognitive Psychology	24	2
3	Dr Arpana Beniwal	Ph. D.	Associate Professor	Social Psychology	20	NIL
4	Dr. Salma Seth	Ph. D.	Associate Professor	Organizational Behaviour, Gender	24	2(1 awarded+1)

				Studies		Advisor-2
5	Dr. Shivantika Sharad	Ph. D.	Assistant Professor	Organizational Behavior, Self & Personal growth	11	NIL
6	Dr. Sunil K. Verma	Ph. D.	Assistant Professor	Applied Social Psychology	05	4
7	Dr. Safiur Rahaman	Ph. D.	Assistant Professor (Ad hoc)	Social Psychology	04	NIL
8	Mr. C.P Kapoor	M.A.	Assistant Professor (Ad hoc)	Social Psychology	08	NIL

11. List of senior visiting faculty:

- Dr. Sudhir Kakar, Eminent Psychoanalyst and thinker
- Dr. M.S. Bhatia & Ms. Shruti, Clinical Psychologist
- Ms. Tripti Sukhija, Counsellor and Trainer
- Ms. Punita Taneja, Senior Consultant Trainer at Blanchard Research

12. Percentage of lectures delivered and Practical classes handled (Programme wise) by temporary faculty:

Year 2015-2016	Lectures delivered by Temporary faculty	Practical classes handled by Temporary Faculty
Odd semester	33%	56%
Even semester	31%	47%

13. Student -Teacher Ratio of the Department: 20:1 (approx)

14. Number of support staff: Two; One lab assistant and one lab attendant

	Sanctioned	Filled
Technical Staff	2	2

15. Qualifications of teaching faculty: As per Details provided in clause 10.

Number of faculty with ongoing projects from National and International funding agencies and grants received:

Faculty member name and department	Project details	Funding agency	Fund (INR)
Dr. Sunil Verma (Applied Psychology Dept.)	"A Psycho-Social study on Intergenerational relations in Interdependent Society" (2013-2014)	ICSSR	6,00,000/-

Dr Anita Kant, Dr Vanita Sondhi (Applied Psychology Dept.) Dr. Bimla Pawar/ Dr. Meera Sood (Physical Education Dept.)	"Exploring psychosocial stressors, coping strategies and Mental Toughness in Delhi University sport students (one of the three project investigators); Project Code - VC-201 (2013-14)	Delhi University	3,00,000/-
Dr. Shivantika Sharad, Dr. Sunil Verma & Dr. Mukesh Burnwal (Hindi Deptt)	"The Grass is not always Greener on the other side: A study on Male Marginalization and Victimization (On going)	Delhi University	2,50,000/-

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: ICSSR and Delhi University (details provided in clause 16)

18. Research Centre/Facility recognized by the University: NIL

19. Publications:

Publication per Faculty/Non-Teaching: Last four years only has been provided

Name	No. Of papers in peer reviewed in international Journal	No. Of papers in peer reviewed in national Journal
Dr. Saifur Rahman Farooqi	1	1
Dr. Salma Seth	--	1
Dr. Shivantika Sharad	--	2
Dr. Sunil K. Verma	2	4
Dr. Sanjeev Kaushik	6	1

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:** 11
- **Monographs:** None
- **Chapter in Books:** 13
- **Books Edited: 1**
- **Citation Index:** 22 (Sunil Kumar Verma)
- **EBSCO:** Verma, S.K & Satanarayana, A. (2012) "Pattern of intergenerational Relations in Indian family" in Indian Journal of Gerontology. ISSN : 0971-4189

Details of publication: Point No.36

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

National committees:

Dr. Anita Kant:

- Indian Psychological Association.
- Delhi Psychiatric Society.

Dr. Salma Seth: Founder Member of Indian Association of Positive Psychology

Dr. Aparna Beniwal:

- Expert committee of UGC for travel grant.
- Ishan Uday special scholarship scheme for North-Eastern candidates,
- Vivekananda Single girls fellowship.
- Expert Committee of UGC for Tamil Nadu Open University.

Dr. Shivantika Sharad: National Academy of Psychology.

Dr. Sunil K. Verma:

- National Academy of Psychology.
- Member of International Association of Cross Cultureal Psychology.
- Member of International Association of Applied Psychology.

Editorial Boards:

- Dr. Sunil Kumar Verma, Consultant editor of Indian Journal of Social Science Research.
- Dr. Anita Kant is the Associate Editor of the bi-annual "Journal of Disabilities and Impairments".
- Dr. Salma Seth was the Editor of bi-annual “Journal of Positive Psychology” in 2011-2013.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: All students of erstwhile FYUP were engaged in such projects as part of their course curriculum. Apart from that final year students of semester mode B.A. (Hons) Applied Psychology have also done research projects (dissertation) as well as projects in their internships. Students are also involved in interdisciplinary innovation projects.

b) Percentage of students placed for projects in organizations outside the institution i.e. research laboratories/ industry/ other agencies: Many students (about 40% though exact data is not available) work as interns during their holidays taking up different projects. They are mainly interning in hospital settings, organizations, research institutes, schools, and NGOs.

- **Schools:** Navchetna School for Special Children (Northern Railway), Aanchal School for Differently Abled Children; Amar Jyoti
- **Hospitals, counseling centers and Clinics:** Lady Harding Hospital (S.S.K.) (Child Adolescent Health Clinic), Psychiatry & Drug Deaddiction Centre (under Dr. A.E.S. University), GTB Hospital, IBHAS, The Hearless Psychiatry Centre, Mental Health Foundation, Psychiatry Centre, Max Hospital, Patparganj, Child Occu.Centre, Kaushambi, Delhi Psychiatry Centre, Jain Hospital, Jitin Chawla – Centre for Career counselling, BLK Hospital, Moolchand Med city, Bharadwaj Hospital, VIMHANS, Fortis Hospital, Indian Institute of Brain and Spine
- **Research institutes:** National Brain Research Centre (Under Dr. Mandal), Lakshyam N.G.O. & G.L. Management Service,

- **NGOs:** Lakshyan, Bhawna, Udaan, Cankids, Udayan Care, Leaders for tomorrow, Kitaab for You, Disha, Mental Health Foundation
- **Other Organizations:** Chance Web Educators Entrepreneurship (H.R.), Unique Psychological Services, Max Life Insurance Company, Zimply, Times Of India

23. Awards/Recognitions received by faculty and students:

Faculty:

Dr. Anita Kant:

- Appointed as external examiner for the MAPC Program, IGNOU Regional Center, Delhi-III (May 4, 2014)
- Nominated as a member of the interview board for DSSSB, Karkardooma, Delhi in July 2014.
- Member of Doctoral committee of IGNOU in 2014.

Dr. Arpana Beniwal:

- Chaired a scientific session in the national seminar on Social Change in Contemporary India: Psychological Dimension and Social Response at Sri Aurobindo College, University of Delhi (March 21-22, 2014).
- Member, expert committee formulated by UGC for selection of the scheme- Swami Vivekananda Single Girl Child's fellowship for year 2015-17.
- Appointed as UGC nominee in the Governing Body of Vidya Jyoti Institute of Technology (Dec., 2015).
- Member expert committee of UGC to consider the proposal submitted by Tamil Nadu Open University for inclusion under 12B of UGC Act 1956 (April, 2015).
- Member expert committee of UGC's scheme for autonomous colleges. She visited Women's Christian College affiliated to University of Madras to evaluate their proposal for the extension of autonomous status.
- Member of the expert committee of UGC for evaluation and assessment of the proposal for purpose of availing travel grant assistance to attend international conferences (May 8, 2015).
- Nominated as member of expert committee constituted by UGC for implementing the scheme of 'Ishan Uday', a special scholarship for candidates of North Eastern Region.

Dr. Salma Seth:

- Taught the post-graduate students of Applied Psychology of University of Delhi (South Campus) for two semesters and was deputed as one of their examiners as well. The papers taught were: "Psychological Assessment" and "Applied Cognitive Psychology" respectively (2013).
- Prepared e-lessons for e-pg pathshala project for postgraduate students at the national level which was funded by MHRD and UGC. Dr. Seth was the Paper Co-ordinator and Content Writer for two papers namely, "Counselling Psychology" and "Self and Inner Growth". Dr. Seth prepared

30 interactive modules which were reviewed by experts in the field and were assessed as equivalent to three international publications.

- Received a certificate of attainment for successfully participating in an experiential workshop on Foundations in Professional Career Development Practice organised by Association of Career Professionals i-Australia on 20, Sept., 2013.
- Awarded an appreciation certificate for co-ordinating a workshop on “Hypnotherapy: An Enigma Demystified” during the national conference organised by ICDA and IAPP at University of Delhi from May 26-27, 2012.
- Deputed as examiner and expert to assess the Ph.D. thesis of a scholar at Jamia Millia Islamia (2013).
- Deputed as paper setter and examiner for the section on Psychology of the State Public Service Commission for the state of Himachal Pradesh (2013).

Dr. Vanita Sondhi:

- Appointed as experts in a committee to develop items for the National Aptitude Test by the CBSE (2016), along with Dr. Shivantika Sharad.
- Appointed as a selection committee expert in Ramanujan College for screening application forms (in 2014).
- Proctor for University of California.

Dr. Shivantika Sharad:

- Received Travel grant from University of Delhi to Participate in ICP 2012 Cape-Town South Africa.
- Doctoral work was selected (amongst top 5 doctoral works) for participating in Prof. Durganand Sinha Dissertation Award for best thesis at XXIV Annual Convention of the National Academy of Psychology (NAOP) India, held at NITTTR and IIFM, Bhopal (December 2014).

Dr. Sunil K. Verma:

- Invited as resource person for a workshop on “A Psycho-social inquiry into suicide: Suggestion and intervention” at Sikkim University, Gangtok in May 2015.
- Received $ 1000 ARTS funding to participate in ICAP 2010 Melbourne, Australia.
- Received Travel grant from UGC to Participate in ICAP2014 Paris, France.
- Worked as an expert for N.C.E.R.T. for the development of aptitude test for 12th standard students (2015).
- Selected Emergent Psychologist by International Union of Psychological Sciences in ICP 2012 Cape-Town South Africa.

Students:

- Ms Naina Kapoor received the Best all-rounder student’s award in the college for the year 2009-10.

- 61 students from Applied Psychology participated in the United Nations Rio+22 Power India Program for a short term certification course on "Sustainable energy for all : India Meeting Energy Crisis". Ms Nimisha Taneja, a second year student of Applied Psychology was the Campus Ambassador of this prestigious program.
- More than 50 students of Applied Psychology joined hands with the Mental Health Foundation, Delhi and the Department of Psychiatry of All India Institute of Medical Sciences to organize a national level conclave on "Mental Health Awareness: Living with Dignity" on 10th October 2015.
- Students have been involved with plantation drives, anti-drug awareness campaigns, anti ragging campaigns, cleanathon (cleanliness drive), teaching slum children, adolescent mental health programs, and many more socially relevant activities. Our second year students Sakshi Tyagi and Nishtha Grover formed an organization "Teen Talk" in Lady Harding Medical College. Another student Vibhuti Pant completed an online course in Clinical Psychology for Children and Young People from University of Edinburgh through Coursera.
- Achievements of students in various college, inter-college events and competitions. This data is only indicative of our students' achievements and by no means complete.

Name	**Achievement (Year)**
Rachna Mishra	1st Position in University of Delhi (2010) Delhi University Medal for being the best candidate in B.A. Hons Applied Psychology program at the annual convocation in 2011.
Bhumika Kapoor	Awarded **1st prize** for winning a Poster Making Competition at Kamala Nehru College (2011). Awarded **1st prize** in Psychodrama at Gargi College (2011).
Bhavna Jain	Secured First Position in 'Psychobabble' (Dumbsharades based on Psychology) in Gargi college, University of Delhi (2011). Secured First Position in "Postertoon" (Poster Making Competition), at Kamla Nehru College, University of Delhi (2011).
Surbhi Gautam	3rd position holder in the University of Delhi (2010-13)
Deepti Kumra	Third position in Group Dance competition (Annual Fest of BR Ambedkar, 2012) Second in Western Group Dance Competition (Shyamlal College, 2012)
Pooja Parida	Runners up in Antardhvani'2014 (street play event)
Deeksha Dhyani	2nd position in Antardhvani'2013 in Dramatics competition (Street Play)

- Some of our students have secured University positions in the past, presented in the table below:

University Positions				
Year	**Name**	**1st year**	**2nd Year**	**3rd year**
2010-11	Ritu Priya	2nd		
	Surbhi	3rd		
	Somya Jain			2nd
2011-12	Surbhi		3rd	

24. List of eminent academicians and scientists/visitors visit to the department:

- Dr. Bhatia & Dr. Shruti (2010) Guru Teg Bahadur Hospital, Delhi
- Dr. Niti Dhingra (2010) Clinical Psychologist, London
- Dr. Sudhr Kakar (2011) Eminent Psychoanalyst, Goa
- Dr. Bharti Tiwari (2011) Sarthak
- Ms. Sweta Verma (2011). Sarthak
- Dr. Surbhika Maheshwari (2011). Delhi University
- Ms. Isha Manchanda (2013), Child & Adolescent Psychologist.
- Dr. Tushar Singh (2015), Banaras Hindu University.

25. Seminars/ Conferences/ workshops organized and the source of funding: (Give details)

- Dr. Bhatia & Dr. Shruti (2010). Organized a workshop on “Clinical Symptoms in Various Disorder in India” Supported by Vivekananda College.
- Dr. Niti Dhingra (2010). Organized a workshop on “An Introduction on Object Relations Theory” Supported by Vivekananda College.
- Dr. Sudhr Kakar (2011). An Introduction to Psychoanalysis. Supported by Vivekananda College
- Dr. Bharti Tiwari & Ms Shweta Verma (2011). Organized a workshop on “ Cognitive Behaviour Therapy” Supported by Vivekananda College.
- Dr. Surbhika Maheshwari (2011). Organized a workshop on “Movie Analysis” Supported by Vivekananda College
- Ms Isha Manchanda (2013). Organized a workshop on “Cognitive Behaviour Therapy” Supported by Vivekananda College.
- Dr. Tushar Singh (2015). Organized a workshop on “ Using SPSS for Data Analysis” Supported by Vivekananda College.
- Ms. Punita Taneja (2015). Organized a workshop on “Leadership Skills” Supported by Vivekananda College.

26. Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/ Programme	Year of Admission	Application Received	Enrolled
	2015-16		38
DC-1	2014-15		41

	2013-14		74
	2012-13		35
	2011-12		28
	2010-11		22

27. Diversity of Students:

Year	Students from the Same State	Students from the other States	Students from abroad
2010-2011	18	8	Nil
2011-2012	18	9	Nil
2012-2013	20	14	Nil
2013-2014	52	24	Nil
2014-2015	25	16	Nil
2015-2016	14	21	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.

Data Not Available

29. Student progression: Most of the students of the department move on to pursuing their masters course from various esteemed universities like University of Delhi, Jawaharlal Nehru University, Jamia Milia Islamia, Banaras Hindu University, Tata Institute of Social Sciences, Mumbai, Ambedkar University, Delhi, Christ University, Bangalore, Panjab University, Kurushetra University, Amity University, and many others. Some of them also join B.Ed. courses and other professional courses. However, exact data is not available for presentation. Some data that is available, is presented below:

Student Name	Graduation Year	Progression details
Rachna Mishra	2007-2010	Masters in Psychology from North Campus, Arts Faculty, University of Delhi (2010-2012) M.Phil. (Clinical Psychology) from IHBAS, Delhi (2012-14) Pursuing PhD from University of Delhi under the supervision of Dr. Vanita Sondhi
Sukriti Bhatia	2007-2010	B.Ed. Special Education in mental retardation 2010-11 from lady Irwin college (DU) MA psychosocial clinical studies 2011-13 Ambedkar University, Delhi Presently working as a special educator and counselor in Happy English School, Sharad Vihar (sister branch of Bharat National Public School, Ram Vihar)
Akansha Sharma	2007-2010	Masters in Psychology from North Campus, Arts Faculty, University of Delhi Worked as HR Executive with Devyani

		International Limited from June 2012- January 2013 Assistant Research Manager with Vox Populi Research from January 2013- March 2015 and currently working as Associate Operations Manager with Vox Populi Research from April 2015
Bhumika Kapoor	2008-2011	Completed M.A. Psychology from Department of Psychology (North campus), University of Delhi (batch 2011-2013). Worked as a Guest Faculty in Jesus and Mary College from 6th January 2015 to 16th November, 2015. Pursuing Ph.D. from Department of Psychology, University of Delhi; under the supervision of Dr. Vanita Sondhi.
Bhavna Jain	2008-2011	M.A. Psychosocial Clinical Studies (Hons.) from Ambedkar University Delhi (2011-2013) B.Ed. Special Education (Mental Retardation) from Lady Irwin College (CIE, University of Delhi; 2013-2014) Worked as Special Educator (Mainstreaming Program) in 'The Heritage School' (Gurgaon) from 31 March 2014 to 17 September 2014
Sanhita Vatsa	2009-12	Masters from Amity University in Clinical Psychology. Worked thereafter as PGT psychology cum counselor with KR Mangalam Work school. Currently working on a project in Germany for a year (2015-16) as research psychologist.
Rabia Nehal	2009-2012	Masters from Amity University in Organizational Behaviour (2012-2014) Worked as Assistant Manager – Human Resources (HR and L&D) in Co-learners Education and Research Institute (1st October'14 to 30th November'15)
Megha Mohata	2009-2012	Masters in Organizational Behavior, Amity University (2012-2014). Presently working as a Consultant at Abacus Management Consultants Pvt. Ltd. (Nov, 2014 - till present)
Surbhi Gautam	2010-2013	Masters from Faculty of Arts, North campus, University of Delhi Currently working as Online Counselor as well

		as Research Assistant in a project at Department Of Experimental Psychology, Oxford University
Sneha Chandran	2010-2013	Master of Personnel Management & Industrial Relations (MPMIR)[Batch:2014-16], Department of Psychology, Banaras Hindu University.
Honeyika Khullar	2010-2013	Masters in Applied psychology, Amity University, Noida -Worked as a school counsellor at St.Thomas, Indirapuram -Pursuing certificate Training course on Drug De-addiction, Counselling and Rehabilitation, National Institute of Social Defence(Ministry of Social Justice & Empowerment) -Selected and will pursue PG diploma course in guidance & counselling from NCERT
Deepti Kumra	2011-2014	Pursuing Master's in Applied Psychology from South Campus, DU (2014-2016)
Deeksha Dhyani	2012-2015	Pursuing post-graduation in Psychology from Punjab University(main campus),Chandigarh (2015-2017)
Pooja Parida	2012-2015	Pursuing Masters in Psychology (Human Resource Development & Management) from Christ University, Bangalore

30. Details of Infrastructural facilities

a) Library: well equipped (central as well as Departmental). The department has a small but and well equipped library having a collection of about 1140 books. It is a well-furnished room with desks, chairs and almarahs for faculty members, students and technical/lab staff. This room has a computer with internet facility. Scanning, printing and Xerox facilities are also available in this room.

b) Two psychology Labs: One psychology lab is an AC computer lab with about 6 computers where students learn to conduct experiments and tests using the computers. Scanning, printing and Xerox facilities are also available in this room. The institution has another separate psychology laboratory which has all the tests and the required equipments for conducting psychology experiments included in the curriculum. There are about 40 different types of apparatus and 63 psychological tests available in the lab. There is provision for using L.C.D. projector, overhead projector and audio equipment in the lab. It can accommodate about 40 students. Each lab has required furniture according to the purpose for which the room is utilized.

c) Two small rooms for counselling students or used as tutorial rooms. These rooms can seat about 10-12 students.

d) Three rooms exclusively for lectures. Two rooms have a seating capacity of about 40-50 students while the other room can seat about 80 students.

e) Internet facilities for Staff and Students: Available in Campus to all.

f) Classrooms with ICT facility: Partially available

31. Number of students receiving financial assistance from college, university, government or other agencies:

Type of Financial Assistance				
Year	**2011-12**	**2012-13**	**2013-14**	**2014-15**
XI Plan merged Scheme	1			
Student’s Aid Fund			2	3
Fee Concession			2	3

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts:

As per Details provided in clause: 25

33. Teaching methods adopted to improve student learning: Experiential mode of teaching-learning with focus on applying the theoretical understanding to day today life is the crux of the variety of teaching methods that is adopted. Interactive sessions, experiential exercises and games, presentations by the students, project work, field visits, audio-visual aids, practicums, tutorials, assignments, tours and travel, demonstrations, participation in workshops and seminars in and outside college, debates and quiz are the some of the methods adopted to enrich students’ learning, besides direct teaching and tutorials**.** Lecture notes are provided by the teachers through the internet facilities available.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Students and teachers are part of NSS and Women Empowerment activities operating through Women Development Committee. Students of the third year are also engaged in counselling work and informal counselling sessions are conducted by the departmental teachers whenever the need arises. All teachers of the department are actively involved in various activities of the college. Students also engage in socially responsible activities outside college through their association with a number of NGOs and special schools.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths (Internal)	**Weaknesses (Internal)**
• Excellent teaching staff using newer teaching methods • Knowledge friendly environment • Strong link between theory and praxis and hands-on learning • Teachers are very cooperative and concerned about personal and professional growth of students	• Lack of infrastructure(Like: Less number of rooms to accommodate all the three year students, lack of a proper washroom) • Lack of technologically furnished class rooms • Less focus on organizing Career workshops

• Availability of projector, sound system, laptop etc enhances the teaching process • Facility of an up-to-date departmental library apart from the college library • Laboratory with equipments, latest psychometric tests and computers • Good relationship between juniors and seniors • Students are given chances to explore through organized field visits • Encouragement provided to students to participate in various co-curricular and academic activities • Innovation and other research projects that helped build a thriving research culture • Continuous feedback from students and teachers about the department's functioning	• Being an off campus college, there is little interaction with students from other colleges pursuing the same course • Limited financial resources • Limited inter-departmental/ cross disciplinary interactions
Opportunities (External)	**Challenges (External)**
• Drawing the department closer to the community through increasing community outreach activities and programs • Building stronger connections with the alumini and researchers/scientists/practitioners of eminence • Wide field with a number of branches so people can pursue different options • Growing demand for psychologists in various areas/fields • More inter-disciplinary work with biological sciences and social sciences • Applying for major research projects and getting grants • Professional development of the	• Frequent change in syllabus/course structure • Limited Scope of psychology in India • In organisational settings, competition with MBA's tends to make the road more challenging • Stigma attached to the field of psychology • Imbalance in student -seats ratio (limited number of colleges offer Psychology) • Lack of awareness and education leads to narrow mindedness and hostility towards the field. • Catering to diversity of students • Limited resources

teachers and students • Opening a counselling centre in the department	

Future Plan: Based on the above analysis, which the department keeps doing from time to time, the department plans to utilize its strengths to the maximum and reduce its weaknesses. There are many opportunities in the external environment which when embraced by the department can increase its effectiveness. We plan to increase the exposure of students by sending them to summer and winter schools, encouraging them to participate in seminars and conferences and helping them write research papers. We are planning to organize a national level seminar in our college in the coming semester. The Department hopes to bring research grants from UGC/ICSSR/or other funding agencies, so as to build a strong research culture.

The department plans to hold a mental health awareness week from next semester onwards, in which the students and teachers together address personal issues/mental health problems of students of the entire college.

36. Details of Publications:

Authors	Published Papers /Articles	Year
Farooqi, S. R.	"Self and Wellbeing: Inherent Features of Intimate Relationships". Journal of Positive Psychology Vol. 3 (2). (ISSN: 2249-6252)	2014
Farooqi, S. R.	"The Construct of Relationship Quality". Journal of Relationships Research, 5, e2 doi:10.1017/jrr.2014.2	2014
Seth, S.	"Diagnostic assessment and well-being of women: A feminist perspective". Journal of Positive Psychology, 1(2), 39-45. (ISSN: 2249-6252) ISSN Proof	2012
Sharad, S.	"Living Truthfully: Gandhi's Search for the Essence of Humanity", GITAM Journal of Gandhian Studies, 2013, Volume 2 (2), 104-129, ISSN: (2249-2240)	2013
Sharad, S.	"Bridging East-West Psychology and Counselling: Exploring the work of Pittu Laungani" (Eds. Roy Moodley, Aanchal Rai and WaseemAlladin, 2010, New Delhi: Sage)' in Psychological Studies (Journal of the National Academy of Psychology, India), Volume 56 (4), 2011, 419-420. (book Review) doi:10.1007/s12646-011-0102-1	2011
Verma, S.K & Satanarayana, A.	"Process of Intergenerational Ambivalence: A Qualitative Enquiry" in Journal of Marriage, Family & Review, 49, 1-17. (ISSN:0149-4929)	2013

Verma, S.K & Satanarayana, A.	"Pattern of intergenerational Relations in Indian family" in Indian Journal of Gerontology. Vol. 26, No.3, pp.367-385 (ISSN : 0971-4189)	2012
Verma,S K.; Sachdeva, S; & Pandey,V.	"Suicide among Sikkim's Youth: An Exploration" in Shoryabhumi: An International Multilingual Research Journal for Language, Social Science and Commerce. Vol.1, No.1(ISSN:2319-720X)	2013
Verma, S.K.	"Well-being as Construct in Intergenerational relations Research: Development of a Scale". India Journal of Social Science Research. (ISSN: 0975-1343) no proof	2011
Verma, S.K; Shukla,A;& Bharti,P.	"Indian Eunuchs: An efficient Emotional labour" in Journal of Eastern Anthropologist.Vol.64, No.2-3. (ISSN: 0012-8686)	2011
Pandey, V; Shankar, S.& **Verma, S.K.**	"Social Knowledge, Its Meaning and Scope: The Social Psychological Perspective". International Journal of Business, Management and Social Sciences, Vol. 2(1). (ISSN: 2249-7463)	2012
Kaushik, Sanjeev	"Child labour and economic growth", International research journal of management science and technology, pp.1-6, Vol.6, No.2, (ISSN:2348-9367)	2015
Kaushik, Sanjeev	"The Impact of Education on Economic growth", International Research Journal of Commerce arts and science, pp.7-12, Vol.6, No.3, (ISSN:2319-9202)	2015
Kaushik, Sanjeev	"Non-profilt organization and their impact on economic", Bhartiya Bhasha, Siksha, Sahitya evam shodh, pp.13-17, Vol.6, No.4, (ISSN:2321-9726)	2015
Kaushik, Sanjeev	"Public expenditure on education and economic development", International research journal of Sociology and technology, pp.23-28, Vol.6, No.5, (ISSN:2348-9359)	2015
Kaushik, Sanjeev	"Study of investment by private organized sector", International research journal of management science and tehnology, pp.23-28, Vol.6, No.6, (ISSN: 2348-9367)	2015
Kaushik, Sanjeev	"Make in India and Indian manufacturing Industrial growth", International research journal of commerce, Art and Science, pp.29-34, Vol.6, No.4, (ISSN:2319-9202)	2015

Kaushik, Sanjeev	"Mixed economy", International research journal of Management sociology and Humanities, pp.35-39, Vol.6, No.1, (ISSN:2348-9359)	2015
Details of Books publication		
Authors	**Book Chapters**	Year
Kant, A.	"International Human Resource Management Practice". In N.K. Chadha (ed.), Human resource management: Issues, case studies, and experiential exercises (pp. 567-618). New Delhi: Shri Sai Printographers. (ISBN: 978-81-89996-57-4)	2011
Farooqi, S. R. & Chadha, N. K.	"Relationship Quality: A Key Component of Emotional Wellbeing". In N. K. Chadha, H. Bhatia, & D. Sharma (Eds.), Perspectives in Positive Psychology, New Delhi: Pinnacle Learning. (ISBN: 978-81-9222-84-19)	2012
Chadha, N.K and **Seth, S.**	"Human resource management: Gaining a competitive edge". In N.K. Chadha (ed.), Human resource management: Issues, case studies and experiential exercises (pp. 3-22). New Delhi: Shri Sai Printographers. (ISBN: 978-81-8996-57-4)	2011
Seth, S., and Chadha, N.K.	"Motivation, values, and culture at work". In N.K. Chadha (ed.), Human resource management: Issues, case studies, and experiential exercises (pp. 501-536). New Delhi : Shri Sai Printographers. (ISBN: 978-81-89996-57-4)	2011
Seth, S.	"Prejudice". In N.K. Chadha (ed.), Social psychology (pp. 269-282). Delhi : MacMillan Publishers India Ltd. (ISBN: 935-059-191-X).	2012
Seth, S.	"Pro-social behaviour". In N.K. Chadha (ed.), Social psychology (pp. 409-425). Delhi : MacMillan Publishers India Ltd. (ISBN: 935-059-191-X).	2012
Seth, S.	"Motivation and emotion". In N.K. Chadha and S. Seth (eds.), The psychological realm: An introduction (pp. 526-568). New Delhi: Pinnacle Learning. (ISBN: 978-81-9222-84-5-7)	2014
Seth, S.	"Personality". In N.K. Chadha and S.Seth (eds.), The psychological realm: An introduction (pp. 569-614). New Delhi: Pinnacle Learning. (ISBN: 978-81-9222-84-5-7)	2014

Sharad, S.	"Being an authentic self: Some insights from the lives of Sri Aurobindo and Mahatma Gandhi". In R. M. Matthijs Cornelissen, GirishwarMisra and Suneet Varma (Eds.) Foundations on Indian Psychology Volume 1: Theories and Concepts (pp. 223-245). Pearson: New Delhi. (ISBN: 7308501730843)	2011
Misra, G. & **Sharad, S.**	"The Search for Authentic Self: A Key Concern of Indian Psychology". In B. Sambasiva Prasad (Ed.) Consciousness, Gandhi and Yoga: Interdisciplinary East-West Odyssey of K. Ramakrishna Rao (2013) (pp. 140-176). GITAM University Press & D.K. Printworld. (ISBN: 9788124607152)	2013
Misra, G. & **Sharad, S.**	"Authenticity: A Key to Positivity in Life". In A.K. Chauhan & S.S. Nathawat (Eds.), New Facets of Positivism (2011) (pp. 3-24). New Delhi: Macmillan.	2011
Verma, S. K., Sachdeva, S, & Sundas, B.	"Culture, Social Process and Suicide: a Qualitative Enquiry". In Urmi Nanda Vishwash (Ed.) Social Psychology of Health. Concept. (ISBN: 9789351250012)	2014
Verma, S.K. & Satayanarayana, A.	"Intergenerational Relations in the Reotipur village families of Eastern Utter Pradesh: A case Study of Reotipur Villege" In B.R. Chauhan & A. Satyanarayana (ed.) Changing village India. Rawat Publication. (ISBN:978-81-316-0531-8)	2012
Authors	**Book Edited**	**Year**
Chadha, N.K., **and Seth, S**	"The psychological realm: An introduction". New Delhi: Pinnacle Learning. (ISBN: 978-81-9222-84-5-7)	2014

Evaluation Report of Department of Commerce

1. Name of the Department: Commerce
2. Year of Establishment: 1977
3. Names of Courses offered: UG: B.Com (H), B.Com
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based Credit System (Programme Wise):

- B.Com (H) I Year and B.Com I Year – CBCS
- B.Com (H) II Year and B.Com II Year – Semester Mode
- B.Com (H) III Year – Erstwhile FYUP

6. Participation of the department in the courses offered by other departments:

- Concurrent Courses: Financial Accounting and Financial Management in BSc. (H) Mathematics
- Generic Elective under CBCS
- Foundation, Discipline and Allied courses under the erstwhile FYUP.

7. Courses in collaboration with other universities or industries etc.: NONE

8. Details of courses discontinued (if any) with reasons:

OMSP offered in BA (P) was discontinued when FYUP was introduced. Very few students were opting for the course and there was a problem of faculty for short hand and typing and a decision was taken by the College to discontinue it. The department now wishes to offer another course on "Entrepreneurship and Small Business" under BA (P) under the CBCS from the coming Academic year.

9. Number of teaching posts:

Post	Sanctioned	Filled
Professor	--	-
Associate Professor	--	10 (By Promotion)
Assistant Professor	18	08 (5 are working on Adhoc)

10. Faculty profile:

S. No	Name	Qualifications	Designation	Areas of Specialization	No. of Years of Experience	No. of PhD students guided for the last four years
1	Mrs. Chander	M.Com	Associate Professor	Business Law	37+ years	NIL

	Kanta Chopra					
2	Dr. Pushpa Maheshwari	M.A. Eco M.Com M.Phil Ph.D	Associate Professor	Business Statistics, Cost Accounting, Finance	37+ years	NIL
3	Dr. Usha Grover	Ph.D M.Com M.Phil	Associate Professor	HRM, Marketing	34+ years	NIL
4	Mrs. Chander Kanta Bansal	M.Com M.Phil	Associate Professor	Financial Management, Business Statistics	33+ years	NIL
5	Dr. Veena Jain	M.Com M.Phil Ph.D	Associate Professor	Financial Accounting Corporate Accounting, Management, HRM, Auditing	32+ years	NIL
6	Mrs. Meenakshi Agrawal	M.Com M.Phil	Associate Professor	Financial Accounting, Corporate Accounting, Cost Accounting	32+ years	NIL
7	Mrs. Poonam Gupta	M.Com M.Phil	Associate Professor	HRM, Marketing , Business Organization and Management	30+ years	NIL
8	Mrs. Radhika Srinivasan	M.Com M.Phil, ACA, DOECC "O" Level	Associate Professor	Cost Accounting, Management Accounting, Computers and Inc. Tax	30+ years	NIL
9	Mrs. Sushma Aggarwal	M.Com M.Phil	Associate Professor	Income tax and Law	33+ years	NIL
10	Dr. Pavan Gupta	MCom, Ph.D	Associate Professor	Financial Accounting, Corporate	27+ years	NIL

				Accounting, Business Mathematics		
11	Ms. Rachna Megh	M.Com B.Ed NET	Assistant Professor	Finance, Law and Marketing	6+ years	NIL
12	Dr. Ranjeeta Phukan	M.Com Ph.D	Assistant Professor	Finance	6+ years	NIL
13	Dr. Shubhashri Bose	M.Com, MPhil, Ph.D, APGDCA, L.L.B, NET	Assistant Professor	Law	9+ years	3 pursuing
14	Mr. Abhinav Thakur	M.Com NET	Assistant Professor (AdHoc)	Financial Management and Business Statistics	1+years	NIL
15	Ms. Laxmi	M.Com NET(Dec-2010) M.Phil (Pursuing)	Assistant Professor (AdHoc)	Business Statistics, Business Maths and Marketing	3+years	NIL
16	Ms. Shilpa	M.Com, NET (UGC)	Assistant Professor (AdHoc)	Finance and Management Accounting	2+years	NIL
17	Dr. Shafaq Zareen	MBA Ph.D NET (UGC) PGDIBO M.Com	Assistant Professor (AdHoc)	HRM, Marketing Management	8+ years	NIL
18	Ms. Surbhi Gupta	M.Com NET(June-2011) M.Phil (Pursuing	Assistant Professor (AdHoc)	Taxation, Law	3+ years	NIL

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and Practical classes handled (Programme wise) by temporary faculty:

	B Com(H)	B Com

2015-16	L	Pr	L	Pr
	26%	50%	16%	100%
with FYUP, Semester & CBCS				

13. Student -Teacher Ratio of the Department: 32:1
(No. of students in B.Com (H)– 301, B.Com– 271, Total– 572, teachers– 18)
14. Number of support staff: NIL
15. Qualifications of teaching faculty: Details provided in clause 10.
16. Number of faculty with ongoing projects from National, International funding agencies and grants received: ONE
Radhika Srinivasan is a part of an interdisciplinary project on "Manipuri Women Entrepreneurs: In History, Literature and Commerce" –VC 302 under Innovation Project Scheme 2015 of Delhi University. Grant received in the first phase- Rs 2,50,000/-
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR:
None
18. Research Centre/ Facility recognized by the University: None
19. Publications:
Publication per Faculty:

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Dr.Ranjeeta Phukan	0	5
Dr.Shubhashri Bose	2	3
Ms. Laxmi	2	0
Dr.Shafaq Zareen	2	3

Book with ISBN: 1
Publication details: Point No. 36
20. Areas of consultancy and income generated: None
21. Faculty as members in
National committees:
Ms. Radhika Srinivasan

- Associate Member of the Institute of Cost Accountants, India (ICAI). (Membership No. 27879)
- Member, Academic Council of Institute of Management Education (IME), Ghaziabad.
- Life Member of Action for Autism, a not for profit organisation that pioneered the autism movement in South Asia and strives to access the rights of individuals with autism and their families. (Membership No. 1204052/S-PAL)

Ms. Laxmi

- Member of Indian Commerce Association (Membership No.D266)

Ms. Surbhi Gupta

- Member of Indian Commerce Association (Membership no. D265(D))

International Committees: None

Editorial Boards: None

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme:

- All students of B.Com (H) under Semester System were engaged in projects as part of the Course Curriculum.
- 3 students are involved in Innovation Projects 2015.

b) Percentage of students placed for projects in organizations outside the institution i.e. research laboratories/industry/other agencies:

- Some students of B.Com (H) did summer training with companies and undertook small projects in Industry as part of their course curriculum under Semester system.
- The following students worked as a interns in different organisations during 2014-15 and 2015-16

S.No.	Names	Internship Projects Undertaken	Period
2014-15			
1	Samridhi Gogna	Intern at - TELECOMMUINCATION CONSULTANTS INDIA LIMITED	June 2014 to July 2014.
2015-16			
2	Divya Kaushik	Virtual Internship at PARTIKO as marketing intern	15th December to 31 December 2015
3	Samridhi Gogna	STEEL AUTHORITY OF INDIA LTD	25th June to 25th July 2015
4	Shriya Chopra	Intern under company secretary at FORTIS HEALTH CARE	3rd June to 31st July 2015.
5	Jyotika Oberoi	Intern as sales executive at solo media	16th June to 15th July 2015.
6	Anjul Jain	Certified as a marketing intern for virtual marketing internship program at EduRev Solutions Pvt. Ltd. and received a Letter of Appreciation	November, 2015

7	Anjul Jain	Certified for online social marketing internship at OTH India and received a Letter of Appreciation by OTHIndia.com	November, 2015
8	Anjul Jain	Interned at Leaders For Tomorrow under the project “igniting young minds”	December, 2014 to February, 2015
9	Anjul Jain	Interned at The Consurgys as “Content Writer and Editor”	June, 2015 to July, 2015
10	Ashita Sharma	Marketing intern at OTH- online talent hunt for a month of Also received letter of appreciation for the same.	november ,2015
11	Ashita Sharma	Marketing intern at F2SO4, a shopping app, and recieved letter of appreciation for the same.	november ,2015

23. Awards/Recognitions received by faculty and students:

Faculty: Best Paper Award:

- Dr. Ranjeeta Phukan was awarded the Best Paper Award for her paper “**Economic Development Through Govt. Schemes: A Study on the Implementation of the Prime Minister’s Employment Generation Programme (PMEGP) in Tinsukia Town of Assam**” presented in the 10th International Conference on Emerging Global Trends and Future Challenges in Economic Development, Accounting & Finance, Information & Communication Technology, Business & Management held on January 22 and 23, 2011.
- Dr. Ranjeeta Phukan was awarded the Best Paper Award for her paper “**Implementation of NRGEA Scheme: A Case Study of Panitola Gaon Panchayat in Assam**” presented in the 11th International Conference on Frontier Global Issues and Challenges in the New Millennium on Emerging Economy, Accounting, Finance, Information & Communication Technology, Business & Management held on January 05 and 06, 2012.
- Dr. Ranjeeta Phukan was awarded the Best Paper Award for her paper “**An Analysis of the Investment Behaviour of the Teaching Staff of Dibrugarh University in Different Investment Avenues**” presented in the 12th International Conference on Global Contemporary Issues, Innovations and Future Challenges in Business, IT and Management held on January 05 and 06, 2013.

Students: Our students have been very actively involved in the College activities and won many awards and recognition for their efforts both from the College and outside.

- Varsha Joshi of BCom (H) received the **All Round Best Student Award** from the College.
- Students of the department participated in and won prizes in the various competitions organised in the College and in other Colleges. Some of these include Quiz, poster making, graffiti, plays, dance, music, power point presentations etc.
- Students of the department have represented the college in various seminars, conferences, and debates etc. organized by reputed organizations such as Reserve Bank of India, British High Commission, University of Delhi & its affiliated colleges.
- Varsha Joshi and Shivani Gupta of B.Com (H) represented the college in Charlatan's Chutzpah – the Speciality event of SRCC Economic Summit 2015 and made it to the finals as one of the top ten finalists after getting shortlisted from among 125+ entries received from participants across India.

24. List of eminent academicians and scientists/visitors visit to the department: Nil

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details):

- In November **2015**, the Department organised a FDP on "Research Methodology- Using SPSS" in collaboration with IBS Gurgaon. 36 teachers participated in the one-day programme and were given certificates of participation by IBS.
- The Department organised the following activities during **2014-15** partly with sponsorship and partly with funds from the College:
  - The Commerce Society organised The Annual Fest "Svestran-2K15" in February 2015 that included events like Business Plan Presentation, Poster Designing, Short Movie Presentation, B-Quizzed, Debate and Vasatail Retail. The event saw the participation from a large number of Colleges.
  - The Department also published the first edition of its Newsletter "The Blue Inkpot"- a forum for diverse opinions, of participation and creative expression.
- During **2013-14**, the following activities were organised by the Department with funds mainly from the College:
  - An educational trip was organised to Jaipur from February 7-10, 2014 in which 36 students accompanied by 2 teachers participated.
  - A one day Fest "Xplora" was organised in March 2014. A large number of students from the department and other departments participated in this Fest.
- In **2011-12**, Ms. Rachna Megh was the Coordinator of a three day "Entrepreneurship Awareness Camp" organised in the College in collaboration with Acharya Narendra Dev College from January 11-13 2012.

26. Student profile programme/course wise:

Name of Course/Programme	Year of Admission	Application Received	Enrolled
B.COM(H)	2014-15	Not Available	63
	2012-13	Not Available	39
	2011-12	Not Available	44
	2010-11	Not Available	51
B.COM	2014-15	Not Available	162
	2012-13	Not Available	182
	2011-12	Not Available	158
	2010-11	Not Available	171
COMMERCE (FYUP)	2013-14	Not Available	152

27. Diversity of Students:

Name of Course	Students from the Same State	Students from the other States	Students from abroad
B.COM (H)			
2014-15	38	25	0
2012-13	29	10	0
2011-12	30	14	0
2010-11	29	22	0
B. COM			
2014-15	72	90	0
2012-13	92	90	0
2011-12	84	74	0
2010-11	84	87	0
COMMERCE (FYUP)			
2013-14	87	65	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: Data is not available.

29. Student progression: Exact data not available. Many students go for post graduate courses and professional courses like BEd., CA, CWA, CS and MBA. Some take up jobs.

30. Details of Infrastructural facilities

a) Library: The College Library is well equipped with a very good collection of text books, Reference books, e-books and journals relating to our subject.

b) Internet facilities for Staff and Students: Available to all

c) Classrooms with ICT facility: 25 classrooms at present

d) Laboratories: 3 labs with WIFI, out of these, one lab is for the Commerce Department.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assitance Received During 2011-2015				
Students' Aid Fund				
Year	**2011-12**	**2012-13**	**2013-14**	**2014-15**
B. Com (Prog)	13	6	19	16
B.Com (Hons)	11	2	17	1
Fees Concession				
B. Com(Prog)	16	7	18	17
B.Com (Hons)	4	0	17	1
Vc's Fund				
B. Com (Prog)	0	10	0	1
B.Com (Hons)	0	1	0	0
Scholarships				
B. Com (Prog)	2	3	1	4
B.Com (Hons)	2	3	4	3
Assistance Received Under XI Plan Merged Scheme				
B. Com (Prog)	20	0	0	0
B.Com (Hons)	3	0	0	0
Assistance From Govt of NCT of Delhi (Award of Meritorius Student)				
B. Com(Prog)	0	0	0	1

32. Details of Student enrichment programme (special lectures/ workshops/ seminar) with external experts: The Department organized a series of 7 workshops on holistic personality development covering topics like 'Personality development', "Good or Great", "Nurturing relationships", "Stress Management", etc.(proof-newsletter "The Blue Inkpot", page 12)

33. Teaching methods adopted to improve student learning: Presentations by students, project work, interactive teaching, case studies, tutorials, participation in discussions within and outside college and other co-curricular activities.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

- Participation of students in NCC, NSS and other committees like Women's Development Centre and Green Leaf Society (Environment Society). Students are also actively involved with various NGOs like Bhawna Welfare Foundations, ma style care, and as volunteers for Leaders for tomorrow.
- Ms Rachna Megh has been the NSS Coordinator and is at present the NCC Coordinator and trying to restart it in the college.
- Ms. Rachna Megh participated in Gyanodaya Express Train Tours organised by the University of Delhi to Ahmedabad, Goa, Bengaluru, Vadhra and Mumbai in 2012.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths: Students are the strength of an Institution and the department has an intake of around 250-300 students every year. The qualified and experienced faculty work with them tirelessly through the year to help them achieve their objectives and realize their dreams. The students have been actively participating in extra-curricular and co-curricular activities in the College and in other Colleges.

Weaknesses: A little more focus is required on Academic activities like seminars and workshops. Many students are simultaneously pursuing other professional courses for which they attend classes after College hours. Their attention is therefore divided.

Challenges: Arranging for funds is always a challenge. It is also a challenge to sustain the interest of students with diverse social and economic background in the classroom and encourage all of them to participate in the discussions that take place.

Opportunities and Future Plans: The Department plans to organise a national Seminar this academic year with the objective of exposing the students to current issues in the field. The department also plans to organise special lectures and invite people from the academia and industry. We also plan to take our students on industrial visits.

36. Publication details

Authors	Published papers/ Articles	year
Ms. Laxmi	"Green Banking in India", International Journal Of Applied Research And Studies.(ISSN: 2278-9480)	2014
Ms. Laxmi	"Financial Inclusion in India", Innovative journal of Business and Management. (ISSN: 2277-4947)	2014
Dr. Ranjeeta Phukan	" Globalization and Strategies of SME in the Globalized (with special reference to NE India)",INSPIRA- Journal of Modern Management & Entrepreneurship, A National Quarterly Referred Journal, Vol. 04, No. 04, 193-199.(ISSN:2231-167x)	2014
Dr. Ranjeeta Phukan, & Bose Subhashri	Ethical Dimensions of Business Compliance, A Procedural Guide", The Essence, 2013-14, Vol-2, No. 2, 44-48. (ISSN: 2249-0132).	2013 -14
Dr. Ranjeeta Phukan	"Generation Programme (PMEGP) in Tinsukia Town of Assam", Journal of Banking, information Technology and Management, Vol. 9, No. 1, 106-117. (ISSN 0972-902x)	2012
Dr. Ranjeeta Phukan	"Marketing in the E-Commerce Era and Indian Strategy", The Essence, Sir Padampal Singhania University: Udaipur, Vol. 1, No. 1, 98-106. (ISSN 2249-0132)	2011

Dr. Ranjeeta Phukan	"Rural Poverty Alleviation", The Management Scientist- A Quarterly of Chitransh Institute of Management Science, Vol-9, No. 2, 39-46. (ISSN 0976-2353)	2010
Dr. Shafaq Zareen	"Job Satisfaction and Demographics: Implications in Call Centers", International Journal of Scientific Research. (ISSN 2277-8179)	2014
Dr. Shafaq Zareen	"Job Satisfaction and Attrition-A Study of Selected Call Centers in NCR", Indian Journal of Applied Research. (ISSN 2249-555X)	2014
Dr. Shafaq Zareen	Green HRM Initiatives", Journal of Management and IT Applications, Delhi College of Advanced Studies, GGSIPU, year 2013 (July-Dec.), Vol.: III, No.2, 41-53. (ISSN No.:2277-9728)	2013
Dr. Shafaq Zareen	"Strategies to Retain Employees in Call Centers", Journal of Management and IT Applications, Delhi College of Advanced Studies, GGSIPU, year 2013 (Jan-June), Vol.: III, No.1, 86-90. (ISSN No.:2277-9728)	2013
Dr. Shafaq Zareen	"Language Diversity and its Management in MNCs", Gurukul Business Review (GBR), The Journal of FMS, Gurukul Kangri University, Hardwar, Spring 2010, Volume-6, 107-110. (ISSN: 0973-1466)	2010
Dr. Ranjeeta Phukan, & **Dr. Shubhashri Bose**	Ethical Dimensions of Business Compliance, A Procedural Guide", The Essence, 2013-14, Vol-2, No. 2, 44-48. (ISSN No. 2249-0132).	2013 -14
Dr. Shubhashri Bose	Impact of Corporate Governance: An Empirical Study of Selected Indian Banks", Research paper published in Journal of IPEM, Vol. 7, Issue 1, January 2013. (ISSN-0974-8903).	2013
Dr. Shubhashri Bose	"Perspectives of Carbon Trading: Impact on Indian Economy", Research paper published in Journal of IPEM, Vol. 6, Issue 1, January 2012. (ISSN-0974-8903).	2012
Dr. Shubhashri Bose	"Challenges of Network Security and Counter Measures", Paper published in Multimedia Educational Resource for Learning and Online Teaching (MERLOT), http://www.merlot.org/merlot/viewMaterial.htm?id=441258	2010
Dr.	"A New Paradigm of Learning – 'E Learning'", Paper	2010

Shubhashri Bose	published in Multimedia Educational Resource for Learning and Online Teaching (MERLOT),http://www.merlot.org/merlot/viewMaterial.htm?id=443441	
Authors	**Book authored / co-authored**	**year**
Ms. Surbhi Gupta, Dr. Ranjeeta Phukan, Rachna Megh	Co-authored (2014), “International Trade & its Effects on Economic Growth in India", Global Business: Opportunities & Challenges Vol.-ll, Global Research Society Publications, 121-129. (ISBN 978-81-910003-14)	2014

Evaluation Report of the Department of Computer Science

1. Name of the Department: Computer Science Department
2. Year of Establishment: 2008
3. Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): B.A Programme (Discipline) Computer Application
4. Names of Interdisciplinary courses and the departments/ units involved: NA
5. Annual/ semester/choice based Credit System (Programme Wise): All courses are in semester system. BA I Year – CBCS
6. Participation of the department in the courses offered by other departments: Generic Elective under CBCS
7. Courses in collaboration with other universities or industries etc. : NIL
8. Details of courses discontinued (if any) with reasons: NA
9. Number of teaching posts:

Post	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor	NIL	NIL
Assistant Professor	2	NIL (3 are working on Ad-hoc basis against workload)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

S.No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1.	Isha Mangal	M.Tech (IT), MCA, NET	(Adhoc) Assistant Professor	Computer Science	3	NIL
2.	Devika	MCA, NET	(Adhoc) Assistant Professor	Computer Science	2	NIL
3	Sugandha Gupta	MSc, NET	(Adhoc) Assistant Professor	Computer Science	1	NIL

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: 100 %
13. Student -Teacher Ratio of the Department: 25:1

14. Number of support staff:

2	Sanctioned	Filled
Senior Technical Assistant	1	Currently 1 person on contract Basis
Lab Attendant	2	Currently two persons are working on contract Basis

15. Qualifications of teaching faculty with Phd: Details are provided in clause 10

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: NIL

18. Research Centre/Facility recognized by the University: NIL

19. Publications:

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:**

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Ms. Isha Mangal	**7**	**1**
Ms. Devika		**5**
Ms. Sugandha Gupta	**6**	**-**

- **No. of Publications listed in International Database (e.g. Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory etc.):**
- **Monographs:**
- **Chapter in Books:**
- **Books Edited:**
- **Books with ISBN/ISSN numbers with details of publishers:**
- **Citation Index :**

Detail of Publication: Point No.36

Name	No. of Citations	H-index	i10-index
Ms. Isha Mangal	28	3	2
Ms. Devika	-	-	-
Ms. Sugandha Gupta	5	1	0

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

- **National committees:** NIL
- **International Committees:** NIL
- **Editorial Boards:** NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: NIL

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/industry/other agencies: Record not available

23. Awards/Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists/visitors visit to the department: NIL

25. Seminars/ Conferences/ workshops organized and the source of above funding (Give details): NIL

26. a) Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/Programme	Year of Admission	Application Received	Enrolled
B.A (P) CA Discipline	2015-16	Record Not Available	48
	2014-15		49
	2013-14		-
	2012-13		20
	2011-12		20

27. Diversity of Students:

Name of Course	Students from the Same State	Students from the other States	Students from abroad
B.A(Programme)	Students are admitted through B.A. (Programme) Course and opt Computer Application as one of their Discipline)		NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc. Record not available.

29. Student progression: The College offers undergraduate course. The students of B.A (P) Computer Application Discipline join other institutes or universities for their post-graduation.

30. Details of Infrastructural facilities

a) Library: The College has a well-equipped library with a good list of books on Computer Science.

b) Internet facilities for Staff and Students: University of Delhi has provided Internet facility and Wi-Fi Connectivity 24*7 for staff and the students.

c) Classrooms with ICT facility: There are 20 class rooms equipped with LCD projector All the three computer labs are equipped with LCD projectors.

d) Laboratories: There are three computer labs equipped with projectors, printers, scanners, internet facility and wi-fi connectivity.

31. Number of students receiving financial assistance from college, university, government or other agencies: Please refer to clause 5.1.3 of SSR.

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning:

- Use of ICT facility by the teachers.
- The University of Delhi has provided laptops to all the students of first year of each discipline. This enhances interactive learning between students and the teachers.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: NIL

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths:

- The college has three computer labs equipped with projectors, printers, scanners, internet facility and Wi-Fi connectivity.
- There are twenty class-rooms that are equipped with ICT facilities.
- The University of Delhi has provided laptops to all the students of first year of each discipline. This enhances interactive learning between students and the teachers. It proves to be a worthy initiative for the humanities students such as Hindi, Sanskrit.
- The results of the computer science courses are satisfactory.
- The teachers are well qualified and holding professional degrees. They are actively involved in research work and have published research papers in national and international journals.

Weaknesses:

- Do not have a departmental library.
- The department is not running any honours course in computer science.

Opportunities:

- The B.A.(Programme) course offered by the college gives opportunity to the students to opt for the specialization courses such as M.C.A, M.Sc(Computer Science).
- The industrial placement of the students of this programme will be smooth and helpful in offering higher packages in the future.

Challenges:

- There are number of students who are not well versed with IT technologies. This is the major challenge to impart technical knowledge to these students so that they are well placed in IT industries.
- The student should be proficient in communication skills.

Future Plans:

- The college is planning to introduce Bsc. (Hons) Computer Science .
- The department is planning to schedule workshops and seminars on the emergent technologies by the professionals.
- The department is also planning for the industrial tours.
- The college is trying to introduce interdisciplinary projects under the theme of innovation projects.

36. Details of Publication

Authors	Published Papers /Articles/Book Chapters	Year
Devika, Tarun Drall	"CLOUD COMPUTING – An Emerging Technology", Vinayaka International Research Journal of Science and Technology, ISSN: 2277-999X	2013
Devika, Tarun Drall	"Enterprise Resource Planning – Before, Now and After", Vinayaka International Research Journal of Science and Technology, ISSN: 2277-999X	2013
Devika, Swati Dewan, Tarun Drall	"OPEN-SOURCE SOFTWARE – An Introduction and Related Issues", Vinayaka International Research Journal of Science and Technology, ISSN: 2277-999X	2013
Devika, Tarun Drall	"Roadmap to Third Generation of Wireless Technologies", Contemporary Social Science, Vol.23, No.1, ISSN: 0302-9298	2014
Devika, Tarun Drall	"3D PRINTERS - Transforming Digital Data into Real Things", Journal of national Development, Vol.27, No.1, ISSN: 0972-8309	2014
Bharti Suri and **Isha Mangal &** Varun Srivastava	"Regression Test Suite Reduction using an Hybrid Technique Based on BCO And Genetic Algorithm", National Conference on Research Trends in Computer Science and Technology, and in Special Issue of International Journal of Computer Science and Informatics(IJCSI), pp.165-172, Vol.II, No.1,2, ISSN: 2231-5292, (No. of Citations: 7)	
Bharti Suri and **Isha Mangal**	"Analyzing Test Case Selection using proposed Hybrid Technique Based on BCO and Genetic Algorithm and a comparison with ACO", International Journal of Advanced Research in Computer Science and Software Engineering, pp.206-211,Vol.2, No.4, ISSN: 2277-128X (No. of Citations: 11)	2012
Varun Srivastava, Ruchi, **Isha Mangal**	"A Neuro Genetic Algorithm for Selection of Test Suite in Regression testing", International Journal of computer Applications in Feb 2012, pp.165-171.Vol.1, No.2, ISSN: 2250-1797 (No. of Citations: 5)	2012
Isha Mangal, Deepali Bajaj	"Credit Based Collaborative Filtering Approach: An Improvement in Recommender Systems", International Journal of Computer Trends and Technology, pp.356-361, Vol.9,No.7, ISSN: 2231-2803	2014

Isha Mangal, Deepali Bajaj	“A Review of Multi-Protocol Label Switching: Protocol for Traffic Engineering on Internet”, International Journal of Computer Trends and Technology, pp.137-140, Vol.11, No.3, ISSN: 2231-2803	2014
Isha Mangal, Deepali Bajaj, Priyanka Gupta	“Regression Test Suite Minimization using Set Theory”, International Journal of Advanced Research in Computer Science and Software Engineering, ,Vol.4, No.5, ISSN:2277-128X	2014
Priyanka Gupta, Sonia, **Isha Mangal**	“Image Encryption Based On Arnold Cat Map and S-Box”, International Journal of Advanced Research in Computer Science and Software Engineering, pp.807-8121, Vol.4, No.8, ISSN:2277-128X	2014
Bajaj, Deepali, **Isha Mangal**, and Asha Yadav	"Towards an understanding of Li-Fi: Next generation Visible Light Communication Technology", International Journal of Engineering and Computer Science, pp.11638-11641, Vol.4, No.4, ISSN: 2319-7242	2015
Vandita Grover and **Sugandha Gupta**	“Study of Security in Wireless Sensor Networks”, International Journal For Research In Applied Science and Engineering Technology, pp.343, Vol. 2, No.6, ISSN: 2321-9653	2014
Sugandha Gupta and Vandita Grover	“Survey of Intrusion Detection Techniques in LEACH”, International Journal of Computer Trends and Technology, pp.166, Vol.17, No.4, ISSN: 2231-5381	2014
Vandita Grover and **Sugandha Gupta**	“Service Differentiation based on Contention Window with Enhanced Collision Resolution LR-WPANs”, International Journal of Computer Trends and Technology, pp.86, Vol.19, No.2, ISSN: 2231-2803	2015
Sugandha Gupta and Yashu Ahuja	“Review of Red Tacton: Evolving Authorizations”, International Journal of Computer Trends and Technology, pp.99, Vol.19, No.2, ISSN: 2231-2803	2015
Sugandha Gupta	“A Review of QoS in Wireless Sensor Networks”, International Journal of Computer Trends and Technology, pp.19, Vol.21, No.1, ISSN: 2231-2803	2015
Sugandha Gupta	“A Comparative study of Usability Evaluation Methods”, International Journal of Computer Trends and Technology, pp.103, Vol.22, No.3, ISSN: 2231-2803	2015

Evaluation Report of Department of Economics

1. **Name of the Department:** Economics
2. **Year of Establishment:** 1970
3. **Names of Courses offered:** B.A. (Hons.) in Economics (erstwhile FYUP Batch only)
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based Credit System (Programme Wise):** All courses are in semester system.
6. **Participation of the department in the courses offered by other departments:**

- Optional Discipline Courses-II (DC-II) to students in erstwhile FYUP (July, 2014 to May, 2015)
- B. Com (Hons.) (Three Year)
- B.Com Programme (Three-Year)
- B.A. Programme (Three-Year)
- Concurrent Course for B.Sc. (Honours) Mathematics (Three-Year)
- Generic Elective Courses under CBCS (July, 2015 onwards)
- B.A. Programme under CBCS

7. **Courses in collaboration with other universities or industries etc.:** Nil
8. **Details of courses discontinued (if any) with reasons:**

   B.A. (Hons.) in Economics (due to university policy change)

9. **Number of Teaching posts:**

Post	**Sanctioned**	**Filled**
Professor	NIL	NIL
Associate Professor	-	-
Assistant Professor	8	5 (On Ad-hoc basis)

10. **Faculty profile**: The details are mentioned in the following table

S. No	**Name**	**Qualification**	**Designation**	**Specialization**	**No. of years of Experience**	**No. of Ph.D. Students Guide for the last 4 years**
1.	Mr. Gagan Pahwa	M. A. (Eco.)	Assistant Professor (Ad-hoc)	Micro Economics, Mathematical Economics, Development	3 years, 5 Months	-

				Economics, Game Theory		
2.	Mr. Lalit	M. Phil. (Eco.)	Assistant Professor (Ad-hoc)	Macro Economics, and Econometrics	2 years 10 months	-
3	Mr. Amit Kumar	M. A. (Eco.)	Assistant Professor (Ad-hoc)	Public Economics, International Economics, Econometrics	1 year 6 months	-
4	Ms. Neha Gupta	M. A. (Eco.)	Assistant Professor (Ad-hoc)	Political Economy, Money & Banking	2 years, 1 month	-
5	Ms. Silpa P. R.	M. Phil. (Eco.)	Assistant Professor (Ad-hoc)	Labour Economics	4 years, 1 month	-

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty:** 100% of workload is being handled by Adhoc Faculty**.**
13. **Student -Teacher Ratio of the Department:**
    - 12:1 for Hons. Courses
    - 18:1 for Prog. Courses
14. **Number of support staff:** Nil
15. **Qualifications of teaching faculty:** As per Details provided in clause 10.
16. **Number of faculty with ongoing projects from National and International funding agencies and grants received:** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR:** Nil
18. **Research Centre/Facility recognized by the University:** Nil
19. **Publications:**

    Publication per Faculty

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:**

Name	**No. of papers in peer reviewed in international Journal**	**No. of papers in peer reviewed in national Journal**
Mr. Lalit	02	Nil
Ms. Neha Gupta	06	Nil

- **No. of Publications listed in International Database (eg. Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory etc.):**
- **Monographs:**
- **Chapter in Books:**
- **Books Edited:**
- **Books with ISBN/ISSN numbers with details of publishers:**
- **Citation Index:**

Details of Publication: Point No.36

20. Areas of consultancy and income generated:

Faculty:

Gagan Pahwa: Worked as Young Professional in State Plans Division of Planning Commission, Government of India from April 2010 to July 2012.

Major tasks

- Examination & evaluation of Annual Plans prepared by the State/UT Governments.
- Collection, compilation, and analysis of statistical data for preparation of Background Notes for Annual Plan discussion with the Chief Ministers.
- Analysis of development projects proposed by the States/UTs apart from Annual Plan

Monthly Income: Rs. 40,000/- p.m.

21. Faculty as members in

- **National committees:** Nil
- **International Committees:** Nil
- **Editorial Boards:** Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: All students of erstwhile FYUP were engaged in such projects as part of course curriculum.

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/industry/other agencies: Nil

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/visitors visit to the department: Nil

25. Seminars/ Conferences/ workshops organized and the source of above funding: Nil

26. (A) Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/ Programme	Year of Admission	Application Received	Enrolled
DC-1 (Economics) under FYUP	2012	43	43

27. Diversity of Students: Data Not Available

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: Data Not Available

29. Student progression: Data Not Available

30. Details of Infrastructural facilities

a) Library: well equipped

b) Internet facilities for Staff and Students: Available in Campus to all.

c) Classrooms with ICT facility: Partially available.

d) Laboratories: Not Required

31. Number of students receiving financial assistance from college, university, government or other agencies: Data Not Available

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts: Held Inter-College Economics Festival (TRIVIA 2014) during the introductory year of B.A. (Economics) under FYUP in the college and thereby provided opportunity to each and every student to participate and show their talent in various events. (Supported by Vivekananda College & Sponsors arranged by students of the department).

33. Teaching methods adopted to improve student learning:

- Interactive Lecture method.
- Encourage Logical thinking and scientific temper.
- Regular assessment by way of tutorials as well as home assignments, thereby giving them adequate practice on how to organize their ideas.
- Individual attention to the students.
- Helping the students in appreciating the relevance of what they are studying.
- Linking the text with national as well as global economic and financial scenario, thereby relating the subject matter taught to the contemporary events.
- Relating text with environment and sustainable development issues.
- Encouraging the students to read beyond the text books.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Students are part of NSS and Women Empowerment activities operating through Women Development Committee.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths:

- Growing Popularity of the Course
- Well-qualified, dedicated, and hardworking faculty
- Focused and coordinated approach
- Believe in putting students first

Weakness:

- Space constraint
- Infrastructure and time constraint in semester system

Opportunities:

- The Course structure is well-equipped to cater to the needs of industry/ academics/ research organizations.
- Students have immense opportunities to apply for various post-graduate courses, research & analytics work and many other related fields.

Challenges:

- Encouraging self-learning process among students.
- Motivating students to become responsible citizens.

Future Plans:

- The Department & College are striving hard to reintroduce the B.A. (Hons.) in Economics under CBCS in the College. As mentioned in point no. 8 above, the course was discontinued because of a change in the University's policy.
- Moreover, the department is envisaged to start its Career Opportunity Cell soon, which will guide its students to realize their career goals. The Cell would work in the direction of placement of its students in the field of Research, Analytics, and Administration etc. with Private Firms and Companies, Autonomous Institutions, Chambers, Banks etc. The students will also be guided in preparation of various competitive exams for further studies.

36. Details of Publication

Authors	Published Papers/Articles/Book Chapters	Year
Mr. Lalit	"Does education expenditure impact India's economic growth: A time series analysis". Published in an International Journal of Research in Commerce, Economic and Management". ISSN: 2231-4245 (Volume 4, Issue 05)	2014
	Gender wage discrimination in the rural market of India". Published in an International Journal of Research in Social Sciences". ISSN: 2249-2496 (Volume 5, Issue3)	2015
Ms. Neha Gupta	Housing price bubble in Hong Kong: A multi-indicator analysis. Internat. J. Com. & Bus. Manage, 7(1): 226-230	2014
	NAFTA : Its economic, social and political effects on U.S., Canada and Mexico, Adv. Res. J. Soc. Sci., 5(1): 1-14	2014
	The impact of FED tapering news on emerging markets, IRJMST, 5(8): 206-211	2014
	Protectionism (good or bad for an economy?), IRJMSH, 5(10): 143-147	2014
	Economics of sustainable development, IOSR-JHSS, 19(12): 29-34	2014

	Green economy – whether a relevant concept for emerging economies (BRICS)?, IOSR-JHSS, 20(1): 34-37	2015
	Ms. Neha Gupta has also written 10 modules as an e-content writer in Micro economics, in epgpathshala, an initiative by UGC and MHRD	-

Evaluation Report of Department of English

1. Name of the Department: English
2. Year of Establishment: 1970
3. Names of Courses offered:

- B.A (Hons.) English
- Discipline English for B.A (Prog.) I, II, III year
- English as AECC, G.E and Core subject for students of B.A (Hons.), B.Com (Hons.), B.A (Prog.) and B.Com (Prog.) enrolled under the CBCS.
- English Stream A and Stream B for students of B.A (Prog.) II year.
- Business English and English Communication for B. Com.
- Interdisciplinary course and Concurrent course in English for B.A (Hons.)
- Applied course in Translation for B.A (Prog.) III year.
- Foundation, Discipline and Allied courses in English in erstwhile FYUP.

4. Names of Interdisciplinary courses and the departments/units involved:

- English as a subject is taught to students of B.A (Hons.), B.A (Prog.), B.Com (Prog.) and B.Com (Hons.) as mentioned above in point 3.
- In the semester system:-
  - "Environmental issues in India" is taught by department of History to B.A (H.) English II year students.
  - "Psychology of Living" is taught by department of Applied Psychology to B.A (H.) English III year students.
  - Qualifying Hindi (Higher/Lower) is taught by department of Hindi to B.A (H.) English I year students.

5. Annual/ semester/choice based Credit System (Programme Wise):

- I year is under Choice Based Credit System (CBCS)
- II year is under Semester system
- III year is under erstwhile FYUP

6. Participation of the department in the courses offered by other departments: As per Point no. 3
7. Courses in collaboration with other universities or industries etc.: NIL
8. Details of courses discontinued (if any) with reasons: NIL
9. Number of Teaching posts:

Post	**Sanctioned**	**Filled**
Professor		
Associate Professor		4 (Permanent) (by promotion)
Assistant Professor	14	2 (Permanent) (10 Ad-hocs)

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience (approx.)	No. of Ph.D. Students Guide for the last 4 years
1	Mrs. Ranjana Mitra	M.A, M. Phil	Associate Professor	Modernism, Science Fiction, Children's Literature, Indian Literature, Women's Writings	38 years	Nil
2.	Ms. Saraswati Subbu	M.A, M. Phil	Associate Professor	Modernism, Victorian Literature, Drama and Theatre studies	38 years	Nil
3.	Dr. Jyotika Elhance	M.A, Ph. D	Associate Professor	Indian literature, American Literature	25 years	Nil
4.	Dr. Hina Nandrajog	M.A, M.Phil, Ph.D	Associate Professor	Partition Studies, Translation Studies, Contemporary Literature	25 years	2 M.Phil students
5.	Dr. Nalini G. Kapoor	M.A, Ph. D	Assistant Professor	Australian Literature	13 years	Nil
6.	Ms. Sophia Pde	M.A, Net, Pursuing Ph.D	Assistant Professor	Folklore of the North-East	5 years	Nil
7.	Ms. Anchala Paliwal	M.A, M. Phil, Net+JRF,	Assistant Professor (Ad-hoc)	Dalit Women's Writings, Feminist Theory,	4 years	Nil

		Pursuing Ph. D		Violence Studies, English Language Teaching		
8.	Mr. Abhishek Bhaskar	M.A, M. Phil, Net	Assistant Professor (Ad-hoc)	Dalit Literature, Queer Literature, Translation	3 years	Nil
9.	Mr. Deeptangshu Das	M.A, M. Phil, Net+JRF	Assistant Professor (Ad-hoc)	Gender studies, Indian visual cultures, Kali myths, British Modernism, Post-colonial theories and Literature	3 years	Nil
10.	Mr. Amit Kumar	M.A, M. Phil, Net	Assistant Professor (Ad-hoc)	African-American Studies, Dalit Studies, Conflict Studies, English Language Teaching	2 years	Nil
11.	Mr. Rengleen Kongsong	M.A, M. Phil, Net	Assistant Professor (Ad-hoc)	Literature of the Margin, Women's Writings, Folklore, Orality	3 years	Nil
12.	Ms. Chaandreyi Mukherjee	M.A, M. Phil, Net, Pursuing Ph. D	Assistant Professor (Ad-hoc)	Haruki Murakami, Feminism, Women Studies, Post-Modernism, Magic Realism	2 years	Nil

13.	Ms. Yamini Malhotra	M.A, M. Phil, Net, Pursuing Ph. D	Assistant Professor (Ad-hoc)	Indian English Literature	8 months	Nil
14.	Mr. Arunabh Bose	M.A, Net	Assistant Professor (Ad-hoc)	African-American Literature, Film Adaptations	2 years, 6 months	Nil
15.	Ms. Kashish Dua	M.A, Pursuing M. Phil, Net	Assistant Professor (Ad-hoc)	Gender and Queer studies, Indian philosophy, Indian Classical Literature	4 months	Nil
16.	Dr. Rakhi Verma	M.A, Ph.D	Assistant Professor (Ad-hoc)	Romantic Literature	3 years	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: Approx. 62%

13. Student -Teacher Ratio of the Department:

- For (Hons.) students – 12:1* (sanctioned)
- For (Prog.) students – 18:1* (sanctioned)

* Actual figures varies according to admitted strength of class

14. Number of support staff: Not applicable

15. Qualifications of teaching faculty: Details provided in clause 10.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received:

Dr Hina Nandrajog

- Oral Narratives of Chamba & Bharmour funded by Sahitya Akademi
- Selected Essays of Shrilal Shukla funded by Centre for Academic Translation and Archiving (CATA), DU & University Grants Commission.
- At Cluster Innovation Centre, mentored a student project during a field trip on Gyanodaya IV in March 2014. ‘Ethno-gyan: Transdisciplinary Study of Monuments and Artifacts.

Mr Abhishek Bhaskar

- Selected Essays of Shrilal Shukla funded by Centre for Academic Translation and Archiving (CATA), DU & University Grants Commission.

Mr Amit Kumar

- Part of Innovation Project 2015-16 funded by Delhi University. The Project Title is “Manipuri Women Entrepreneurs: In History, Commerce and Literature”

Mr. Arunabh Bose

- Author and Content developer of modules for UGC funded Postgraduate e-Pathshala (2014-2015).

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: Teachers from Department of English co-ordinate and conduct “English Language Proficiency” course funded by UGC.

18. Research Centre/Facility recognized by the University: Nil

19. Publications:

Publication per Faculty:

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Dr. Hina Nandrajog		1
Anchala Paliwal		3
Deeptangshu Das	1	3
Chaandreyi Mukherjee	1	1
Yamini Malhotra		5
Dr. Rakhi Verma		3

- **Monographs:** Nil
- **Chapter in Books: 7**
- **Books Edited:** Nil
- **Books with ISBN/ISSN numbers with details of publishers (Faculty):**1
  (Student):1
- **Translated Book:** 5
- **Translated chapters in journal:**1
- **Book Review:**1

Details of Publication: Point No.36

20. Areas of consultancy and income generated: Not applicable

21. Faculty as members in

National committees:

Dr. Nalini G. Kapoor: Fortell (Forum for Teacher of English Language and Literature)

Mr Rengleen Kongsong: Certified member of Naga Scholars' Association (NSA)

International Committees:

Dr. Hina Nandrajog:

- International Association for Translation and Intercultural Studies (IATIS)
- Indian Association for Commonwealth Literature and Language Studies (IACLALS)

Dr. Nalini G. Kapoor: IASA (Indian Association for the Study of Australia).

Ms. Anchala Paliwal: Joint Secretary of University Women's Association – Delhi (UWAD), affiliated to Indian Federation of University Women's Association (IFUWA), affiliated to Graduate Women's International (GWI), Geneva, Switzerland.

Ms Chaandreyi Mukherjee: The Japan Foundation

Editorial Boards: Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: Four students are involved in an ongoing innovation project.

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/ industry/ other agencies: Not Applicable

23. Awards/Recognitions received by faculty and students:

Faculty:

Dr. Hina Nandrajog

- Coordinated a four week Preliminary Short-term Orientation Course for Indian Sign Language at Cluster Innovation Centre, University of Delhi (4 March- 3 April 2014).
- Participated as Language Resource Person at Sahitya Akademi, Srinagar, for a Translation Workshop to facilitate the translation of Punjabi stories from English into Kashmiri (April 26th to April 29th, 2010).
- Resource person for a workshop on Applied Course: Translation and Interpreting, University of Delhi, a workshop organized for English teachers of Delhi University colleges on 28th September 2013.
- Language Resource Person (Sahitya Akademi in collaboration with the British Centre of Literary Translation through British Council) for a Translation Workshop to facilitate the translation of English stories into Punjabi held in Delhi (October 21st to October 25th, 2013).
- Organised a workshop with a group of volunteers speaking the Ladakhi language for data collection (rapid collection of vocabulary) in September 2013.
- Organised a panel discussion on Language and Culture on 18.10.2013 at Cluster Innovation Centre (Prof. Anvita Abbi, Prof. Omkar N. Koul, Prof. Ravinder Gargesh, Prof. Roop K. Bhat, Prof. Shobha Satyanath)
- Part of a team to design the syllabus for a post graduate course in M.A. Digital Humanities to be run at Cluster Innovation Centre, University of Delhi.

Ms. Sophia Pde

- Invited speaker for a panel discussion on "Issues for safeguard and challenges of Indigenous knowledge" organized by Anthropological Survey of India on 6 August 2014.

Ms. Anchala Paliwal

- Conducted a workshop as Resource Person for PGT English Teachers at SCERT, Dilshad Garden in 2012.
- Participated in a Children’s Literature Review organised by Reading Cell, Department of Elementary Education, NCERT, in 2014.

Students: For the past two years students of English (H.) have won the **Best All-Rounder student** award in college:

- 2014-15: Shruti
- 2013-14: Kanika Singh

The students of English (H.) have won accolades in extra-curricular activities organised at both inter-college and intra-college level.

2015-2016		
Name	**Prize**	**Competition**
Saumya Tiwari	1st Participation	Declamation Contest Organised By Sail In October, 2015. The Great Debate Organised By British Council In September, 2015
2014-2015		
Name	**Prize**	**Competition**
Saumya Tiwari	Participation	Debate Competition In Antardhwani In 2015 The Great Debate Organized By British Council In September, 2014
Jyoti Rai	2nd	CATC Camp In 2014
Neha Maliyan	1st 2nd	Street Play Competition At Amity University Street Play Competition At LPU, Jalhandar In 2015
Aayushi Katyar	2nd 1st	Group Dance Competition At Navtarang , 2015 Group Dance Competition At ITS College In 2015
2013-2014		
Name	**Prize**	**Competition**
Neha Maliyan, Ekta & Karuna	2nd 2nd 2nd 2nd	Street Play Competition In Antardhwani In 2014 Street Play Competition At P.G.DAV In 2013 Street Play Competition At JIMS In 2013 Street Play Competition At National Law Institute
Aayushi Katyar	1st 1st	Group Dance Competition At Japuria Institute of Management In 2013 Group Dance Competition At Bhai Parmanand Institute of Business Studies
Saumya Tiwari	2nd	R.P.M Trophy Northern India Inter College Declamation Contest At Lovely Public School In 2013

24. List of eminent academicians and scientists/visitors visit to the department: Sami Ahmad Khan, science fiction writer, author of Red Jihad (Rupa Publications), gave a lecture on 'Art of Writing Novels.' (March 2015)

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details)

26. Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/ Programme	Year of Admission	Application Received	Enrolled	Pass percentage
B.A (H.) English	2015-16		47	
B.A (H.) English	2014-15		44	
B.A (H.) English	2013-14		117	
B.A (H.) English	2012-13		48	
B.A (H.) English	2011-12		44	

27. Diversity of Students:

Name of Course	Year	Students from the Same State	Students from the other States	Students from abroad
B.A (H.) English	2015-16	32	15	Nil
B.A (H.) English	2014-15	29	15	Nil
B.A (H.) English	2013-14	73	44	Nil
B.A (H.) English	2012-13	24	24	Nil
B.A (H.) English	2011-12	32	12	Nil
B.A (H.) English	2010-11	34	15	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: Data not available.

29. Student progression

Batch of 2015

- Divyani Kalra, Jaishree Chauhan, Elizabeth Benny, Monica, Diksha Kant are enrolled in M.A English, University of Delhi.
- Megha Singh, Aparna Srivastava, Supriya, Priyanka and Pankhuri Mittal are enrolled in M.A English in other universities.
- Shruti is enrolled in M.A in Literary Arts: Creative Writing from Ambedkar University, Delhi. She has interned at Bhushan Publications and Co., G Caffe and Udyam.
- Shweta Kumari is pursuing LLB from Law Faculty, DU.
- Akanksha Agarwal is pursuing Mass Communication.
- Garima Chamoli is interning at TheTimes of India.

Batch of 2014

- Akshara Dutt Pandey, Anubhuti Vashisht, Kanika Singh, Bhawana Singh, Aditi Nagar, Nikita, Archana, Shivangi and Shashanki are enrolled in M.A English in University of Delhi.
- Garima Thapar is pursuing M.A in German Literature from JNU.

- Pooja Menon is pursuing Masters in Social Work from Delhi School of Social Work, DU. She completed B.Ed in special education (intellectual disability) from Lady Irwin College, University of Delhi.
- Surbhi Bagga completed PG Diploma in Mass Communication from MICA, Ahmedabad.

Batch of 2013

- Aditi Sharma, Smriti Handoo and Yashna Behra completed M.A in English from University of Delhi.
- Priya Mathur is pursuing LLB from Amity University
- Sohni, Manisha, Shivani and Sugandh have completed B.Ed from CIE, University of Delhi. They are currently teaching in schools across the city.
- Bhawna Yadav and Pooja Upadhyay have completed Masters in Social Work from Delhi School of Social Work, University of Delhi.
- Aditi Sharma is currently working as Assistant Editor at Viva Books, Delhi.

Documentary proof is not avilaible.

30. Details of Infrastructural facilities

a. **Library:** The college library has an extensive collection of textbooks ranging from fiction to non-fiction and journals dealing with English and cultural studies. The library has been regularly updated with new editions of the canonical texts as well as the latest critical handbooks.

The Department of English also has a collection of books to enhance the understanding of students. The **Departmental Library** is a valuable asset and addition.

b. **Internet facilities for staff and students:** The department encourages the students to use the college WiFi to access various online journals like Jstor, Project Muse, Cambridge online, etc.

c. **Classrooms with ICT facility**: The faculty members make efficient use of the ICT classrooms to blend literature with visual arts and cinema studies in order to enhance the understanding of the students. Students are also motivated to give presentations using visual aids available in the ICT classrooms.

d. **Laboratories:** The English department maintains a well-equipped Language laboratory with laptop, projector, sound system and printer to facilitate student learning programmes on language and communication skills.

31. Number of students receiving financial assistance from college, university, government or other agencies: **B.A (H.) English**

Type of Financial Assistance				
Year	**2011-12**	**2012-13**	**2013-14**	**2014-15**
Student's Aid Fund	Nil	3	8	6
Fee Concession	5	3	8	6
VC's Student Aid Fund	Nil	2	Nil	2
Scholarship	6	5	6	4

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts:

- Eugene Ionesco's The Chairs was staged by the students of third year English (hons) under the guidance of Ms Saraswati Subbu. The performance was widely appreciated for its conception, direction, acting, use of light and sound. (6 November 2015)
- Lecture on History, Memory and time in Amitav Ghosh 'Shadow Lines' was delivered by Radha Kapuria, who is currently a research scholar at King's College, London in 2012.

33. Teaching methods adopted to improve student learning: Department of English, Vivekananda College adopts a multi-dimensional approach to teach English language and literature. A department sensitive to the heterogeneity of the students strives to cater to their individual needs and requirements. All the faculty members are adept at the latest technology and practice a blend of traditional and innovative pedagogies in class. While contemporary English Language Teaching methods are employed to enhance language acquisition skills of the students; the teaching of literature and cultural studies is enriched by the use of multiple forms of visual arts including display of paintings, sculptures, screenings of films and performing arts. Translated works are taught with a keen insight on the practice of translation as well.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

Mrs. Ranjana Mitra: Associated with TACET (Transaction Analysis Center for Education and Training) as Family Counsellor for addicts for more than 36 years.

Dr. Hina Nandrajog

- Held a workshop in collaboration with Delhi Police on November 1, 2013 at Jaroda Kalan, Najafgarh in the Police Training College.
- Coordinated a 'Preliminary Short-term Orientation Course for Indian Sign Language' for students from March 4, 2014 to April 3, 2014 at Cluster Innovation Centre. Inaugural lesson with Delhi Police.
- Held a 'Deaf Awareness Day' on 26th September, 2014.
- Held a programme to raise awareness about deaf issues in Hindu College on November 7, 2014.
- Held a workshop in Hindu Rao Hospital on November 11, 2014 to raise awareness about deaf issues.
- Held a 2 hour workshop in Kasturba Hospital on November 12, 2014 to raise awareness about deaf issues.

Ms. Yamini Malhotra

- Contributes to Sambhavana, an NGO for visually disabled.

Students' Participation in Social Services

- Mansi (English (H) III year) served as a teacher for underprivileged children in the RISING PEOPLE WELFARE SOCIETY, an NGO for the welfare of underprovided children (2015).

- Priya Saklani from English (H) II year served as a facilitator in the Teach India initiative for the underprivileged youth by The Times of India in January 2015.
- Neha Maliyan from English (H.) III year participated in a community outreach programme organized by The Healers Psychiatry Clinic in 2014.
- Aayushi Bansal (English (H) III year) volunteered in Bhavna Welfare Association (NGO) in 2015.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths:

- The faculty comprises of experts in various fields of literature, literary theory, cultural studies, translation and English Language Teaching.
- The department believes in the combination of traditional and experimental methods of teaching.
- The involvement of the teachers in the students' education extends beyond the classroom. The spirit of having a one- to-one relationship helps the department to develop each student in an all-round manner.
- The teachers ensure to keep the students updated about various book launches, seminars, film screenings, plays, dance recitals and talks happening in the city which help in the expansion of the students' knowledge and awareness.
- The department believes in not just teaching the syllabi but also in assisting the students to decide their career plans and discuss different opportunities that can be available to them.

Weaknesses:

- Not all the classrooms in the college are equipped with the required ICT.
- Given the Delhi summers, the classrooms need air conditioners.
- Inadequate time (within the given structure) for the academic growth of both individual teachers as well as the institution itself.
- Shortage of funds for frequent seminars at inter-department level, inter-college level and at national level as well.

Opportunites:

- Making provisions for Visiting Faculty.
- Developing a Department of English website where faculty members can regularly update reading materials and create a research database.
- Inviting affluent theater groups and performance artists to initiate an interactive pedagogy on text and performance.

Challenges:

- Raising the academic level of the college through introduction of new courses on a yearly level, increase orientation courses and workshops for teachers to competently handle the teaching of the new courses.
- Periodic self-assessment by teachers vis a vis the efficiency of different teaching methods.

- Drawing the college closer to an increased connectivity with the community in the neighbourhood through increased community outreach activities, teaching, counselling, employment opportunities, etc.
- Make the students self-reliant through the introduction of vocational courses.

Future Plans:

- To introduce M.A programmes in English in the college.
- To organize national and international seminars.
- To initiate a Student's Research Journal.
- To conduct writing workshops for students and translation projects involving translations from Rajasthani to English (Dr. Jyotika Elhance), Punjabi to English (Dr. Hina Nandrajog), Hindi to English (Anchala Paliwal, Abhishek Bhaskar, Kashish Dua), Assamese to English (Deeptangshu Das), Bengali to English (Chaandreyi ukherjee).

36. Details of Published Papers /Articles

Publication of Paper and Articles		
Author	**Name of papers published in journal**	**Year**
Dr. Hina Nandrajog	"Refractions of the Prism: Images of the Partition of India in Select Literature" Research Article. Journal of National Development, ed. Dharam Vir. Volume 28, Number 2 (Winter), by Centre for Studies of National Development ISSN: 0972-8309	2015
Dr. Hina Nandrajog	"Haven and Hell: A Representation of Delhi in Punjabi Literature" The Book Review, Vol. XXXVI, New Delhi: The Book Review Literary Trust, p. 40-43	2012
Ms. Anchala Paliwal	"Book Review of Prem K. Srivastava's Leslie Fiedler: Critic, Provocateur, Pop Culture Guru". Pg. 178-179. Littcrit, ISSN: 0970-8049	2015
Ms. Anchala Paliwal	"Speaking as performance: Using Drama to aid Social Communication in a Language Classroom". Pg 13-16. Fortell, ISSN: 2229-6557 (Co-authored)	2012
Ms. Anchala Paliwal	"Reading and Teaching Caste in English". Pg 9-11. Fortell. ISSN: 2229-6557)	2015
Mr. Deeptangshu Das	"Scatology, Sexuality, and the Postcolonial State Apparatus in Ayi Kwei's Armah's The Beautyful Ones Are Not Yet Born". The International Journal of Culture, Literature and Criticism. ISSN: 0976-1608.	2015
Mr. Deeptangshu Das	"Slumdog Millionaire: A Cinematic Narrative of Cultural Imperialism. Contemporary Literary Review India". Online Edition. e-ISSN: 2394-6075 ISSN(Print): 2250-3366	2012
Mr. Deeptangsh	"The Figure of the Female Artist in Virginia Woolf's Fiction". Quiet Mountain Essays: Online Journal of	2011

u Das	Feminist Writing. Vol.9, No.2. ISSN: 1557-8879	
Mr. Deeptangshu Das	“Angry Man and the Oppressed Woman: A Feminist Reading of John Osborne’s Look Back” in Anger Quiet Mountain Essays: Online Journal of Feminist Wrting. Vol.10, No.2. ISSN: 1557-8879	2012
Ms Chaandreyi Mukherjee	“The Post Modern Calcutta Woman: Meaning and Representation in Recent Bangla Films” in Luminaire: Journal of the Department of Languages, Garden City College, Bangalore, Vol.4, No.1, ISSN: 2249-2542	2014
Ms Chaandreyi Mukherjee	“The Art of Haruki Murakami’s Narrative in Pinball, 1973” in International Journal of English Language, Literature and Humanities. ISSN: 2321-7065	2015
Ms Yamini Malhotra	“Problematizing Domestic violence in the Postcolonial Women’s Text”, Absurd. pp 21-27, Vol.2, No.7-8. ISSN: 2319-7048	2014
Ms Yamini Malhotra	“Revisiting the Mahatma in Indian English Novels”, Vinayaka International Research Journal of Humanities and Social Sciences, pp 1-7. Vol.17, ISSN: 2278-0009	2013
Ms Yamini Malhotra	“Violence versus Nonviolence, A Gandhian Impact on Revolutionary Indian Writers”, Chintan Research Journal. pp 214-218. Vol.4, No.16, ISSN: 2229-7227.	2014
Ms Yamini Malhotra	“Contextualisng Gandhi in the novel Untouchable”, Vinayaka International Research Journal of Languages. pp 24-26. ISSN: 2277-9981	2014
Ms Yamini Malhotra	“The Idea of Disability in the English Literature”, Vinayaka International Research Journal of Humanities and Social Sciences, pp 17-26. ISSN: 2278-0009.	2014
Dr Rakhi Verma	“Ernest Jones Sacrifice and The Freedom Struggle of India Sangharsh/ Struggle”, e-Journal of Dalit Literary Studies Vol.1, Issue.4, ISSN(Print): 2278-3059 ISSN(Online): 2278-3067	2012
Dr Rakhi Verma	“Anti-Colonialism in Romantic Poetry Sangharsh/ Struggle”. e-Journal of Dalit Literary Studies, Vol.2, Issue.2, ISSN(Print): 2278-3059 ISSN(Online): 2278-3067	2013
Dr Rakhi Verma	“Violence and the Romantic Literature”, The Delhi Journal of Humanities and Social Sciences (DJHSS). Vol. 2, ISBN: 987-93-82928-45	2013
Publication of Poem in Journal		
Ms Chaandreyi	Poem published in online magazine “The Enchanting Verses”, issue XIV, ISSN: 0974-3057	2011

e-Lessons		
Dr. Hina Nandrajog	"Frankenstein: Mary Shelley". Institute of Life Long Learning, University of Delhi. http://vle.du.ac.in/mod/book/view.php?id=8764	
Dr. Hina Nandrajog	"Hindi & Urdu: Confluence/ Divergence". Institute of Life Long Learning, University of Delhi http://vle.du.ac.in/mod/book/view.php?id=5993	
Dr. Hina Nandrajog	"Becoming Hindi/ Becoming Urdu" Institute of Life Long Learning, University of Delhi. http://vle.du.ac.in/mod/book/view.php?id=6003	
Dr. Hina Nandrajog	"Approaching Womanspeak" Institute of Life Long Learning, University of Delhi. http://vle.du.ac.in/mod/book/view.php?id=6051	
Dr. Hina Nandrajog	"Reading A Woman's Tale" Institute of Life Long Learning, University of Delhi. http://vle.du.ac.in/mod/book/view.php?id=6061	
Dr. Hina Nandrajog	"On Chandrabati Ramayana" Institute of Life Long Learning, University of Delhi http://vle.du.ac.in/mod/book/view.php?id=6069	
Dr. Hina Nandrajog	"Sindhi Literary Culture" (Co-author) Institute of Life Long Learning, University of Delhi. http://vle.du.ac.in/mod/book/view.php?id=6078&chapterid=5740	
Ms Kashish Dua	"Michel Foucault: Truth and Power". Institute of Life Long Learning, University of Delhi, http://vle.du.ac.in. ISSN: 2349-154X	
Ms Kashish Dua	"Elaine Showalter: Introduction to A Literature of Their Own".Institute of Life Long Learning, University of Delhi, http://vle.du.ac.in. ISSN: 2349-154X	
Ms Kashish Dua	"Munshi Premchand: The Shroud (Kafan)". Institute of Life Long Learning, University of Delhi, http://vle.du.ac.in. ISSN: 2349-154X	
Ms Kashish Dua	"Antonio Gramsci: The Formation of the Intellectuals" and 'Hegemony and Separation of Powers" in Selections from the Prison Notebooks.Institute of Life Long Learning, University of Delhi, http://vle.du.ac.in. : 2349-154X	
Publication of Books		
Dr. Jyotika Elhance	Doctoral Dissertation, "Naturalism in the Novels of Stephen Crane" published in 2010. ISBN : 978-81-8329-376-1, Shree Publishers & Distributors, New Delhi-110002.	2010

Translation of Books		
Dr. Hina Nandrajog	"The New Breed" ('Navein Lok') by Kulwant Singh Virk. Sahitya Akademi, New Delhi: India. ISBN: 978-81-260-3031-6	2011
Dr. Hina Nandrajog	"It is Light: And other plays for children", 'Chaanan Hoya atei hoar baal naatak', a collection of children's plays by Dr. Prabhjot Kulkarrni.Dynamic Publications, New Delhi, India. ISBN: 978-81-7568-074-1	2013
Dr. Hina Nandrajog	"The Elusive Fragrance and Other Stories" by Dr. Jaswinder Singh. Punjabi University, Patiala. ISBN: 978-81-302-0241-9	2014
Dr. Hina Nandrajog	"Ghadar Party Hero: Kartar Singh Sarabha" by Chaman LalNational Biography Series. National Book Trust, New Delhi, India. ISBN: 978-81-237-6171-8	2011
Dr. Hina Nandrajog	"Chonwian Bartanwi Kahaniyan" By Sahitya Akademi, Delhi, ISBN: 978-81-260-4879-3	2015
Publication of Chapters in Book		
Dr. Hina Nandrajog	"Sounds and Words: Selected Songs and Folktales from Chamba and Bharmour" In Chamba Achamba: Women's Oral Culture, eds. Malashri Lal and Sukrita Paul Kumar. New Delhi: Sahitya Akademi. ISBN(13):9788126032662 (Co-translator)	2012
Dr. Hina Nandrajog	"The Bull without Horns" by Harbhajan Singh. In Contemporary Punjabi Short Stories, ed. Manjit Inder Singh, Delhi: Sahitya Akademi. ISBN: 9788126030477.	2011
Dr. Hina Nandrajog	"Come, Let's Go! by Jaswinder Singh". Ibid.	
Dr. Hina Nandrajog	"The Serpent and the City" by Sukhwant Kaur Mann. Ibid.	
Dr. Hina Nandrajog	"Come Sister Fatima" by Baldev Singh. In Stories about the Partition of India, Volume IV, Eds. Alok Bhalla. Delhi: Manohar Publishers. ISBN: 978-81-7304-936-1	2012
Dr. Hina Nandrajog	"You Will Always be my World" by Preet Singh Lahiri. Ibid.	
Mr. Deeptangshu Das	"The Multiple Narratives of Loss in Kiran Desai's The Inheritance of Loss". 270-85. Indian Booker Prize Winners. Ed. Vivekanand Jha and Rajnish Mishra. Delhi: B. R. Publishing Corporation. ISBN: 9789350501245	2013
Translated story in journal		
Dr. Hina Nandrajog	"The Cursed Ones" by Gujrant Kalsi Landey's 'Saraape hoye lok",Lapis Lazuli: An International Literary Journal. Vol. 5 No. 2 ISSN: 2249-4529. http://pintersociety.com/wp-	2015

	content/uploads/2016/01/Nandrajog-Hina.pdf	
Publication of Book (Student)		
Vinayana Khurana B.A (H) English III yr.	“Vinayana's world: A story untold”. Pragatisheel Prakashan, ISBN: 978-93-81615-44-7.	2014

Evaluation Report of Department of Environmental Studies

1. **Name of the Department:** Department of Environmental Studies
2. **Year of establishment:** 2014
3. **Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.):** UG program (core compulsory- four credit course)
4. **Interdisciplinary programmes and departments involved:** NIL
5. **Examination System: Annual/ Semester/ Trimester/ Choice Based Credit System:** Choice Based Credit System
6. **Participation of the department in the courses offered by other departments:** NIL
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Department offers unique internship opportunity in the area of resilience, community engagement and sustainable development in association with Resilience Center Global Network to the undergraduate and post graduate students of various disciplines.
8. **Details of programmes discontinued, if any, with reasons:** NA
9. **Number of teaching posts sanctioned, filled and actual (Professors/ Associate Professors/ Asst. Professors/ others)**

Name of post	Sanctioned	Filled
Assistant Professor	1	1 dhoc

10. **Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance.**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 year
Dr. Seema Sharma	Ph.D	Assistant Professor	Environment and Sustainability	12 Year	NIL

11. **List of senior Visiting Fellows, adjunct faculty, emeritus professors**

Researchers of eminence	Areas of expertise	Invited by
Dr. S.D. Singh Head, Center for environment science and climate resilient agriculture	Soil and Resilient Agriculture	EVS Dept. and RCVNC
Dr. Annika Stastinsky Advisor: Planning and Policy, Resilience Center Global Network, Germany	Planning and Policy	EVS Dept. and RCVNC
Mr. Arnab Bose	Responsible	EVS Dept.

Assistant Vice President, YES Bank	Banking	and RCVNC
Mr. Rohit Pathania Analyst, Bloomberg New Energy Finance	Energy	EVS Dept. and RCVNC
Mr. Ananda Banerjee, Senior Conservation Journalist (Hindustan Times group), Author and Artist	Social media	EVS Dept. and RCVNC
Dr. Arijit Das Fellow, Shiv Nadar University (Centre for Public Affairs and Critical Theory School of Social Sciences)	Public Affairs and Social Sciences	EVS Dept. and RCVNC

12. **Percentage of classes taken by temporary faculty – programme-wise information.:** All classes/ projects/ activities has been taken care by temporary faculty
13. **Programme-wise Student Teacher Ratio:** All students of 1st Year study EVS
14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** NIL
15. **Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period:** NIL
16. **Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.**

Faculty member name	Project details	Year
Dr. Seema Sharma	Resilience Project-Supported by Resilience Center Global Network	2015

17. **Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.:** NIL
18. **Research centre/ facility recognized by the University**

- **State Recognition:** NIL
- **National Recognition**: NIL
- **International Recognition:** NIL

19. **Publications:**

- **Publication in Journal :** 7
- **Monographs:** NIL
- **Chapters in Books:** 1
- **Edited Books:** NIL

Details of publication: Point No.36

20. **Areas of consultancy and income generated**

    Environment and Sustainability, Resilience, Community engagement methods and study

21. **Faculty as member in**

a) **National committees**

b) **International committees**

c) **Editorial Boards**

d) **any other (please specify)**

Faculty: Dr. Seema Sharma

- Invited **Reviewer** of international **Bioremediation Journal** (Taylor and Francis Inc.) since January 2010.
- **Technical Editor** of **International Journal of Agricultural Research Journal**, since 2012.
- **Technical Editor** of **Research Journal of Environmental Sciences**, since 2011.
- **Technical Editor** of **Research Journal of Environmental Toxicology**, since 2011.
- **Technical Editor** of **Asian Journal of Biotechnology**, since 2011.
- **Technical Editor** of **Microbiology Journal** (Science Alert), since 2011.
- Member of **Green Chemistry Network** (GCN) since 2006.
- Member of **Resilience Center Global Network** since 2011.
- **Advisor: Environment and Sustainability**, Resilience Center Global Network

22. **Student projects:** Student research project (2014-15), Under the Supervision of Dr. Seema Sharma

- Municipal Solid Waste Management at Timarpur Okhla Waste Management site, Jasola, Delhi.
- Solar Energy as an alternate source of energy at National Institute of Solar Energy, Govt. of India, Gaul Pahari , Haryana.
- Effect of urbanization and human intervention on Birds in Okhla Birds Sanctuary.
- Health and Sanitation: women's perspective
- Menstruation Management
- Green auditing of college campus

23. **Awards / recognitions received at the national and international level byFaculty:** Dr. Seema Sharma

- Received **Biocenterra Prize** for best Research paper presentation in International Conference on Mycorrhizae (ICOM6), 9-14 August, 2009, Belo Horizonte, Brazil.
- Received **Best Poster Presentation award** in International Workshop on Rhizosphere Biology of Agriculture, Horticulture and Forestry Present and Future, February 25-27, 2010. GB Pant Agriculture University, Pant Nagar, India.
- **Invited for oral presentation** in Hebei International Biotechnology Forum, November 6-8, 2011 in Shijiazhuang, Hebei, China.
- **Invited for oral presentation** in National Seminar on "Climate Change and Sustainable Development: Issues and Challenges" 23rd - 24th January 2013, Planning Commission's Centre for Planning in Research and Development (CPD), Department of Economics, Faculty of Arts, The Maharaja Sayajirao, University of Baroda, Gujarat.

24. List of eminent academicians and scientists visited to the department.

See point no. 11

25. Seminars/ Conferences/ Workshops organized and the source of funding (national/ International) with details of outstanding participants, if any.

S. No	List of seminars/ workshops	Dates	Organized by	Funding agency	No. of participants
1	Workshop on "Community engagement activity to identify issues by the community to the community in Vivek Vihar area",	11th Jan 2015.	Resilience Center Vivekananda College Chapter (RCVNC) and Department of Environmental studies (EVS Dept.)	Resilience Center Global Network and College	30 community participants
2	Capacity building workshop for students on resilience to in still resilience in society at community level.	12th Jan 2015.	RCVNC and EVS Dept.	Resilience Center Global Network and College	20 students participants
3	Workshop on "Health and Sanitation: Women's Perspective"	31st January 2015	RCVNC and EVS Dept.	Resilience Center Global Network and TIENS Healthcare india	More 250 participants
4	Workshop on women empowerment and Livelihood-plausible options and way forward.	11th March 2015	RCVNC and EVS Dept.	Resilience Center Global Network and Yes Bank	More than 250 participants
5	Workshop on importance of soils	12th, 17th, 18th and	RCVNC and EVS	College	More than 150

	for food security, agriculture, as well as in mitigation of climate change, poverty alleviation, and sustainable development.	26th of September 2015.	Dept.	and Resilience Center Global Network	participants
6	Capacity building program for local community (electricians, plumbers, car mechanics etc.) on energy efficiency.	6th October 2015.	RCVNC and EVS Dept.	Resilience Center Global Network	25 local community participants
7	Resilience week celebration to sensitize students and local community about the need and importance of save environment and resilience.	12th -16th October 2015.	RCVNC and EVS Dept.	Resilience Center Global Network	More than 200 participants
8	Launch of Resilience Atlas	17th October, 2015	RCVNC and EVS Dept	Resilience Center Global Network And College	More than 200 participants
9	Workshop on air pollution: need and role of public participation in control and measures.	15th and 30th September and 1st and 3rd October 2015.	RCVNC and EVS Dept.	Resilience Center Global Network	More than 150 participants
10	Workshop on energy efficiency for a sustainable way of life.	7th, 9th. 24th and 30th October.	RCVNC and EVS Dept.	Resilience Center Global Network	More than 150 participants

26. **Student profile programme-wise:** Environmental Studies is a core compulsory subject studied by each and every first year student of every discipline.
27. **Diversity of students:** To get this information, please refer the program wise information already given under different departmental reports.

28. **How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.**: NA
29. **Student progression:** NA
30. **Present details of departmental infrastructural facilities with regard to**
    a) **Library:** Well equipped
    b) **Internet facilities for staff and students:** Well
    c) **Total number of class rooms:** 8
    d) **Class rooms with ICT facility:** Available
    e) **Students' laboratories:** NIL
    f) **Research laboratories:** NIL
31. **Number of students getting financial assistance from the college, university, Govt or other agencies.:** NA
32. **Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.**

S. No	Student enrichment programs	Date	Organized by	External experts
1	Lecture and interactive session on "need and importance of Community engagement activity at local level",	11th Jan 2015.	RCVNC and EVS Dept.	**Mr. Arnab** Bose, Assistant Vice President, Yes Bank **Mr. Rohit Pathania**, Resilience Center Global Network
2	Capacity building workshop for students on resilience to in still resilience in society at community level.	12th Jan 2015.	RCVNC and EVS Dept.	**Mr. Arnab Bose** **Mr. Rohit Pathania**
3	Lecture and interactive session on "Health and Sanitation: Women's Perspective"	31st January 2015	RCVNC and EVS Dept.	**Tiens Healthcare India**- Team And Resilience Center Global Network
4	Lecture and interactive session women empowerment and Livelihood-plausible options and way forward.	11th March 2015	RCVNC and EVS Dept.	Yes Bank team **Amish Srivastava**, Assistant vice president, Branch Banking
5	Intercollege power point presentation competition on environmental issues		By Environment Society and EVS Dept.	**Mr. Arnab Bose**, Assistant Vice President, Yes Bank, Responsible Banking.

6	Lecture and interactive session on importance of soils for food security, agriculture, as well as in mitigation of climate change, poverty alleviation, and sustainable development.	12th of September 2015.	RCVNC and EVS Dept.	Dr. S. D. Singh, Head, Center for environment science and climate resilient agriculture
7	Lecture and interactive session on air pollution: need and role of public participation in control and measures.	30th September 2015.	RCVNC and EVS Dept.	**Mr. Rohit Pathania**, Resilience Center Global Network
8	Intercollege power point presentation competition for undergraduate and post graduate students	17th October	RCVNC and EVS Dept.	**Mr. Ananda Banerjee**,Senior Conservation Journalist (H.T. group), Author and Artist **Dr. Annika Stastinsky** Advisor: Planning and Policy, Resilience Center Global Network, Germany **Dr. Arijit Das** Fellow, Shiv Nadar University (Centre for Public Affairs and Critical Theory School of Social Sciences)

33. List the teaching methods adopted by the faculty for different programmes.

a) Noninvasive learning methods
b) Problem based learning (PBL) method
c) Teaching through power point presentations and use of multimedia besides the conventional method to teach.
d) Involve and encourage students for interactive sessions and power point presentations.

34. Participation in institutional Social Responsibility (ISR) and extension activities.

Department has a unique project called Resilience Project (led by Dr. Seema Sharma) in association with Resilience Center Global Network with two broad objectives:

  - To meet the challenges of Urban India and to instill resilience in society at community level.
  - To meet the aim of liberal education, socialization and social change.
- Under the project, department has developed an unique interface (Resilience Center Vivekananda College Chapter; RCVNC) between Academia-Policy-Community-Industry to bring together all stakeholders at a single platform to discuss and deal the issues at local level.
- To meet the objectives, center is being involved in doing series of community engagement activities since Jan 2015 on issues identified by the community itself using noninvasive learning methods.
- At present, under this project/programme on community resilience three different community coordinators, who have voluntarily agreed to work with Resilience Network Vivekananda College Chapter as coordinators for the community to meet the aim of liberal education, socialization and social change.

35. SWOC analysis of the department and future plans

Strengths (Internal)	**Weaknesses (Internal)**
Environmental studies department in almost all colleges of Delhi University is the newly formed department in the year 2014. However EVS department in Vivekananda college is not only doing best in running the curriculum at graduation level using latest ICT and NILM methods to teach students but it also redefining the role of academia to meet the aim of liberal education, socialization and social change by implementing resilience framework (developed and implemented by Dr. Seema Sharma in association with Resilience Center Global Network) at community level first time ever in India.	There is always an scope of improvement, but as far as this department is concern it's too early to say. At present, dept. is based out of one Adhoc and one guest faculty, which need to be taken care first as far as improvement is concern.
What unique resources does your dept draw on? The students of different disciplines who study EVS every semester, different stakeholders of the college and local communities are the unique resources department draws on.	**Where does your dept. have fewer resources than others?** At present not applicable (NA)

What do others see as your dept's strengths? It's too early to say	**What are others likely to see as its weaknesses?** It's too early to say.
Opportunities (External)	**Challenges (External)**
There are huge opportunities associated with this department at present and in future. Glimpses of that have already been given under criterion VII—innovations and best practices by department of environmental studies.	It's too early to say. **What challenges does your dept. experience?** Department experience lots of challenges in running projects/ program on community resilience and to meet the aim of liberal education, socialization and social change. Department need an implementable sanction from higher authorities to run the project/program successfully. Besides, there is a need of greater institutional support for these innovations and practices to be scaled up.

36. Details of Published Papers /Articles

Authors	Published papers/ Articles	year
Seema sharma and Alok Adholeya	Hexavalent chromium reduction in Tannery effluent by bacterial species isolated from Tannery effluent affected soil. Journal of Environmental Science and Technology, 5(3): 142-154.ISSN: 1994-7887	2012
Seema sharma and Alok Adholeya	Detoxification and accumulation of chromium from tannery effluent and spent chrome effluent by Paecilomyces lilacinus fungi. International Biodeterioration and Biodegradation, 65: 309-317. ISSN: 0964-8305	2011
Seema sharma and Alok Adholeya	Filamentous saprobe fungi: An important component of mycorrhizosphere for growth and heavy metal resistance in AM-plants. Mycorrhiza News, 22(1): 21-25. ISSN: 0970-695x	2010
Seema sharma and Alok Adholeya	Phytoremediation of Cr contaminated soil using Aloe vera and Chrysopogon zizanioides along with AM fungi and filamentous saprobe fungi: a research study towards possible practical application. Mycorrhiza News, 22(4):16-20. ISSN: 0970-695X	2011
Seema sharma and Alok Adholeya	Green technology of chromium removal from tannery industry effluent using novel fungal isolate: An alternative for chemical methods. Terragreen, 4(2):8-9. ISSN: 0974-5688	2011

Arnab Bose, Jed Wolf, **Seema Sharma**	Future of adaptation finance: Methods and Perspectives. International Journal of Policy and Governance, 12(2):145-172. ISSN: 0972-4907	2012
Authors	**Books chapters**	**Year**
Seema Sharma, D. Pant, Sujan Singh, R. R. Sinha & Alok Adholeya	Mycorrhiza in crop protection (chapter). Eds by Chantal Hamel and Christian Plenchette, Haworth's press, UK, pp: 239-192. ISBN: 978-1-56022-306-1	2007

Evaluation Report of the Department of Food Technology

1. Name of the Department: Food Technology

2. Year of Establishment: 1984

3. Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

UG - B.A Programme (Food Technology – Discipline Course and Nutrition and Health – Application Course)

4. Names of Interdisciplinary courses and the departments/ units involved: NA

5. Annual/ semester/choice based Credit System (Programme Wise): Presently course in semester system (prospective Choice Based Credit System)

6. Participation of the department in the courses offered by other departments: Subject is offered with other subjects of B.A. Prog. eg Pol Sc, Hist., Eng etc.

7. Courses in collaboration with other universities or industries etc.: NIL

8. Details of courses discontinued (if any) with reasons: NIL

9. Number of teaching posts:

Post	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor		1 (Promotion)
Assistant Professor	2	1

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1.	Purnima Vir	M.Sc.	Associate Professor	Home Science	30	NIL
2.	Dr. Sukhneet Suri	Ph.D, M.Sc (Foods and Nutrition), PG Diploma in Dietetics and Public Health Nutrition	Assistant Professor	Home Science-Foods and Nutrition	+18	NIL

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: Not applicable

13. Student -Teacher Ratio of the Department: 120:2 (number of students varies in each academic section

14. Number of support staff:

	Sanctioned	Filled
Technical Staff	2	2

15. Qualifications of teaching faculty: Details provided in clause 10.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: Innovation Research Project “Assessing and Improving the Quality of Fat Used in College Canteens” funded by University of Delhi (May 2012 to July 2013).

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: Nil

18. Research Centre/Facility recognized by the University:

19. Publications:

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:** 03 (Dr. S. Suri)
- **Monographs:**
- **Chapter in Books:**
- **Books Edited:** 01
- **Books with ISBN/ISSN numbers with details of publishers:** 5

Publication details: Point No. 36

20. Areas of consultancy and income generated: None

21. Faculty as members in

- **National committees:**

Dr. S. Suri: Board Member and Life Member, IFNAA

- ➢ Life Member, Indian Dietetic Association
- ➢ Life Member, Association of Food Scientists and Technologists, India.
- ➢ Member, Delhi University Alumni Association

- **International Committees:** Dr. S. Suri: American Society of Nutrition
- **Editorial Boards:** Dr. S. Suri**,** Editor-in-chief**,** e-newsletter of the Association of Food Scientists and Technologists (w.e.f. 2015)

22. Student projects: Dr. Sukhneet Suri, Mrs. Purnima Vir and Dr. Saroj Kumari were the project investigators for the Innovation Project ““Assessing and Improving the Quality of Fat Used in College Canteens”

a) **Percentage of students who have done in-house projects including inter departmental programme:** Approximately 5 percent students were involved in Innovation Research Project (VC-101) which was inter-disciplinary (2012-13).

b) **Percentage of students placed for projects in organizations outside the institution i.e. research laboratories/ industry/ other agencies:** None

23. Awards/ Recognitions received by faculty and students:

Mrs. Purnima Vir: Teachers Award 2013, Government of NCT of Delhi, Directorate of Higher Education, Delhi

Dr. Sukhneet Suri, Teachers Award, 2015, Government of NCT of Delhi, Directorate of Higher Education, Delhi

24. List of eminent academicians and scientists/visitors visit to the department:

- Dr. B.S. Nagi, Director (former), Research Council for Social Development.
- Dr. Pooja Jain, Associate Professor, Daulat Ram College, University of Delhi.
- Mrs. Swapna Chaturvedi, Dietician, All India Institute of Medical Sciences
- Dr. Sujata Pandit, Head, Nutrition Research, FRAC (Food Research and Analysis Centre)
- Mrs. Taranjeet Kaur, Dietician, Orthoactive, metabolic control program.
- Dr. Vandana Singh, Associate Professor, IGNOU, Delhi.

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details)

- Suri, S. was Member Organizing Committee, National Seminar, Social Protection and Agriculture – Role of cooperatives and Food Processing Industries, AFSTI-Delhi Chapter, 16th Oct. 2015 at NCUI, Delhi (Fund-AFSTI and industry)
- Suri S and Vir P. Organized a one day Seminar Quality of Fat- Health and Safety Issues. July 2013 at Vivekananda College. Source: Innovation project funds, University of Delhi (Fund: Delhi University)
- Suri S and Vir P. Organized a Workshop “Quality of Fat-Strategies and Interventions for College Canteens” 23rd March 2013 at Vivekananda College. Source: Innovation project funds, University of Delhi (Fund: Delhi University)
- Suri S. Member Organizing Committee (Scientific Committee), 47th Annual National Conference of the Indian Dietetic Association, Dec. 2014 at All India Institute of Medical Sciences. Funds raised by Indian Dietetic Association. (Fund: IDA and Industry)
- Suri S. Member Organizing Committee (Souvenir Committee), 44th Annual National Conference of the Indian Dietetic Association, Nov. 2011 (Fund: IDA and Industry)

26. Student profile programme/course wise: NA

27. Diversity of Students: NA

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: Data not available

29. Student progression: NA

30. Details of Infrastructural facilities

a) Library: The Department does not have a library. However, latest books are made available through the college library in the field of food science, food technology, nutrition, health and diseases.

b) Internet facilities for Staff and Students: Yes, Campus is WiFi enabled

c) Classrooms with ICT facility: LCD Projector in one room associated with the laboratory

d) Laboratories: Well Equipped Food Technology Lab. – Equipment List has been mentioned in Table 4.3 of Self Study Report

31. Number of students receiving financial assistance from college, university, government or other agencies: NA

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts:

- Dr. S. Suri Participated along with 02 B.A Prog. Food Technology students in an International Conference ‘Food Processing Value Chain Management and Food Safety (IFpvs), held at National Institute of Food Technology Entrepreneurship and Management (NIFTEM), MOFPI (2013). The students received opportunity to interact with food industry professionals.
- Suri S, Vir P and Kumari S. Helped students prepare a short Video (20 minutes) on “Use and Misuse of Cooking Oil” (2013). (Refer Project report on the college website).
- Dr. S. Suri facilitated participation of students during 2nd National Dietetics day and recipe competition “Nutritious Tiffin menus for college students” held at Duwa’s on Jan 2015.
- Suri. S. helped B.A (Prog.) students (Food Technology as well as Nutrition and Health) to participate in various competitions held during ‘Ambrosia’ at Bhaskaracharya College of Applied Sciences, Dwarka. The students won Ist and IIIrd prize in ‘Nutri recipe’ and ‘Calendar Making’ competitions respectively (Feb. 2015).
- Dr. S. Suri facilitated participation of three students in a one day seminar “Organic Food Scenario: Present potential and challenges in growth” Organized by All India Food Processors Association and Ahaar. (March 2015)
- Dr. S Suri facilitated participation of students in the National Seminar “Social Protection and Agriculture – Role of Food Processing Industries” as “student representatives-organizers” and in “Poster Making Competition” (Ist prize in poster making competition) at NCUI, New Delhi (Oct. 2015).
- Dr. S. Suri has involved three students as members of the “Student Editorial Board” for the e-newsletter (Vol 1, 2015) of the Association of Food Scientists and Technologists-Delhi Chapter.
- Dr. S. Suri facilitated participation of B.A. Prog (Food Technology) students in (Sep. 2015):
  - ➢ Inter College poster making competition.

- National seminar: Importance of nutrition in the development of processed foods.

33. Teaching methods adopted to improve student learning: Practicals, class room discussions, power-point presentations to name a few.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Under the guidance of Suri S., Information Education and Communication (IEC) aids made by the students of B.A Programme (3rd Year) – Nutrition and Health are displayed (after evaluation) for public information both within the college campus as well as outside (donated to Anganwadi workers – ICDS scheme).

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths: During the past four – five years the department members have worked as a team to bring forth the aspirations and capacities of the students of the Food Technology department as well those of other disciplines.

Weakness: Infrastructure of the laboratory needs to be upgraded**.**

Opportunities: The department needs to make greater efforts in the areas of research and extension activities

Challenges: Infrastructure of the laboratory needs to be enhanced and made user friendly.

36. Details of Publication

Author	Title	Year
	Name of paper published in Journal	
Dr. Suri	Effect of Prebiotic – Guar Gum Supplementation Among Dyslipidemic Patients With OR Without Hyperglycemia, IJATES. Vol 3(11), ISSN 2348-7550	2015
	Effect of Canola Oil on Serum Lipids of Dislipidemic Patients. Journal of Preventive Cardiology. Vol.2 (3). ISSN 2249-4308.	2013
	Bone mineral density and nutritional status of post-meno perusal women. Asian Journal of Home science Vol.10(2), ISSN: 09768351	2015
	Book Edited	
Dr. S. Suri	"Food Chemistry", Sikkim Manipal University, Vikas Publishers, (peer reviewed)	2013
	Name of Book/E-resource	
Mrs. PurnimaVir	Bakery and Confectionery for B.Sc. level Study Manual for Open University ISBN 978-81-259-4034-0	2010
	Bakery and Confectionery for M.Sc. level Study Manual for Open University ISBN 978-81-259-3862-0	2010
Dr. S. Suri	Suri. S and Malhotra A. "Food Science Nutrition and Safety". Pearson India Ltd. ISBN978-81-317-7110-5.	2014
	Suri. S. Advances in Foods and Nutrition. Theory Manual for M.Phil. in Home Science. Vikas	2015

	Publishers. ISBN 9789325985759	
	Theory Manual for M.Sc Food Technology and Preservation Programme: MFP201-Food Processing, Yashwantrao Chavan Maharashtra Open University	2010
	E-STUDY MATERIAL: Student/ Teacher Resource, Question Bank and Web Resources – Food Science Nutrition and Safety http://wps.pearsoned.co.in/suri_fsns_1 **http://pearsoned.co.in/web/books/9788131771105_Food-Science-Nutrition-and-Safety_Sukhneet-Suri.aspx**	2014

Evaluation Report of the Department of French

1. Name of the Department: French
2. Year of Establishment: 2008
3. Names of Courses offered:

- Discipline Course in B.A.(Prog.)
- Allied Course in B.A.(H)(2014-2015)
- Generic Elective in B.A. (H) and B.Com. (H)

4. Names of Interdisciplinary courses and the departments/units involved: Generic Elective in B.A (H) English, History, Mathematics and Applied Psychology and B. Com. (H) Allied in B.A.(H) to students of B.A.(H) Economics, English, History, Political Science, Psychology (2014-2015)

5. Annual/ semester/choice based Credit System (Programme Wise): Semester & CBCS

6. Participation of the department in the courses offered by other departments: N.A.

7. Courses in collaboration with other universities or industries etc.: N.A.

8. Details of courses discontinued (if any) with reasons: Allied in B.A. Honours due to discontinuation of FYUP

9. Number of teaching posts:

Post	Sanctioned	Filled
Professor		
Associate Professor		
Assistant Professor	1	1 (ad-hoc)

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1	Ms. Kanika Kumar	M.A. (French), M.Phil (French) - pursuing	Assistant Professor	French Literature	4 years	-

11. List of senior visiting faculty: N/A

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: No permanent faculty in the department. Therefore, 100% of lectures (for all courses) are delivered by an ad-hoc faculty.

13. Student -Teacher Ratio of the Department:

- 1:17 in B.A.(P) (2015-2016)
- 1:21 in Generic Elective (2015-2016)
- 1:48 in Allied Course(2014-2015)

14. Number of support staff: N.A.

15. Qualifications of teaching faculty: Details provided in clause 10.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: N.A.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: NA

18. Research Centre/Facility recognized by the University: N.A.

19. Publications: Nil

20. Areas of consultancy and income generated: NA

21. Faculty as members in

- **National committees:** Indian Association of Teachers of French
- **International Committees:** NA
- **Editorial Boards:** NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: NA

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/industry/other agencies: NA

23. Awards/Recognitions received by faculty and students:

Faculty:

Ms. Kanika Kumar (Assistant Professor) received scholarship from Embassy of France in India for undergoing a Teacher's Training Program at C.U.E.F., Universite Stendhale- Grenoble 3 in France by the Embassy of France in India in the year 2011.

Students

Name of Student	Name of Course	Year of Participation	Type of Participation	Position Secured
Anubha	Allied (BA (Hons) English)	2015	Poem Recitation in Francophonie Fest (held at Department of Germanic and Romanian Studies, Arts Faculty, DU)	3rd Rank
Akshi Bali	Allied (BA (Hons) English)	2015	Singing in Francophonie Fest	3rd Rank
Henna Dembla	Allied (BA (Hons) Applied Psychology	2015	Cuisine(group participation)	2nd Rank
Mansi Saini	Allied (BA (Hons) Applied Psychology	2015	Cuisine(group participation)	2nd Rank
Mansi	Allied (BA (Hons) Applied Psychology	2015	Cuisine(group participation)	2nd Rank

24. List of eminent academicians and scientists/visitors visit to the department: Nil

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details) NA

26. a) Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/ Programme Year of Admission	Year	Application Received	Enrolled
DC-1	2015-16	N/A	16
	2014-15	N/A	15
	2013-14	N/A	No admissions
	2012-13	N/A	13
	2011-12	N/A	20
	2010-11	N/A	14

27. Diversity of Students: NA

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: One student has cleared entrance examination for MA in French in Delhi University. Documentary proof is not available.

29. Student progression: Students are serving as teachers for French Language in respectable schools of Delhi after completion of three years of language learning. Documentary proof is not available.

30. Details of Infrastructural facilities

a) Library: As available in college

b) Internet facilities for Staff and Students: Yes

c) Classrooms with ICT facility: Yes

d) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies: N.A.

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning:

1. Audio Visual Learning
2. Activity based learning for enhanced acquisition of language skills in real life situations.
3. Continuous evaluation through assignments and tests.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

1. Organisation of cultural program for the students of the department aimed at active involvement of students with the language.
2. Participation of students in academic competitions to help them assess their strengths and weaknesses.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strength and Opportunities: A discipline with an objective to sensitize inter-cultural connect in the globalised era with focus on language, culture and civilisation. A three year study of the discipline under three-year undergraduate programme enabled the students to pursue an independent career in the language both in educational and corporate institutions.

Weakness and Challenges: lack of all-time technological support to enhance language skills.

Future Plans: Adoption of new teaching methods for interactive learning of the language through continuous involvement of technology.

Evaluation Report of Department of Hindi

1. **Name of the Department:** Hindi
2. **Year of Establishment:** 1970
3. **Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG - B.A (Hons), FYUP
4. **Names of Interdisciplinary courses and the departments/units involved:** B.A.(P)-Hindi Language Literature & Culture, OTHER HINDI (HONS)- Credit Language Course, Non-Credit Course, Credit Discipline Course, Language Literature & Culture, HINDI PATRAKARITA certificate course, Translation certificate course.
5. **Annual/ semester/choice based Credit System (Programme Wise):**
   - SEMESTER
   - FYUP
   - CBCS
   - ADD-ON COURSE- Patrakarita certificate course
6. **Participation of the department in the courses offered by other departments:** B.A.(P), B.Com.(P), B.Com (Hons), B.Sc. Maths, Sanskrit (Hons), History (Hons), Political Sc. (Hons), Psychology (Hons), English (Hons).
7. **Courses in collaboration with other universities or industries etc.:** NIL
8. **Details of courses discontinued (if any) with reasons:** NA
9. **Number of teaching posts:** Details

Post	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor	Promoted under CAS	1
Assistant Professor	13	4 8 are working as Assistant Professor on Ad-hoc basis against work load

10. **Faculty profile:**

S.No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1.	Dr. Renu Sahni	Ph. D.	Associate Professor	Adhunik Kavita	38	NIL
2.	Dr. Saroj Kumari	Ph. D. B.Ed., BTC	Assistant Professor	Adhunik Hindi Sahitya	11	Nil
3	Mr.	M.Phil,	Assistant	Adhunik	5	NIL

	Mukesh Burnwal	B.Ed.	Professor	vichardhara aur sahitya		
4	Dr. Yojna kaliya	Ph. D.	Assistant Professor	Hindi Natak	6	NIL
5	Dr. Amit Kumar	Ph. D.	Assistant Professor (Adhoc)	Dalit Sahitya	4	NIL
6	Dr. Babita Kumari	Ph. D.	Assistant Professor (Adhoc)	Hindi Upanyas	13	Nil
7	Dr. Meena Pandey	Ph. D.	Assistant Professor (ad hoc)	Reetikaleen Kavya	6	NIL
8	Dr. Sheetal	Ph. D.	Assistant Professor (ad hoc)	Madhyakaleen Kavya	3	NIL
9	Dr. Kumari Shobha	Ph. D.	Assistant Professor (ad hoc)	Adhunik Sahitya	5	NIL
10	Dr. Gyan Prakash	Ph. D.	Assistant Professor (ad hoc)	Adhunik Kavita	3	NIL
11	Dr. Anu kumara	Ph. D.	Assistant Professor (ad hoc)	Katha Sahitya	4	NIL
12	Dr. Omveer Singh	Ph.D., D. Lit.	Assistant Professor (ad hoc)	Upanyas	14	NIL
13	Dr. Pratibha Gemini	Ph. D.	Assistant Professor (ad hoc)	Adhunik Kavita, Patrakaarita	4	NIL

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: - 70% approx

13. Student -Teacher Ratio of the Department: Hindi (Hons) - 16:1 approx
B.A. Prog - 37:1 approx

14. Number of support staff: NIL

	Sanctioned	Filled
Technical Staff	NIL	NIL

15. Qualifications of teaching faculty: As per Details provided in clause 10.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received:

Faculty member name	Project details	Funding agency	Fund

& department			
Dr. Saroj Kumari 2013-2014	'Assessing and Improving the Quality of Fat used in College Canteen'	Delhi University Innovation Project	1000000.00
Mr. Mukesh Burnwal	Innovation Project on "The Grass is not always Greener on the other side: A study on Male Marginalization and Victimization	Delhi University	250000.00

17. Departmental projects funded by UGC, DBT, ICSSR: As per clause 16

18. Research Centre/Facility recognized by the University: NIL

19. Publications:

Publication per Faculty:

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Dr. Gyan Prakash	---	1
Dr. Kumari Shobha	---	2
Mr.Mukesh Burnwal	---	6
Dr. Omveer Singh	---	8
Dr. Pratibha Gemini	---	3
Dr.Renu Sahni	---	3
Dr. Saroj Kumari	---	3
Dr. Sheetal	---	3
Dr. Yojna Kalia	---	2

- **Monographs:** NIL
- **Books with ISBN:** 16
- **Chapters in Books:** 6
- **Edited Books:** 23

Details of publication: Point No.36

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

- **National committees:** NIL
- **International Committees:** NIL
- **Editorial Boards:** NIL

22. Student projects: NIL

23. Awards/Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists/visitors visit to the department:

- Shri Lakshmi Shankar Vajpeyee (Akaashvaani)
- Dr. Harish Naval (University Of Delhi)

- Prof. Pooranchand Tandon (University Of Delhi)
- Shri Uday Prakash (Writer)
- Dr. Sanjeev (Prof.)
- Prof. Bismil Lah
- Dr. Ramesh Barnwal
- Dr. Arvind Mohan (Journalist)
- Shri Priyadarshan (Journalist)
- Mrs. Chanchal Ahlawat (Journalist)
- Dr. Pragya (Prof.)
- Shri Arvind Gaur (Natakkar)
- Dr. Mahesh Anand (Prof.)
- Shri Rishikesh Sulabh (Writer)
- Shri Mukesh (Trainer)

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details)

- A National Seminar on **"Pragatisheel Lekhak Sangh ke 75 Varsh Aur Hindi Kavita Ki Vikaas Yatra"** Funded by UGC.
- A National Seminar on **"Badalte Samay Me Sahitya Shikshan Ki Pravidhiyan Aur Chunautiyan"** Funded by UGC & ICSSR.
- Workshop for Kasturi wall magazine by wall magazine trainer Mr. Mukesh Chandra. (No funding)

26. (A) Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/Programme	Year of Admission	Application Received	Enrolled
DC-1	2014-15		69
	2013-14		115
	2012-13		54
	2011-12		56
	2010-11		45

27. Diversity of Students:

Name of Course	Students from the Same State	Students from the other States	Students from abroad
Hindi (hons)	233	61	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: Data Not Available

29. Student progression: Though many students join post graduation courses at Delhi University, Jawaharlal Nehru University, join B. Ed course, Teaching, national channel and many other professional courses but documentary proof not available.

30. Details of Infrastructural facilities

a) Library: well equipped

b) Internet facilities for Staff and Students: Available in Campus to all.
c) Classrooms with ICT facility: Partially available
d) Computer Laboratory: 3
e) An Open stage
f) Two auditorium

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assistance Received Hindi (Hons) During 2011-2015				
Year	2011-12	2012-13	2013-14	2014-15
Students' Aid Fund	22	35	126	64
Fees Concession	54	34	121	64
Vice-chancellor Student Fund	18	66	5	9
XII plan merged scheme	24	--	--	--
Scholarship	2	5	5	3

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts:

Department has organized two national level seminars. Both seminars enriched with precious lecture of 16-20 eminent academicians and prominent writers as well as about 100 participants which made effort fruitful for our faculties and more importantly our young learner. For details see point number 25.

33. Teaching methods adopted to improve student learning: Interactive sessions, presentations by the students, ppt presentations, project work, tours and travel, participation in different lectures and seminars in and out side college, debates and quiz are other methods besides direct teaching and tutorials.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Students and teachers are part of NSS, Lakshyank, Cultural Society, Makarand (Hindi dept. Sahityik Society) and Women Empowerment activities operating through Women Development Committee.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strength

- The Department has been actively engaged in all possible ways to ensure overall development of students through the medium of literature.
- The faculty members encourage students to understand their society in the present context of the fusion of tradition and modernity, and to utilise past experiences to evolve as better citizens of their society.
- To fulfil the above purpose, the department regularly conducts lectures and seminar series with prominent academicians and litterateurs.
- The faculty members accompany students to various national and international seminars which are organized by other colleges under University of Delhi.

- The Department has been maintaining a wall magazine named ‘Kasturi’ since 2011.
- The Department regularly conducts literary competitions both at the inter and intra college level.
- The department has been subscribing to some noted journals through the college library and students are encouraged to read the same.
- The faculty members keep the college library updated and enriched with various books.
- The Department takes pride in its well qualified and experienced faculty.
- Most of the faculty members have presented papers at several reputed national and international conferences and published papers in journals as well.
- The Department promotes excellent teaching and learning environment based on active interaction between teachers and students. .
- The Department has a good Placement record.
- The faculty members nurture and enhance the creative skills of students through “Makrand”, the Sahityik society of the department.
- The Department provides a platform for collaborative interaction of students with famous literary personalities by organizing seminars, workshops etc.

Weakness:

- The paucity of funds for organizing workshops and seminars and for educational trips has been a major drawback but the department ensures facilities within the available resources.
- The funds for the library are inadequate to buy sufficient copies of books for essential reading, though the librarian strives to provide resources to ensure availability of books.
- Insufficient number of permanent faculty members.
- Lack of a department library.
- Limited research resources are available for research/field trips etc.

Opportunities: During the previous years, students from the department have got placements and prestigious positions in the field of radio, Doordarshan, serials, films, journalism, academics, theatre etc.

Challenges:

- To get approval and sanction for B.A. Honours course in journalism.
- To encourage quality research-oriented work culture.
- To encourage students to involve themselves in meaningful projects.
- To set up a proper infrastructure for research work.
- To get approval and sanction of funds for theatre equipment.

Future plans:

- The Department has been maintaining a wall magazine called ‘Kasturi’ since 2011; and taking inspiration from past achievements, the magazine team seeks ideas from concerned experts while also involving students and their imaginative resources to make it a more fruitful and creative exercise.

It acts as a very good platform for creative and sensitive minds and budding talents. We also seek some funds from the college as well as related funding sources to make it more comprehensive and inclusive. Once it completes five glorious years we plan to come with its first print version, consisting of the best collection from its archive.

- We use E-resources for some classes and use Unicode for easy Hindi typing, and as of now most of the students know how to use Unicode. They often make assignments with the help of Unicode. We are planning to arrange an interactive session with some technical expert to inform the students about how much Hindi has grown as a techno friendly language accessible to millions of users.
- We also plan to have a separate library for our department.

On the whole, the overall academic environment of the department is conducive to engage actively in teaching and learning process. In spite of limited fund grants by UGC, the department makes all possible efforts to maintain a good level of teaching and our students have been doing well.

36. Details of Publication

Research paper and articles publication		
Authors	**Published papers/ Articles**	**year**
Burnwal, M	“Badal Sirkar: Yugaantkaari Rangkarmi Aur Unki Trasdi”, Jankriti (Journal), Vol.5, ISSN-2454-2725.	2015
Burnwal, M	“Nautanki Aur Adhunikta” Sablog (Journal), Vol.4, ISSN-2277-5897).	2015
Burnwal, M	“Vishal Janparampara ki Mahattvapoorna Kadi: Nazeer”, Bhinsaar (Journal), ISSN:2348-7577.	2014
Burnwal, M	‘Kafan: Naya Pariprekshya, Bhinsaar (Journal), ISSN:2348-7577.	2015
Burnwal, M	“Saroj Smriti: Shokgeet Ka Audatya”, Bhinsaar (Journal), ISSN:2348-7577.	2015
Burnwal, M	“A Study of Sensual Commercials in Context of Gender Justice”, Jankriti (Journal), Vol.10, ISSN-2454-2725.	2015
Gemini, P	“Navjagran: Bharatendu Yug”.University Hindi Journal. Shivalaya Interprises., Vol.1, ISSN No:2347-9612.	2013
Gemini, P	“Bhakti Kal – Lokjagran”,Vimal Vimarsh. Vol.1, ISSN-2348-5884.	2013
Gemini, P	“Bhartiya Navjagaran mein Samaj Sudhar Ki Bhumika”, Samyak Bharat, Vol.5, ISSN No. 2277-2553.	2014
Kalia, Y	“Hashiye Par Stri”, Bhinsaar, ISSN:2348-7577.	2015
Kalia, Y	“Sant Kabir Aur Raidas Ki Prasangikta”, Bhinsaar (Journal), ISSN: 2348-7577.	2015

Kumari,S (saroj)	"Subhdra Kumari Chauhan-Ek Samvedansheel Antardrishti", Bhinsaar , ISSN-2348-7577.	2014
Kumari,S (saroj)	"Pragatisheel Andolan- Ek Vichar", Maghar, ISSN-2319-863X	2015
Kumari,S (saroj)	"Kahaniyon Me Naari", Bhinsaar, ISSN: 2348-75	2015
Kumari, Shobha	"Stri Vimarsh: Vidroh Ya Kranti", Vimal Vimarsh, Vol.2, ISSN: 2348-5884	2013
Kumari, Shobha	"Stri Vimarsh–Varchasv kee Parampara aur Stree ka Pratirodh", Parmita, ISSN: 0974-6129	2014
Prakash, G	"Samsamyik Kavita ki Pahachan: Dalit Kavita", Samyak Bharat.Vol.2, ISSN 2277-2553	2013
Sahni, R	"Hindi kahaniyon mein parivarik vikhraav", Shodh Gyanantika, Vol.2(2), ISSN:2227-582X	2014
Sahni, R	"Hindi kahaniyon mein dahej pratha evam samasya" Medha, Vol-3 ISSN: 2249-0884	2013
Sahni, R	"Hindi cinema aur bhashik paridarishaya" Muha, Vol.25 (13), ISSN:0973-5577	2015
Sheetal	"Katha Sahitya me Stree Ka Sampatti V Shiksha Sambandhi Adhikar", Journal of Education and Society, Vol.2, ISSN: 2321-1989	2014
Sheetal	"Mansikta Badalta Samaj", Bhinsaar, ISSN:2348-7577	2014
Sheetal	"Stri Aandolan aur Sahitya ka Sambandh", Vaak Sudha, Vol.6, ISSN: 2347-6605	2015
Singh, O	"Aadhunik hindi upanyaso mein varg vashamya", Medha, Vol.2, ISSN:2249-0884	2012
Singh, O	"Hindi Upanyaso Mein Badalta Parivesh Avam Parivaar", Shodh Gyanantika, Vol.1, ISSN:2227-582X	2013
Singh, O	"Hindi Upanyaso Mein Dharm Sanskriti Avam Parampara" Medha, Vol.3, ISSN:2249-0884	2013
Singh, O	"Adhunik Hindi Upanyaso Ka Badalta Parivesh", Muha, Vol.22, ISSN:0973-5577	2013
Singh, O	"Aathve Dashak Ke Hindi Upanyaso Mein Sanyaukt Avam Ekaki Parivaar" Muha,Vol.21, ISSN:0973-5577	2013
Singh, O	"Aadhunik Hindi Upanyason Mein Pidhi Chintan Se Tanav" Muha, Vol.25, ISSN:0973-5577 3	2015
Singh, O	"Aadhunik Hindi Upanyason Mein rajneetik evam arthik satithi" Shodh Gyanantika, Vol.2(2), ISSN:2227-582X	2014
Singh, O	"Hindi upanyaso mein, dharma evam parampara"	2013

	Medha, Vol-3 ISSN: 2249-0884	
Book published		
Authors	**Book Title**	**Year**
Gemini, P	“Nirala ke Sahitya Me Navjagran aur Naari Chetna”, Sole-Author, Isha Gyandeep Prakashan, ISBN: 978-93-82543-16-9	2014
Jaiswal, B	“Pragativaadi Hindi Upanyas”, Swaraj Prakashan, Sole-Author,ISBN:978-93-81582-99-2	2013
Kumari, Anu	“Manzoor Ehtesham Ke Kahani Sangrah Mein Samvedna Aur shilp”, Sole-Author, Mihu Prakashan, ISBN: 978-81-928470-0-6	2013
Kumari, Anu	“Zindagi Ki Talash”, Sole-Author, Mihu Prakashan, ISBN: 978-81-928470-1-7	2013
Kumari, Anu	“Upanyaas Yatra: Karambhumi aur Jhansi ki rani”, Akshar Publisher and distributers, ISBN: 978-81-928470-0-9	2014
Kumari, Saroj	“Nirala Ka Gadhya Sahitya”, Sole-Author Indu Prakashan, ISBN: 81-86863-10-3	2015
Kumari, Saroj	“Ram ki Shaktipooja Ka Rachna-Vidhan”, Sole-Author, Indu Prakashan, ISBN: 81-86863-10-2	2015
Kumari, Saroj	“Chayawadi Kavita aur Ram ki Shaktipooja”, Sole-Author, Indu Prakashan, ISBN: 8186863-10-4	2015
Kumari, Saroj	“Jai shanker Prasad”, (Study material), vikas publishing house ISBN: 978-93-85879-78-4	2016
Pandey M	“Ritikaleen Veer Kavye Mein Manovegyanik Vivechan”, Gaurav books ISBN: 978-93-81692-31-8	2013
Prakash, G	“Godaan: Pathak Ki Nazar Se”, Akshar Publishers, ISBN:978-81-928470-3-0	2013
Prakash, G and Yadav, O.P	“Chhayavaad: Parichay Aur Pravirttiyaan”, Akshar Publishers, ISBN:978-81-928470-3-0	2013
Sahani ,R	“Etihasik Pariprekshya Aur Prasad Ke Natak”, Akshar Publishers, ISBN:978-81-928470-7-8	2014
Sheetal	“Kabhi Sochti Hun”, Sandarbh Prakashan, ISBN:978-81-924841-9-8	2014
Singh, O	“Aadhunik Hindi Upanyason Mein Kathabodh”, Pragyan Books, ISBN: 978-81-924879-1	2014
Singh, O	“Aadhunik Hindi Upanyason Mein Yuva samasyayen”, Indu Prakashan ISBN: 978-81-8686-301-1	2015
Chapter in Book		
Authors	**Title**	**Year**
Kumar, A and	“Jan Aandolano Mein New Media Ki Bhumik” ‘Patrakarita Ka Badalta Swaroop Aur New Media’	2013

Gemini, P	Sahitya Sanchya Publisher, ISBN:9789382597193	
Prakash, G	“KathGulab’ Hindi Upanayas”, B.A. Hons. IInd Year.ILLL DU, ISBN-987-93-85611-52-0	2015
Prakash, G	“Kedar Nath Singh Samagra”, Aadhunik Kavita-2, B.A. Hons. IIIrd Year. ILLL DU. ISBN-978-93-85611-58-2	2015
Prakash, G	“Kedar Nath Singh ki Kavitaon ka Path Vishleshan”, Adhunik Kavita-2, B.A. Hons. IIIrd year.ILLL DU, ISBN-978-93-85611-58-2	2015
Prakash, G	“Sukhmay Jeevan”, Samvedana aur Shilp, Hindi Kahani, B.A. Hons. IInd Year.ILLL DU. ISBN-978-93-85611-51-3	2015
Sheetal	“Bhartiya Cinema Mein Stree Ki Bhumika” ‘Cinema Aur Samajik Sarokar’, Navbharat Prakashan, Delhi, ISBN: 978-93-82119-31-9	2015
	Books Edited	
Authors	**Title**	**year**
Burnwal, M.	“Adhunik Kavya”, Co-Editor, K.L. Pachori Prakashan, ISBN-81-88075-76-0	2013
Gemini, P.	“Aadikaleen Aur Bhaktikaleen Kavya”, Co-Editor, Sandarbh Prakashan, ISBN: 978-81-924841-8-1	2013
Gemini, P.	“Adhunik Kavita”, Co-Editor, Satish Book Depot, Co-Editor, ISBN: 978-93-81479-58-2	2015
Kalia, Y.	“Aadhunik Kavita-2”, Co-Editor, Akshar Publisher and distributers, ISBN—978-81-928470-1-6	2014
Kalia, Y.	“Aadhunik Kavya”, Co-Editor K .L. Pachori Prakashan, ISBN:81-88075-76-0	2013
Kalia, Y	“Sahitya Sandarbh (b)”, Co-Editor, K .L. Pachori Prakashan, ISBN: 978-81-88075-82-5	2014
Kalia, Y.	“Teen kaljayi upanyas”, Co-Editor, Swaraj prakashan, ISBN-978-93-83513-23-9	2014
Kumari, A.	“Hindi Kahani”, Co-Editor, Akshar Publisher and distributers, ISBN: 978-81-928470-8-5	2015
Kumari, A.	“Kavya-Dhara”, Co-Editor, Akshar Publisher and distributers,, ISBN: 978-81-928470-2-3	2014
Kumari, A.	“Adhunik Kavita-2”, Co-Editor, Akshar Publisher and distributers,, ISBN: 978-81-928470-1-6	2014
Kumari, A	“Hindi Kavita (Aadikaleen Aur bhaktikaleen kavya)”, Akshar Publisher and distributers, ISBN: 978-93-85600-00-5	2015
Jaiswal, B	“Teen Kaaljai Upanyas”, Co-Editor, Swaraj Prakashan, ISBN:978-93-83513-23-9	2014
Jaiswal, B.	“Hindi kavita (Ritikaleen kavya)”, Co-Editor, Akshar Publisher and distributers, ISBN:97893-	2015

	85600-02-9	
Kumari, S.	"Aadhunik Kavya", Co-editor, K.L.Pachori Prakashan, ISBN:81-8807576-0	2013
Kumari, S.	"Sahitya-Sandarbh-B", Co-editor ,K.L. Pachori Prakashan, ISBN: 978-81-88075-82-5	2013
Pandey, M.	"Aadhunik Kavita-1", Co-Editor, Satish Book Depot, ISBN: 978-93-81479-58-2	2015
Pandey, M	"Aadikaleen Aur Bhakatikaleen Kavya" Co-Editor, Sandarbh prakshan Delhi, ISBN: 978-819248418-1	2013
Prakash, G	"Aadhunik Kavita-2", Co-Editor, Akshar Publisher and distributers ISBN: 978-81-928470-1-6	2014
Prakash, G	"Sahitya-Sandarbh-B", Co-Editor, K.l. Pachori prakashan, ISBN: 978-81-88075-82-5	2013
Sahni, R.	"Hindi Kahani", Chief-Editor, Akshar Publisher and distributers, ISBN: 97881928470-85	2015
Sahni, R.	"Aadikaleen Aur Bhakatikaleen Kavya", Chief-Editor Sandarbh prakashan ISBN: 9788192484181	2013
Sheetal,	"Aadikaleen Aur Bhakatikaleen Kavya", Co-Editor, Sandarbh prakashan,delhi, ISBN: 9788192484181	2013
Sheetal	"Aadhunik Kavita-1", Co-Editor, Satish Book Depot, ISBN: 978-93-81479-58-2	2015

Evaluation Report of the Department of History

1. **Name of the Department:** History
2. **Year of Establishment:** 1970
3. **Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG - B.A (Hons), B.A. (Prog)
4. **Names of Interdisciplinary courses and the departments/units involved:** Environmental Issues in India; Delhi- Ancient, Medieval and Modern; Application Course Tourism, Human, Rights, Gender and Environment

5. Annual/ semester/choice based Credit System (Programme Wise):

- B. A. (Hons). Semester I- CBCS
- B. A. (Hons). Semester III- Old Semester Mode
- B. A. (Hons). Semester V- Erstwhile FYUP

6. **Participation of the department in the courses offered by other departments:**
   - CDC offered by English (Cultural Diversity, Linguistic Plurality and Literary Traditions of India), Hindi (Hindi Sahitya), Political Science (Reading Gandhi).
   - Foundation Courses offered by English, Hindi, Political Science and Applied Psychology Departments.
   - Optional DC- II to be offered in the coming session by other departments.

7. Courses in collaboration with other universities or industries etc.: NIL

8. Details of courses discontinued (if any) with reasons: NIL

9. Number of Teaching posts:

Post	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor	Promoted under CAS	2 by promotion
Assistant Professor	6	3+3dhoc against work load

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1.	Ms Rupalee Verma	Certificate of Vrijstelling (in lieu of Dutch doctoral	Associate Professor	Modern Indian History	28	NIL

		Diploma) University of Leiden				
2.	Dr Yuthika Mishra	Ph D	Associate Professor	Modern Indian History	25	NIL
3	Dr Swati Ranjan Choudhary	Ph D	Assistant Professor	Modern Indian History	09	NIL
4	Dr Gopika Bhandari	M Phil	Assistant Professor	Ancient Indian History	09	NIL
5	Dr Sandhya Sharma	Ph D	Assistant Professor	Medieval Indian History	11	NIL
6	Dr. Shahnaz Begum	Ph D	Assistant Professor (ad hoc)	Medieval Indian History	06	NIL
7	Ms Aditi Chaudhary (Till May' 2014)	M Phil	Assistant Professor (ad hoc)	Medieval Indian History	08	NIL
8	Dr Raman Kumar Singh	Ph D	Assistant Professor (ad hoc)	Ancient Indian History	08	NIL
9.	Mr Tulsi Chouhan		Assistant Professor (ad hoc)	Ancient Indian History	6 months	NIL

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty:

Approximately 40%

13. Student -Teacher Ratio of the Department:

In 2015:

- B.A. (Hons.) :22:1
- B.A (Prog) :18:1
- Others (IDC, CDC and GE) Ratio :23:1

14. Number of support staff: N.A.

15. Qualifications of teaching faculty: As per Details provided in clause 10.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: Ms. Rupalee Verma is a part of an interdisciplinary project on "Manipuri Women Entrepreneurs: In

History, Literature and Commerce" –VC 302 2015 under Innovation Project Scheme of Delhi University. Grant received- Rs 2,50,000/-

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: NIL

18. Research Centre/ Facility recognized by the University: NIL

19. Publications:

Publication per Faculty:

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Dr Swati Ranjan Choudhary	03	NIL

- **Monographs:** NIL
- **Chapter in Books:** 5
- **Books Edited:** NIL
- **Books with ISBN/ISSN numbers with details of publishers:** 5
- **Citation Index:** NIL

Publication details: Point No. 36

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

4. **National committees:** NIL
5. **International Committees:** NIL
6. **Editorial Boards:** NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: All students of FYUP were engaged in such projects as part of course curriculum.

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/industry/other agencies: NIL

23. Awards/Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists/visitors visit to the department:

- Alka Rani Memorial Lecture, the Department invited Dr. Vijaya Ramaswamy, Professor, Centre of Historical Studies, JNU in September, 2012
- Alka Rani Memorial Lecture, 2013 Dr Jyotsna Tewari, Associate Professor, NCERT delivered a talk.
- Alka Rani Memorial Lecture on 29th September 2014. Indu Hagnihotri, the Director, Centre for Women's Development Study delivered lecture 'Women, Nation and Nationalism'.
- Alka Rani Memorial Lecture, 2015 Prof. Y.S.Alone, Centre for Arts and Aesthetics, JNU delivered a lecture: 'Confrontations and Inquiries in Representations: Knowledge and Protected Ignorance'

25. Seminars/ Conferences/ workshops organized and the source of above funding (Give details): NIL

26. (A) Student profile programme/course wise: (Provide Detail of last 4 year course-wise)

Name of Course/Programme	Year of Admission	Application Received	Enrolled
DC-1	2014-15	OMR	71
	2013-14	OMR	57
	2012-13	OMR	56
	2011-12	OMR	66
	2010-11	OMR	27

27. Diversity of Students:

Name of Course	Students from the Same State	Students from the other States	Students from abroad
B.A.(Hons) History	2009-10: 32 2010-11: 40 2011-12: 54 2012-13: 33 2013-14: 40 2014-15: 45 2015-16: 42	2009-10: 08 2010-11: 11 2011-12: 15 2012-13: 15 2013-14: 21 2014-15: 25 2015-16: 10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc. Data Not Available

29. Student progression: Though many students join post graduation courses at Delhi University, Jawaharlal Nehru University, join B.Ed course many other professional course, exact data is not available.

30. Details of Infrastructural facilities

a) Library: well equipped

b) Internet facilities for Staff and Students: Available in Campus to all.

c) Classrooms with ICT facility: Partially available; Generally non-functional when needed.

d) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assistance Received During 2011-2015				
Year	**2011-12**	**2012-13**	**2013-14**	**2014-15**
College	70	23	110	52
University	16	38	04	01
UGC XI Plan	26	--	--	--

32. Details of Student enrichment programme (special lectures/ workshops/ seminar) with external experts:

- Alka Rani Memorial Lecture, 2012. The Department invited Dr. Vijaya Ramaswamy, Professor, Centre of Historical Studies, JNU.
- Alka Rani Memorial Lecture, 2013 Dr Jyotsna Tewari, Associate Professor, NCERT delivered a talk.

- Alka Rani Memorial Lecture on 29th September 2014. Indu Hagnihotri, the Director, Centre for Women's Development Study delivered lecture 'Women, Nation and Nationalism'.
- Alka Rani Memorial Lecture, 2015 Prof. Y.S.Alone, Centre for Arts and Aesthetics, JNU delivered a lecture: 'Confrontations and Inquiries in Representations: Knowledge and Protected Ignorance'

33. Teaching methods adopted to improve student learning: Interactive sessions, presentations by the students, project work, tours and travel, participation in workshops and seminars in and out side college, debates and quiz are other methods besides direct teaching and tutorials.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Students and teachers are part of NSS and Women Empowerment activities operating through Women Development Committee.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges):

Strengths (Internal)	Weaknesses (Internal)
History Department does well in enabling the students to comprehend the idea of history. We teach them diversified themes as part of the curriculum in a way that they can situate themselves with in their family, society and nation. They learn that they are meaningful as individuals in national and global context. The teachers discuss contemporary issues against the backdrop of various historical processes. It is therefore not simply teaching the given syllabus but educating the students by connecting them to past and future through present. The Department has maintained a library of its own (apart from College Library). The teachers keep the books and Xerox copies of the books and free access is given to the students. The teachers and students use online Central University Library of Delhi University and NLISt e-resources through college wi-fi. JSTOR is also source of information. Since teaching history needs engagement with other disciplines like	The Department could organize more lectures and workshops by inviting eminent scholars and resource persons to the college. There is need to sensitize majority of the girls students about gender related issues. We intend to give them exposure to outside world beyond their homes and colleges by taking them to excursion cum educational trips to distant historical places. It can be done with institutional funding as most of the students are not able to pay for such trips. The shortage of funds allotted to buy books is one field where we feel deprived in comparison to others. Good academic monographs, the books on paintings and architecture and quality books from some publishers, Routledge for example, cannot be purchased with in the allocated funds. Moreover, we plan to introduce a movie club for History students for screening of some meaningful documentaries and short films for the students.

English, Hindi, Political Science and Sociology etc., other departments believe that department of history occupies significant position in college.	Others view history simply as reiteration of the past. They view history as dull subject involving mugging updates and names. The Department intends to change this perception as history as discipline now envelops all ideologies, mentalities, oral histories and history of every theme which one may conceive. It is not the weakness of history as a discipline but lack of understanding on part of people viewing history inferiorly.
Opportunities (External)	**Challenges (External)**
The teachers in the Department of History can connect themselves with rest of the world by participation in various national and international forums. They are involved in academic research while remaining in the teaching profession. The historians support or condemn certain social-political decisions, incidents or acts by contextualizing them critically. History offers wide range of opportunities for teachers and students. They can choose history for continuing higher education, join research organizations like ICSSR, ICHR or Centre for Developing Women's Studies. They may also get fellowships for research projects. It also opens up avenues for becoming teachers. History produces not only historians but authors too. And last but not the least, history helps in preparing for civil service examination and help students in becoming responsible bureaucrats who formulate and implement policies for the nation. History can exploit the trend of activism, and feminist movements. We can train students to critically	History is witness to the fact that the powerful regimes and leadership had always modulated the occurrences in their favour. The most threatening issue for history is always reviewing our curriculum and rewriting of history. Those who are driven by the desire to gain, they begin to join one or the other lobby. History thus faces the challenge to remain critical and honest in writing and teaching. The Department had the challenging job to motivate underprivileged girl students to take charge of their own lives. Teaching them socio-economic and religiousdimensions of gender issues and discrimination and also the ways in which we can break these taboos is a major challenge for history.

evaluate the contemporary sensitive issues like intolerance, religiosity and constitutional rights and crime against women and then raise their voices to remove disparities and intolerance. The strength of history lies in critical appreciation and comprehension. Once teachers and students understand history's connection with literature and society, they can become instrumental in quelling the heat and enmity from the society. As stated above, a student of history can join any field as his professional career.	

36. Details of Publication

Publication of paper and articles		
Author	**Name of Paper/Article published in Journal**	**Year**
Swati Ranjan Choudhary	"Nari sashaktikaran: Janjatiya Mahilao Ke Sandarbh Me Ek Adhyyan", In Vaak Sudha, An International Refereed Quarterly Research Journal, Vol.4, No.1, ISSN 2347-6605.	2014
Swati Ranjan Choudhary	"Bhumandalikaran Aur Bhartiya Dalit" was published in Vaak Sudha, An International Refereed Quarterly Research Journal Volume - 4, Year -1, ISSN No. - 2347-6605.	2014
Swati Ranjan Choudhary	"Sroto ka Sarvekshan aur Itihas Lekhan ki Parampara", In Parisamvad, An International Hindi magazine Quarterly Vol.1(2), ISSN 2394-4919.	2015
Publication of Chapter in Books		
Author	**Chapters in Book**	**Year**
Sandhya Sharma	"Italy may rashtravad aur ekikaran" and "Rashtriya asmita tatha Balkan" In "Adhunik Europe Ka Itihas: Ayam evam Dishayen", Hindi Madhyam Karyanvay Nideshalaya , University of Delhi	2010
Sandhya Sharma	"Responses to Religion and Politics: Riti-Kal Poetry, c. 1550-1850" In "Warfare, Religion and Society in Indian History" eds. Raziuddin Aquil and Kaushik Roy, Manohar, Delhi. ISBN: 978-81-7304-958-3	2012
Sandhya Sharma	"Locality and City in Historical Braj Poems: Exploring Rajput City of Orchha" to Cities In "Medieval India" edited by Yogesh Sharma & Pius	2014

	Malekandathil, Book. ISBN: 978-93-80607-99-3	
Yuthika Mishra	“Family, Gender and the Process of Industrialization in Europe” In “Modern European History in Hindi”, Hindi Madhyam Kaaryanvay Nideshalaya, University of Delhi.	2010
Raman Kumar Singh	“Rashtriyata - Sanskriti Evam Aupniveshika Tatha Aupniveshikottar Kaal ke Sansthaan” In ‘Bharatiya Upamahadvipa Ki Sanskritian’, Hindi Karyanavayan Nideshalaya, Delhi University.	2013
Publication of Books		
Author	**Name of the Book**	**Year**
Sandhya Sharma	“Literature, Culture and History in Mughal North India: 1550-1800”, Primus Books, New Delhi. ISBN: 978-81-908918-1-3	2011
Swati Ranjan Choudhary	“Bharat - Nepal Sambandh : Ek Aatihasik Sarvakshan”, Anamika Publishers and Distributers Limited, New Delhi. ISBN: 978-81-7975-668-3	2015
Shahnaz Begum	“Urdu Tarikh Nigari ke Chand Aham Maurrekheen Aur Unki Tarikhon ka Jaizah”, Urdu Akademy, Delhi. ISBN: 978-93-5156-108-8	2013
Shahnaz Begum	“Reprint of Book Urdu Shairi me Mughal Sultanate ke zawal ki Akkasi”, Urdu Akademy, Delhi. ISBN: 978-93-5156-106-4	2015
Shahnaz Begum	“Reprint of Book Urdu me Tarikh Nigari ki Tarikh Ibteda aut Irteqar Attharvin Sadi se 1947 Tak”, J. K. Offset Printers, Delhi. ISBN 978-93-5156-107-1.	2015

Evaluation Report of the Department of Mathematics

1. Name of the Department: Mathematics

2. Year of Establishment: 1970

3. Names of Courses offered: B.Sc. (H) Maths, BA (Prog) Maths,
BCom(H) Maths as an Optional paper

4. Names of Interdisciplinary courses and the departments/units involved:
The following departments teach to the students of Maths department:
English, Commerce, Economics, Hindi, Sanskrit, Computer Science, Sports, History

The maths department teach to the students of BA (Prog) in all semesters also it had taught Maths as a foundation course in all other departments like English, Hindi, Sanskrit, Pol.Science, Economics, Commerce, App. Psychology etc.

5. Annual/ semester/choice based Credit System (Programme Wise): 2nd and 3rd year are Semester based system, while 1st year is choice based system.

6. Participation of the department in the courses offered by other departments: Three of our faculty takes classes in Department of BA programme, teaching maths to the students. Also taught foundation course to all the departments

7. Courses in collaboration with other universities or industries etc.: No

8. Details of courses discontinued (if any) with reasons: No course has been discontinued.

12. Number of teaching posts:

Post	Sanctioned	Filled
Professor	---	---
Associate Professor		5 by Promotion
Assistant Professor	8	1 Permanent + 2 Adhocs

13. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1.	Mrs. Vinay Trehan	M.A., M.Phil	Associate Professor	Mathematical Programming	34	---
2.	Mrs. Shobha Rani	M.Sc.	Associate Professor	Algebra and Analysis	37	---
3.	Mrs.	M.Sc.,	Associate	Operator	26	---

	Anju Nagpal	M.Phil	Professor	Theory		
4.	Mrs. Anita Bakshi	M.Sc., M.Phil	Associate Professor	Operator Theory	26	---
5.	Mrs. Seema Taneja	M.Sc., M.Phil	Associate Professor	Operator Theory	27	---
6.	Dr. Sandhya Jain	M.A., M.Phil, Ph.D.	Assistant Professor	Function Space	10	---
7.	Mrs. Sarita Rani	M.Sc. Ph.D pursuing	Assistant Professor (Adhoc)	Cosmology	6 months	---
8.	Dr. Anil Kumar	M.Sc., M.Phil, Ph.D	Assistant Professor (Adhoc)	Fuzzy Numbers	6 months	---

14. **List of senior visiting faculty:** Nil
15. **Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty:** 2015-16 even semester: 18% Lectures and 50% Practical
16. **Student -Teacher Ratio of the Department:** 25:1
17. **Number of support staff:** Nil
18. **Qualifications of teaching faculty:** Details provided in clause 10
19. **Number of faculty with ongoing projects from National and International funding agencies and grants received:** NIL
20. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR:** Nil
18. **Research Centre/Facility recognized by the University:** Nil
19. **Publications:**

Publication per Faculty:

Name	**No. of papers in peer reviewed in international Journal**	**No. of papers in peer reviewed in national Journal**
Dr. Sandhya Jain	5	0
Dr. Anil kumar		1

Detail of Publications: Point No.36

- **Monographs:** Nil
- **Chapter in Books:** Nil
- **Books Edited:** Nil
- **Books with ISBN/ISSN numbers with details of publishers:** Nil
- **Citation Index:** Nil

20. **Areas of consultancy and income generated**: Nil
21. **Faculty as members in**

- **National committees:** Dr. Sandhya Jain is life member of the Indian Mathematical Society
- **International Committees:** Nil
- **Editorial Boards:** Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: All students of FYUP have done in-house projects.

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/ industry/ other agencies: Some students of FYUP completed their projects outside the institution. Documentary proof is not available.

23. Awards/Recognitions received by faculty and students:

Awards/Recognitions received by students:

- Ms. Ritika Nagpal got Rs. 10,000 from Delhi Government in lieu of being highest scorer in 28 colleges in 2012-13.
- Ms. Kajal Mittal, Ms. Nirmala Choudhary and Ms. Shweta Tiwari of B.Sc.(H) Maths, have been getting a scholarship of Higher Education of Rs. 80,000, under Innovation in Science Pursuit for inspired Research.
- Ms. Nikita Joshi, B.Sc.(H) Maths, Ist year and Ms. Priyanka Adhikari B.Sc.(H) Maths, IIIrd year won Ist prize ‘for Best Out of Waste’ in the fest ‘Date with Development’ organised by a NGO ‘Leaders for Tomorrow’ on 29th March 2015.

24. List of eminent academicians and scientists/visitors visit to the department: Dr. S. K. Ajad (Rajdhani College, University of Delhi), Dr. Satish (Khalsa College, University of Delhi), Dr. Pankaj Jain (South Asian University, SAARC Nation).

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details)

- A two day workshop (one on Statistical Package for Social Sciences by Dr. S.K.Azad from Rajdhani College, university of Delhi and one on Excel Solver by Dr. Satish from Khalsa College, (University of Delhi) was organized for the benefit of the students, again in 2011-12.
- A one day Mathematical fest “Spectrum” was organised by the department in March 2015, in which Dr. Pankaj Jain, Associate Professor, South Asian University (SAARC Nation), delivered a lecture on “Infinity and Beyond”. Beside it, there was a Mathematical Card and a Quiz competition.

26. Student profile programme/ course wise: (Provide Detail of last 4 year course-wise)

Name of Course/Programme	Year of Admission	Application Received	Enrolled	Appeared	Pass %
CBCS B.Sc.(H)Maths	2015-16	---	56	---	---

B.Sc.(H)Maths	2014-15	---	44	44	100
FYUP B.Sc.(H)Maths	2013-14	---	52	49	97.95
B.Sc.(H)Maths	2012-13	---	56	54	92.5
B.Sc.(H)Maths	2011-12	---	44	44	95.45
B.Sc.(H)Maths	2010-11	---	41	38	92.10

27. Diversity of Students:

Name of Course		**Students from the Same State**	**Students from the other States**	**Students from abroad**
CBCS B.Sc.(H)Maths	2015-16	15	40	---
B.Sc.(H)Maths	2014-15	14	30	---
FYUP B.Sc.(H)Maths	2013-14	23	25	---
B.Sc.(H)Maths	2012-13	35	21	---
B.Sc.(H)Maths	2011-12	27	17	---
B.Sc.(H)Maths	2010-11	23	18	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence Services etc. NA

29. Student progression: Some of our students are pursuing higher studies in various courses and almost all others are employed. Documentary proof is not available.

30. Details of Infrastructural facilities:

- **a) Library:** The department has Apprx. 3000 books in a separate section.
- **b) Internet facilities for Staff and Students:** Yes
- **c) Classrooms with ICT facility:** We have projectors in our classrooms
- **d) Laboratories:** The department uses the Computer laboratories.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assistance Received During 2011-2015				
Year	**2011-12**	**2012-13**	**2013-14**	**2014-15**
Students' Aid Fund	4	1	25	7
Fees Concession	5	1	27	7
Vice-chancellor Student Fund	1	2	0	0
XII plan merged scheme	2			
Received scholarship	1	2	1	1
Award of Meritorious Students		1		1

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts: Details provided in clause 25.

33. Teaching methods adopted to improve student learning:

- Power Point Presentation
- Co-operative Learning
- Class interaction

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

- Participation of students in Cultural Committee, Women's Development Committee, NGO: Leaders For Tomorrow
- Participation of teachers in the various Committees of the College like Union Advisor, Vivekananda & Gandhi Addhyan Samiti, Scholarship Committee, Students Aid, Prize Committee, Canteen, WDC (Women Development Committee)
- Ms. Anju Nagpal had organized two lectures under WDC:
  - Ms. Rekha Bakshi , Advocate Supreme Court, was invited for a talk on 'Law as Career Option' in Jan 2015.
  - Ms. Rekha Sharma, member of NCW (National Commission for women), was invited for a talk on 'Women's Rights' on 2nd Sept 2015.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths:

- Upliftment of the socio-economically weaker students.
- Participation of the students in inter-collegiate competition.
- Students' hardworking nature.
- Dedicated faculty and eager students work as an ideal combination.
- Departmental cordial interactive relation.

Weakness:

- Time constraint due to semester system
- Almost negligible opportunity for innovation because of university guidelines of exercises.
- Marks oriented examination system.
- No scope to motivate students for research due to load of completion of syllabus in short available time period. Otherwise student could be encouraged to think about new ideas, concept e.g. in engineering colleges graduating students are capable to do simultaneous research.

Opportunities: To conduct inter-faculty courses.

Challenges:

- It's a challenge to sustain the habit of extra reading among the students. With a subject as Mathematics, it is important to be up to date with the classroom teaching.
- It is a challenge for the academic staff to focus on research.

Future Plan:

- If funds are available, we may organize frequent seminars and workshops and arrange the lectures of eminent mathematicians.
- Inter college exchange programs, competitions, mathematical fest will be arranged with undergraduate students.
- To inculcate this strong challenging feeling among students so that they can think out of the horizon of the personal zone and enter into nation building via utilization of their graduate knowledge.

36. Publication Details

Authors	Published papers/ Articles	Year
Anil Kumar	A hit and miss hyperspace technology on the space of fuzzy sets", Proc. National seminar on applications of basic sciences in engineering and technology, 2013 ISBN 978-93-82880-96-7	**2013**
P. Jain, **S.Jain**	"**On anisotropic weighted Sobolev inequalities**", Proc. A. Razmadze Math. Inst., 158 (2012), 57-65, ISSN No. 1512-0007.	**2012**
P. Jain, **S.Jain**	"**On Young type inequalities for generalized convolution**", Proc. A. Razmadze Math. Inst., 164 (2014), 45-61, ISSN No. 1512-0007.	**2014**
P. Jain, **S.Jain**	"**Normability and duality in the two-dimensional Lorentz spaceS**", Eurasian Mathematical Journal, 5 (2014), 79 – 91, ISSN 2077-9879.	**2014**
P.Jain, P. Jain, **S.Jain**, Rajender Kumar	**On fractional convolution and distributionS**", 26(2015), 885-899, ISSN No. (Print) 1065-2469, (Online)1476-8291.	**2015**
P. Jain, **S.Jain**	**Weighted spaces related to Bochner integrable functions**", Georg. Math. J, 22(2015), 71-79, ISSN No. (Online) 1572-9176, ISSN (Print) 1072-947X.	**2015**

Evaluation Report of the Department of Music (Hindustani Vocal)

1. Name of the Department: Music (Hindustani Vocal)
2. Year of Establishment: 1990
3. Names of Courses offered: Undergraduate - B.A. (Prog.)
4. Names of Interdisciplinary courses and the departments/units involved: N.A.
5. Annual/ semester/choice based Credit System (Programme Wise): Semester, CBCS
6. Participation of the department in the courses offered by other departments: Taught I.M.B.H. Classes for D.C. -I (Hindi, English, Commerce, Sanskrit, History) in erstwhile FYUP
7. Courses in collaboration with other universities or industries etc.: Nil
8. Details of courses discontinued (if any) with reasons: N.A.
9. Number of teaching posts:

Post	Sanctioned	Filled
Professor		
Associate Professor		01 by promotion
Assistant Professor	02	01

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1	Dr. Neeta Mathur	M.A., M.Phil, Ph.D.	Associate Professor	Hindustani Music (Vocal)	24	Nil
2	Dr. Deepa Varshney	M.A., M.Phil, Ph.D.	Assistant Professor	Hindustani Music (Vocal)	6 year	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: Nil
13. Student -Teacher Ratio of the Department: 1:30 (for Theory Classes) and For Practical Classes group of 6-8 students as per A.C. Resolution.

14. Number of support staff:

	Sanctioned	Filled
Technical Staff	01 Tabla Accompanist	01

15. Qualifications of teaching faculty: M.A., M.Phil., Ph.D.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: N.A.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: Nil

18. Research Centre/Facility recognized by the University: None

19. Publications per Faculty:

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Dr. Deepa Varshney	1	0
Dr. Neeta Mathur	2	1

- **Monographs:**
- **Chapter in Books:**
- **Books Edited:**
- **Books with ISBN/ISSN numbers with details of publishers:** 2
- **Citation Index:**

Detail of Publications: Point No.36

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

National committees:

Dr. Neeta Mathur:

- Approved Artist of All India Radio, Delhi
- Invited as Convenor, Art Education Curriculum, CBSE.
- Invited as member of Departmental Research Committee, Department of Music, DU
- Delivered Lectures on Indian Music and Culture to the students from South Korea and Hamburg University, Germany for a semester at Department of Linguistics, DU, in 2015
- Member of the Committee for preparing courses for the Choice Based Credit System for B.A. (Prog.) Music
- Empannelled Artiste (Established Category) of Indian Council for Cultural Relations (ICCR).

International Committees: None

Editorial Board: None

22. Student projects: Nil

a) Percentage of students who have done in-house projects including inter departmental programme: No documentation

b) Percentage of students placed for projects in organizations outside the institution i.e research laboratories/industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students:

Dr. Neeta Mathur:

- Sur-mani by Sur SingarSamsad, Mumbai awarded to Dr. Neeta Mathur in2002

- Shreshtha Kala Shiromani byPatel Cultural Foundation and Amrita foundation Mumbai, 2014
- Gaurav Puraskar by Amrita Foundation, in 2011
- Dr Neeta Mathur is an Indian Classical Vocalist, an empanelled artist with ICCR, and Akashvani and has a website of her own: http://www.drneetamathur.com/. She has performed classical vocal recital in many prestigious concerts organized by India Habitat Centre, Epicentre, India International Centre, Horizon series of ICCR etc. Also, invited as guest speaker on DD National channel's Good Evening live Show.

24. List of eminent academicians and scientists/visitors visit to the department:

- Ustad Farid Hasan, Ustad Tanveer Ahmad, Danish Khan (Sufi Singers) (Vasant Panchmi Celebration in the Department)
- Dhrupad Gayak Dagar

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details)

- A talk was delivered by Dr.Prerna Arora, Associate Professor, Janki Devi Memorial College was organized in 2014
- Lecture demonstration on folk music and semi classical music by Dr. Mallika Bannerjee, Eminent musician and Assistant Professor, IGNOU was organized in 2014.

26. Student profile programme/course wise: N.A.

27. Diversity of Students: N.A.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: N.A.

29. Student progression: Many of our students took admission in Master Programme in Music.

30. Details of Infrastructural facilities

- **Music Lab Room (for Theory classes)** – One
- **Library:** Apart from a full-fledged college library, there is a small setup of Sound Library with Casettes, C.D.s, Tape Recorder/C.D. Player in the department
- **Internet facilities for Staff and Students:** Whole campus is connected under Wi-Fi Internet system.
- **Classrooms with ICT facility:** Yes
- **Laboratories:** One Music Lab with accompanying instruments – Tanpura, Harmonium, Electronic Tanpura, swarmandal, Tabla, etc.

31. Number of students receiving financial assistance from college, university, government or other agencies: Data not available

32. Details of Student enrichment programme (special lectures/ workshops/ seminar) with external experts: An annual departmental function on Vasant, titled "Vasant Utsav" is organized every year (since 1991) in which external artists perform and demonstrate their classical/Sufi/Folk/

compositions. The following artists have been invited, such as Vineet Goswami, Danish Khan, Farid, Tanveer Ahmed, and many others.

33. Teaching methods adopted to improve student learning: Audio/Video recordings, C.D., Auditioning of Ragas, Compositions in Practicals.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Students performed Bhajous in Gandhi Bhavan. Also performed songs on Voters day organised by election commission.

35. SWOT analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths: Music is an integral part of our cultural heritage. The classical music training at the undergraduate level connects the students to India's rich and vast musical legacy of thousands of years. The students are taught classical Ragas and traditional compositions with improvisations by eminent teachers. Music education helps in building confidence, emotional stability and a sense of togetherness amongst the students. The music students feel proud when they are taught the richness and uniqueness of this wonderful performing art. The faculty as well as students contribute in organizing cultural functions, inter college festivals by participating in choir singing, solo and group music presentations.

Weaknesses: Music being a specialized subject needs greater individualistic approach as well as personal attention on the students. It is unfortunate that very few schools are offering classical music as a subject at the senior secondary level. The students due to ignorance and lack of basic music training do not wish to opt this subject at the undergraduate level.

Opportunities: Classical Music is an integral part of our cultural heritage. This subject must be encouraged as a major subject (D.C. -1) course. Also, as an Applied course and Foundation course. The knowledge of Music is useful in various fields- music composing, recording, dubbing, jingles, ad-making, documentary, films, T.V. Serials, etc

Challenges: The challenge faced by the department is the tendency of our youth today to love electronic music and to drift towards hip hop, rap, pop and fusion music. It is an unfortunate trend for the growth and sustenance of our classical music traditions.

Future plans: The department is planning to introduce B.A. Honours Program in Music (Hindustani Music Vocal) and offer a Generic Elective paper on Hindustani Music vocal in CBCS.

36. Details of Publication

Authors	Published papers/ Articles	Year
Dr. Deepa Varshney	“Ashtchhap ke kaviyo evam Sangeetagyon ka Hindustani Shashtriya Sangeet meinYogdaan”,Vaageeshwari (International), ISSN 0975 -7872	2012-13
Dr. Neeta Mathur	“Haveli Sangeet”, Vageeshwari (international), ISSN 0975-7872	2011-12
Dr. Neeta	“Global Impact of Modern Trends in Hindustani Music”,	2015

Mathur	Vageeshwari (international) , DU ISSN 0975-7872	
Dr. Neeta Mathur	“Haveli Sangeet Pushtmaargiye Pad Gaan”, Sangeet (National), ISSN: 0970-7824	2013
Authors	**Books chapters/books**	**Year**
Dr. Deepa Varshney	“Hindustani Shastriya Sangeet Mein Madhya Kaal Ke Pramukh Vaagyekaron KaYogdaan”, Raj Publications , ISBN : 978-81-86208-80-9	2011
Dr. Neeta Mathur	“Shastriya Sangeet Ke Surya”, Radha Publications, ISBN: 81-7487-765-9	2011

Evaluation Report of the Department of Physical Education and Sports

1. Name of the Department: Physical Education and Sports Science
2. Year of Establishment: 1970
3. Names of Courses offered:

- UG- B.A.(Prog.) IIIrd Yr. Application Course
- UG- B.A.(H) Sem- III, Human Nutrition
- UG- B.A.(H.) Sem- IV, Psychology for Healthy Living

4. Names of Interdisciplinary courses and the departments/units involved: Department of Psychology & Department of Food Technology

5. Annual/ semester/choice based Credit System (Programme Wise): Semester System

6. Participation of the department in the courses offered by other departments: Nil

7. Courses in collaboration with other universities or industries etc.: N.A.

8. Details of courses discontinued (if any) with reasons: No

9. Number of Teaching posts:

Post	Sanctioned	Filled
Professor	---	---
Associate Professor	---	One (Promoted)
Assistant Professor	1	1 Adhoc (Against Workload)

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1	Dr.Meera Sood	Ph.D	Associate Professor	Athletics	34 years	-
2.	Dr.Rekha Sharma	Ph.D.	Assistant Professor	Judo	2 years	-

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: 50%

13. Student -Teacher Ratio of the Department: N.A

14. Number of support staff:

	Sanctioned	Filled
Technical Staff	02 Gardner (for Maintaining Ground)	02 Gardner (for Maintaining Ground)

15. Qualifications of teaching faculty: As per point 10

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: One

- Worked as a Mentor in research project titled **"Exploring Psycho Social Pressures, Coping Strategies and Mental Toughness in Delhi University Sports Students"** sponsored by University of Delhi. **(Award and Submitted)**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: Nil

18. Research Centre/Facility recognized by the University: Nil

19. Publications

Publication per Faculty:

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:**

Name	No. of papers in peer reviewed in international Journal	No. of papers in peer reviewed in national Journal
Dr.MeeraSood	2	2
Dr.Rekha Sharma	2	9

- **Monographs:** NA
- **Chapter in Books:** Co-author in resource material (draft copy) for syllabus in Application Course in Physical Education in B.A Prog. III rd year subject Fitness Aerobics and Gym Operations.
- **Books Edited:** NA
- **Books with ISBN/ISSN numbers with details of publishers:** NA
- **Citation Index:** NA

Details of Publication: Point No.36

20. Areas of consultancy and income generated: NA

21. Faculty as members in

a) **National committees:** Joint treasurer of All India Association for Sports for All

b) **International Committees:** NA

c) **Editorial Boards:** NA

22. Student projects

a) **Percentage of students who have done in-house projects including inter departmental programme:** Nil

b) **Percentage of students placed for projects in organizations outside the institution i.e. research laboratories/ industry/ other agencies:** Participation in various events –**Point No.37**

23. Awards/Recognitions received by faculty and students:

Faculty:

Name of Faculty	Awards/Recognitions
Dr. Meera Sood	Nominated as an expert for the selection board for the direct recruitment to the post of sport officer at NIT Manipur in 2014.
Dr. Meera Sood	Worked as production/ technical personnel (Doordarshan) in XIX Commonwealth Games held at Delhi in 2010.

Students:

Awards and Recognition to Players Who Have Got Position in Delhi Univ. Inter College & Represented India, Inter University & Delhi State in Different Games: **(details: Point No. 38)**

24. List of eminent academicians and scientists/ visitors visit to the department:

- Pro. Vice Chancellor- Prof. Suneja
- Sports Minister- Mr. Ajay Maken

25. Seminars/ Conferences/ workshops organized and the source of above funding: (Give details): N/A

26. Student profile programme/course wise:

Name of Course/Programme	Year of Admission	Application Received	Enrolled
Application Course	2011-12	N/A	----------
	2012-13	N/A	38
	2013-14	N/A	52
	2014-15	N/A	42

27. Diversity of Students: N/A

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: N/A

29. Student progression: After passing out from our college about four to five students from every batch pursue Diploma in Physical Education, Masters in Physical Education, Ph.D and other certificate courses in Physical and Health Education. (Documentary proofs not available)

30. Details of Infrastructural facilities

Sports:

Synthetic Athletic Track (200 mtrs.), Multi gymnasium (6 Stations), Cardio-respiratory Equipments (Cross Trainer, Tread Mills, Bicycle ergometer, Rowing machine, Spin Bikes) Twister, weights, Vibrating belts

College has a well maintained sports playfield (grass track) which is commonly used for specific sport as and when required by marking the field as per the specification for the particular game. The following games can be organized in the above area for e.g. netball, basketball, hockey, football, basketball, baseball, softball, volleyball, kabaddi, handball etc.

a) Library: Yes

b) Internet facilities for Staff and Students: Yes

c) Classrooms with ICT facility: No

d) Laboratories: Sports Room (Gymnasium)

31. Number of students receiving financial assistance from college, university, government or other agencies:

- Approximately three to four students get full fee concession every year
- Scholarship on Annual Sports Day.

32. Details of Student enrichment programme (special lectures/ workshops/ seminar) with external experts: N/A

33. Teaching methods adopted to improve student learning:

- Audio Visual Aids (e.g. Power Point Presentation, You tube clippings)
- Teaching Methods (e.g. Lecture Method, Demonstration Method, Part Whole Part Method, Imitation Method, Correction Method, Repetition Method, Observation Method, Command Method, Visualization Method etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

- Personal Counselling to students, teachers and non-teaching staff for their Optimum Health, Motivation towards physical activity, Diet and Nutrition, Exercise Guidelines and Prescriptions, Exercise therapy
- Mass awareness towards health and fitness, motivation for exercise and physical activity

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths (Internal)	**Weaknesses (Internal)**
• We create outstanding sportswomen. • As students join physical activities, their leadership qualities, overall health, personality and motivation towards achieving the goal are enhanced. • Personal guidance from teachers to achieve difficult tasks in day to day life, because of their remote area background. • The students win laurels for the college and learn professional skills for better placements.	• The quality of players who take admission in our college is not outstanding. • The students are from economically weaker sections, hence they lack in required dietary nutrition and branded materials are not affordable which keeps their esteem very low.
Opportunities (External)	**Challenges (External)**
• Research opportunities • New course as elective in physical education • Accredited certificate courses in fitness and wellness, gym operations, yoga and aerobics. • The students will become professionals in the respective fields and enhanced technological knowledge in the related area. • Inter disciplinary opportunities can	• Lack of awareness and information of physical education in academics is a challenge in these days where students do not give importance to physical activity. • Due to frequent changes in syllabus students focus is missing • Stigma attached to the field of physical education by not

be explored with subjects like Psychology, Nutrition, Economics, Music and Computer Science	treating it as an academic subject. • In today's scenario physical activity and fitness is essential for existence in competitive world but it lacks any academic awareness in educational institutions. There is no workload in the timetable for physical activities.

36. Detail of Publications

Author	Name of Paper Published in Journal	Year
Dr. Meera Sood	"Sports for All – Facilitator of peace, National and International Integrator", Presented and published a paper at 12th ASFAA CONGRESS from 26 to 30 Sept 2012, Delhi India – Sports for All: Health Education and Culture in Contemporary world, pg. 116-120	2012
	"Societal Impact of Doping in Sports" at UGC sponsors Asia Pacific International Conference, Nagpur, India on Sports and Exercise Psychology from 21 to 23 Feb, 2013, Proceeding ISBN- 978-81-92465-2-3. Pg. 305	2013
	"Trends of Injuries in Female Sportsperson (A Cross Sectional Study from 1995 to 2007)" in the IJPEHSS March 2015, Voume-4, Issue-1 ISSN 2279-0306	2015
	"A Demography of Different Yogic Area of Research and Related Variables" in the IJPEHSS October 2015, Voume-4, Issue-2 ISSN 2279-0306	2015
Dr. Rekha Sharma	"A Study on the Effect of Kapalbhati Anuloma Viloma Agnisar Bhramari Om Recitation and Kumbhak on Time Domain Heart Rate Variability Variables" Proceedings: International Conference on Physical Activity And Sports for Global Peace and Development organized by Department of Physical Education and Sports Sciences and Indira Gandhi Institute of Physical Education and Sports Sciences, University of Delhi (19th -21st Oct 2011) Proceeding ISBN-9788190228206,Pg-280-284	2011
	"Autonomic Variables for Yoga and Psychological Studies" Proceedings: National Conference on Youth Enrichment Through Sports and Physical Education, Organized by ASPESS, Amity University, Noida on 20-21st Jan,2014 Proceeding ISBN -9788175257406,Pg-47-57	2014
	"Trends of Sports Injuries in Male Sportsperson" (A	2014

	cross Sectional Study from 1995 to 1997)" Proceedings: National Conference on Youth Enrichment Through Sports and Physical Education, Organized by ASPESS, Amity University, Noida on 20-21st Jan,2014 Proceeding ISBN -9788175257406, Pg- 194-200.	
	"Kapalbhati Anuloma Viloma Agnisar Bhramari Om Recitation and Kumbhak Corelates of Time Domain Heart Rate Variability Variables" Journal: Capital 2.1 (July, 2013). (ISSN 2277-8519)Pg 89-98	2013
	"Scientific Authenticity of Judo Specific Fitness Test For Senior Female Judo Players of India" Journal: Capital 2.1 (July, 2013). (ISSN 2277-8519)pg27-31	2013
	"Ratings of Perceived Exertion Correlates Distance (Volume), Velocity (Intensity) and Duration of Running For Adolescent Male". Journal: Capital 2.2 (Dec, 2013). (ISSN 2277-8519)Pg 17-25	2013
	"A Study on the Effect of Kapalbhati Anuloma Viloma Agnisar Bhramari Om Recitation and Kumbhak on Frequency Domain Non Parametric Heart Rate Variability Variables" Journal: Capital 2.2 (Dec, 2013). (ISSN 2277-8519) Pg51-64	2013
	"Trends of Injuries in Female Sportsperson (A Cross Sectional Study from 1995 to 2007)" in the IJPEHSS March, Voume-4, Issue-1, ISSN 2279-0306	2014
	"To Compare Between the Playing and Retired Women Hockey Players in Regard to Selected Personality Dimensions" Journal: Annals of Multi-Disciplinary Research, ISSN 2249–8893, Volume V, Issue 1, March 2015 Pg 23-26	2015
	"Comparison Between Competitive State Anxiety and Ratings of Perceived Exertion during University of Delhi Women Football Matches" Journal: SHODH PRERAK ISSN 2231-413X, Vol. V, Issue 2, April 2015 Pg 101-107	2015
	"A Demography of Different Yogic Area of Research and Related Variables" in the IJPEHSS October 2015, Voume-4, Issue-2 ISSN 2279-0306	2015

37. Participation in various events:

2010-2011			
S.No.	**Name**	**Game**	**Level Of Participation**
1	Sarita	Hockey	National Games
2	Sujata	Cycling	National Games
3	Jaishree	Hockey	Senior National
4	Sarita	Hockey	Senior National

5	Jaishree	Hockey	All India Women Festival
6	Sarita	Hockey	All India Women Festival
7	Shubhangi	Hockey	All India Women Festival
8	Jaishree	Hockey	All India Inter University
9	Sarita	Hockey	All India Inter University
10	Sangeeta	Hockey	All India Inter University
11	Jaiwanti	Hockey	All India Inter University
12	Sujata	Cycling	Open National
13	Jaishree	Cross Country	Inter College Second Place
14	Sarita	Cross Country	Inter College Second Place
15	Jaiwanti	Cross Country	Inter College Second Place
16	Anjali	Cross Country	Inter College Second Place
17	Kalpana	Cross Country	Inter College Second Place
18	Neha Gautam	Cross Country	Inter College Second Place
2011-2012			
S.No	**Name**	**Game**	**Level Of Participation**
1	Sujata	Cycling	All India Inter University
2	Sujata	Cycling	Senior National
3	Sujata	Cycling	Junior National Third Place
4	Sujata	Cycling	Delhi State First Palce
5	Anjali	Hockey	All India Inter University
6	Sarita	Hockey	All India Inter University
7	Jaiwanti	Hockey	All India Inter University
8	Jyoti	Hockey	All India Inter University
9	Parmita Gautam	Throwball	National
10	Shubhangi	Hockey	North Zone Inter University Camp
11	Anjali	Hockey	North Zone Inter University Camp
12	Sarita	Hockey	North Zone Inter University Camp
13	Jaiwanti	Hockey	North Zone Inter University Camp
14	Jyoti	Hockey	North Zone Inter University Camp
15	Kirti	Hockey	North Zone Inter University Camp
Second Place In Hockey Inter College Tournament			
First Place In Padamshree Shyam Lal Memorial Tournament			
2012-2013			
S.N.	**Name**	**Game**	**Level Of Participation**

1	Sujata	Cycling	All India Inter University
2	Sujata	Cycling	Asian Cycling Championship
3	Jaiwanti	Hockey	National Championship
4	Parmita	Hockey	National Championship
5	Jyoti	Hockey	National Championship
6	Unnati	Hockey	Junior National
7	Deepshi	Hockey	Junior National
8	Parmita	Hockey	Junior National
9	Jaiwanti	Hockey	North Zone Inter University Camp
10	Parmita	Hockey	North Zone Inter University Camp
11	Jyoti	Hockey	North Zone Inter University Camp
12	Unnati	Hockey	North Zone Inter University Camp
13	Kirti	Hockey	North Zone Inter University Camp
14	Deepshi	Hockey	North Zone Inter University Camp
15	Charu	Hockey	North Zone Inter University Camp
16	Jaiwanti	Hockey	All India Inter University
17	Jyoti	Hockey	All India Inter University
18	Parmita	Hockey	All India Inter University
19	Charu	Hockey	All India Inter University
20	Deepshi	Hockey	All India Inter University
21	Jaiwanti	Cross Country	All India Inter University
22	Bhawna	Athletics	Inter College Third Place
23	Nameeta	Athletics	Inter College Third Place
24	Jaiwanti	Athletics	Inter College Third Place
25	Sangeeta	Athletics	Inter College Third Place
Third Place In Inter College Cross Country Championship			
Second Place In Women Festival Hockey State Tournament			
2013-2014			
S.N.	**Name**	**Game**	**Level Of Participation**
1	Parmita	Hockey	North Zone Inter University
2	Jyoti	Hockey	North Zone Inter University
3	Unnati	Hockey	North Zone Inter University
4	Roshan	Hockey	North Zone Inter University
5	Sujata	Hockey	Senior National
6	Roshan	Hockey	Senior National
7	Charu	Hockey	Senior National
8	Ritika	Hockey	Senior National
9	Unnati	Hockey	Junior National
10	Sujata	Cycling	All India Inter University
11	Sujata	Cycling	Senior National Third Place

12	Sujata	Cycling	Asian Championship
13	Namita	Fencing	National
14	Priya Nagar	Taekwondo	Third Place Inter College
15	Manisha	Wrestling	All India Inter University
First Place In Inter College Hockey Tournament			
Second Place In Women Festival Hockey State Tournament			
2014-2015			
S.N.	**Name**	**Game**	**Level Of Participation**
1	Charu	Hockey	All India Inter University
2	Unnati	Hockey	All India Inter University
3	Anjali	Hockey	All India Inter University
4	Mahima	Hockey	All India Women National
5	Charu	Hockey	Junior National Six A Side Hockey
6	Ritika	Hockey	Junior National Six A Side Hockey
7	Shweta	Judo	Second Place Inter College
8	Kavita	Cycling	All India Inter University
9	Kavita	Cycling	First Place In Delhi State
10	Manisha Rana	Netball	Junior National
11	Sheetal	Netball	Junior National
12	Padmja	Cross Country	Second Place In Inter College
13	Bharti	Cross Country	Second Place In Inter College
14	Savita	Cross Country	Second Place In Inter College
15	Sonali	Cross Country	Second Place In Inter College
16	Bhawna	Cross Country	Second Place In Inter College
17	Parul Tyagi	Cross Country	Second Place In Inter College
Third Place In Inter College Hockey Tournament			
Second Place In Women Festival Hockey State Tournament			

38. Awards and Recognition

S.No.	Name	Class	Roll No.	Achievement	Award in Rs.
CYCLING (Silver medal in National & Represented India)					
1	Sujata	B.A.(P) 3rd Year	832	Represented India in Cycling & position in National	Rs.5000/-
HOCKEY (Gold medal in DU Inter College & IInd Position in Delhi States)					
1	Roshan	B.A.(P) 3rd Year	834	Represented Inter University & National	Rs.3000/-
2	Parmita	B.A.(P) 3rd	772	Represented Inter	Rs.3000/-

		Year		University & National	
3	Jyoti	B.A.(P) 3rd Year	762	Represented Inter University & National	Rs.3000/-
4	Unnati Yadav	MATHS (H) 2ndYr	656	Represented Inter University & National	Rs.3000/-
5	Charu Chawla	B.Com(P) 2nd Yr.	589	Represented at Senior& Junior National	Rs.3000/-
6	Ritika Gandhi	B.Com(P) 2nd Yr.	657	Represented at Senior& Junior National	Rs.3000/-
7	Deepshi Goel	B.Com(P) 1st Yr.	635	Gold medal in Hockey	Rs.1500/-
8	Kirit Rawat	B.A.(P) 3rd Yr.	833	Gold medal in Hockey	Rs.1500/-
9	Priyanka	Sanksrit(H) 2nd Yr.	810	Gold medal in Hockey	Rs.1500/-
10	Madhuri	DC-1 History	758	Gold medal in Hockey	Rs.1500/-
11	Nidhi Sharma	Hindi (H) 2nd Yr.	608	Gold medal in Hockey	Rs.1500/-
12	Bhawana Singh	B.A.(P) 2nd Yr.	734	Gold medal in Hockey	Rs.1500/-
13	Anjali	DC-1 Commerce	749	Gold medal in Hockey	Rs.1500/-
14	Aditi Tyagi	DC-1 English	734	Gold medal in Hockey	Rs.1500/-
15	Bhawana Saini	Hindi(H) 2nd Yr.	851	Gold medal in Hockey	Rs.1500/-
16	Seema	B.A.(P) 2nd Yr.	944	Gold medal in Hockey	Rs.1500/-
17	Shilpi	B.Com 3rd Yr.	764	Gold medal in Hockey	Rs.1500/-
TAEKWONDO (Bronze medal in DU Inter College)					
18	Priya Nagar	DC-1 English	294	Bronze Medal in Taekwondo	Rs.1500/-
WRESTLING (Gold medal in DU Inter College Tournament)					
1	Manisha Rana	DC-1 Pol. Science	609	Gold medal in Inter college & participated in All India Inter Univ. Wrestling	Rs.3000/-
FENCING (Bronze medal in Delhi State Championship)					
1	Namita	B.A.(H) History 2Yr.	665	Participated in National	Rs.3000/-

2014-15

Hockey Inter college

SN	Name	Class	Roll No	Position	Cash Prize
1	Shivani Tyagi	B.A(P) I year	154	III	1000/-
2	Priyanka	B.A (P) I year	121	III	1000/-
3	Madhuri Rani	B.A (P) I year	69	III	1000/-
4	Mahima	History (H) I year	602	III	1000/-
5	Vaishali Sharma	Pol sci. (H) I year	751	III	1000/-
6	Bharti	Hindi (H) II year	364	III	1000/-
7	Bhawna Saini	Hindi (H) III year	851	III	1000/-
8	Nidhi Sharma	Hindi (H) III year	608	III	1000/-
9	Madhuri	History (H) II year	493	III	1000/-
10	Aditi Tyagi	English (H) II year	223	III	1000/-
11	Anjali	B.com (H) II year	749	III	1000/-
12	Sukanya	Maths (H) II year	582	III	1000/-
13	Ritika Gandhi	B.com (P) III year	657	III	1000/-
14	Charu Chawla	B.com (P) III year	589	III	1000/-
15	Unnati Yadav	Maths(H)III year	656	III	1000/-
16	Padmja Priyadarshini	Eng (H) II year	286	III	1000/-
17	Meenakshi	Hindi (H) II year	401	III	1000/-
18	Deepshi Goel	B.com (P) III year	635	III	1000/-

Athletics Inter college

SN	Name	Class	Roll No	Position	Cash Prize
1	Padmja	English (H) II year	286	II	1100/-
2	Bharti	Hindi(H) II year	364	II	1100/-
3	Savita	B.Com(H) II year	117	II	1100/-
4	Sonali	B.Com(P) I year	318	II	1100/-
5	Parul Tyagi	B.Com (P) I year	806	II	1100/-
6	Bhawna	Sanskrit (H) I year	758	II	1100/-

Taekwondo Inter college

SN	Name	Class	Roll No	Position	Cash Prize
1	Shweta Chaturvedi	B.Com (H) II year	133	II	1100/-

Wrestling Inter college

SN	Name	Class	Roll No	Position	Cash Prize
1	Manisha Rana	Pol. Sci. (H) II year	609	III	1000/-

Cycling Delhi State

SN	Name	Class	Roll No	Position	Cash Prize
1	Kavita	Hindi (H) I year	538	I	1500/-

Evaluation Report of the Department of Political Science

1. Name of the Department: Political Science
2. Year of Establishment: 1970
3. Names of Courses offered: Undergraduate - B.A. (Prog.) & B.A. (H) Courses
4. Names of Interdisciplinary courses and the departments/units involved: History, Sanskrit, and Hindi
5. Annual/ semester/choice based Credit System (Programme Wise): Semester & C.B.C.S.
6. Participation of the department in the courses offered by other departments: Generic Courses to History, Sanskrit, Hindi, English, Psychology (H)
7. Courses in collaboration with other universities or industries etc.: Nil
8. Details of courses discontinued (if any) with reasons: None
9. Number of Teaching posts:

Post	Sanctioned	Filled
Professor	-	-
Associate Professor	-	2 by Promotion
Assistant Professor	8	6 (Adhoc)

10. Faculty profile:

SN	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1	Mrs. Sarita Chadha	M.A.	Associate Professor	Public Admin	43 Years	
2	Mrs. Ripdaman Kaur	M.A.	Associate Professor	Western Pol.	42 years& 6 months	
3	Dr. Kiran Pal	M.A., M.Phil., Ph.D	Assistant Professor (Adhoc)	Indian Government and Politics	15 years	
4	Dr Anjana Kumari	Ph.D.	Assistant Professor (Adhoc)	Western Political Thought	6 years	
5	Ms. Sunita	M.A., M.Phil.,	Assistant Professor	Political Theory	5 years & 6	

		Ph.D (Pursuing)	(Adhoc)		months	
6	Mr. V.S. Beniwal	M.A., M.Phil., Ph.D (Pursuing), MPA (Norway)	Assistant Professor (Adhoc)	Public Admin & Indian Government and Politics	5 years& 6 months	
7	Ms. Sadhana	MA, M.Phil,	Assistant Professor (Adhoc)	Indian Political Thought	3 years & 6 months	
8	Ms. Shalini Prasad	MA, M.Phil, Ph.D. (Pursuing)	Assistant Professor (Adhoc)	International Relations	2 years	
9	Ms. Muskaan	M.A., M.Phil., Ph.D. (Pursuing)	Assistant Professor (Adhoc)	Feminism	1 year & 6 months	

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: 73% workload is shared by temporary faculty

13. Student -Teacher Ratio of the Department: BA (H) 25:1& BA (P) 50:1

14. Number of support staff: None

15. Qualifications of teaching faculty: Details provided in clause 10

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: None

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: None

18. Research Centre/Facility recognized by the University: Not Applicable

19. Publications:

Publication per Faculty:

Name	**No. of papers in peer reviewed in international Journal**	**No. of papers in peer reviewed in national Journal**
Ms. Muskan	-	3
Ms. Shalini Prasad	-	2
Mr.V.S. Beniwal	2	2

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:** 9
- **Monographs:** 1
- **Chapter in Books:** 6

- **Books Edited:** Nil
- **Books with ISBN/ISSN numbers with details of publishers:** 1
- **Citation Index:** Nil
- **Book Reviewed:** 4

Details of Publication: Point No.36

20. Areas of consultancy and income generated: None

21. Faculty as members in

- **National committees:** None
- **International Committees:** None
- **Editorial Boards:** None

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programme: None

b) Percentage of students placed for projects in organizations outside the institution i.e. research laboratories/ industry/ other agencies: No documentation

23. Awards/ Recognitions received by faculty and students: Mrs. Ripudaman Kaur was awarded distinguish teacher awarded by the University of Delhi in the year 2009-2010.

24. List of eminent academicians and scientists/visitors visit to the department: NA

25. Seminars/ Conferences/ workshops organized and the source of above funding: None

26. Student profile programme/ course wise: (Provide Detail of last 4 year course-wise)

Name of Course/Programme	Year of Admission	Application Received	Enrolled
D.C. –I	2015-16	NA	49
	2014-15	NA	42
	2013-14	NA	49
	2012-13	NA	69

27. Diversity of Students: NA

Name of Course	Year of Admission	Students from the Same State	Students from the other States	Students from abroad
BA (Hons) Political Science	2015-16 2014-15 2013-14 2012-13	34 36 40 54	15 06 09 15	None

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc. Data Not Available

29. Student progression: Many students have joined as Lecturer in various colleges. Some of them are as follows: Deepika Handa, Sadhna Gupta, Niharika Sharma, Amreen.

30. Details of Infrastructural facilities

a) Library: Very well equipped

b) Internet facilities for Staff and Students: Available

c) Classrooms with ICT facility: Available

d) Laboratories: Well Equipped

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assistance Received During 2011-2015				
Year	**2014-15**	**2013-14**	**2012-13**	**2011-12**
College	44	54	40	67
University	Nil	1	41	3
Government	44	59	29	64

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Lectures, Discussions, Students Presentations', Role Plays, Debates, Quiz and Group Discussions

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: Students and teachers are part of NSS and Women Empowerment activities operating through Women Development Committee.

35. SWOT analysis of the Political Science Department and Future plans (strength weakness opportunities challenges)

Strength:

- Well qualified faculty.
- Valuable contribution of the departmental faculty in academics and research.
- Consistent improvement in students' performance in the University exams.
- A very good Teacher – Student rapport.
- Going beyond curriculum.
- Subscription of national and international research journals in the library.

Weakness:

- Permanent faculty should be recruited.
- No departmental library.
- Lack of funds for the development of the department

Opportunities:

- The department shall explore the various schemes on offer from the UGC especially those emphasizing to promote a research culture at the undergraduate level.
- Providing guidance for competitive exams.

- Arrange visits to Parliament, State Legislature and local self-governing institutions.
- Collaborative programmes with Alumni.

Challenges:

- Using ICT in teaching.
- Organizing interdisciplinary and inter-departmental activities.

Future Plans

- To introduce postgraduate course in Political Science.
- To start in-house newsletter for faculty as well as students.
- To initiate mock Parliamentary session.
- To organise national and international seminar and conference.
- To start new section/s to cater the need of growing strength of English medium students.

36. Details of publication:

Authors	Published Papers /Articles	year
Muskaan	Visthapana ka bojh dhoti striyan in PRATIMAN-ISSN-2320-8201	2015
	Bhumi Adhigrahan par Kendra Sarkar ki Mushkilen in Sablog Magazine. Editor: Kishan Kaljayi (SABLOG – ISSN-2277-5897)	2015
	Jan Aandolan aur Naariwadi Mudde in Sablog Magazine. Editor: Kishan kaljayi (SABLOG-ISSN-2277-5897)	2014
Shalini Prasad	Ambedkar Approach on Nation and Nationalism - Parmita, Third Quarterly Research (April- June 2015), Varanasi ISSN 0974-6129 pp-67-70	2015
	“Evolution of India’s Nuclear Policy” - Bihar Journal of Political Science, Patna ISSN 2277-422X pp-184-209	2014
V.S. Beniwal & Jyotsna Tomer	“Impact of Globalization on Women in India: Opportunities and Challenges”, Social Sciences International Research Journal, Vol. 1, Issue 1, pp 1-4 ISSN 2395-0544	2015
V.S. Beniwal, Kapil Sikka & Jyotsna Tomer	“Women’s Empowerment in India: Prospects and Challenges”, Human Rights - International Research Journal, Vol. 2, Issue 1, pp 171-75, ISSN 2320-6942	2014
V.S. Beniwal & Kapil Sikka	“Changing Contours of State in the Era of Globalization: Some Reflections”, Journal of Politics & Governance, Vol. 2, No. 3/4, December 2013, pp 35-41 ISSN 2278-473X	2013

V.S. Beniwal	“Instilling Citizen-centric approach in Civil Service: Prospects and Challenges” Journal of Politics & Governance, Vol. 2, No. 1/2, pp 234-42 ISSN 2278-473X	2013
Authors	**Books, Book Chapters & Book Reviews**	**year**
BOOKS		
Muskaan	Bezameen Hoti Aurten, Swaraj Prakashan, New Delhi, ISBN: 978-93-83513-21-5	2014
BOOK CHAPTERS		
Anjana Kumari & R. K. Verma	Theory and practice of women political empowerment In Women political leadership in India, ISBN: 978-81-8387-354-3	2010
Muskaan	Mahila Aandolan In Sam-kaalin Bharat may vikas ki prakriya aur samajik aandolan, Orient Blackswan, New Delhi, ISBN : 978 81 250 59448	2015
Sunita Singh	Mahatma Gandhi In Bharatiya Rajnitik Chintan (Sankalpnayeevn Vicharak) Editor- Ajay Kumar, Islam Ali, Person Publication. New Delhi ISBN: 978-81-317-5998-1	2012
V.S. Beniwal & Kapil Sikka	“PESA - Road to Self Governance: Prospects and Challenges” in Nupur Tiwari (eds.), Tribal Self-Governance: PESA and Its Implementation, Rawat Publications, New Delhi, pp 180-91, ISBN: 978-81-316-0754-1	2016
V.S. Beniwal	“An Appraisal of Khap Panchayats: Issues and Concerns”, in Japdeep Singh & Anju Beniwal (eds.), Panchayati Raj and Rural Development, Pointer Publishers: Jaipur, pp 54-70 ISBN: 978-81-7132-819-2	2015
Kapil Sikka & **V.S. Beniwal**	“Rural Employment Act and Tribal Women in North East”, In Ramdas Rupavath (eds.), Democracy, Development and Tribes in India: Reality & Rhetoric, Gyan Publishing House: New Delhi, pp 313-22 ISBN:978-81-2121-299-1	2015
BOOK REVIEWS		
Anjana Kumari	Vijay Kumar Mahila “Netritava Evam Samajik Punji” Anisuchit Jati Ke Sandardbh Mein. Review of Politics, Ara, Bihar. ISSN No 0972-1436 Vol No XXI. No. 2.	2013
Vijender Singh Beniwal	Farah Deeba Chowdhury, Colleen Lowe Morna, & Mukayi Makaya Magarangoma. The Impact of Women's Political Leadership on Democracy and Development: Case Studies from the Commonwealth, London: Commonwealth	2015

	Secretariat, 2013. In Political Studies Review, Volume 13, Issue 3, pp 424-25 ISSN: 1478-9302 DOI: 10.11111478-9302/12100_53	
	Lina Svedin. Accountability in Crises and Public Trust in Governing Institutions. Abingdon: Routledge, 2012. In Political Studies Review, Volume 13, Issue 3, pp 429-30 ISSN: 1478-9302 DOI: 10.1111/1478-9302.12100_61	2015
	Lorenzo Fioramonti and Ekkehard Thümler (eds). Citizens vs. Markets: How Civil Society is Rethinking the Economy in a Time of Crises. Abingdon: Routledge, 2013. In Political Studies Review, Volume 13, Issue 4, pp. 597-98 ISSN: 1478-9302 DOI: 10.111/1478-9302.12101_59	2013

Evaluation Report of the Department of Sanskrit

1. **Name of the Department:** Sanskrit
2. **Year of Establishment:** 1970
3. **Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

- UG- B.A (Hons) Sanskrit, B.A. (Prog), FYUP
- PG- M.A (Sanskrit)

4. **Names of Interdisciplinary courses and the departments/units involved:** Concurrent Courses offered to History, Political Science, Hindi, and English Students.
5. **Annual/ semester/choice based Credit System (Programme Wise):** All courses are in semester system.
6. **Participation of the department in the courses offered by other departments:** English, Hindi, Political Science (Reading Gandhi).
7. **Courses in collaboration with other universities or industries etc.:** NIL
8. **Details of courses discontinued (if any) with reasons:** NIL
9. **Number of teaching posts:**

Post	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor	NIL	1 by promotion
Assistant Professor	07	1 (permanent) 4(adhoc)

10. Faculty profile

S. No	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students Guide for the last 4 years
1	Dr. Shanno Grover	Ph. D	Associate Professor	Grammar	36	5 (1-pursing)
2	Dr. Dhanpati Devi Kashyap	Ph. D	Assistant Professor (Senior scale)	Philosophy / Dharmshastra	13	NIL
3	Dr. Vedanidhi	Ph. D	Assistant Professor (Ad-hoc)	Philosophy	08	NIL
4	Dr. Kamini Taneja	Ph. D	Assistant Professor (Ad-hoc)	Grammar	09	NIL

5	Dr. Abhaya Shandilya	Ph. D	Assistant Professor (Ad-hoc)	Poetics	15	NIL
6	Dilip Kumar Jaiswal	M.Phil.	Assistant Professor (Ad-hoc)	Philosophy	2	NIL

Details of PHD guided students in **Point No. 37**

11. List of senior visiting faculty: NIL

12. Percentage of lectures delivered and Practical classes handle (Programme wise) by temporary faculty: 70 %

13. Student -Teacher Ratio of the Department: 15:1

14. Number of support staff: N.A.

15. Qualifications of teaching faculty: As per Details provided in clause 10.

16. Number of faculty with ongoing projects from National and International funding agencies and grants received: NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR: NIL

18. Research Centre/Facility recognized by the University: NIL

19. Publications:

Publication per Faculty:

Name	**No. of papers in peer reviewed in international Journal**	**No. of papers in peer reviewed in national Journal**
Dr.Vedanidhi	-	4
Dr.Abhaya Shandilya	-	2
Dilip Kumar Jaiswal	-	5

- **No. of papers published in peer reviewed journals (national/ international) by faculty and students:** 11
- **Monographs:** NIL
- **Books Edited:** NIL
- **Books with ISBN/ISSN numbers with details of publishers:** 7

Publication details: Point No. 36

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

- **National committees:** NIL
- **International Committees:** NIL
- **Editorial Boards:** NIL

22. Student projects: NIL

23. Awards/Recognitions received by faculty and students:

Students

- Sarika (M.A.Prev.) and Pallvi (2nd year, Sanskrit (Hon.) got third prize in quiz organized by Bharati College.(2015).
- Sarika (3rd Year Sanskrit (Hon.) and Manju 3rd Year Sanskrit (Hon.) got consolation prize in Inter-college Quiz competition sponsored by Delhi Sanskrit Academy On January 31, 2013.

- Sarika Sharma (3rd Year Sanskrit (Hon.) got 2nd prize in Quiz competition organized by Sanskrit Parishad, IP College for Women, Delhi University on 26 October, 2012.
- Sarika Sharma (2nd Year Sanskrit (Hon.) got 2nd prize in Sanskrit Quiz competition organized by Motilal Nehru College, Delhi University on 14 March, 2012.
- Sarika Sharma (2nd Year Sanskrit (Hon.) got 2nd prize in Sanskrit Quiz competition organized by Rajdhani College, Delhi University on 29 March, 2012.
- Sarika Sharma (3rd Year Sanskrit (Hon.) got First prize in Quiz competition organized by Sanskrit Parishad, Shivaji College, Delhi University on 30 March, 2013.
- Sarika Sharma (3rd Year Sanskrit (Hon.) got 3rd prize in Quiz competition organized by Motilal Nehru College, Delhi University on 08 March, 2013.

24. List of eminent academicians and scientists/visitors visit to the department: Nil

25. Seminars/ Conferences/ workshops organized and the source of above funding: Department organized a talk on “Gita me Aatm-prabandhan” in 20 September, 2011. Main speaker was Prof. Mithilesh Chaturvedi. (Ex-head Department of Sanskrit, University of Delhi)

26. Student profile programme/ course wise: (Provide Detail of last 4 year course-wise)

Name of Course/ Programme	Year of Admission	Application Received	Enrolled
B.A. (Hon.)	2015-16	OMR	33
B.A. (Hon.)	2014-15	OMR	46
B.A. (Hon.)	2013-14	OMR	26
B.A. (Hon.)	2012-13	OMR	24
B.A. (Hon.)	2011-12	OMR	34

27. Diversity of Students:

Name of Course	Students from the Same State	Students from the other States	Students from abroad
B.A. (Hon.) 2015-16	26	7	NIL
B.A. (Hon.) 2014-15	37	9	NIL
B.A. (Hon.) 2013-14	19	7	NIL
B.A. (Hon.) 2012-13	16	8	NIL
B.A. (Hon.) 2012-11	26	8	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, and Defence Services etc.: Data Not Available

29. Student progression: Though many students join post-graduate courses at Delhi University and Jawaharlal Nehru University, but exact data is not available.

30. Details of Infrastructural facilities

a) Library: well equipped

b) Internet facilities for Staff and Students: Available in Campus to all.

c) Classrooms with ICT facility: Partial

31. Number of students receiving financial assistance from college, university, government or other agencies:

Financial Assistance Received Sanskrit (Hons) During 2011-2015				
Year	**2011-12**	**2012-13**	**2013-14**	**2014-15**
Students' Aid Fund	9	5	46	33
Fees Concession	24	5	44	35
Vice-chancellor Student Fund	3	24	1	
scholarship	1	2		1

32. Details of Student enrichment programme (special lectures/ workshops/seminar) with external experts: August 18, 2012 on the occasion of Sanskrit Day a lecture was delivered by Prof. Deepti Tripathi, ex-head Department of Sanskrit.

33. Teaching methods adopted to improve student learning: In class-room we put emphasis on active participation of students; we always seek their feedback to continuously improve ourselves. Interactive sessions, presentations by the students, project work, tours and travel, participation in workshops and seminars in and outside college, debates and quiz are other methods besides direct teaching and tutorials.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

- Students and teachers are part of NSS.
- Educational tour was organised to visit National Museum and Pheroj Shah Kotla Sanskrit Archive on March 19, 2015.

35. SWOC analysis of the department and Future plans (strength weakness opportunities challenges)

Strengths:

- Our department is formed by very competent and experienced teachers who are expert in their field of study and have long years of teaching experiences.
- Our Department is efficient to make Sanskrit learning easy and interesting to students.

Weakness: Our department is still not successful to attract meritorious students to opt Sanskrit.

Opportunities:

- Our department offers papers which not only help to enhance knowledge of students but also help in personality-development and character-building of students.
- Our department offers papers which make students aware with the scientific heritage of Ancient India.
- Students learn to appreciate inter-disciplinary importance of Sanskrit

Challenges:

- Biggest challenge is to make Sanskrit-learning job-oriented.
- To enhance computer-application in Sanskrit-learning.
- To spread awareness in students regarding scientific, rational and intellectual propensity of Sanskrit.

Future Plan:

- To invite visiting faculty who are expert in their areas.
- To organize series of lectures helpful to broaden and expand the outlook of students.
- To increase the no. of Sanskrit Journal and magazines in library.

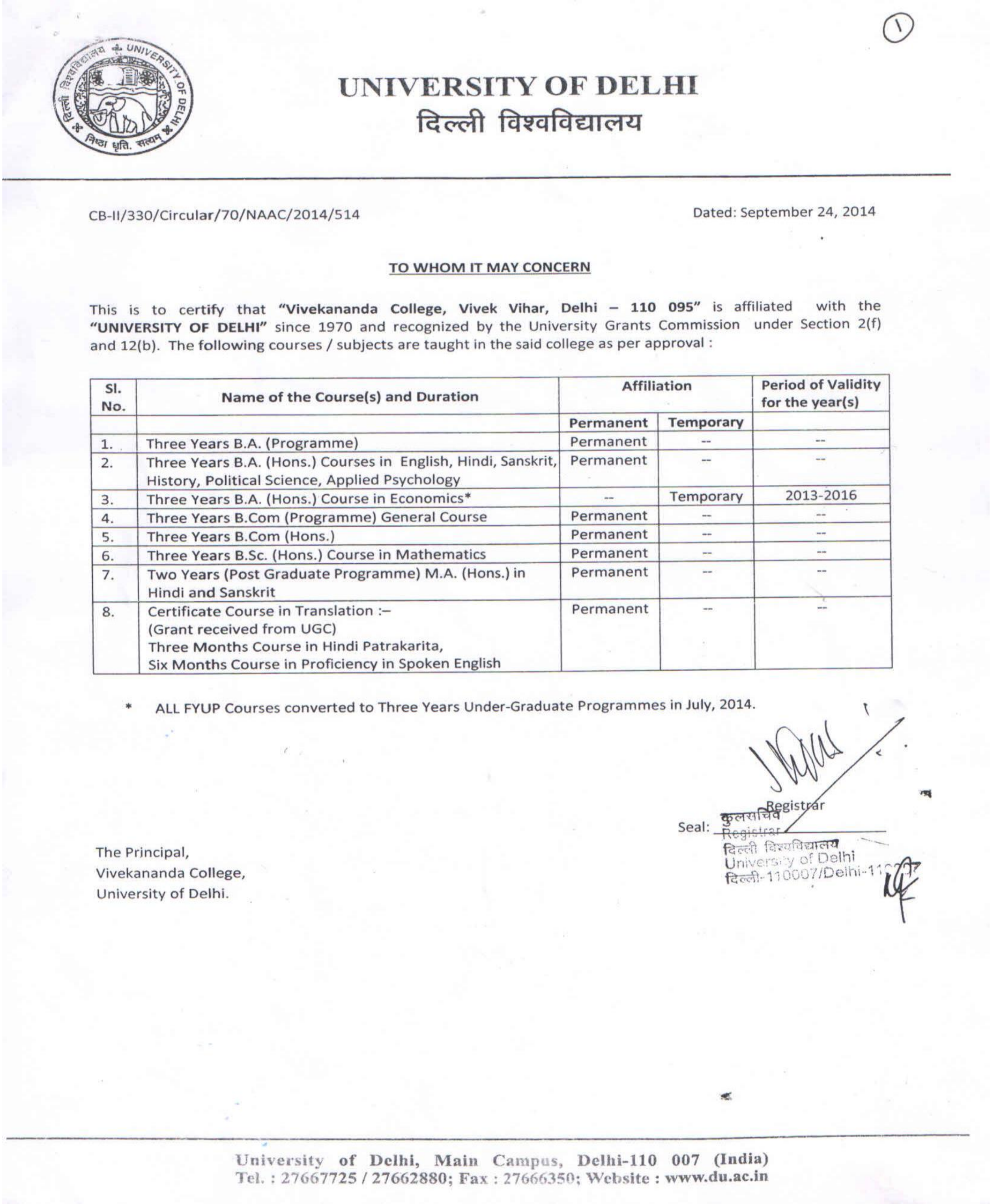
36. Publication Details:

Author	Name of Paper published in Journal	Year
Abhaya Shandilya	"Pauranik Sahitya Mein Angirasevam Bhaktivadi Acharyonka Yogadan", Sahridya, Vol.16, ISSN: 2230-8997	2013
Abhaya Shandilya	"Padma-Purana me Chhandon ke Prayoga ki Manoviagyanik Pristbhumi", Periodic Research, Vol.II, Issue-II, ISSN: 2231-0045	2013
Vedanidhi	"Sankhya Darshan Me varnith Srishti Prakriya" (Sanskrit Manjari ,ISSN-2278-8360), Vol.12 (4)	2014
Vedanidhi	"Sankhya Darshan Me Purush", Vaak Sudha, Vol.1, No.2, ISSN: 2347-6605	2014
Vedanidhi	"Sankhya Darshan Ki Prachinata", Vaak Sudha, Vaak Sudha, Vol.1, No.2, ISSN: 2347-6605	2014
Vedanidhi	"Prachin Sankhyaacharya Evam Unki Kritiya" Vaak Sudha , Vol.1, No.3, ISSN: 2347-6605	2014
Dilip K.Jaiswal	"Bhagvat-Puran ke Kapil-Devhooti Samvadka Darshnik Mahattva" Bhinsar, ISSN: 2348-7577	2015
Dilip K. Jaiswal	"Shandilya-Bhakti Sootra me Gyan ka Svaroop" Bhinsaar, ISSN: 2348-7577	2015
Dilip K. Jaiswal	"Dheer evam Moodh: Upnishadon me Varnit Vyattivva-Prakaar", International Journal of Sanskrit Research , Issue-4, ISSN 2391-7319, 2015	2015
Dilip K. Jaiswal	"Psychological Dimension of Anand-mimansa in Taittiriya upnishad" Bhartiya Bhasha ,Shiksha, Sahitya evam Shodh, Vol.6, No.3, ISSN: 2321-9726	2015

Dilip K. Jaiswal	“Rajdharma in Brihatkathash loksamgraha” International Research Journal of Commerce, Arts and Science , Vol.6 No.4, ISSN: 2319-9202	2015
Author	**Name of Book**	**Year**
Kamini Taneja	“BhashaVigyan (MA)”, Maharishi Dayanand University, Rohtak, ISBN: 978-81-259-5463-7	2011
Kamini Taneja	“Sanskriti Aur Dharmshastra”, Maharishi Dayanand University, Rohtak, ISBN: 978-93-259-5426-7	---
Kamini Taneja	“Vedic Literature”, Maharishi Dayanand University, Rohtak, ISBN: 978-83-259-5450-2	2012
Kamini Taneja	“BhashaVigyan, Hindi Bhasha Aur Devenagari leepi”, Maharishi Dayanand University, Rohtak, ISBN: 978-93-259-7571-2	2013
Abhaya Shandilya	“Padmapurana: Sahityashashtriya Parisheelan”, Eastern Book Linkers, Delhi, ISBN:978-81-7854-265-2	2014
Vedanidhi	“Yuktidipika: Samkhyakarika Ki Ek Adbhut Tika”, Shivalik Publication, Delhi, ISBN: 978-81-88808-88-1,	2012

37. Ph.D./M.Phil. Supervision and Advisorship

Supervisor	Topic	Research Scholar	M.Phil./ Ph.D.	Department and University	Year
Shanno Grover	Sanrachna evam Upasthapan ki Drishti se Sarswatikandhabharana aur Ashtadhayayi ka Tulnatmak Adhyayan	Chandra bhushan	Ph.D.	Sanskrit Department, Delhi University	2011
	Paniniya evam Shaktayana Vyakarana ka Tulnaatmaka Adhyayan	Rampal	Ph.D.	Sanskrit Department, Delhi University	2013
	Purushottamdeva ke Trikandshesha ka Sameekshatmak Adhyayan	Shakuntala	Ph.D.	Sanskrit Department, Delhi University	2013
	Uttarpanineeya Vyakarna –Sampradayon mein krit pratayaya-ek Adhyayan	Mohini Arya	Ph.D.	Sanskrit Department, Delhi University	2014
	Jaineder Dhatupath ka samikshatamak adhyayan	Nidhi Agarwal	Ph.D.	Sanskrit Department,Delhi University	2015 (Pursuing)



①

UNIVERSITY OF DELHI
दिल्ली विश्वविद्यालय

CB-II/330/Circular/70/NAAC/2014/514

Dated: September 24, 2014

TO WHOM IT MAY CONCERN

This is to certify that **"Vivekananda College, Vivek Vihar, Delhi – 110 095"** is affiliated with the **"UNIVERSITY OF DELHI"** since 1970 and recognized by the University Grants Commission under Section 2(f) and 12(b). The following courses / subjects are taught in the said college as per approval :

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three Years B.A. (Programme)	Permanent	--	--
2.	Three Years B.A. (Hons.) Courses in English, Hindi, Sanskrit, History, Political Science, Applied Psychology	Permanent	--	--
3.	Three Years B.A. (Hons.) Course in Economics*	--	Temporary	2013-2016
4.	Three Years B.Com (Programme) General Course	Permanent	--	--
5.	Three Years B.Com (Hons.)	Permanent	--	--
6.	Three Years B.Sc. (Hons.) Course in Mathematics	Permanent	--	--
7.	Two Years (Post Graduate Programme) M.A. (Hons.) in Hindi and Sanskrit	Permanent	--	--
8.	Certificate Course in Translation :– (Grant received from UGC) Three Months Course in Hindi Patrakarita, Six Months Course in Proficiency in Spoken English	Permanent	--	--

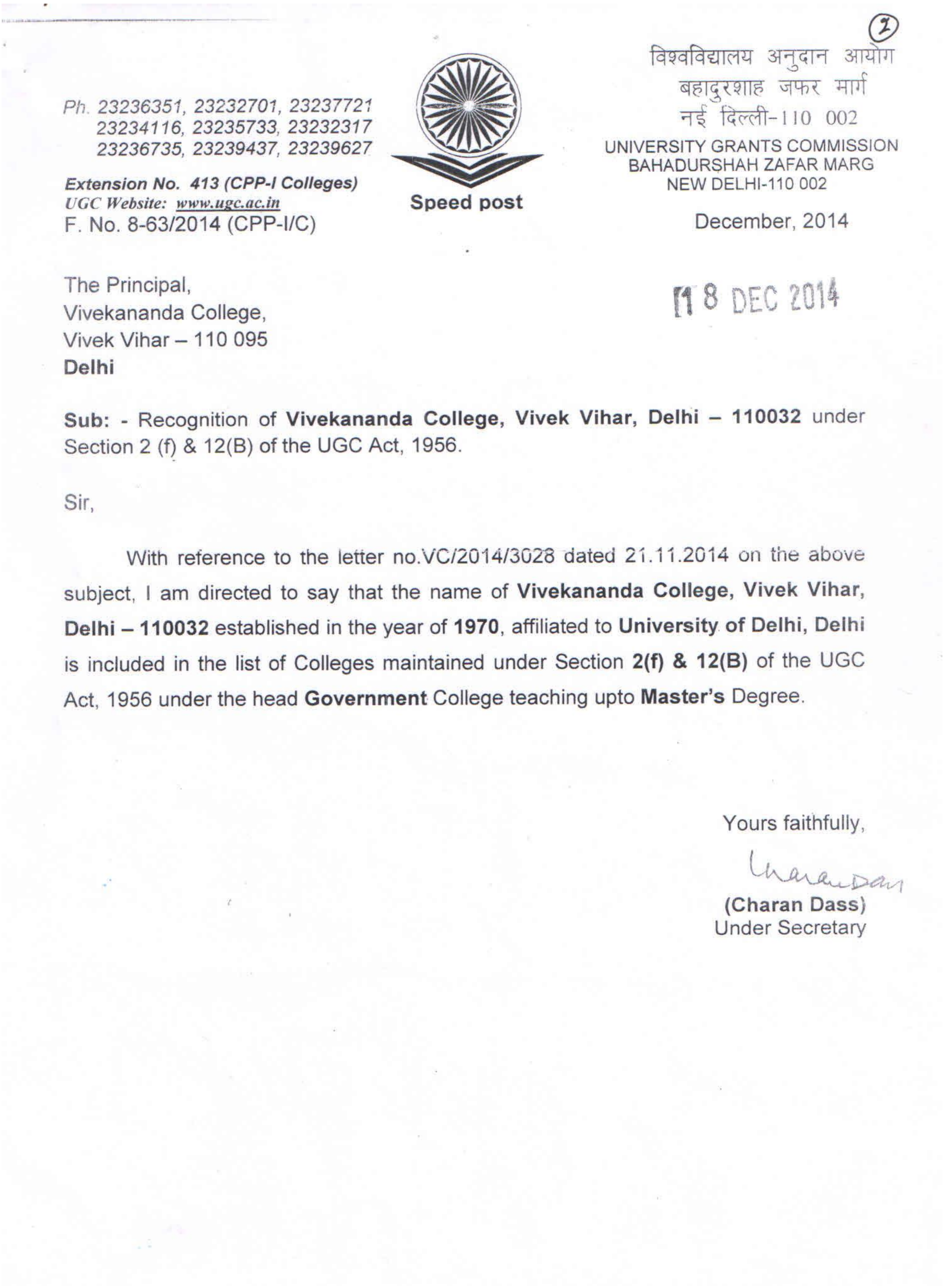
* ALL FYUP Courses converted to Three Years Under-Graduate Programmes in July, 2014.

Registrar

Seal: कुलसचिव
Registrar
दिल्ली विश्वविद्यालय
University of Delhi
दिल्ली-110007/Delhi-110007

The Principal,
Vivekananda College,
University of Delhi.

University of Delhi, Main Campus, Delhi-110 007 (India)
Tel. : 27667725 / 27662880; Fax : 27666350; Website : www.du.ac.in



②

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in

Speed post

F. No. 8-63/2014 (CPP-I/C)

December, 2014

18 DEC 2014

The Principal,
Vivekananda College,
Vivek Vihar – 110 095
Delhi

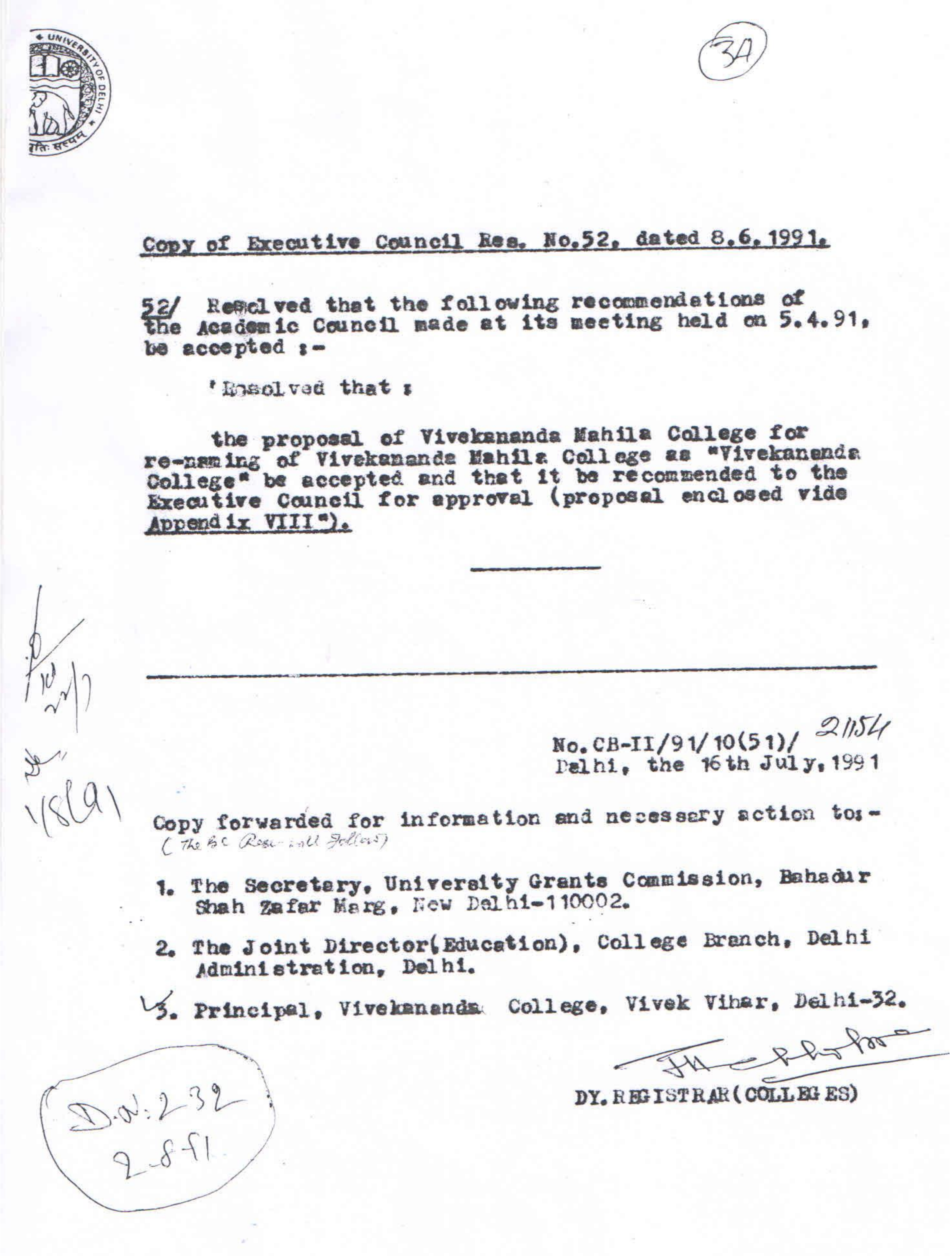
Sub: - Recognition of **Vivekananda College, Vivek Vihar, Delhi – 110032** under Section 2 (f) & 12(B) of the UGC Act, 1956.

Sir,

With reference to the letter no.VC/2014/3028 dated 21.11.2014 on the above subject, I am directed to say that the name of **Vivekananda College, Vivek Vihar, Delhi – 110032** established in the year of **1970**, affiliated to **University of Delhi, Delhi** is included in the list of Colleges maintained under Section **2(f) & 12(B)** of the UGC Act, 1956 under the head **Government** College teaching upto **Master's** Degree.

Yours faithfully,

(Charan Dass)
Under Secretary



(3A)

Copy of Executive Council Res. No.52, dated 8.6.1991.

52/ Resolved that the following recommendations of the Academic Council made at its meeting held on 5.4.91, be accepted :-

'Resolved that :

the proposal of Vivekananda Mahila College for re-naming of Vivekananda Mahila College as "Vivekananda College" be accepted and that it be recommended to the Executive Council for approval (proposal enclosed vide Appendix VIII").

No.CB-II/91/10(51)/ 21154
Delhi, the 16th July, 1991

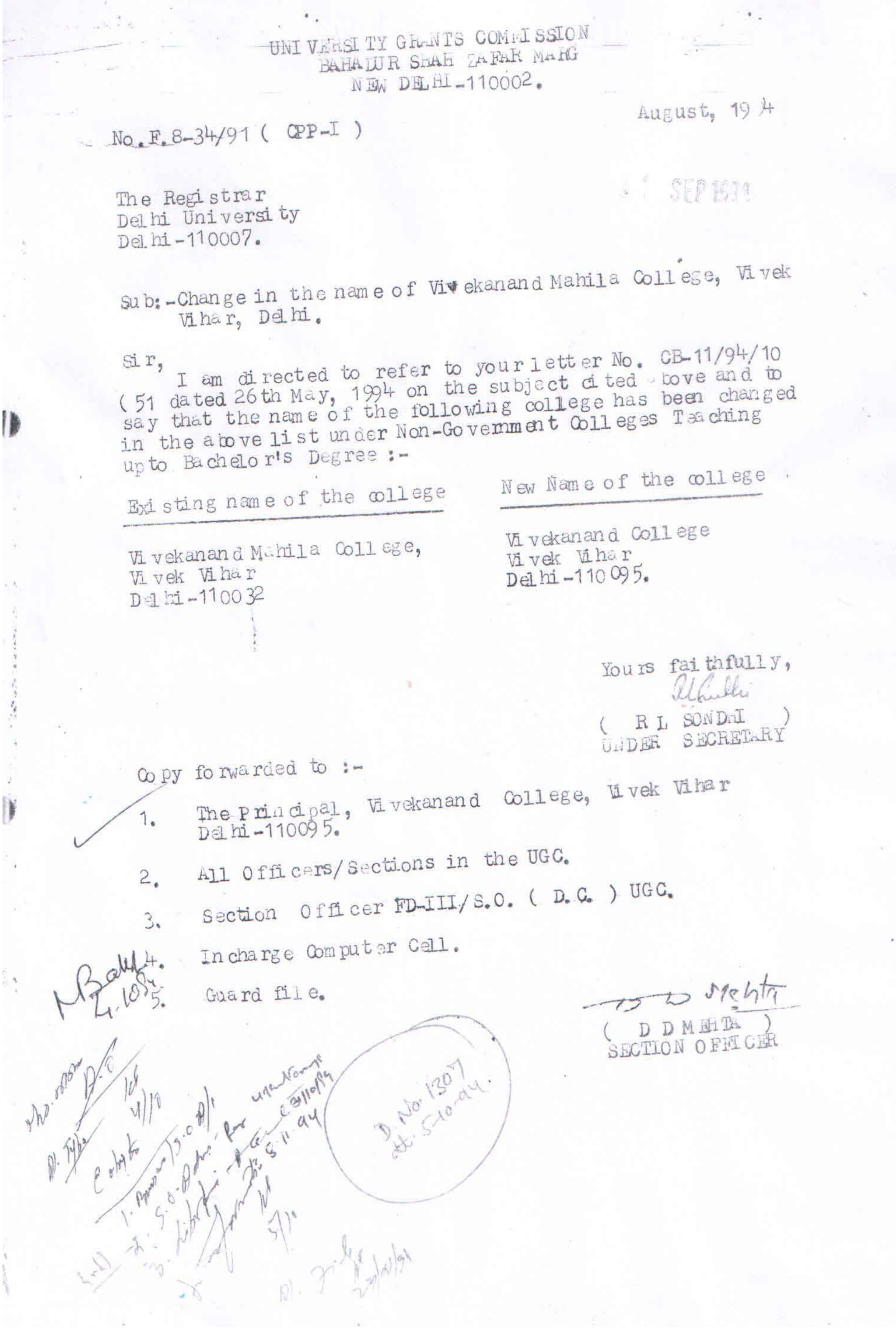
1/8/91

Copy forwarded for information and necessary action to:-
(The EC Res. will follow)

1. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002.
2. The Joint Director(Education), College Branch, Delhi Administration, Delhi.
3. Principal, Vivekananda College, Vivek Vihar, Delhi-32.

DY. REGISTRAR(COLLEGES)

D.N: 232
2-8-91



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

August, 1994

No. F.8-34/91 (CPP-I)

SEP 1994

The Registrar
Delhi University
Delhi-110007.

Sub:-Change in the name of Vivekanand Mahila College, Vivek Vihar, Delhi.

Sir,

I am directed to refer to your letter No. CB-11/94/10 (51 dated 26th May, 1994 on the subject cited above and to say that the name of the following college has been changed in the above list under Non-Government Colleges Teaching upto Bachelor's Degree :-

Existing name of the college	New Name of the college
Vivekanand Mahila College, Vivek Vihar Delhi-110032	Vivekanand College Vivek Vihar Delhi-110095.

Yours faithfully,

(R L SONDHI)
UNDER SECRETARY

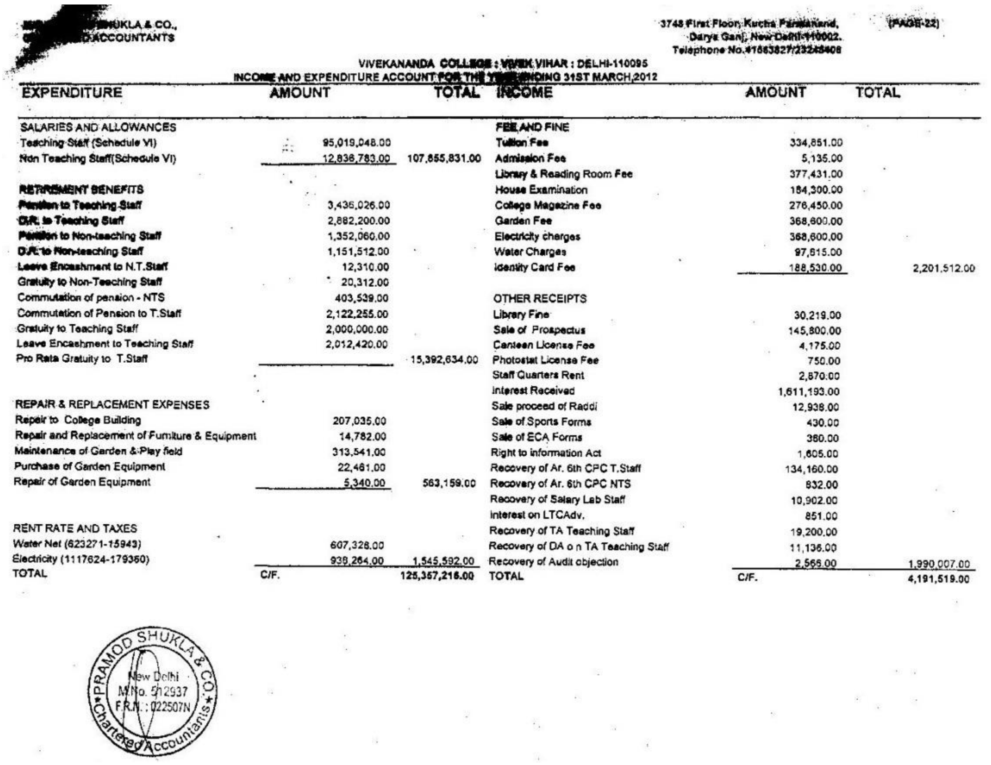
Copy forwarded to :-

1. The Principal, Vivekanand College, Vivek Vihar Delhi-110095.
2. All Officers/Sections in the UGC.
3. Section Officer FD-III/S.O. (D.C.) UGC.
4. Incharge Computer Cell.
5. Guard file.

D D Mehta
(D D MEHTA)
SECTION OFFICER

4.10.94

D. No. 1307
dt. 5-10-94.



[redacted]HUKLA & CO.,
[redacted]ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41663827/23248408

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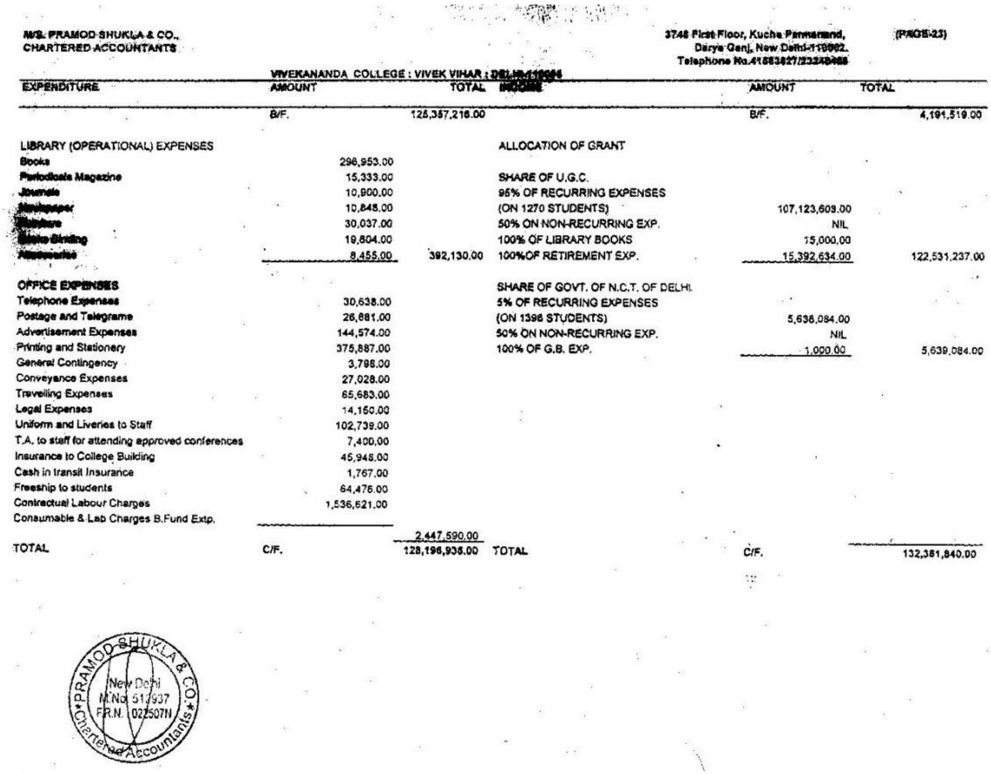
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH,2012

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
SALARIES AND ALLOWANCES			FEE AND FINE		
Teaching Staff (Schedule VI)	95,019,048.00		Tuition Fee	334,851.00	
Non Teaching Staff(Schedule VI)	12,836,783.00	107,855,831.00	Admission Fee	5,135.00	
			Library & Reading Room Fee	377,431.00	
RETIREMENT BENEFITS			House Examination	184,300.00	
Pension to Teaching Staff	3,436,026.00		College Magazine Fee	276,450.00	
D.R. to Teaching Staff	2,882,200.00		Garden Fee	368,600.00	
Pension to Non-teaching Staff	1,352,060.00		Electricity charges	368,600.00	
D.R. to Non-teaching Staff	1,151,512.00		Water Charges	97,615.00	
Leave Encashment to N.T.Staff	12,310.00		Identity Card Fee	188,530.00	2,201,512.00
Gratuity to Non-Teaching Staff	20,312.00				
Commutation of pension - NTS	403,539.00		OTHER RECEIPTS		
Commutation of Pension to T.Staff	2,122,255.00		Library Fine	30,219.00	
Gratuity to Teaching Staff	2,000,000.00		Sale of Prospectus	145,800.00	
Leave Encashment to Teaching Staff	2,012,420.00		Canteen License Fee	4,175.00	
Pro Rata Gratuity to T.Staff		15,392,634.00	Photostat License Fee	750.00	
			Staff Quarters Rent	2,870.00	
			Interest Received	1,611,193.00	
REPAIR & REPLACEMENT EXPENSES			Sale proceed of Raddi	12,938.00	
Repair to College Building	207,035.00		Sale of Sports Forms	430.00	
Repair and Replacement of Furniture & Equipment	14,782.00		Sale of ECA Forms	360.00	
Maintenance of Garden & Play field	313,541.00		Right to information Act	1,605.00	
Purchase of Garden Equipment	22,461.00		Recovery of Ar. 6th CPC T.Staff	134,160.00	
Repair of Garden Equipment	5,340.00	563,159.00	Recovery of Ar. 6th CPC NTS	832.00	
			Recovery of Salary Lab Staff	10,902.00	
			Interest on LTCAdv.	851.00	
RENT RATE AND TAXES			Recovery of TA Teaching Staff	19,200.00	
Water Net (623271-15943)	607,328.00		Recovery of DA o n TA Teaching Staff	11,136.00	
Electricity (1117624-179360)	938,264.00	1,545,592.00	Recovery of Audit objection	2,566.00	1,990,007.00
TOTAL	C/F.	125,357,216.00	TOTAL	C/F.	4,191,519.00

New Delhi
M.No. 512937
F.R.N. : 022507N



M/S. PRAMOD SHUKLA & CO.,
CHARTERED ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41563827/23248468

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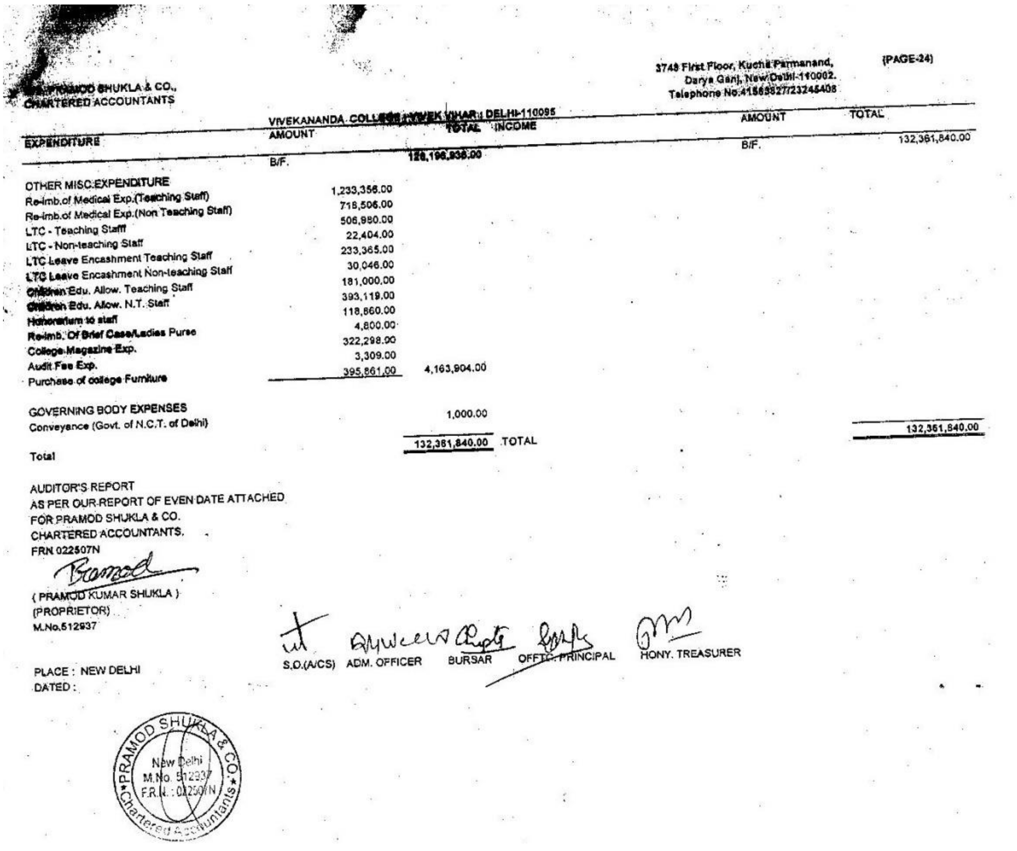
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
	B/F.	125,357,216.00		B/F.	4,191,519.00
LIBRARY (OPERATIONAL) EXPENSES			ALLOCATION OF GRANT		
Books	298,953.00				
Periodicals Magazine	15,333.00		SHARE OF U.G.C.		
Journals	10,900.00		95% OF RECURRING EXPENSES		
Newspaper	10,848.00		(ON 1270 STUDENTS)	107,123,603.00	
Software	30,037.00		50% ON NON-RECURRING EXP.	NIL	
Book Binding	19,804.00		100% OF LIBRARY BOOKS	15,000.00	
Miscellaneous	8,455.00	392,130.00	100%OF RETIREMENT EXP.	15,392,634.00	122,531,237.00
OFFICE EXPENSES			SHARE OF GOVT. OF N.C.T. OF DELHI.		
Telephone Expenses	30,638.00		5% OF RECURRING EXPENSES		
Postage and Telegrame	26,881.00		(ON 1398 STUDENTS)	5,638,084.00	
Advertisement Expenses	144,574.00		50% ON NON-RECURRING EXP.	NIL	
Printing and Stationery	375,887.00		100% OF G.B. EXP.	1,000.00	5,639,084.00
General Contingency	3,798.00				
Conveyance Expenses	27,028.00				
Traveling Expenses	65,683.00				
Legal Expenses	14,150.00				
Uniform and Liveries to Staff	102,739.00				
T.A. to staff for attending approved conferences	7,400.00				
Insurance to College Building	45,945.00				
Cash in transit Insurance	1,767.00				
Freeship to students	64,476.00				
Contractual Labour Charges	1,536,621.00				
Consumable & Lab Charges B.Fund Extp.					
		2,447,590.00			
TOTAL	C/F.	128,196,936.00	TOTAL	C/F.	132,381,840.00

New Delhi
M.No. 512937
F.R.N. : 022507N



M/S. PRAMOD SHUKLA & CO.,
CHARTERED ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41563827/23245408

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VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
	B/F.	128,196,936.00		B/F.	132,361,840.00
OTHER MISC.EXPENDITURE					
Re-imb.of Medical Exp.(Teaching Staff)	1,233,356.00				
Re-imb.of Medical Exp.(Non Teaching Staff)	718,506.00				
LTC - Teaching Stafff	506,980.00				
LTC - Non-teaching Staff	22,404.00				
LTC Leave Encashment Teaching Staff	233,365.00				
LTC Leave Encashment Non-teaching Staff	30,046.00				
Children Edu. Allow. Teaching Staff	181,000.00				
Children Edu. Allow. N.T. Staff	393,119.00				
Honorarium to staff	118,860.00				
Re-imb. Of Brief Case/Ladies Purse	4,800.00				
College Magazine Exp.	322,298.00				
Audit Fee Exp.	3,309.00				
Purchase of college Furniture	395,861.00	4,163,904.00			
GOVERNING BODY EXPENSES					
Conveyance (Govt. of N.C.T. of Delhi)		1,000.00			
Total		132,361,840.00	TOTAL		132,361,840.00

AUDITOR'S REPORT
AS PER OUR REPORT OF EVEN DATE ATTACHED
FOR PRAMOD SHUKLA & CO.
CHARTERED ACCOUNTANTS.
FRN 022507N

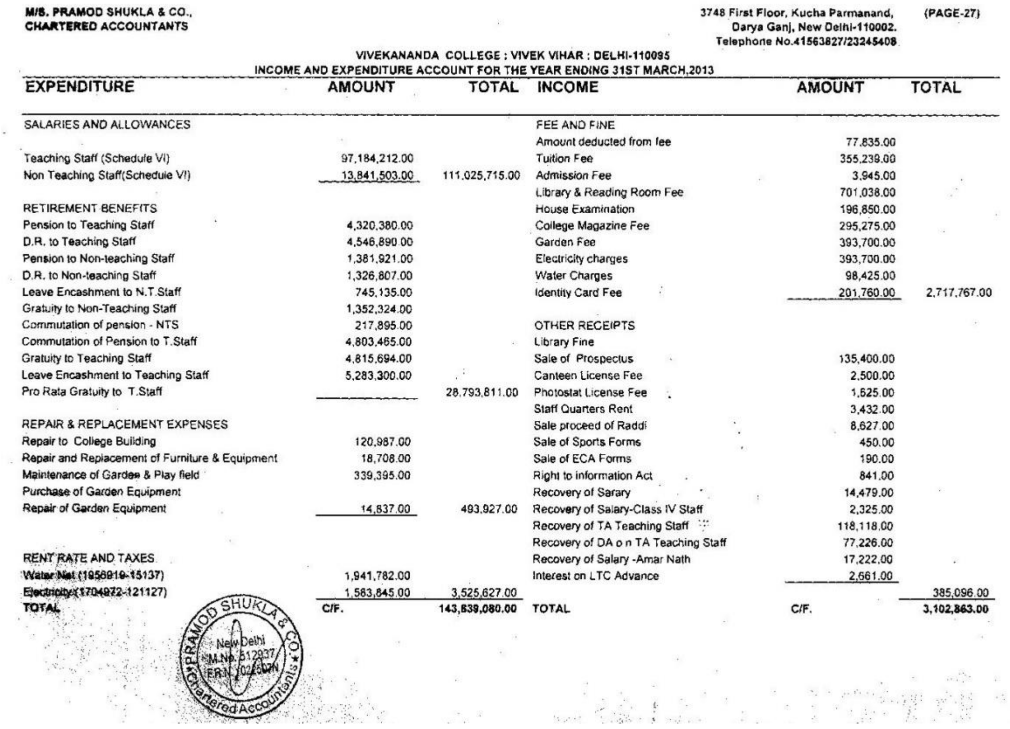
Pramod

(PRAMOD KUMAR SHUKLA)
(PROPRIETOR)
M.No.512937

PLACE : NEW DELHI
DATED :

S.O.(A/CS) ADM. OFFICER BURSAR OFFTG. PRINCIPAL HONY. TREASURER

New Delhi
M.No. 512937
F.R.N. : 022507N



M/S. PRAMOD SHUKLA & CO.,
CHARTERED ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41563827/23245408

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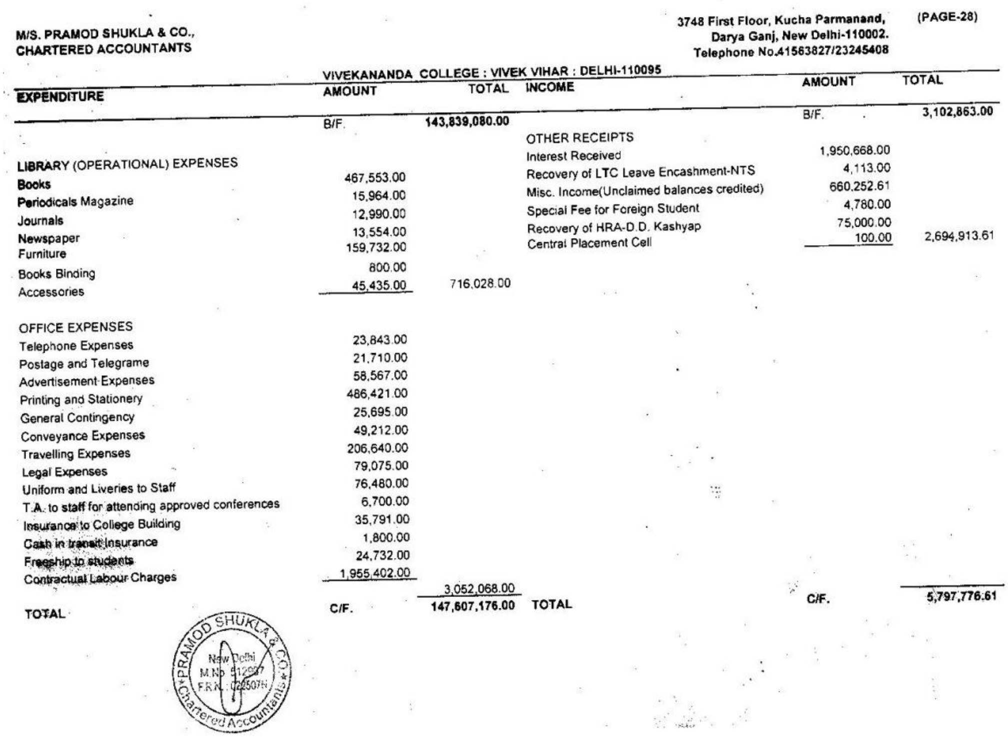
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH,2013

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
SALARIES AND ALLOWANCES			FEE AND FINE		
			Amount deducted from fee	77,835.00	
Teaching Staff (Schedule VI)	97,184,212.00		Tuition Fee	355,239.00	
Non Teaching Staff(Schedule VI)	13,841,503.00	111,025,715.00	Admission Fee	3,945.00	
			Library & Reading Room Fee	701,038.00	
RETIREMENT BENEFITS			House Examination	196,850.00	
Pension to Teaching Staff	4,320,380.00		College Magazine Fee	295,275.00	
D.R. to Teaching Staff	4,546,890.00		Garden Fee	393,700.00	
Pension to Non-teaching Staff	1,381,921.00		Electricity charges	393,700.00	
D.R. to Non-teaching Staff	1,326,807.00		Water Charges	98,425.00	
Leave Encashment to N.T.Staff	745,135.00		Identity Card Fee	201,760.00	2,717,767.00
Gratuity to Non-Teaching Staff	1,352,324.00				
Commutation of pension - NTS	217,895.00		OTHER RECEIPTS		
Commutation of Pension to T.Staff	4,803,465.00		Library Fine		
Gratuity to Teaching Staff	4,815,694.00		Sale of Prospectus	135,400.00	
Leave Encashment to Teaching Staff	5,283,300.00		Canteen License Fee	2,500.00	
Pro Rata Gratuity to T.Staff		28,793,811.00	Photostat License Fee	1,625.00	
			Staff Quarters Rent	3,432.00	
REPAIR & REPLACEMENT EXPENSES			Sale proceed of Raddi	8,627.00	
Repair to College Building	120,987.00		Sale of Sports Forms	450.00	
Repair and Replacement of Furniture & Equipment	18,708.00		Sale of ECA Forms	190.00	
Maintenance of Garden & Play field	339,395.00		Right to information Act	841.00	
Purchase of Garden Equipment			Recovery of Sarary	14,479.00	
Repair of Garden Equipment	14,837.00	493,927.00	Recovery of Salary-Class IV Staff	2,325.00	
			Recovery of TA Teaching Staff	118,118.00	
			Recovery of DA o n TA Teaching Staff	77,226.00	
RENT RATE AND TAXES			Recovery of Salary -Amar Nath	17,222.00	
Water Net (1956919-15137)	1,941,782.00		Interest on LTC Advance	2,661.00	
Electricity (1704972-121127)	1,583,845.00	3,525,627.00			385,096.00
TOTAL	C/F.	143,839,080.00	TOTAL	C/F.	3,102,863.00

New Delhi
M.No. 512937
F.R.N. 022507N



M/S. PRAMOD SHUKLA & CO.,
CHARTERED ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41563827/23245408

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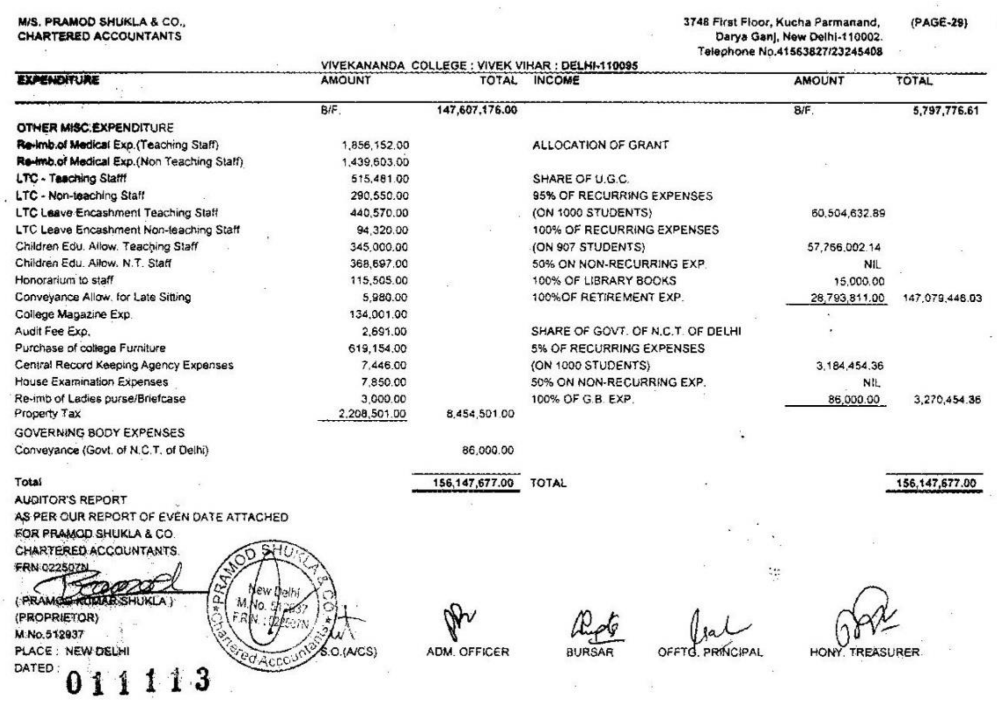
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
	B/F.	143,839,080.00		B/F.	3,102,863.00
			OTHER RECEIPTS		
LIBRARY (OPERATIONAL) EXPENSES			Interest Received	1,950,668.00	
Books	467,553.00		Recovery of LTC Leave Encashment-NTS	4,113.00	
Periodicals Magazine	15,964.00		Misc. Income(Unclaimed balances credited)	660,252.61	
Journals	12,990.00		Special Fee for Foreign Student	4,780.00	
Newspaper	13,554.00		Recovery of HRA-D.D. Kashyap	75,000.00	
Furniture	159,732.00		Central Placement Cell	100.00	2,694,913.61
Books Binding	800.00				
Accessories	45,435.00	716,028.00			
OFFICE EXPENSES					
Telephone Expenses	23,843.00				
Postage and Telegrame	21,710.00				
Advertisement Expenses	58,567.00				
Printing and Stationery	486,421.00				
General Contingency	25,695.00				
Conveyance Expenses	49,212.00				
Travelling Expenses	206,640.00				
Legal Expenses	79,075.00				
Uniform and Liveries to Staff	76,480.00				
T.A. to staff for attending approved conferences	6,700.00				
Insurance to College Building	35,791.00				
Cash in transit Insurance	1,800.00				
Freeship to students	24,732.00				
Contractual Labour Charges	1,955,402.00				
		3,052,068.00			
TOTAL	C/F.	147,607,176.00	TOTAL	C/F.	5,797,776.61

New Delhi
M.No 512937
F.R.N.: 022507N



M/S. PRAMOD SHUKLA & CO.,
CHARTERED ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41563827/23245408

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VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

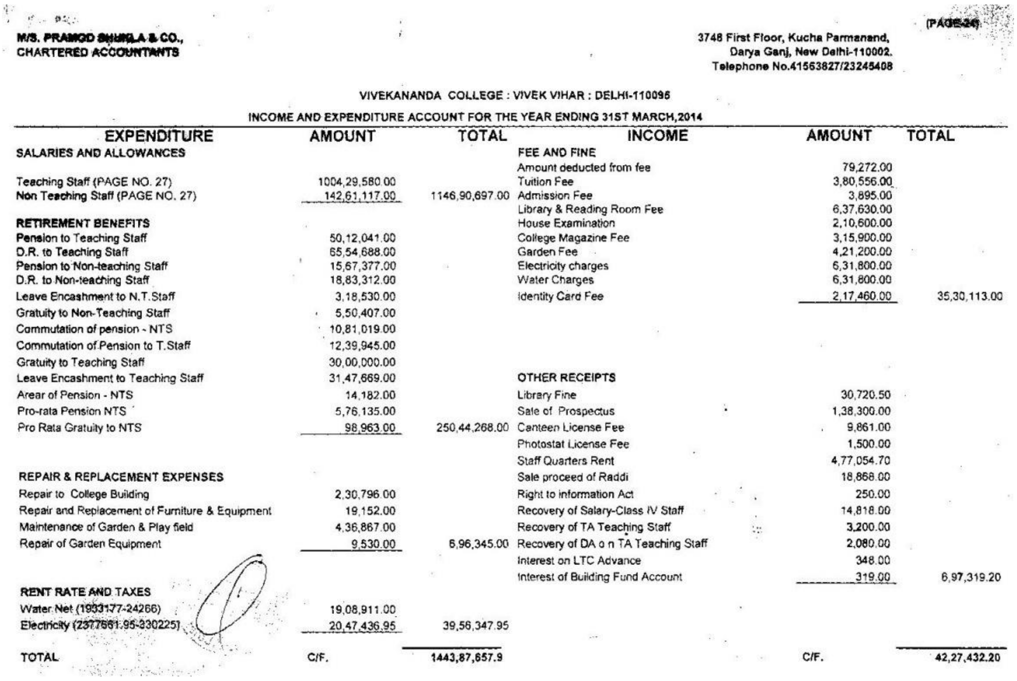
EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
	B/F.	147,607,176.00		B/F.	5,797,776.61
OTHER MISC.EXPENDITURE					
Re-imb.of Medical Exp.(Teaching Staff)	1,856,152.00		ALLOCATION OF GRANT		
Re-imb.of Medical Exp.(Non Teaching Staff)	1,439,603.00				
LTC - Teaching Stafff	515,481.00		SHARE OF U.G.C.		
LTC - Non-teaching Staff	290,550.00		95% OF RECURRING EXPENSES		
LTC Leave Encashment Teaching Staff	440,570.00		(ON 1000 STUDENTS)	60,504,632.89	
LTC Leave Encashment Non-teaching Staff	94,320.00		100% OF RECURRING EXPENSES		
Children Edu. Allow. Teaching Staff	345,000.00		(ON 907 STUDENTS)	57,766,002.14	
Children Edu. Allow. N.T. Staff	368,697.00		50% ON NON-RECURRING EXP.	NIL	
Honorarium to staff	115,505.00		100% OF LIBRARY BOOKS	15,000.00	
Conveyance Allow. for Late Sitting	5,980.00		100%OF RETIREMENT EXP.	28,793,811.00	147,079,446.03
College Magazine Exp.	134,001.00				
Audit Fee Exp.	2,691.00		SHARE OF GOVT. OF N.C.T. OF DELHI		
Purchase of college Furniture	619,154.00		5% OF RECURRING EXPENSES		
Central Record Keeping Agency Expenses	7,446.00		(ON 1000 STUDENTS)	3,184,454.36	
House Examination Expenses	7,850.00		50% ON NON-RECURRING EXP.	NIL	
Re-imb of Ladies purse/Briefcase	3,000.00		100% OF G.B. EXP.	86,000.00	3,270,454.36
Property Tax	2,208,501.00	8,454,501.00			
GOVERNING BODY EXPENSES					
Conveyance (Govt. of N.C.T. of Delhi)		86,000.00			
Total		156,147,677.00	TOTAL		156,147,677.00

AUDITOR'S REPORT
AS PER OUR REPORT OF EVEN DATE ATTACHED
FOR PRAMOD SHUKLA & CO.
CHARTERED ACCOUNTANTS
FRN 022507N

(PRAMOD KUMAR SHUKLA)
(PROPRIETOR)
M.No.512937
PLACE : NEW DELHI
DATED : 011113

New Delhi
M.No. 512937
F.R.N.: 022507N

S.O.(A/CS) ADM. OFFICER BURSAR OFFTG. PRINCIPAL HONY. TREASURER



M/S. PRAMOD SHUKLA & CO.,
CHARTERED ACCOUNTANTS

3748 First Floor, Kucha Parmanand,
Darya Ganj, New Delhi-110002.
Telephone No.41563827/23245408

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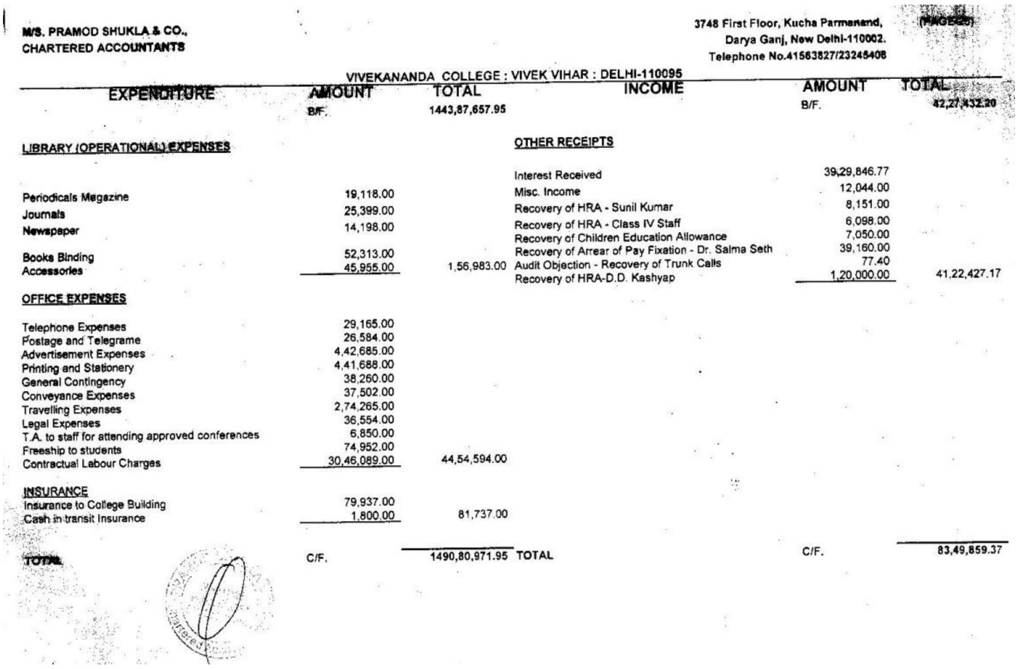
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH,2014

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
SALARIES AND ALLOWANCES			**FEE AND FINE**		
			Amount deducted from fee	79,272.00	
Teaching Staff (PAGE NO. 27)	1004,29,580.00		Tuition Fee	3,80,556.00	
Non Teaching Staff (PAGE NO. 27)	142,61,117.00	1146,90,697.00	Admission Fee	3,895.00	
			Library & Reading Room Fee	6,37,630.00	
RETIREMENT BENEFITS			House Examination	2,10,600.00	
Pension to Teaching Staff	50,12,041.00		College Magazine Fee	3,15,900.00	
D.R. to Teaching Staff	65,54,688.00		Garden Fee	4,21,200.00	
Pension to Non-teaching Staff	15,67,377.00		Electricity charges	6,31,800.00	
D.R. to Non-teaching Staff	18,83,312.00		Water Charges	6,31,800.00	
Leave Encashment to N.T.Staff	3,18,530.00		Identity Card Fee	2,17,460.00	35,30,113.00
Gratuity to Non-Teaching Staff	5,50,407.00				
Commutation of pension - NTS	10,81,019.00				
Commutation of Pension to T.Staff	12,39,945.00				
Gratuity to Teaching Staff	30,00,000.00				
Leave Encashment to Teaching Staff	31,47,669.00		**OTHER RECEIPTS**		
Arear of Pension - NTS	14,182.00		Library Fine	30,720.50	
Pro-rata Pension NTS	5,76,135.00		Sale of Prospectus	1,38,300.00	
Pro Rata Gratuity to NTS	98,963.00	250,44,268.00	Canteen License Fee	9,861.00	
			Photostat License Fee	1,500.00	
			Staff Quarters Rent	4,77,054.70	
REPAIR & REPLACEMENT EXPENSES			Sale proceed of Raddi	18,868.00	
Repair to College Building	2,30,796.00		Right to information Act	250.00	
Repair and Replacement of Furniture & Equipment	19,152.00		Recovery of Salary-Class IV Staff	14,818.00	
Maintenance of Garden & Play field	4,36,867.00		Recovery of TA Teaching Staff	3,200.00	
Repair of Garden Equipment	9,530.00	6,96,345.00	Recovery of DA o n TA Teaching Staff	2,080.00	
			Interest on LTC Advance	348.00	
			Interest of Building Fund Account	319.00	6,97,319.20
RENT RATE AND TAXES					
Water Net (1933177-24266)	19,08,911.00				
Electricity (2377661.95-330225)	20,47,436.95	39,56,347.95			
TOTAL	C/F.	**1443,87,657.9**		C/F.	**42,27,432.20**



M/S. PRAMOD SHUKLA & CO.,
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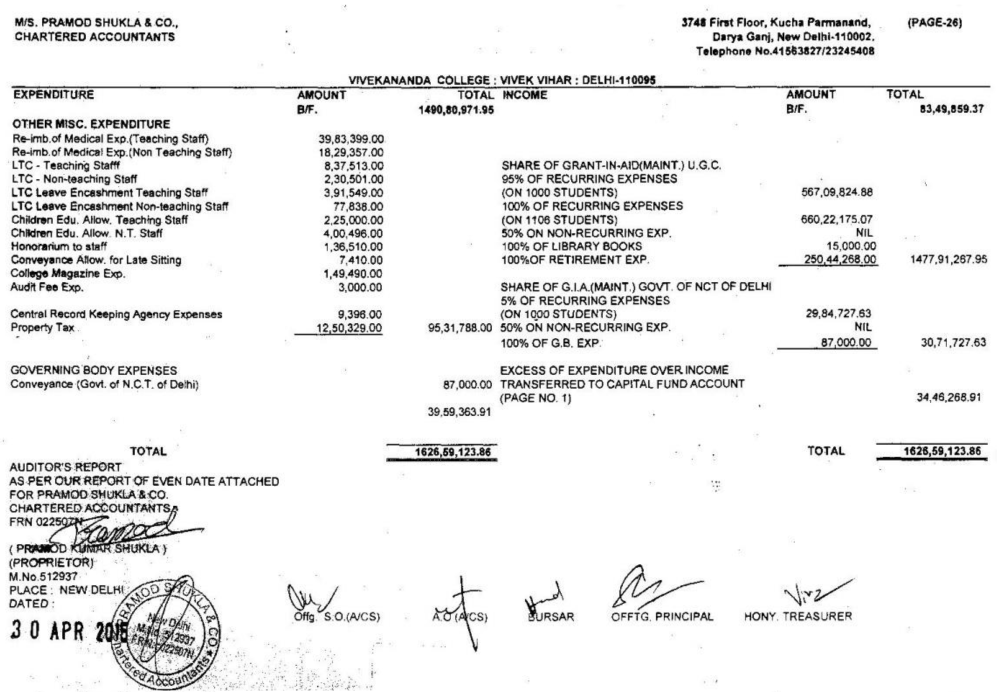
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
	B/F.	**1443,87,657.95**		B/F.	**42,27,432.20**
LIBRARY (OPERATIONAL) EXPENSES			**OTHER RECEIPTS**		
			Interest Received	39,29,846.77	
Periodicals Magazine	19,118.00		Misc. Income	12,044.00	
Journals	25,399.00		Recovery of HRA - Sunil Kumar	8,151.00	
Newspaper	14,198.00		Recovery of HRA - Class IV Staff	6,098.00	
			Recovery of Children Education Allowance	7,050.00	
Books Binding	52,313.00		Recovery of Arrear of Pay Fixation - Dr. Salma Seth	39,160.00	
Accessories	45,955.00	1,56,983.00	Audit Objection - Recovery of Trunk Calls	77.40	
			Recovery of HRA-D.D. Kashyap	1,20,000.00	41,22,427.17
OFFICE EXPENSES					
Telephone Expenses	29,165.00				
Postage and Telegrame	26,584.00				
Advertisement Expenses	4,42,685.00				
Printing and Stationery	4,41,688.00				
General Contingency	38,260.00				
Conveyance Expenses	37,502.00				
Travelling Expenses	2,74,265.00				
Legal Expenses	36,554.00				
T.A. to staff for attending approved conferences	6,850.00				
Freeship to students	74,952.00				
Contractual Labour Charges	30,46,089.00	44,54,594.00			
INSURANCE					
Insurance to College Building	79,937.00				
Cash in transit Insurance	1,800.00	81,737.00			
TOTAL	C/F.	**1490,80,971.95**	**TOTAL**	C/F.	**83,49,859.37**



M/S. PRAMOD SHUKLA & CO.,
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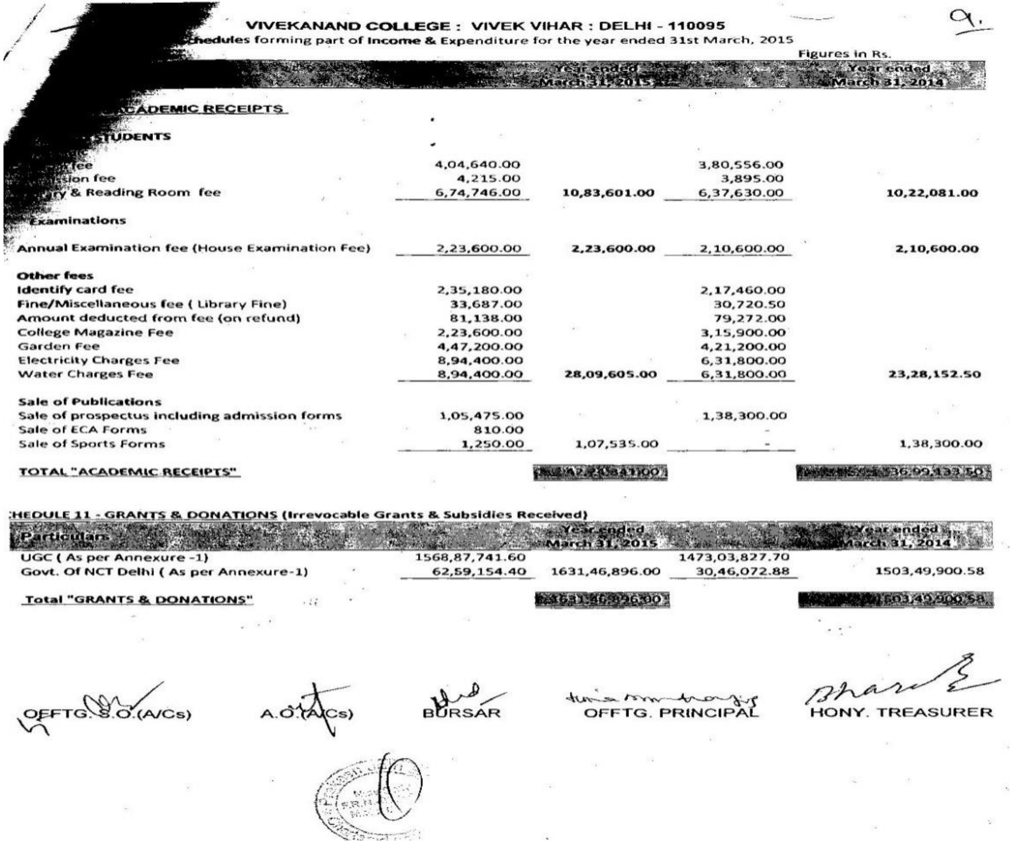
VIVEKANANDA COLLEGE : VIVEK VIHAR : DELHI-110095

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
	B/F.	1490,80,971.95		B/F.	83,49,859.37
OTHER MISC. EXPENDITURE					
Re-imb.of Medical Exp.(Teaching Staff)	39,83,399.00				
Re-imb.of Medical Exp.(Non Teaching Staff)	18,29,357.00				
LTC - Teaching Stafff	8,37,513.00		SHARE OF GRANT-IN-AID(MAINT.) U.G.C.		
LTC - Non-teaching Staff	2,30,501.00		95% OF RECURRING EXPENSES		
LTC Leave Encashment Teaching Staff	3,91,549.00		(ON 1000 STUDENTS)	567,09,824.88	
LTC Leave Encashment Non-teaching Staff	77,838.00		100% OF RECURRING EXPENSES		
Children Edu. Allow. Teaching Staff	2,25,000.00		(ON 1106 STUDENTS)	660,22,175.07	
Children Edu. Allow. N.T. Staff	4,00,496.00		50% ON NON-RECURRING EXP.	NIL	
Honorarium to staff	1,36,510.00		100% OF LIBRARY BOOKS	15,000.00	
Conveyance Allow. for Late Sitting	7,410.00		100%OF RETIREMENT EXP.	250,44,268.00	1477,91,267.95
College Magazine Exp.	1,49,490.00				
Audit Fee Exp.	3,000.00		SHARE OF G.I.A.(MAINT.) GOVT. OF NCT OF DELHI		
			5% OF RECURRING EXPENSES		
Central Record Keeping Agency Expenses	9,396.00		(ON 1000 STUDENTS)	29,84,727.63	
Property Tax	12,50,329.00	95,31,788.00	50% ON NON-RECURRING EXP.	NIL	
			100% OF G.B. EXP.	87,000.00	30,71,727.63
GOVERNING BODY EXPENSES			EXCESS OF EXPENDITURE OVER INCOME		
Conveyance (Govt. of N.C.T. of Delhi)		87,000.00	TRANSFERRED TO CAPITAL FUND ACCOUNT		
			(PAGE NO. 1)		34,46,268.91
		39,59,363.91			
TOTAL		**1626,59,123.86**	**TOTAL**		**1626,59,123.86**

AUDITOR'S REPORT
AS PER OUR REPORT OF EVEN DATE ATTACHED
FOR PRAMOD SHUKLA & CO.
CHARTERED ACCOUNTANTS
FRN 022507N
Pramod
(PRAMOD KUMAR SHUKLA)
(PROPRIETOR)
M.No.512937
PLACE : NEW DELHI
DATED :
30 APR 2015

Offg. S.O.(A/CS) A.O (A/CS) BURSAR OFFTG. PRINCIPAL HONY. TREASURER



9.

VIVEKANAND COLLEGE : VIVEK VIHAR : DELHI - 110095

chedules forming part of Income & Expenditure for the year ended 31st March, 2015

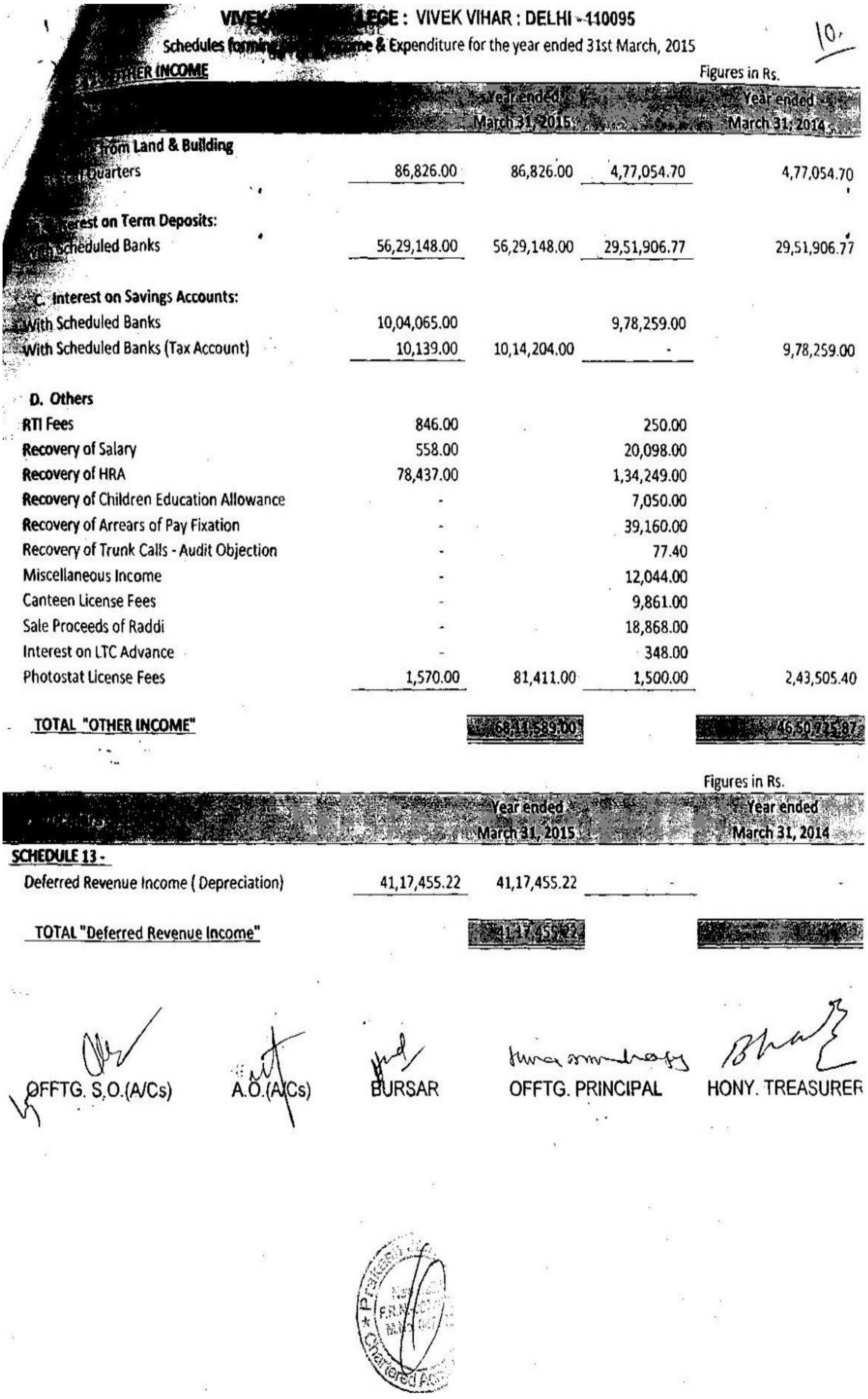
Figures in Rs.

		Year ended March 31, 2015		Year ended March 31, 2014
CADEMIC RECEIPTS				
TUDENTS				
fee	4,04,640.00		3,80,556.00	
sion fee	4,215.00		3,895.00	
ry & Reading Room fee	6,74,746.00	10,83,601.00	6,37,630.00	10,22,081.00
Examinations				
Annual Examination fee (House Examination Fee)	2,23,600.00	2,23,600.00	2,10,600.00	2,10,600.00
Other fees				
Identify card fee	2,35,180.00		2,17,460.00	
Fine/Miscellaneous fee (Library Fine)	33,687.00		30,720.50	
Amount deducted from fee (on refund)	81,138.00		79,272.00	
College Magazine Fee	2,23,600.00		3,15,900.00	
Garden Fee	4,47,200.00		4,21,200.00	
Electricity Charges Fee	8,94,400.00		6,31,800.00	
Water Charges Fee	8,94,400.00	28,09,605.00	6,31,800.00	23,28,152.50
Sale of Publications				
Sale of prospectus including admission forms	1,05,475.00		1,38,300.00	
Sale of ECA Forms	810.00		-	
Sale of Sports Forms	1,250.00	1,07,535.00	-	1,38,300.00
TOTAL "ACADEMIC RECEIPTS"		42,23,841.00		36,99,133.50

HEDULE 11 - GRANTS & DONATIONS (Irrevocable Grants & Subsidies Received)

Particulars		Year ended March 31, 2015		Year ended March 31, 2014
UGC (As per Annexure -1)	1568,87,741.60		1473,03,827.70	
Govt. Of NCT Delhi (As per Annexure-1)	62,59,154.40	1631,46,896.00	30,46,072.88	1503,49,900.58
Total "GRANTS & DONATIONS"		1631,46,896.00		1503,49,900.58

OFFTG. S.O.(A/Cs) A.O.(A/Cs) BURSAR OFFTG. PRINCIPAL HONY. TREASURER



VIVEK[illegible]LEGE : VIVEK VIHAR : DELHI - 110095

Schedules forming [illegible]me & Expenditure for the year ended 31st March, 2015

10.

[illegible]HER INCOME

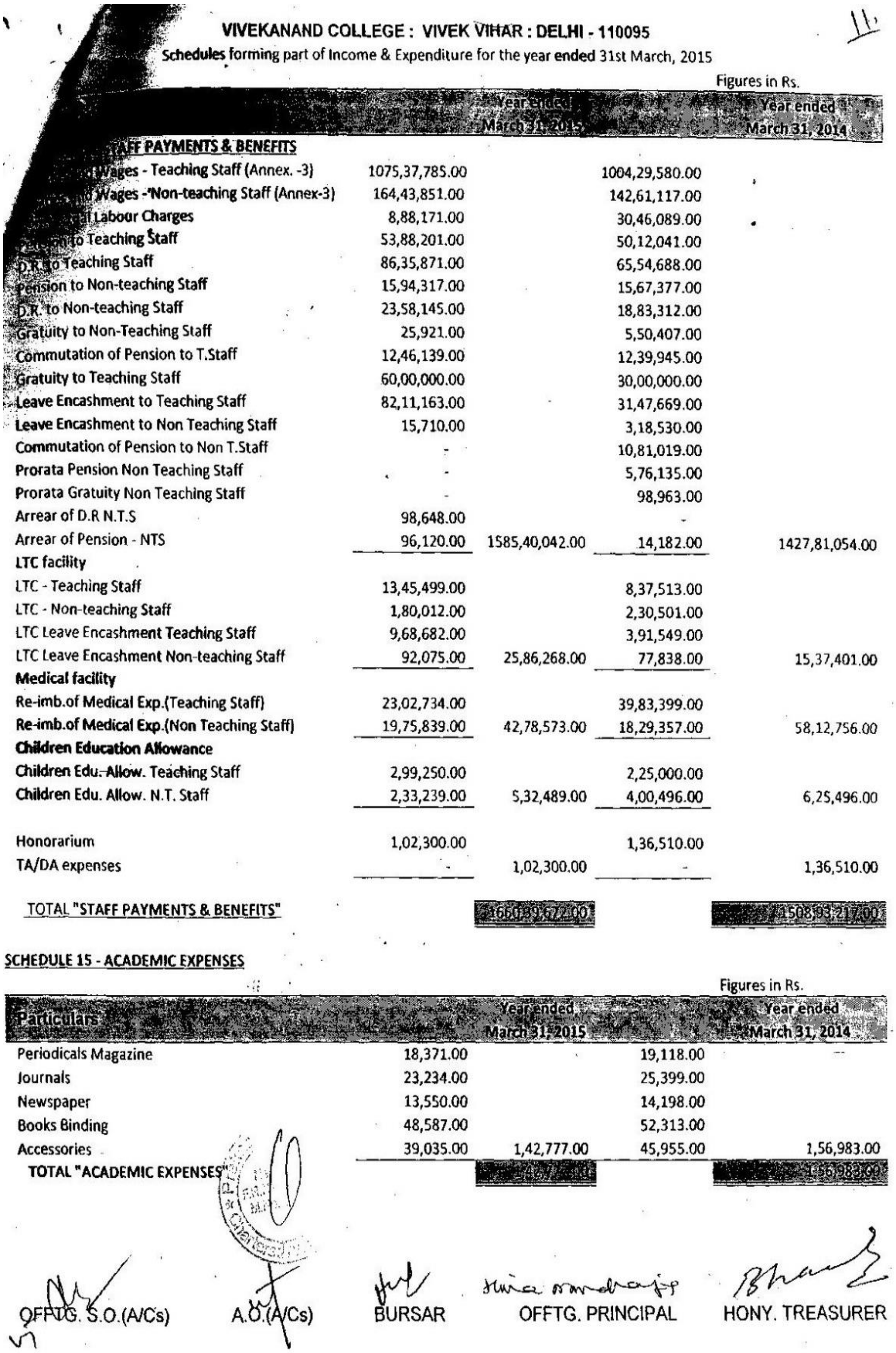
Figures in Rs.

		Year ended March 31, 2015		Year ended March 31, 2014
[illegible] from Land & Building				
[illegible] Quarters	86,826.00	86,826.00	4,77,054.70	4,77,054.70
[illegible]erest on Term Deposits:				
[illegible] Scheduled Banks	56,29,148.00	56,29,148.00	29,51,906.77	29,51,906.77
C. Interest on Savings Accounts:				
With Scheduled Banks	10,04,065.00		9,78,259.00	
With Scheduled Banks (Tax Account)	10,139.00	10,14,204.00	-	9,78,259.00
D. Others				
RTI Fees	846.00		250.00	
Recovery of Salary	558.00		20,098.00	
Recovery of HRA	78,437.00		1,34,249.00	
Recovery of Children Education Allowance	-		7,050.00	
Recovery of Arrears of Pay Fixation	-		39,160.00	
Recovery of Trunk Calls - Audit Objection	-		77.40	
Miscellaneous Income	-		12,044.00	
Canteen License Fees	-		9,861.00	
Sale Proceeds of Raddi	-		18,868.00	
Interest on LTC Advance	-		348.00	
Photostat License Fees	1,570.00	81,411.00	1,500.00	2,43,505.40
TOTAL "OTHER INCOME"		68,11,589.00		46,50,725.87

Figures in Rs.

		Year ended March 31, 2015		Year ended March 31, 2014
SCHEDULE 13 -				
Deferred Revenue Income (Depreciation)	41,17,455.22	41,17,455.22	-	-
TOTAL "Deferred Revenue Income"		41,17,455.22		[illegible]

OFFTG. S.O.(A/Cs) A.O.(A/Cs) BURSAR OFFTG. PRINCIPAL HONY. TREASURER



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VIVEKANAND COLLEGE : VIVEK VIHAR : DELHI - 110095

Schedules forming part of Income & Expenditure for the year ended 31st March, 2015

Figures in Rs.

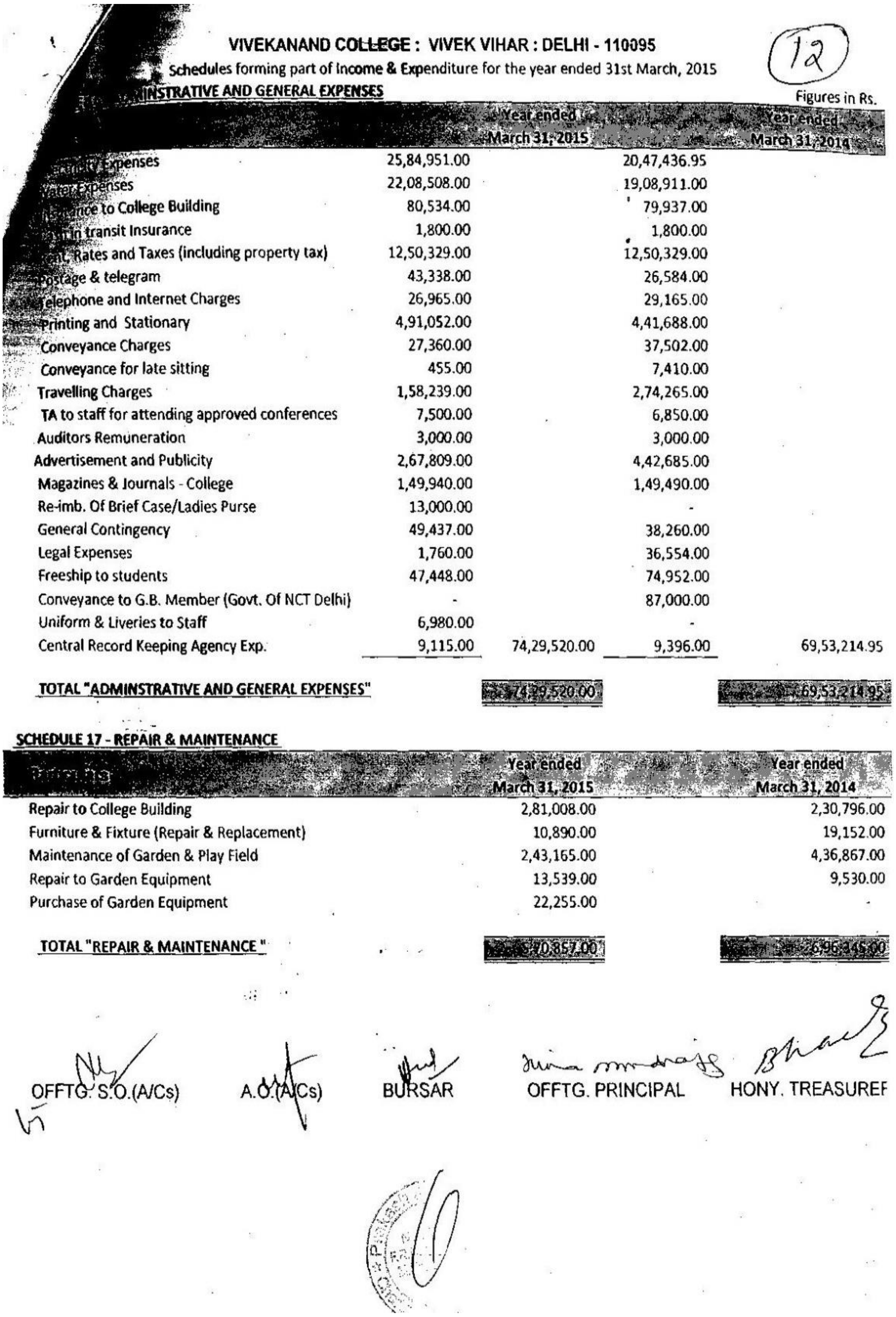
	Year ended March 31, 2015		Year ended March 31, 2014	
[illegible] FF PAYMENTS & BENEFITS				
[illegible] Wages - Teaching Staff (Annex. -3)	1075,37,785.00		1004,29,580.00	
[illegible] Wages - Non-teaching Staff (Annex-3)	164,43,851.00		142,61,117.00	
[illegible] Labour Charges	8,88,171.00		30,46,089.00	
[illegible] to Teaching Staff	53,88,201.00		50,12,041.00	
D.R. to Teaching Staff	86,35,871.00		65,54,688.00	
Pension to Non-teaching Staff	15,94,317.00		15,67,377.00	
D.R. to Non-teaching Staff	23,58,145.00		18,83,312.00	
Gratuity to Non-Teaching Staff	25,921.00		5,50,407.00	
Commutation of Pension to T.Staff	12,46,139.00		12,39,945.00	
Gratuity to Teaching Staff	60,00,000.00		30,00,000.00	
Leave Encashment to Teaching Staff	82,11,163.00		31,47,669.00	
Leave Encashment to Non Teaching Staff	15,710.00		3,18,530.00	
Commutation of Pension to Non T.Staff	-		10,81,019.00	
Prorata Pension Non Teaching Staff	-		5,76,135.00	
Prorata Gratuity Non Teaching Staff	-		98,963.00	
Arrear of D.R N.T.S	98,648.00		-	
Arrear of Pension - NTS	96,120.00	1585,40,042.00	14,182.00	1427,81,054.00
LTC facility				
LTC - Teaching Staff	13,45,499.00		8,37,513.00	
LTC - Non-teaching Staff	1,80,012.00		2,30,501.00	
LTC Leave Encashment Teaching Staff	9,68,682.00		3,91,549.00	
LTC Leave Encashment Non-teaching Staff	92,075.00	25,86,268.00	77,838.00	15,37,401.00
Medical facility				
Re-imb.of Medical Exp.(Teaching Staff)	23,02,734.00		39,83,399.00	
Re-imb.of Medical Exp.(Non Teaching Staff)	19,75,839.00	42,78,573.00	18,29,357.00	58,12,756.00
Children Education Allowance				
Children Edu. Allow. Teaching Staff	2,99,250.00		2,25,000.00	
Children Edu. Allow. N.T. Staff	2,33,239.00	5,32,489.00	4,00,496.00	6,25,496.00
Honorarium	1,02,300.00		1,36,510.00	
TA/DA expenses	-	1,02,300.00	-	1,36,510.00
TOTAL "STAFF PAYMENTS & BENEFITS"		1660,39,672.00		1508,93,217.00

SCHEDULE 15 - ACADEMIC EXPENSES

Figures in Rs.

Particulars	Year ended March 31, 2015		Year ended March 31, 2014	
Periodicals Magazine	18,371.00		19,118.00	
Journals	23,234.00		25,399.00	
Newspaper	13,550.00		14,198.00	
Books Binding	48,587.00		52,313.00	
Accessories	39,035.00	1,42,777.00	45,955.00	1,56,983.00
TOTAL "ACADEMIC EXPENSES"		[illegible]		1,56,983.00

OFFTG. S.O.(A/CS) A.O.(A/Cs) BURSAR OFFTG. PRINCIPAL HONY. TREASURER



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VIVEKANAND COLLEGE : VIVEK VIHAR : DELHI - 110095

Schedules forming part of Income & Expenditure for the year ended 31st March, 2015

[illegible]INSTRATIVE AND GENERAL EXPENSES

Figures in Rs.

	Year ended March 31, 2015		Year ended March 31, 2014	
Electricity Expenses	25,84,951.00		20,47,436.95	
Water Expenses	22,08,508.00		19,08,911.00	
Insurance to College Building	80,534.00		79,937.00	
Cash in transit Insurance	1,800.00		1,800.00	
Rent, Rates and Taxes (including property tax)	12,50,329.00		12,50,329.00	
Postage & telegram	43,338.00		26,584.00	
Telephone and Internet Charges	26,965.00		29,165.00	
Printing and Stationary	4,91,052.00		4,41,688.00	
Conveyance Charges	27,360.00		37,502.00	
Conveyance for late sitting	455.00		7,410.00	
Travelling Charges	1,58,239.00		2,74,265.00	
TA to staff for attending approved conferences	7,500.00		6,850.00	
Auditors Remuneration	3,000.00		3,000.00	
Advertisement and Publicity	2,67,809.00		4,42,685.00	
Magazines & Journals - College	1,49,940.00		1,49,490.00	
Re-imb. Of Brief Case/Ladies Purse	13,000.00		-	
General Contingency	49,437.00		38,260.00	
Legal Expenses	1,760.00		36,554.00	
Freeship to students	47,448.00		74,952.00	
Conveyance to G.B. Member (Govt. Of NCT Delhi)	-		87,000.00	
Uniform & Liveries to Staff	6,980.00		-	
Central Record Keeping Agency Exp.	9,115.00	74,29,520.00	9,396.00	69,53,214.95
TOTAL "ADMINSTRATIVE AND GENERAL EXPENSES"		74,29,520.00		69,53,214.95

SCHEDULE 17 - REPAIR & MAINTENANCE

[illegible]	Year ended March 31, 2015	Year ended March 31, 2014
Repair to College Building	2,81,008.00	2,30,796.00
Furniture & Fixture (Repair & Replacement)	10,890.00	19,152.00
Maintenance of Garden & Play Field	2,43,165.00	4,36,867.00
Repair to Garden Equipment	13,539.00	9,530.00
Purchase of Garden Equipment	22,255.00	-
TOTAL "REPAIR & MAINTENANCE"	5,70,857.00	6,96,345.00

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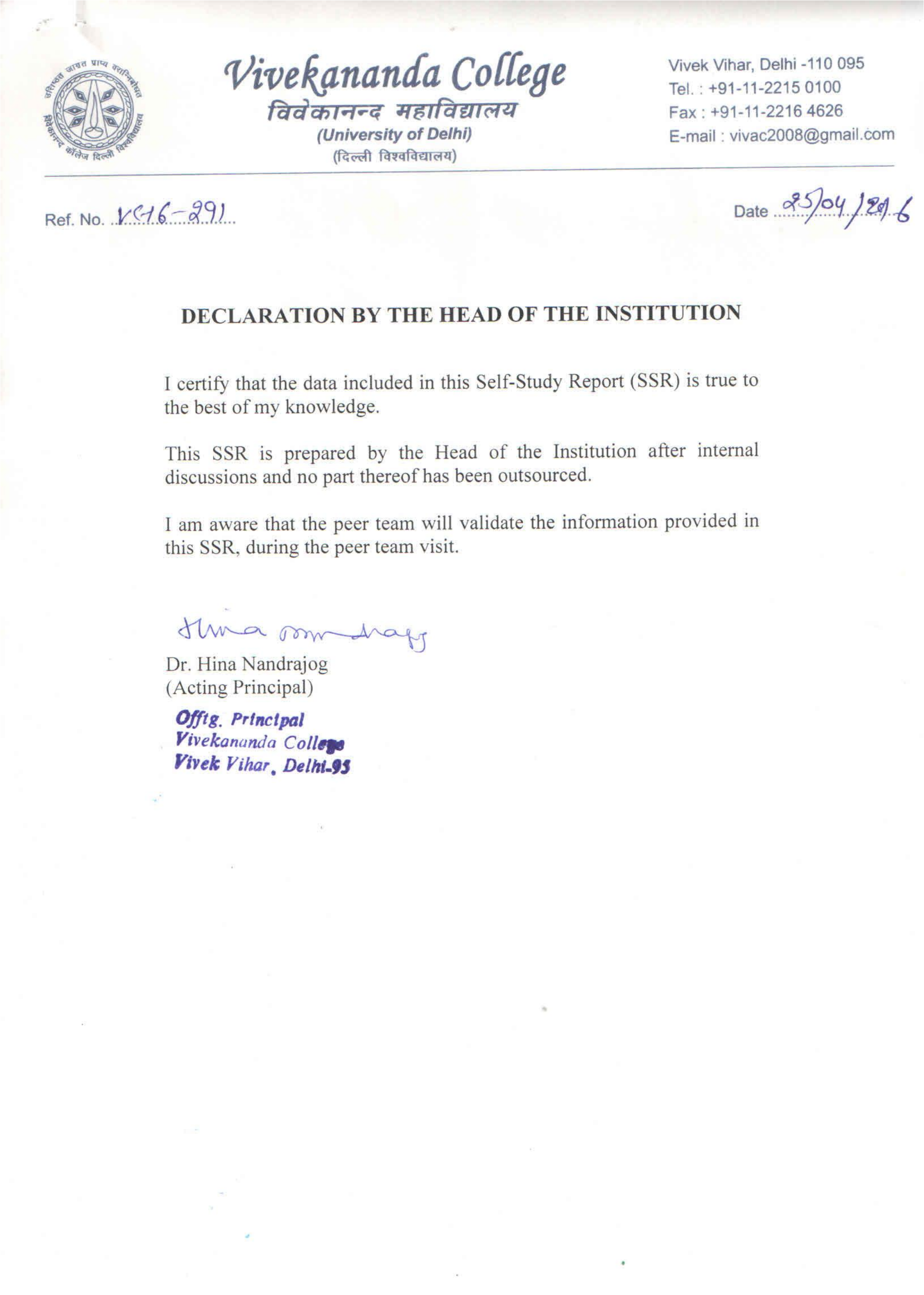

Vivekananda College
विवेकानन्द महाविद्यालय
(University of Delhi)
(दिल्ली विश्वविद्यालय)

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Fax : +91-11-2216 4626
E-mail : vivac2008@gmail.com

Ref. No. VC16-291

Date 25/04/2016

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-Study Report (SSR) is true to the best of my knowledge.

This SSR is prepared by the Head of the Institution after internal discussions and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR, during the peer team visit.

Hina Nandrajog

Dr. Hina Nandrajog
(Acting Principal)

Offtg. Principal
Vivekananda College
Vivek Vihar, Delhi-95

~~~Vivekananda College~~~

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