

29-5-2019

1. Radhika Srinivasan
2. Purnima Vir

Radhika
29/5/19
Purnima Vir

Went through the AQAR of the departments and noted ~~to~~ down the points in the departmental files.

Departmental forms in hard copy ~~to~~ have not been received from the following departments as on date:

1. Commerce
2. Applied Psychology
3. Hindi
4. Economics
5. EVS

Some Proofs attached were not sig and numbered according to the pos in the AQAR.

Got a laptop issued (No.4) for writing the Report

VIVEKANANDA COLLEGE
VIVEK VIHAR : DELHI-110095

DATED : 25.05.2019

The following TICs have submitted the details of AQAR with relevant documents till 25.05.2019 :

- ✓ ① Dr. Shivantika Sharad . - TIC, Applied Psychology *For Shivantika 03/5/19*
- ② Dr. Pavan Gupta . - TIC, Commerce *(Criteria) 03/5/19*
- ✓ ③ Ms. Sophia Pde - TIC, English *Alumakha Bose 25/5/19*
- ✓ ④ Mrs. Purnima Vir - TIC, Food Tech & B.A. *Prave 24.05.2019*
- ✓ ⑤ Dr. Saroj Kumari . - TIC, Hindi
- ✓ ⑥ Dr. Swati Ranjan Chaudhary - TIC, History *for Swati 27/5/19*
- ✓ ⑦ Mrs. Vinay Trehan - TIC, Mathematics *for Pooja Chakraborty*
- ✓ ⑧ Dr. Neeta Mathur - TIC, Music
- ✓ ⑨ Dr. Dhanpati Devi Kashyap - TIC, Sanskrit *D Kashyap 24/5/2019*
- ✓ ⑩ Dr. Avaneesh Anand Singh . - TIC, Computer Science *Avaneesh 25/5/19*
- ⑪ Ms. Rachna Megh - TIC, Economics
- ⑫ Dr. Subhash Chandra - TIC, EVS
- ✓ ⑬ Ms. Kanika Kumar - TIC, French *Kanika 23/5/19*
- ✓ ⑭ Dr. Anjana Kumari - TIC, Political Science *Anjana Kumari 25/5/19*
- ⑮ Dr. Deepa Varshney - *Deepa 25/5/2019 (Criteria)*
- ⑯ Infrastructure of Lab *Dr. Avaneesh 25/5/19*
(Dr. Avaneesh)
- ⑰ Dr. Veda Nidhi Shikha Garg] criteria 7 *Shikha 25/5/19*
- ⑱ Dr. Amit Kumar] criteria - *Amit Kumar 27/5/19*
Dr. Raman Kr. Singh] *Raman Kumar 27/5/19*
- ⑲ DR. AMIT KUMAR HINDI DEPARTMENT *Amit Kumar 27/5/19*

Criteria Submitted were seen and vetted the following points were noted :-

I

1. criterion - 1

(i) 1.1.2 Career oriented courses in translation

(ii) 1.2.1 No new programme applied for or introduced during the reporting period.

(iii) 1.2.2 List of $\frac{10}{2}$ programmes UG- PG.

(iv) 1.3.2. Field trips - Internships - To be checked with App. Psy / commen AQAR not given

(v) 1.4.1 Structured feed back from students to be analysed (Refer to last year's report)

II

2. Criterion 2 (i) Soft copy not submitted

(ii) 2.1.1. Data regarding student enrolment in different programme needs to be filled as per column

(iii) 2.3.2 Mentor - mentee Ratio Proof ?

2(IV) 2.5.3 Calender of programme -

Legal awareness (PTM) for the faculty by the faculty

Calender to be prepared as per activities done in the college

II 2.6.2 Provide details in the given column

III 2.7 Students feed back result to be added here

E

Criterion - 3

Incomplete -

IV

Criterion 4

i) 4.1.1. Budget Allocation

4.3.4 E. Content development by teachers

4.4.1. maintenance of the campus infrastructure

Classification of Physical, academic and support facilities: -

Physical

furniture

building

Stationary

Academic

1) Trips

2. Seminar etc

3. Books

Support

lab

library

equipment

Physical

Academic

Support

4. Garden

5. Computers

6. Electricity

Sewer

Generator

Ac

7. water

coolers

4. Software

instruments

test set

5. Publications

2. Purchase, maintenance and utilization

II

Criterion V

Not received (soft or hard)

V

Criterion VI

Not received (soft or hard)

VII

Criterion VII

1. Proofs are not numbered
2. All the Proofs are not signed.
3. 7.1.5 HandBook to be provided.
4. 7.1.7 Incomplete information.
5. 7.2. Best Practices
- 7.3. Institutional distinctive.

To be done

1. Students feed back analysis
2. Category 3 & 4 (Business workshop)
3. Information on activities

30-5-19

1. Radhika Senwasa
2. Purnima Vir

Radhika
Purnima

Completed the departmental reports.
Worked a little on compiling the reports and information in the AQAR form 2018-19.

31-5-19

1. Radhika Senwasa
2. Purnima Vir

Radhika
Purnima

Started filling the AQAR report.
Discussed the information that would be needed from the for ~~Criteria~~ Part A of the report.
Got a copy of the last year's report (admin copy) for reference.

4-6-19

1. Radhika Srinivasan

2. Purnima V/S

Radhika
Purnima V/S

Went through the hard copies of the criteria received. Hard copies of criteria 3 (incomplete), criterion 5 and 6 not received till date. Soft copies were requested for criteria 1, 2, 3, & para 7 so that information can be added to the A&AR.

Criteria 4 [4.1 and 4.4] were discussed with the accounts and admin staff regarding information to be given by them.

11-6-19

Members present:

1. Radhika Seniwasa

2. Purwono

Radhika

Pruning

Criterion

Discussed, Category VI + IV

Discussed criterion - II (Academic Calendar)

Feedback form arranged according to classes.

14-6-19

1. Radhika 8. 5
2. 6.
- 3.
- 4.


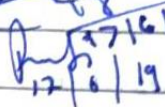
1) Distribution of feedback forms to the following:

1. Dr. Amit Kumar (Hn, MA) [46+7] ✓
14/6/2019
2. Preeti (M.E.) 49 ✓
14/6/2019
3. Ramen (H.S.) 94 ✓
14/6/19
4. Aravesh (P.S.) 47 ✓
14/6/19
5. Anjana (Eng, SKT) [32+33] Anjana 14/6/19
6. Kanika (BCom (H)) [91] Kanika 14/6/19
7. Deveder - BCom (P)
8. Arunabha BA(P)
9. Seema BA (P)
10. CP. BA(H) AP.
11. Shikha BCom (P)
12. Priya
13. Ved Nidhi BA (P)
14. Deepa.


Discussed Criterion with Ramen and Amit.

17-6-19

The following feedback forms were returned after entering the data:

1. Ramon (MS) 94 returned. 
17/6/19
2. Preeti (MT) 49 returned. 
17/6/19

Criteria 5 + 6 were discussed with Kanika and Preeti.


17/6/19